

NORTHERN WILL COUNTY WATER AGENCY
MARCH 11, 2019
VILLAGE OF HOMER GLEN
14240 W 151ST STREET
HOMER GLEN, IL 60491
11:00 A.M.
AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIENCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES
 - 1. DECEMBER 10, 2018
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF BILLS – EXHIBIT A
 - 1. TRESSLER \$67,675.00
 - 2. ROBBINS SCHWARTZ 5,250.00
 - 3. ADVANCED DISCOVERY 832.44
 - 4. RAFTELIS 4,490.00
 - 5. PRS CONSULTING 3,500.00
 - TOTAL \$81,747.44
- VII. DISCUSSION/ACTION ITEMS
 - 1. MOTION TO APPROVE THE 2019 AGENCY BUDGET
 - 2. MOTION TO ACCEPT THE TREASURER'S QUARTERLY REPORT
 - 3. PUBLIC RELATIONS PROPOSAL; - JASCULCA TERMAN
- VIII. CONSULTANT'S REPORT
- IX. FUTURE MEETING DATES
 - 1. JUNE 10, 2019 – LEMONT
 - 2. SEPTEMBER 9, 2019 – ROMEOVILLE
 - 3. DECEMBER 9, 2019 – WOODRIDGE
 - 4. MARCH 9, 2019 - BOLINGBROOK
- X. QUESTIONS FROM THE AUDIENCE
- XI. MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION
- XII. MOTION TO RECONVENE
- XIII. ADJOURNMENT

* CITIZEN'S GUIDE TO ADDRESSING THE WATER AGENCY*

Anyone wishing to speak under agenda "Questions from the Audience" must adhere to the following guidelines:

- 1) Please announce your name and address before commenting – all comments under PUBLIC COMMENTS are limited to three (3) minutes and each citizen will only be permitted to speak once.
- 2) Questions must be submitted in writing and responses will be provided prior to the next meeting.
- 3) At the Water Agency meeting, all speakers must address their comments to the Chair. The Chair may request that the appropriate member of the Agency or Staff respond to the comment.
- 4) Please do not repeat comments that have already been made by others.

BREAKDOWN

BOLINGBROOK	78.689%	\$ 64,326.25
HOMER GLEN	20.546%	17,795.83
LEMONT	.059%	48.23
ROMEDEVILLE	.022%	17.98
WOODRIDGE	.684%	<u>559.15</u>
	<u>TOTAL</u>	\$ 81,747.44

NORTHERN WILL COUNTY WATER AGENCY
REGULAR MEETING MINUTES
DECEMBER 10, 2018

CALL TO ORDER

The meeting of the Northern Will County Water Agency was called to order at 11:00 a.m. at the Village of Bolingbrook, December 10, 2018, in Bolingbrook, Illinois, by Vice-Chairman Mayor John Egofske of Lemont.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were: Bolingbrook - Mayor Roger Claar
 Lemont - Mayor John Egofske
 Romeoville - Mayor John Noak
 Woodridge – Village Administrator Al Stonitsch in for Mayor Gina Cunningham
 Homer Glen – Interim Village Manager Annie Marie Gaura in for Mayor George Yukich

Also present were:

 Jim Boan - Attorney representing Northern Will County Water Agency
 Mike Drey - Consultant to the Northern Will County Water Agency
 Lucas Rickleman - Public Services & Development Director/Bolingbrook
 Mike Zimmerman - Attorney for Tressler LLP

Press in attendance: None

JOURNAL OF PROCEEDINGS

Motion Bolingbrook, second Woodridge to approve the minutes of the September 10, 2018, meeting.

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion carried.

APPROVAL OF AGENDA

Motion Woodridge, second Bolingbrook to amend agenda for the approval of bills from 33,703.40 which should had been 44,272.30 details provided on Friday with packets and information.

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Voice vote. Motion carried.

BILL APPROVAL

Motion Romeoville, second Bolingbrook to approve bills as submitted in the amount of \$44,272.30 for the following:

Tresseler LLP	\$25,772.30
Robbins Schwartz	8,750.00
Crowe Horwath	5,250.00
Sikitch	<u>4,500.00</u>
	\$44,272.30

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion carried.

DISCUSSION/ACTION ITEMS

Mayor Claar, welcomed everyone present to Bolingbrook Village Hall and wished everyone a Merry Christmas, and gave everyone information on the flag pole. T-Mobile approached the Village about installing a cell tower disguised as a flag pole. He explained that all costs associated with the installation/maintenance are covered by T-Mobile and the Village will receive income as part of the lease agreement. The tower provides better reception to residents and hides well to a better appealing look. The pole displays the American flag and a Village flag topped by a gold ball and flag truck to ensure full rotation. It can be seen from i55 and surrounding areas. An additional flag pole is in the works for Frontage Road with the Park District. Mayor Claar shared this to encourage towns if ever approached with this type of project. Lemont stated, he likes it because those cell towers are not appealing to the eye and that is a good way to disguise them.

Jim Boan, Bolingbrook Administrator reminded the agency of the last meeting about recommendations from members for a public relations firm. Since Woodridge was the only one to submit two questions arose, one being Woodridge's relationship with the firm and two, the interest of the agency to solicit a proposal from a public relations firm. Woodridge, stated the firm that was submitted was Jasculca Terman which is based in Chicago, they used their service this past summer in which they had a very good experience, Glenview also works with them. Mayor Claar, suggested they meet with the agency to get an overview on what the agency is doing. He will also like to hear their thoughts and asked if the first consultation would be complimentary. Woodridge will set-up an appointment and will notify the Board of potential dates. After a discussion amongst the agency it was decided for this to be scheduled as a special meeting.

Mike Zimmerman, attorney for Tessler, explained that several consultants are assisting Tessler and the commission with the evaluation phase of the litigation. He explained that Raftelis is a highly qualified water and waste water consulting firm. They help several Illinois municipalities with asset evaluation as well as financial consulting. Zimmerman recommended the at board authorize the chairman to engage Raftelis as another member of the evaluation team moving forward.

Motion Woodridge, second Romeoville to authorized the Chairman to Execute an agreement with Raftelis.

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion carried.

TREASURERS REPORT

Motion Bolingbrook, second Woodridge to accept the Treasurers Report

Voice Motion carried.

CONSULTANT'S REPORT

Mike Zimmerman, attorney for Tessler requested an Executive Session after the meeting. Jim Boan, Bolingbrook Administrator does not anticipate any announcements, afterwards.

MEETING SCHEDULE

It was announced that the next several meetings would be held as follows:

March 11, 2019	Homer Glen
June 10, 2019	Lemont
September 9, 2019	Romeoville
December 9, 2019	Woodridge

There were no conflicts with these dates from the NWCWA commissioners.

QUESTIONS FROM THE AUDIENCE

Rosemaria DiBenedetto, consultant for Illinois American Water requested a copy all expenditures from the agency to date. Jim Boan, Bolingbrook Administrator asked that a FOIA be submitted for the agency to respond. Bolingbrook asked for clarification on dates for this request. He also reminded Ms. DiBenedetto that expenditures are passed out at each meeting. She asked for a full report from the inception of the agency.

Jim Boan, Bolingbrook Administrator acknowledge Mayor Chapman from the Village of Shorewood, IL. Bolingbrook also thanked Jim Culotta, Village Administrator for attending.

RESOLUTIONS

None

EXECUTIVE SESSION

Motion Homer Glenn, second Romeoville to enter into Executive Session for the purpose of discussing pending litigation. There will be no decision post executive session.

Motion carried and the meeting moved into Executive Session at 11:28 a.m.

