

Home Occupation Business License Application Form

Village of Lemont
Planning & Economic Development Department
418 Main Street Lemont, Illinois 60439
phone (630) 257-1595
fax (630) 257-1598

LICENSEE / APPLICANT INFORMATION

Full Name

Home Address

City

State

Zip Code

Home Phone with Area Code

Mobile Number

BUSINESS INFORMATION

Name of Business

Corporation or Registered Agent

Business Telephone & Fax

Email

Web Address

DETAILED DESCRIPTION OF BUSINESS OPERATIONS (Use additional pages if needed.)

Business Category for Directory Purposes

North American Industrial Classification (NAICS) Code

GENERAL INFORMATION

Illinois Sales Tax ID No.

Resale No.

Other No.

Federal I.D. No.

Exempt No.

Proposed Opening Date of Business:

Number of persons employed, inclusive of owner or owners:

Number of vehicles operated in connection with business:

FEES:

An application fee shall be paid at time of application. An application shall not be considered complete and review shall not occur until the application fee is paid. See below for complete fee structure. Application fee is non-refundable.

Application Fee is \$50.00

License Fees:

Business License = \$50 renewable annually. Business License Fee waived first year upon payment of application fee.

AFFIRMATION

I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information submitted is true and correct to the best of my knowledge. As the owner of this business, I hereby acknowledge that I have received a copy of the Home Occupation Ordinance related to home businesses within the Village of Lemont, and additionally acknowledge that my business will operate in full compliance with said Ordinance. I will permit Village representatives to make all reasonable inspections and investigations of my property in accordance with Village codes.

Signature of Owner/Applicant

Date

3. Parking. A temporary off-street parking lot located on the same lot as the model home is permitted so long as any impervious surface area requirements are met. All items pertaining to the temporary parking lot, e.g. signage, shall be removed upon cessation of the model home activities.
4. Illumination. The model home may be illuminated, provided that the illumination does not adversely affect traffic or adjacent residents.
5. Permitting. The Village may, from time to time and as it sees appropriate, impose permitting requirements on model homes.

O. HOME OCCUPATIONS

The standards for home occupations are intended to ensure compatibility with the other permitted uses in the zoning district where they are found, maintain the residential character of surrounding areas, and limit adverse impacts on surrounding residents.

1. Location. The location of home occupations shall be limited to any dwelling unit or any building or structure that is accessory to the dwelling unit in any zoning district in which dwelling units are permitted. Outside storage, display, or use of land is prohibited. The building in which the home occupation is located shall be subject to the regulations of the zoning district in which it is located.
2. Operation. Home occupations shall be conducted only by residents of the subject property.
3. Nuisance. The home occupation shall not generate noise, vibration, glare, fumes, odors, electrical interference, or garbage beyond which normally occurs in the zoning district or planned unit development in which the home occupation is located.
4. Signage. Signage or other external indication of the home occupation shall be limited to one nameplate, not more than 72 square inches and containing only the name of the occupant of the dwelling and the home occupation. Such a nameplate shall be attached to the dwelling unit and illumination shall be limited to one incandescent light bulb.

5. Traffic, Deliveries, and Parking
 - a. The home occupation shall not generate traffic beyond what is normally expected in the zoning district or planned unit development in which it is located. In no case shall traffic volume created by the home occupation exceed twenty (20) vehicle trips per day, including deliveries, state-licensed day care homes and day care facilities are exempt from this provision.
 - b. Deliveries to home occupations shall not exceed two per day. This does not include US Postal Service mail delivery.
 - c. The presence of a home occupation and the property owner's attendant parking space desires shall not be grounds for granting a variation to deviate from impervious surface, lot coverage, or driveway width requirements.
6. Prohibited Activities. The following activities are expressly prohibited as home occupations:
 - a. Animal hospitals (animal grooming services are permitted);
 - b. Kennels;
 - c. Medical and dental clinics;
 - d. Eating and drinking establishments;
 - e. Jobbing, wholesale, or retail business, unless it is conducted entirely by mail, parcel post service, or telephone and does not involve the receipt, sale shipment, delivery or storage of merchandise on or from the premises, provided, however, that articles produced by members of the family residing on the premises may be sold from and stored upon the premises.
 - f. Undertaking establishments and funeral parlors;
 - g. Repair or maintenance of motor vehicles, to include trucks and motorcycles.
7. Permitted Home Occupations. The Zoning Ordinance does not attempt to define or list all permitted home occupations. However, the following

activities and uses are expressly permitted, provided that the other provisions of this section are met:

- a. Barber/beauty shop;
- b. Animal grooming service;
- c. Baby-sitting services and day care activities that do not meet state law thresholds for licensing and regulation.
- d. State-licensed day care homes;
- e. Instruction in music, dance, home crafts and arts, provided that the total class size does not exceed four students at any time;
- f. Offices of architects, brokers, engineers, insurance agents, lawyers, real estate agents, urban planners, landscape architects, accountants, and secretarial services;
- g. Offices of ministers, priests, rabbis, or other leaders of religious congregations;
- h. Workrooms of dressmakers, seamstresses, and tailors; and
- i. Workrooms for home crafts, such as model making, rug weaving, or cabinet making providing noise levels and other nuisances are not above what normally occurs in the neighborhood.