RECONVENE

Motion Bolingbrook, second Woodridge to reconvene the meeting.

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion carried and the meeting reconvened at 11:56 p.m.

ADJOURNMENT

Motion Lemont, second Homer Glen to adjourn the meeting.

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion carried. The meeting adjourned at 11:58 a.m.

Mayor George Yukich/Homer Glen, Chairman

Mayor John Egofske/Lemont, Vice Chairman

Mayor John Noak/Romeoville, Secretary



Attorneys at Law
233 South Wacker Drive, 22nd Floor
Chicago, Illinois 60606
(312) 627-4000
Fax (312) 627-1717
www.tresslerllp.com
FED I.D. No. 36-3447958
Invoice #: 401109
Client #: 008415

March 6, 2019

Village of Woodridge
Attn: Al Stonitsch
5 Plaza Drive
Woodridge, IL 60517

Summary Statement

For professional services rendered through February 28, 2019:

Matter #		AR Balance	Fees	Expenses	Credits / Discounts	Total
00002	NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY	50,527.80	17,147.20	0.00		\$67,675.00



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 Invoice #: 401109

March 6, 2019
 008415-00002

Village of Woodridge
 Attn: Al Stonitsch
 5 Plaza Drive
 Woodridge, IL 60517

FOR PROFESSIONAL SERVICES RENDERED:
 RE: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY

<u>Attorney/Paralegal</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Zimmermann, Michael F.	12.70	311.00	3,949.70
Formeller, Daniel R.	22.90	311.00	7,121.90
Fineberg (Wilkins), Stacey	12.60	240.00	3,024.00
Letcher, Katherine, F.	11.60	216.00	2,505.60
Auslander, Zachary, S.	1.10	195.00	214.50
Hamilton, Katelyn, A.	3.90	85.00	331.50

Service Charges \$17,147.20

Bill Summary:

Total Fees: 17,147.20
Total: \$17,147.20

PAYMENT INSTRUCTIONS

****NEW BANKING INFORMATION****

Remit Check Payments to:

Tressler LLP
 233 South Wacker, 61st Floor, Chicago, IL 60606
 Reference: Inv. # 401109

Remit Wire Payments to:

MB Financial Bank
 800 W Madison Street, Chicago, IL 60607
 SWIFT#: MBFIUS44
 For Credit to the Account of Tressler LLP
 ABA Routing # 071001737, Account # 1520006149
 Int'l Routing #: MBFIUS44
 Reference: Inv. # 401109

PLEASE INCLUDE INVOICE # 401109 ON YOUR PAYMENT



Attorneys at Law
233 South Wacker Drive, 22nd Floor
Chicago, Illinois 60606
(312) 627-4000
Fax (312) 627-1717
www.tresslerllp.com
FED I.D. No. 36-3447958
Invoice #: 399425
Client #: 008415

January 8, 2019

Village of Woodridge
Attn: Al Stonitsch
5 Plaza Drive
Woodridge, IL 60517

Summary Statement

For professional services rendered through December 31, 2018:

Matter #		AR Balance	Fees	Expenses	Credits / Discounts	Total
00002	NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY	0.00	16,277.90	0.00		\$16,277.90



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 233 South Wacker Drive, 22nd Floor
 Chicago, Illinois 60606
 (312) 627-4000
 Fax (312) 627-1717
www.tresslerllp.com
 FED I.D. No. 36-3447958
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January 8, 2019
 008415-00002

Village of Woodridge
 Attn: Al Stonitsch
 5 Plaza Drive
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FOR PROFESSIONAL SERVICES RENDERED:
 RE: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY

<u>Attorney/Paralegal</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Zimmermann, Michael F.	13.20	311.00	4,105.20
Formeller, Daniel R.	23.40	311.00	7,277.40
Fineberg (Wilkins), Stacey	1.90	240.00	456.00
Letcher, Katherine, F.	8.30	216.00	1,792.80
Auslander, Zachary, S.	12.70	195.00	2,476.50
Hamilton, Katelyn, A.	2.00	85.00	170.00

Service Charges \$16,277.90

Bill Summary:

Total Fees: 16,277.90
Total: \$16,277.90

****NEW BANKING INFORMATION****

Please reference Invoice # 399425 on your payment. Make checks payable to: Tressler LLP

A payment may also be made directly to our bank account using the following information:

Domestic Wire Transfer: MB Financial Bank ABA Routing # 071001737 Tressler LLP Account # 1520006149

Int'l Wire Transfer: same as Domestic include International Routing #: MBFIUS44

ACH Transfer: MB Financial Bank ABA Routing # 071001737 Tressler LLP Account # 1520006149



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FED I.D. No. 36-3447958
Invoice #: 400369
Client #: 008415

February 11, 2019

Village of Woodridge
Attn: Al Stonitsch
5 Plaza Drive
Woodridge, IL 60517

Summary Statement

For professional services rendered through January 31, 2019:

Matter #		AR Balance	Fees	Expenses	Credits / Discounts	Total
00002	NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY	16,277.90	34,249.90	0.00		\$50,527.80



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 RE: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY

<u>Attorney/Paralegal</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Zimmermann, Michael F.	41.20	311.00	12,813.20
Formeller, Daniel R.	40.00	311.00	12,440.00
Fineberg (Wilkins), Stacey	10.30	240.00	2,472.00
Letcher, Katherine, F.	13.70	216.00	2,959.20
Auslander, Zachary, S.	17.50	195.00	3,412.50
Hamilton, Katelyn, A.	1.80	85.00	153.00

Service Charges \$34,249.90

Bill Summary:

Total Fees: 34,249.90
Total: \$34,249.90

PAYMENT INSTRUCTIONS

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Total: \$34,249.90

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January 8, 2019
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Service Charges \$16,277.90

Bill Summary:

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Robbins Schwartz

55 West Monroe Street, Suite 800
Chicago, IL 60603-5144
P: (312) 332-7760
F: (312) 332-7768
www.robbsins-schwartz.com

Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Peggy Halik
Woodridge, IL 60517

January 7, 2019

Client No: 008811
Invoice No: 285371 FIRM
Billing Through: 12/31/2018

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS	\$1,750.00
TOTAL DUE	\$1,750.00

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

MATTER SUMMARIES

Retainer - \$1,750 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

CURRENT CHARGES	\$1,750.00
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AMOUNT FOR THIS MATTER	<hr/> \$1,750.00
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CURRENT CHARGES FOR ALL MATTERS	\$1,750.00
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TOTAL DUE	<hr/> <hr/> \$1,750.00
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c/o Village of Woodridge
5 Plaza Dr.
Attn: Peggy Halik
Woodridge, IL 60517

January 7, 2019

Client No: 008811
Invoice No: 285371 FIRM
Billing Through: 12/31/2018

Retainer - \$1,750 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

Balance as of last bill	12/04/2018	\$1,750.00
Payments Received	12/26/2018	\$1,750.00
Balance		\$0.00

CURRENT CHARGES	\$1,750.00
PAST BALANCE	\$0.00
AMOUNT FOR THIS MATTER	<u>\$1,750.00</u>

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F: (312) 332-7768
www.robbins-schwartz.com

Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Peggy Halik
Woodridge, IL 60517

February 6, 2019

Client No: 008811
Invoice No: 285895 FIRM
Billing Through: 01/31/2019

Retainer - \$1,750 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

Balance as of last bill	01/07/2019	\$1,750.00
Payments Received	01/22/2019	\$1,750.00
Balance		\$0.00

CURRENT CHARGES	\$1,750.00
PAST BALANCE	\$0.00
AMOUNT FOR THIS MATTER	<u>\$1,750.00</u>

Robbins Schwartz

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Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Peggy Halik
Woodridge, IL 60517

February 6, 2019

Client No: 008811
Invoice No: 285895 FIRM
Billing Through: 01/31/2019

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS	\$1,750.00
TOTAL DUE	\$1,750.00

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

MATTER SUMMARIES

Retainer - \$1,750 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

CURRENT CHARGES	\$1,750.00
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AMOUNT FOR THIS MATTER	<u>\$1,750.00</u>
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CURRENT CHARGES FOR ALL MATTERS	\$1,750.00
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TOTAL DUE	<u><u>\$1,750.00</u></u>
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Robbins Schwartz

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Chicago, IL 60603-5144
P: (312) 332-7760
F: (312) 332-7768
www.robbsins-schwartz.com

Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Peggy Halik
Woodridge, IL 60517

March 4, 2019

Client No: 008811
Invoice No: 286653 FIRM
Billing Through: 02/28/2019

REMITTANCE COPY

CURRENT CHARGES FOR ALL MATTERS	\$1,750.00
TOTAL DUE	\$1,750.00

For billing inquiries contact us at billingaccounting@Robbins-Schwartz.com

MATTER SUMMARIES

Retainer - \$1,750 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

CURRENT CHARGES	\$1,750.00
AMOUNT FOR THIS MATTER	<hr/> \$1,750.00

CURRENT CHARGES FOR ALL MATTERS	\$1,750.00
---------------------------------	------------

TOTAL DUE	<hr/> <hr/> \$1,750.00
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Robbins Schwartz

55 West Monroe Street, Suite 800
Chicago, IL 60603-5144
P: (312) 332-7760
F: (312) 332-7768
www.robbins-schwartz.com

Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Peggy Halik
Woodridge, IL 60517

March 4, 2019

Client No: 008811
Invoice No: 286653 FIRM
Billing Through: 02/28/2019

Retainer - \$1,750 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

Balance as of last bill	02/06/2019	\$1,750.00
Payments Received	02/18/2019	\$1,750.00
Balance		\$0.00

CURRENT CHARGES	\$1,750.00
PAST BALANCE	\$0.00
AMOUNT FOR THIS MATTER	<u>\$1,750.00</u>



Remit to:
 Advanced Discovery, Inc.
 P.O. Box 102242
 Atlanta, GA 30368-2242
 877-876-7706

Invoice

Invoice Date	Invoice Number
7/31/2018	AD62777
Tax ID - 47-1377551	

Invoice To:

Tressler, LLP
 233 S. Wacker, Suite 2200
 Chicago, IL 60606-6399
 US

Customer No.	Engagement Name	Engagement	Payment Terms
201405	8415-2	201405-215130	30 Days from Receipt

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Monthly Archived Hosting	19.82	GB	\$7.00	\$138.74

TERMS: Unless otherwise covered by a separate written agreement, this invoice is due and payable within 30 days of invoice date and past due after that. Client is subject to maximum allowable finance charges on all past due accounts plus any related attorney fees and collection charges incurred by Advanced Discovery. Client has 10 days from receipt of invoice to inspect Advanced Discovery completed work for quality. If no objection is made within the 10 day period, it shall be deemed accepted and full payment shall be due in accordance with the terms of this invoice.

Subtotal	\$138.74
Misc	\$0.00
Tax	\$0.00
Delivery	\$0.00
Total	\$138.74



Remit to:
 Advanced Discovery, Inc.
 P.O. Box 102242
 Atlanta, GA 30368-2242
 877-876-7706

Invoice

Invoice Date	Invoice Number
8/31/2018	AD63823
Tax ID - 47-1377551	

Invoice To:

Tressler, LLP
 233 S. Wacker, Suite 2200
 Chicago, IL 60606-6399
 US

Customer No.	Engagement Name	Engagement	Payment Terms
201405	8415-2	201405-215130	Net 30

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Monthly Archived Hosting	19.82	GB	\$7.00	\$138.74

TERMS: Unless otherwise covered by a separate written agreement, this invoice is due and payable within 30 days of invoice date and past due after that. Client is subject to maximum allowable finance charges on all past due accounts plus any related attorney fees and collection charges incurred by Advanced Discovery. Client has 10 days from receipt of invoice to inspect Advanced Discovery completed work for quality. If no objection is made within the 10 day period, it shall be deemed accepted and full payment shall be due in accordance with the terms of this invoice.

Subtotal	\$138.74
Misc	\$0.00
Tax	\$0.00
Delivery	\$0.00
Total	\$138.74



Remit to:
 Advanced Discovery, Inc.
 P.O. Box 102242
 Atlanta, GA 30368-2242
 877-876-7706

Invoice

Invoice Date	Invoice Number
9/30/2018	AD64676
Tax ID - 47-1377551	

Invoice To:

Tressler, LLP
 233 S. Wacker, Suite 2200
 Chicago, IL 60606-6399
 US

Customer No.	Engagement Name	Engagement	Payment Terms
201405	8415-2	201405-215130	Net 30

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Monthly Archived Hosting	19.82	GB	\$7.00	\$138.74

TERMS: Unless otherwise covered by a separate written agreement, this invoice is due and payable within 30 days of invoice date and past due after that. Client is subject to maximum allowable finance charges on all past due accounts plus any related attorney fees and collection charges incurred by Advanced Discovery. Client has 10 days from receipt of invoice to inspect Advanced Discovery completed work for quality. If no objection is made within the 10 day period, it shall be deemed accepted and full payment shall be due in accordance with the terms of this invoice.

Subtotal	\$138.74
Misc	\$0.00
Tax	\$0.00
Delivery	\$0.00
Total	\$138.74



Remit to:
 Advanced Discovery, Inc.
 P.O. Box 102242
 Atlanta, GA 30368-2242
 877-876-7706

Invoice

Invoice Date	Invoice Number
10/31/2018	AD65889
Tax ID - 47-1377551	

Invoice To:

Tressler, LLP
 233 S. Wacker, Suite 2200
 Chicago, IL 60606-6399
 US

Service Period
October

Customer No.	Engagement Name	Engagement	Payment Terms
201405	8415-2	201405-215130	Net 30

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Monthly Archived Hosting	19.82	GB	\$7.00	\$138.74

TERMS: Unless otherwise covered by a separate written agreement, this invoice is due and payable within 30 days of invoice date and past due after that. Client is subject to maximum allowable finance charges on all past due accounts plus any related attorney fees and collection charges incurred by Advanced Discovery. Client has 10 days from receipt of invoice to inspect Advanced Discovery completed work for quality. If no objection is made within the 10 day period, it shall be deemed accepted and full payment shall be due in accordance with the terms of this invoice.

Subtotal	\$138.74
Misc	\$0.00
Tax	\$0.00
Delivery	\$0.00
Total	\$138.74



Remit to:
 Advanced Discovery, Inc.
 P.O. Box 102242
 Atlanta, GA 30368-2242
 877-876-7706

Invoice

Invoice Date	Invoice Number
11/30/2018	AD66788
Tax ID - 47-1377551	

Invoice To:

Tressler, LLP
 233 S. Wacker, Suite 2200
 Chicago, IL 60606-6399
 US

Service Period
November

Customer No.	Engagement Name	Engagement	Payment Terms
201405	8415-2	201405-215130	Net 30

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Monthly Archived Hosting	19.82	GB	\$7.00	\$138.74

TERMS: Unless otherwise covered by a separate written agreement, this invoice is due and payable within 30 days of invoice date and past due after that. Client is subject to maximum allowable finance charges on all past due accounts plus any related attorney fees and collection charges incurred by Advanced Discovery. Client has 10 days from receipt of invoice to inspect Advanced Discovery completed work for quality. If no objection is made within the 10 day period, it shall be deemed accepted and full payment shall be due in accordance with the terms of this invoice.

Subtotal	\$138.74
Misc	\$0.00
Tax	\$0.00
Delivery	\$0.00
Total	\$138.74



Remit to:
 Advanced Discovery, Inc.
 P.O. Box 102242
 Atlanta, GA 30368-2242
 877-876-7706

Invoice

Invoice Date	Invoice Number
12/31/2018	AD67809
Tax ID - 47-1377551	

Invoice To:

Tressler, LLP
 233 S. Wacker, Suite 2200
 Chicago, IL 60606-6399
 US

Service Period
December

Customer No.	Engagement Name	Engagement	Payment Terms
201405	8415-2	201405-215130	Net 30

Description	Quantity	Unit of Measure	Unit Price	Extended Price
Monthly Archived Hosting	19.82	GB	\$7.00	\$138.74

TERMS: Unless otherwise covered by a separate written agreement, this invoice is due and payable within 30 days of invoice date and past due after that. Client is subject to maximum allowable finance charges on all past due accounts plus any related attorney fees and collection charges incurred by Advanced Discovery. Client has 10 days from receipt of invoice to inspect Advanced Discovery completed work for quality. If no objection is made within the 10 day period, it shall be deemed accepted and full payment shall be due in accordance with the terms of this invoice.

Subtotal	\$138.74
Misc	\$0.00
Tax	\$0.00
Delivery	\$0.00
Total	\$138.74

RAFTELIS

227 W. Trade Street
 Suite 1400
 Charlotte, NC 28202



January 14, 2019

Invoice No: 11177

Michael Zimmermann
 Tressler LLP
 233 S Wacker Dr
 22nd Floor
 Chicago, IL 60606

Project R-NCIL1812.00 R-NCIL1812.00 Northern Will County Water Agency - Valuation Support

Professional Services from December 1, 2018 to December 31, 2018

Professional Personnel

	Hours	Rate	Amount	
Vice-President				
Mastracchio, John	2.00	290.00	580.00	
Sr. Manager				
Beckley, Thomas	7.00	260.00	1,820.00	
Totals	9.00		2,400.00	
Total Professional Fees				2,400.00

Technology & Communication Charges			90.00	
			90.00	90.00

Contract	Current	Prior Billings		
Total Billings	2,490.00	0.00	2,490.00	
Contract Ceiling			17,500.00	
Remaining			15,010.00	
			Total this Invoice	\$2,490.00

	Current	Prior	Total	Received	A/R Balance
Billings to Date	2,490.00	0.00	2,490.00	0.00	2,490.00

PRS CONSULTING LTD

10401 S Kedzie
CHICAGO, IL
60655

Invoice

Date	Invoice #
12/11/2018	5706

Bill To
TRESSLER LLP 233 S Wacker Drive 22 Floor CHICAGO, IL 60606 ATTN: Michael Zimmermann, Atty at Law

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			12/11/2018			
Quantity	Item Code	Description			Price Each	Amount
10	009	LITIGATION SUPPORT Consulting Report Easements 10 hours Research Letter preparation			350.00	3,500.00
					Total	\$3,500.00

NORTHERN WILL COUNTY WATER AGENCY
 PROPOSED
 2019 BUDGET

LEGAL FEES:

CORPORATE COUNSEL ROBBINS SCHWARTZ 12 MONTHS @ \$1,750.00	\$ 21,000.00
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LITIGATION COUNSEL TRESSLER LLC	350,000.00
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PROFESSIONAL SERVICES:

EXPERT WITNESSES AND EXPENSES	200,000.00
AUDITOR – SIKITCH	6,000.00

PROPOSED 2019 BUDGET	\$577,000.00
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MUNICIPALITY EXPENSE

BOLINGBROOK	78.689%	\$454,035.53
HOMER GLEN	20.546%	118,550.42
LEMONT	.059%	340.43
ROMEDEVILLE	.022%	126.94
WOODRIDGE	.684%	<u>3,946.68</u>
	TOTAL	\$577,000.00

MEMORANDUM

To: Jim Boan, General Counsel
Northern Will County Water Agency

From: Mike Zimmermann, Tressler LLP

Date: February 27, 2019

Re: 2019 Litigation Budget

You have asked for the annual litigation budget related to the eminent domain case now pending in the circuit court. Below is our budget table showing 2018 actuals and 2019 projected costs. This budget does not include any projected verdict amount. It includes only fees and costs. Also, given the complexity and uniqueness of this case, the budget may need to be revised as we proceed to trial.

<u>Item</u>	<u>2018 Budget</u>	<u>2018 Actual</u> (from Woodridge report)	<u>2019 Budget</u>
Experts, Litigation Consultants/Litigation Costs	\$160,000	\$39,391	\$200,000
Attorneys' fees	\$300,000	\$95,542	\$350,000

Also below is our 2019 Tressler fee schedule for this matter. As indicated in last year's budget discussions, we make it our goal to seek only modest rate increases and to make sure that rate increases do not out pace the increases given to our clients' management staff. Given the cost pressures all businesses face, we seek a modest rate increase at this time of approximately 2%. Our 2019 fee schedule is set forth below:

<u>Position</u>	<u>2018</u>	<u>2019</u>
Paralegals/law clerks	85	87
Associates	216	221
Partners/counsel <15	240	245
Partners/counsel 15-20	279	285
Partners/counsel >20	311	318

It continues to be our pleasure to represent the agency and its members in this unique matter. If you have any questions, please do not hesitate to call me.

NORTHERN WILL COUNTY WATER AGENCY

TREASURER'S REPORT

December 1, 2018 - February 28, 2019

Meeting Date: March 11, 2019

BEGINNING ADJ. CASH BALANCE (DEC 1, 2018)

\$ 1,579,738.24

REVENUES

2019 Budget

Village of Bolingbrook	78.689%	-
Village of Homer Glen	20.546%	-
Village of Woodridge	0.684%	-
Village of Lemont	0.059%	-
Village of Romeoville	0.022%	-

Interest

9,342.28

TOTAL REVENUES

9,342.28

EXPENSES (PAID)

Professional Services

Tressler	22,703.40
Robbins Schwartz	5,250.00
PRS Consulting	3,500.00
Raftelis	2,490.00
Crowe	5,250.00

TOTAL EXPENSES

39,193.40

ENDING ADJ. CASH BALANCE (FEBRUARY 28, 2019)

\$ 1,549,887.12

EXPENSES (TO-BE PAID)

Tressler LLP	50,527.80
Advanced Discovery	832.44



PROPOSAL TO PROVIDE COMMUNICATIONS AND PUBLIC AFFAIRS SUPPORT



JASULCA TERMAN
STRATEGIC COMMUNICATIONS

*Submitted to Northern Will County Water Agency
Presented by Jasculca Terman Strategic Communications
February 18, 2019*



SITUATION ANALYSIS



SITUATION ANALYSIS

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Thank you for meeting with us last month and inviting us to submit this proposal to develop a communications strategy to support the Northern Will County Water Agency (NWCWA) as it proceeds with litigation to purchase the Illinois American Water pipeline serving Bolingbrook, Homer Glen, Lemont, Romeoville and Woodridge via eminent domain.

Jasculca Terman Strategic Communications (JT) would be pleased to serve as your communications partner on this effort.

JT has significant experience developing and implementing communication strategies pertaining to litigation, financial restructuring and related business negotiations. We also have worked extensively with utilities and other regulated entities, as well as municipal leaders and government agencies. All of which make us an ideal partner in helping you develop and implement the appropriate communications strategy to both proactively communicate with local residents, utility customers, and other stakeholders about the proposed pipeline purchase, as well as prepare to respond to efforts by the defendant to derail a potential purchase, both in the court of law and the court of public opinion.





STRATEGIC APPROACH



STRATEGIC APPROACH

If we were retained to work with you on this effort, we would suggest a two-part engagement: Phase 1 would entail development of communications strategy to complement and support litigation efforts, and Phase 2 would include the implementation of the strategy as the litigation proceeds.

PHASE 1: STRATEGY DEVELOPMENT

In the communications strategy development phase, our scope of work would include the following:

RESEARCH AND ANALYSIS

The foundation of our communications strategy would include research, review and analysis of various factors to gather input from key stakeholders, understand the issues at stake in the litigation, understand the legal strategy developed by your attorneys, and review previous communications around the lawsuit.

Specifically, this would include:

- Meetings with municipal leaders to hear the various perspectives regarding the litigation and its potential impact on different communities
- Conversations with the legal team to understand the legal process, legal strategy and what type of communications can best support their efforts, both within court, and in terms of public opinion



STRATEGIC APPROACH

PHASE 1: STRATEGY DEVELOPMENT

- Review and analysis of media coverage around the litigation, the issue of water rates in the Chicago metropolitan region, and similar lawsuits or faced by the defendant in Illinois and the Midwest
- Review and analysis of communications channels and opportunities that each municipality and NWCWA have available to use
- We can also explore the possibility of conducting one or two focus groups with residents on the subject of water rates and the pending litigation (if you feel like NWCWA does not already have a sense of community sentiment)

COMMUNICATION STRATEGY DEVELOPMENT

Based on our research and analysis, we would develop a written communications strategy that NWCWA can use to guide its public communication efforts around the lawsuit. As directed by you, we also can review select legal documents that may be filed in court (and are thus in the public domain), to ensure language used is consistent with the communications strategy and key messages.

The communications strategy would include the following specific components:

- **Key Messages** – We will identify a set of core messages about the lawsuit, what NWCWA hopes to achieve, and the benefits for local communities. We will recommend including key facts and statistics about water rates to put the issue in perspective. In addition, we will include facts to address common questions or misperceptions.



STRATEGIC APPROACH

PHASE 1: STRATEGY DEVELOPMENT

- **Recommended Tools and Tactics** – In addition to an overall strategic approach to ongoing communications around the lawsuit, we will identify suggested tactics to inform stakeholders and residents. These may include things such as media relations and placing stories in community news outlets; direct mail to local residents; appropriate use of municipal newsletters, email newsletters, websites, and other digital communications channels (such as Facebook pages or Twitter accounts); briefings with key elected officials, chambers of commerce and other grassroots community leaders; appropriate ways to communicate during village board meetings; possible town hall meetings, etc.
- **Timeline** – The strategy will also include a notional timeline for implementation based on the projected timeline for the litigation. Above all, to be successful, communications should follow a logical sequence and be closely coordinated so that key stakeholders and residents across all communities receive information in a timely fashion.



STRATEGIC APPROACH

PHASE 2: IMPLEMENTATION

Based on the strategy we develop, we would be pleased to serve as your communications partner for implementation.

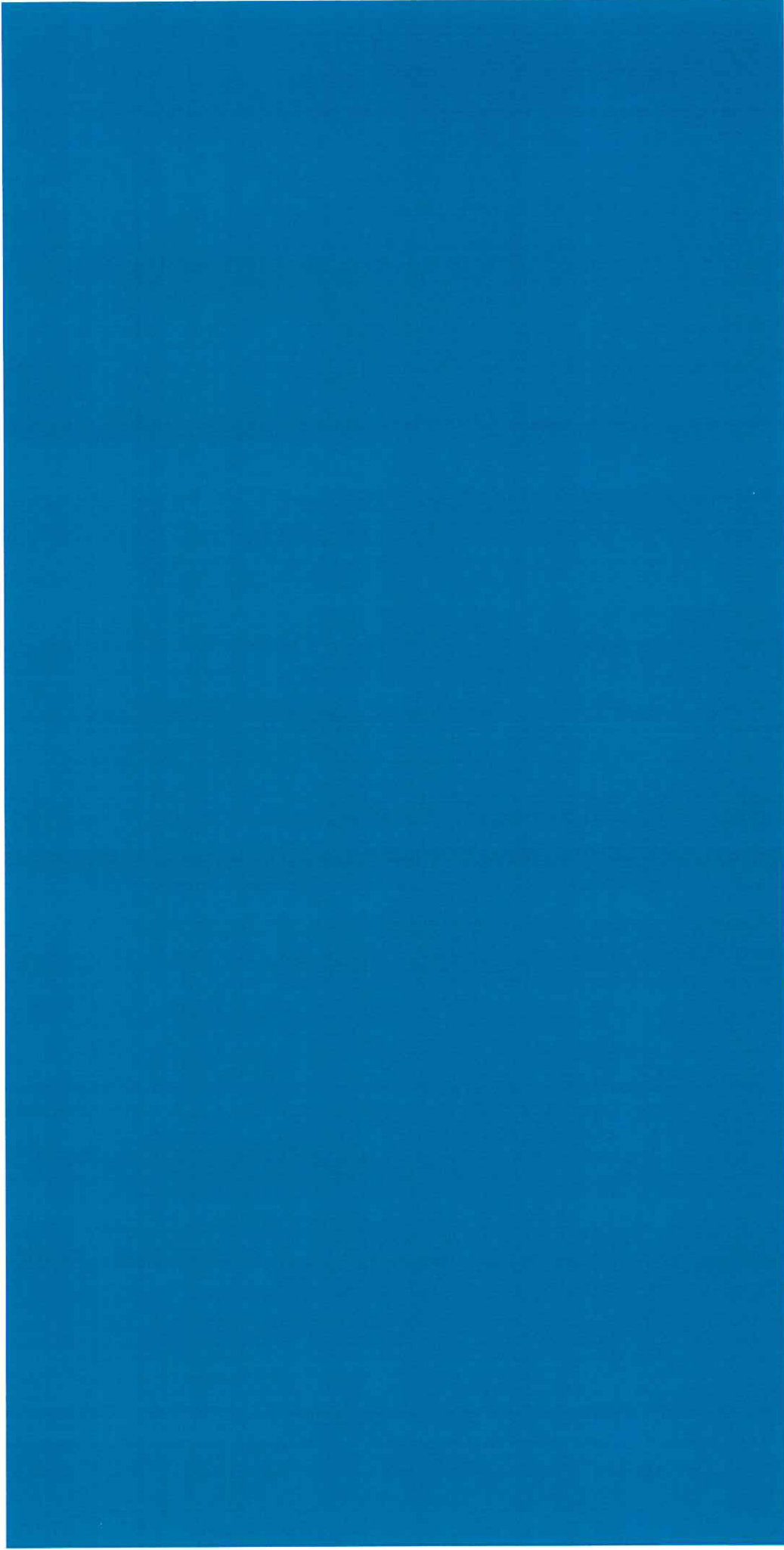
Our specific scope of work would be dictated by the communications strategy, and might include things such as:

- Message refinement and development of a range of specific collateral materials, such as a one-page fact sheet, a community resident FAQ, newsletter and e-newsletter content, suggested content for digital communications channels, direct mail, and other materials that might be needed.
- Develop and implement an earned media strategy, such as creation of a target list of reporters, drafting of news releases and/or story pitches, outreach to targeted reporters to encourage them to write stories, preparation of spokespeople and coordination of media interviews.
- Additional communications outreach support, such as identifying a list of key stakeholders for briefings, and/or development of agendas, power point presentations or talking points for key meetings.
- Ongoing communications support and rapid response to issues that may come up during the course of litigation or as a result of public communications efforts deployed by defendants.



PROFESSIONAL FEES AND EXPENSES

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PROFESSIONAL FEES AND EXPENSES

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PROFESSIONAL FEES

To perform the scope of work during Phase 1 as outlined in this proposal, we request a firm, fixed price fee of \$15,000.

To conduct one or two focus groups with area residents, we request an additional fee of \$2,500.

JT can provide a cost estimate for Phase 2 work after the strategy has been developed and after discussion with you about a specific scope of services and timeframe for the work. Because it is impossible to know how the litigation might play out and the duration, we would either request a monthly retainer, or bill for our services on an hourly basis (with a pre-determined fees cap if you prefer).

PROFESSIONAL FEES AND EXPENSES

EXPENSES

Authorized expenses include expenditures for outside vendor services and out-of-pocket costs. Outside vendor services include such items as data collection/purchase and opinion research, etc. We assess a 15 percent handling charge on these outside vendor expenses billed through our office. We can arrange for NWCWA to avoid these handling charges by having vendors bill you directly.

Additional out-of-pocket expenses include meals, mileage, parking, travel, overnight mail and messenger services, newswire distribution, purchase of broadcast media clips, web domain name search and purchase, etc. and do not incur handling charges.

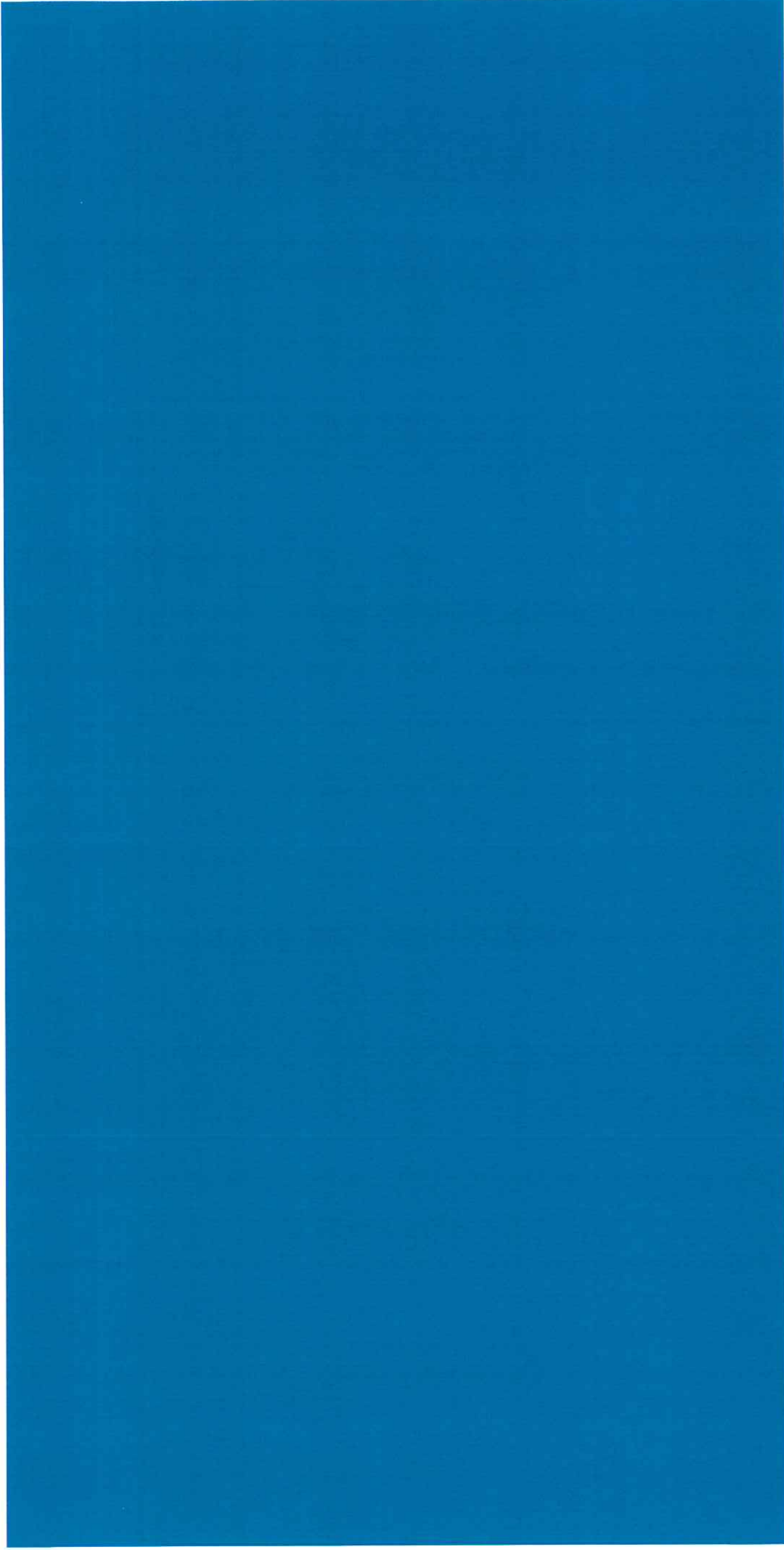
We assess a standard monthly services and technology fee based on 4 percent of your professional fees. This fee includes local and long distance calls, conference calls, toll-free call charges, photocopy and color printing charges, postage, mass email delivery and database software, project-specific email addresses, online research and traditional and social media monitoring and reporting services (excluding the purchase of individual clips).

We look forward to further discussing this proposal with you. If you have questions or require additional information, please contact Marci May at (312) 573-5464.



RELEVANT PROJECT HIGHLIGHTS

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RELEVANT PROJECT HIGHLIGHTS



JT EXAMPLE

MOVE WILLOW FORWARD

JT was retained by the Village of Glenview to provide message development and community outreach, as well as to serve as media liaison, in support of a major regional road expansion. In the fall 2010, JT launched the "Move Willow Forward" campaign to educate and mobilize local residents to support the widening of Willow Road. In this role, we created overall messaging around the need for the road expansion and provided strategic and regularly updated messaging for Glenview's Community Advisory Group (CAG) members to use at bimonthly meetings and with local media.

In addition, JT designed and developed a website to serve as an information portal for community members. The website featured up-to-date information on project developments, background information, news, ways to get involved, video testimonials and other useful resources. After the website initially went live, hundreds of supporters signed on to display their support.

JT worked closely with the local community to garner grassroots support for the expansion plan by bringing residents together through neighborhood meetings and encouraging supporters to attend CAG meetings and open houses. After a two-year evaluation process, the Illinois Department of Transportation (IDOT) approved the construction recommendation supported by the Village of Glenview and Move Willow Forward.

RELEVANT PROJECT HIGHLIGHTS



FREIGHT HOLDING TRACK

JT was retained by the Village of Glenview to provide message development and community outreach, as well as to serve as media liaison, to organize opposition to a proposed freight rail holding track connected to expansion of the Amtrak Hiawatha commuter rail line between Milwaukee and Chicago.

In early 2016, Amtrak began discussions with local communities about plans to expand its Milwaukee to Chicago Hiawatha commuter service from 7 to 10 round trips each day. To deal with rail congestion in the region, the Hiawatha expansion would include building a new, elevated 10,000-foot "holding track" for freight trains through the middle of Glenview. In October 2016, officials from the Federal Railroad Administration, Wisconsin Department of Transportation and Illinois Department of Transportation released an Environmental Impact Study (EIS) detailing the potential impacts of the project. Glenview took issue with the findings of the environmental assessment in terms of the true need for the project, the impact on residents' health, safety and property values, as well as the need for long-term solutions to regional rail congestion issues.

JT EXAMPLE

RELEVANT PROJECT HIGHLIGHTS



JT EXAMPLE

JT was brought on board to help Glenview educate residents about the impacts of the proposed holding track and organize a coalition of thoughtful opponents to the proposal through a multi-faceted strategic communications campaign. JT created overall messaging around the impacts of the holding track on residents in terms of health, property values and quality of life issues. We developed a direct mail and yard sign campaign that gave residents an opportunity to show that “We Don’t Need the Holding Track” and organized community meetings to provide them with information to submit their opposition to the agencies during the public comment period, as well as write letters and emails to their elected officials and local newspapers.

JT also developed social media content for the Village to share with members of the resident coalition and coordinated regular email updates to keep residents informed of developments related to the expansion and holding track. We helped the Village also consider strategic communications with elected officials and key influencers to share Glenview’s concerns and encourage alternatives. Finally, JT coordinated a successful proactive media outreach campaign to engage reporter for local newspapers and TV outlets.

As a result of this effort, officials extended the timeline for review of the volume of public comment and concern, and the Village is now engaged in ongoing conversations with the agencies, Amtrak and others about deeper consideration of the impacts and evaluation of potential alternatives.

RELEVANT PROJECT HIGHLIGHTS



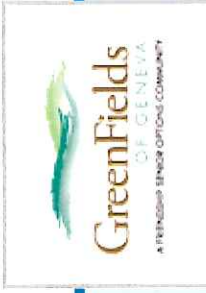
JT EXAMPLE

JT was retained by Friendship Senior Options, the parent organization of several continuing care retirement communities and affiliates, to assist with management of communications regarding unexpected construction delays at its newest development, GreenFields of Geneva.

Approximately one month before residents were scheduled to move in, water damage was discovered at the new facility. Because the construction remedy was not immediately clear, there was uncertainty about the revised completion timeline, causing difficulty in communicating with residents about when they would be able to move in. As many residents had sold their homes and/or were living in temporary housing, there was a great deal of concern about the delays – including costs of housing and storage for displaced residents. Thus, communications needed to be managed with sensitivity.

JT developed a communications strategy, crafted appropriate messaging, wrote communications materials for residents, staff and select external audiences, and provided strategic counsel to GreenFields leadership on communications approaches and responding to resident concerns.

RELEVANT PROJECT HIGHLIGHTS



JT EXAMPLE

Years later, JT was again retained by GreenFields to assist with communications regarding a financial restructuring and a court-approved bankruptcy proceeding. Our scope included development of communications strategy for various stakeholders including residents, investors, elected officials and the community at large; development of key communications materials including talking points, resident letters, FAQs, media statements and more; liaison to news media at a local and national level; and ongoing counsel to the client about appropriate communications and timing to maintain trust and accountability.

RELEVANT PROJECT HIGHLIGHTS



JT EXAMPLE

JT has worked on a number of projects for the Chicago Department of Aviation.

O'HARE 21

Most recently, JT worked to develop a plan to garner support for the O'Hare 21 modernization project – which includes major renovations at Terminal 2 that will integrate domestic and international flights. JT provided strategic counsel as it related to media strategy, message development and conducted outreach to various constituencies – civic, business and labor leaders – to gain support for the project. In addition, we helped to coordinate speaking opportunities – including appearances at the Economic Club of Chicago and Executive's Club of Chicago – for former City of Chicago Aviation Commissioner Ginger Evans and members of her leadership team.

O'HARE MODERNIZATION PROJECT

JT worked on various aspects of the O'Hare International Airport expansion, beginning in 2001 with Mayor Daley's Proposal for the Future of O'Hare, and the Planned Runway Commissioning Activities to celebrate the opening of O'Hare's extended Runway 10L/28R, new Runway 9L/27R and a new air traffic control tower.

RELEVANT PROJECT HIGHLIGHTS



Mayor Daley's Proposal for the Future of O'Hare

JT successfully coordinated the efforts of a team of public affairs professionals to build broad-based grassroots support for Mayor Daley's proposal for the expansion of O'Hare International Airport. JT built and leveraged a coalition of more than 12,000 organizational and individual supporters in all 50 states, representing three million businesses and 14 million workers.

Our tactical strategy included:

- Message and materials development, including talking points, fact sheets, sample letters, logo design, advertisements, informational brochures, enrollment cards, and media and action kits.
- Media relations, including editorial board outreach, op-eds, letters-to-the-editor, news conferences and story pitches.
- Coordination of weekly events, including community rallies, activities showcasing the support of business leaders and elected officials, and outreach by airline employees who distributed materials to and registered supporters among passengers at O'Hare.
- Direct outreach to core constituencies, such as African-American ministers, women's groups, community organizations and local chambers of commerce.
- Development of a campaign website providing information on the Mayor's proposal, including a feature that allowed supporters to send a letter to their elected officials.
- Blast faxes and emails to mobilize supporters to contact their elected officials.

JT EXAMPLE

RELEVANT PROJECT HIGHLIGHTS



CHICAGO
DEPARTMENT
OF AVIATION

JT EXAMPLE

These efforts resulted in then-Illinois Governor George Ryan reversing his opposition to the project, which allowed for land acquisition to begin. JT then turned its attention to building support for the approval of legislation in Congress to ensure that no future Illinois governor could undermine the project. To this end, we coordinated lobbying trips to Capitol Hill, organized media events in Washington, D.C. and throughout Illinois, and facilitated a sustained letter-writing campaign to Members of Congress.

The House of Representatives approved the O'Hare legislation and Senate sponsor Richard Durbin (D-IL) received commitments of support from a supermajority of senators. Unfortunately, the legislation was stalled by the threat of a filibuster by Illinois' then-junior senator, Peter Fitzgerald (R-IL).

However, thanks to the support of an extensive statewide coalition and the newly-elected Illinois Governor Rod Blagojevich, a similar bill was passed in the Illinois General Assembly in Spring 2003.

In 2008, JT was retained by the O'Hare Modernization Program (OMP) to coordinate Planned Runway Commissioning Activities to celebrate the opening of extended Runway 10L/28R, new Runway 9L/27R and a new air traffic control tower.

RELEVANT PROJECT HIGHLIGHTS



CHICAGO
DEPARTMENT
OF AVIATION

JT EXAMPLE

Chicago Sister Cities-Athens 5K Run/Community Day

On a September Sunday, the festivities began with the Chicago Sister Cities-Athens 5K Run/Community Day. Following the Run, the O'Hare Modernization Program hosted a community day event for airport employees and families, area residents and the general public.

JT coordinated all logistics, including working with O'Hare food vendors and entertainers and planning trolley rides to and from the runway where guests could have their photos taken. We also developed a flier, invitations and signage for the event, which attracted more than 2,000 people.

Runway 10L/28R Extension

Later that week, Runway 10L/28R extension was commissioned at a news conference with Chicago Mayor Richard M. Daley, dozens of elected officials, and business and civic leaders. The event featured a continental breakfast reception for 700 invited guests outside on "The Perch" overlooking the runway.

JT coordinated all event logistics, including an elaborate transportation program to safely and efficiently move guests from a parking lot and security check-point to the event location, staging, audio-visual equipment, catering, media logistics, invitation distribution and RSVP management. We also worked with OMP's public information officer to coordinate live interviews on television morning shows for OMP's Executive Director Rosie Andolino.

RELEVANT PROJECT HIGHLIGHTS



JT EXAMPLE

Runway 9L/27R Commissioning

Only a few weeks later, on November 20, Runway 9L/27R, O'Hare's first new runway in more than 35 years and a new air traffic control tower, were also commissioned. The commissioning events included a ceremonial "first landing" with 180 guests on the flight, as well as a marching band, color guard, ribbon-cutting, speaking program, photo opportunities and a luncheon for 800 guests in United Airlines' hangar. JT provided creative event ideas and logistics services, including participation in multiple site-walkthroughs to develop a comprehensive and seamless plan, development of detailed timelines for all activities, vendor management, onsite staffing, RSVP management, materials development, media support and coordination of communication among multiple stakeholders.

Runway 10C/28C AND 10R/28L Commissionings

JT worked with the Chicago Department of Aviation on planning the commissioning of their newest runways, Runway 10C/28C and Runway 10R/28L, which opened in 2013 and 2015, respectively. The commissioning events included ceremonial ribbon-cuttings, speaking program, photo opportunities and a reception with food vendors serving O'Hare for over 800 guests per event inside a tent adjacent to the new runways.

JT provided creative event ideas, strategic counsel and logistics support, including participation in multiple site-walkthroughs to develop a comprehensive and seamless plan, development of detailed timelines for all activities, vendor management, onsite staffing, materials development, RSVP management and media support.

RELEVANT PROJECT HIGHLIGHTS



CHICAGO
DEPARTMENT
OF AVIATION

JT EXAMPLE

2014 WORLD ROUTES DEVELOPMENT FORUM

JT was retained to oversee media and conference logistics for the 2014 World Route Conference that was held in Chicago and attended by more than 3,000 U.S. and international delegates from the airline, airport and tourism industries.

The JT team developed comprehensive and cohesive messaging, as well as external communications materials for the Department of Aviation, including but not limited to media advisories, press releases, media pitches, talking points for Commissioner Rosemarie Andolino's seven speeches and presentations during the Forum, as well as an article for *AirChicago*, the Department's public facing magazine. JT's direct media relations efforts resulted in positive articles in the *Chicago Business Journal*, *Chicago Sun-Times*, *Chicago Tribune*, *Crain's Chicago Business*, NPR, WBEZ-FM, among others. JT also managed the press booth at McCormick Place and managed logistics for the kick-off press conference and media tour of O'Hare International Airport. In addition, JT created and implemented a robust social media strategy utilizing both O'Hare and Midway Airports' Facebook and Twitter channels, as well as Commissioner Andolino's LinkedIn account.

In addition to media and communications, JT played a significant role in the logistics of the multi-day, multi-site forum and auxiliary events. JT staff coordinated the Commissioner's World Routes schedule, advancing and managing her logistics and movements throughout the days leading up to and during the actual forum. The JT team assisted with conference and booth logistics at McCormick Place and more than three offsite events, including an exclusive dinner at Sixteen in Trump Tower, a lunch for airline executives at Chicago Symphony Orchestra and a conference-wide reception at the Field Museum including a performance from Earth, Wind and Fire.

RELEVANT PROJECT HIGHLIGHTS



PRESENTATION SUPPORT

JT worked with former City of Chicago Aviation Commissioner Ginger Evans to develop her first public presentation at the City Club of Chicago in June 2015. We provided strategic counsel and message development support for the Commissioner's talking points, as well as advised on the most effective visual presentation of her primary concept that to be competitive Chicago's aviation system has to address key issues related to both capacity and consumer experience. We provided similar support to the Commissioner for a presentation at the Women's Transportation Summit.

JT EXAMPLE



November 29, 2018

Michael Zimmerman
Tressler LLP
233 S Wacker Drive
Chicago, IL 60606

RE: Northern Will County Water Agency Valuation Support

Dear Mr. Zimmerman:

Raftelis Financial Consultants, Inc. (Raftelis) is pleased to submit this engagement letter to provide valuation support of the American Lake Water Company (American Lake) for the Northern Will County Water Agency (Client). We appreciate the opportunity to be of service on this important engagement.

To assist the Client with these services, Raftelis has a Project Team with unparalleled experience and a reputation for quality service. Our Team combines financial experience and expertise coupled with an engineering perspective to assist the Client in addressing the challenges it faces. I will serve as the Project Manager ensuring that the project stays on schedule, is within budget, and effectively meets the Client's objectives. I have over 18 years of experience with Raftelis providing financial and rate consulting services to municipal utilities across the United States. John Mastracchio will serve as the primary expert on this engagement, he has over 23 years experience providing services to municipal utilities including extensive experience in valuation and providing expert testimony. William Stannard will serve as a Technical Advisor providing valuable insight, he has over 40 years experience providing services to municipal utilities including extensive experience in serving as an expert witness and providing litigation support.

We believe that our unique combination of qualifications and extensive experience will ensure an efficient and successful project for the Client.

Task 1 – Review American Lake Valuation

We understand that Crowe is preparing an updated valuation report for the American Lake water utility. We will review the valuation report, including approach, assumptions, methodology, and results, and provide our opinion of its veracity and any potential challenges in the analysis. This feedback will be provided by telephone conference calls as arranged with the Client's legal counsel and other parties as directed.

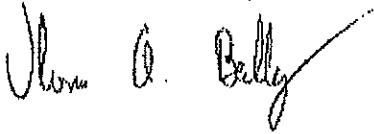
We propose to complete this review for a fixed fee of \$17,500.

Task 2 – Additional Consulting Support for Litigation (As Directed)

We understand the client may wish to have us provide additional consulting support during the course of litigation over the acquisition of American Lake. Because of the unknown level of effort that may be needed, we cannot provide an estimate of the total cost, but such services would be provided at our standard hourly billing rates plus any actual expenses occurred. We have included a listing of our 2019 Standard Billing Rates as Attachment A to this Engagement Letter.

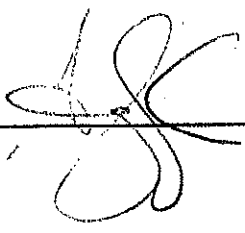
We are proud of the resources that we can offer to the Client and welcome the opportunity to be of assistance in this engagement. Please do not hesitate to contact me on my cell phone at any time at 816.682.1328 or by email at tbeckley@raftelis.com if you have any questions.

Very truly yours,



Thomas A. Beckley
Senior Manager

We accept the terms of this engagement letter:

Signature:	Date:
	12/27/2018
Title:	Printed name of authorized agent:
MAYOR VILLAGE OF HOMER GLEN	GEORGE YUKICH

Attachment A

Raftelis 2019 Standard Hourly Billing Rates

<u>Position</u>	<u>Hourly Billing Rate</u>
Chair	\$425
Chief Executive Officer/President	\$375
Executive Vice President	\$325
Vice President/Principal Consultant	\$295
Director of Governmental Services	\$295
Senior Manager	\$265
Director of Florida Operations	\$225
Manager	\$240
Director of Data Services	\$240
Senior Consultant	\$210
Consultant	\$185
Creative Director	\$175
Associate	\$155
Graphic Designer	\$125
Analyst	\$110
Administration	\$80
Technology/Communications Charge*	\$10

* Technology/Communications Charge – this is an hourly fee charged monthly for each hour worked on the project to recover telephone, facsimile, computer, postage/overnight delivery, conference calls, electronic/computer webinars, photocopies, etc.