

**VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING**

**FEBRUARY 15, 2016 – 7:00 PM  
LEMONT VILLAGE HALL  
418 MAIN ST.  
LEMONT, IL 60439**

**AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DISCUSSION ITEMS**
  - A. FY2017-2024 CAPITAL DISCUSSION  
(ADMIN/FINANCE/)(REAVES/SNIEGOWSKI)(SCHAFFER/SMITH)**
  - B. SCHOOL RESOURCE OFFICER REIMBURSEMENT PROPOSAL  
(PD)(MIKLOS)(MATON)**
  - C. HIGH SCHOOL HIREBACK RECOMMENDATION  
(PD)(MIKLOS)(MATON)**
- IV. UNFINISHED BUSINESS**
- V. NEW BUSINESS**
- VI. AUDIENCE PARTICIPATION**
- VIII. ADJOURN**

# **Village Board**

## **Agenda Memorandum**

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**To:** Mayor & Village Board

**From:** George Schafer, Village Administrator  
Chris Smith, Finance Director

**Subject:** FY2017-2024 Capital Discussion

**Date:** February 15, 2016

### **BACKGROUND/HISTORY**

On January 25, 2016 staff presented to the Board a preliminary FY 2017-21 Capital Projects discussion.

### **DISCUSSION**

The presentation on February 15<sup>th</sup> will include an updated FY2017-21 Capital Projects plan as well as an outline of capital equipment. The capital equipment will be included in the General Fund and Water/Sewer fund operating budgets.

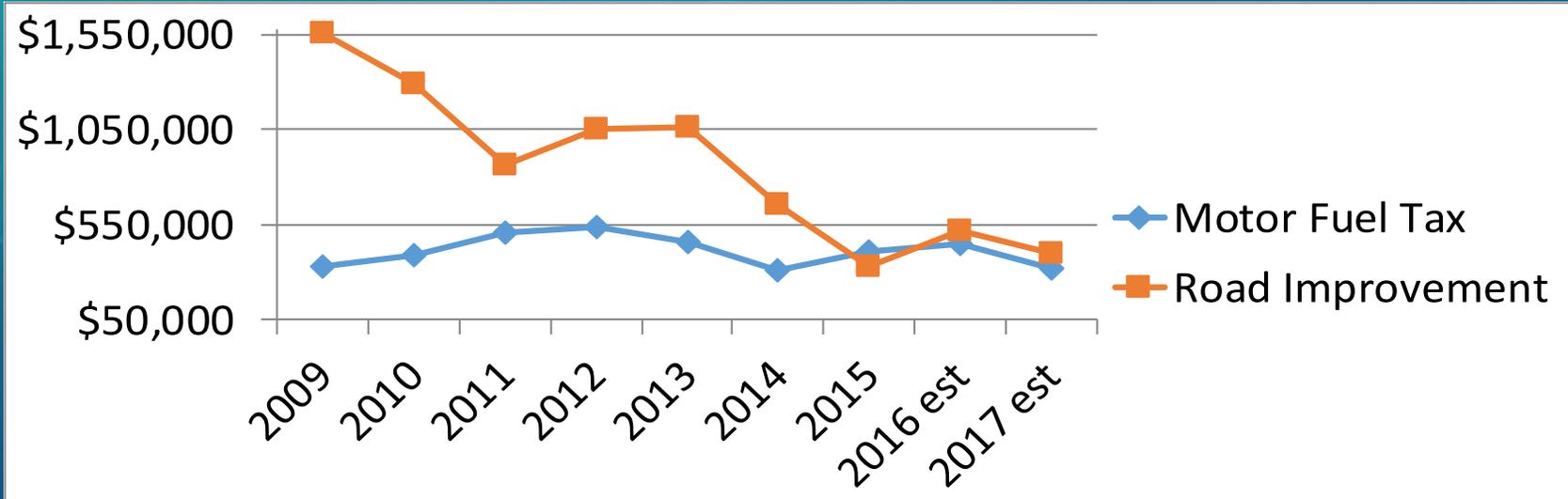
VILLAGE OF LEMONT

CAPITAL DISCUSSION

FEBRUARY 16, 2016

## FUND BALANCE- PROJECT FUNDS

Description	2009	2010	2011	2012	2013	2014	2015	2016 est	2017 est
Motor Fuel Tax	324,024	388,798	500,794	530,790	451,935	302,711	407,015	442,115	317,000
Road Improvement	1,556,308	1,288,039	864,754	1,047,928	1,064,620	654,631	512,918	205,393	394,153



# MOTOR FUEL

## Revenues

- Per Capita est. based on IML \$25.90 per person

## Expenditures

- Capital program
  - MFT Road Resurfacing \$175,000
- Operations
  - Traffic Signals / Street Lighting/ Alley \$104,500
  - Salt \$260,000

# ROAD IMPROVEMENT

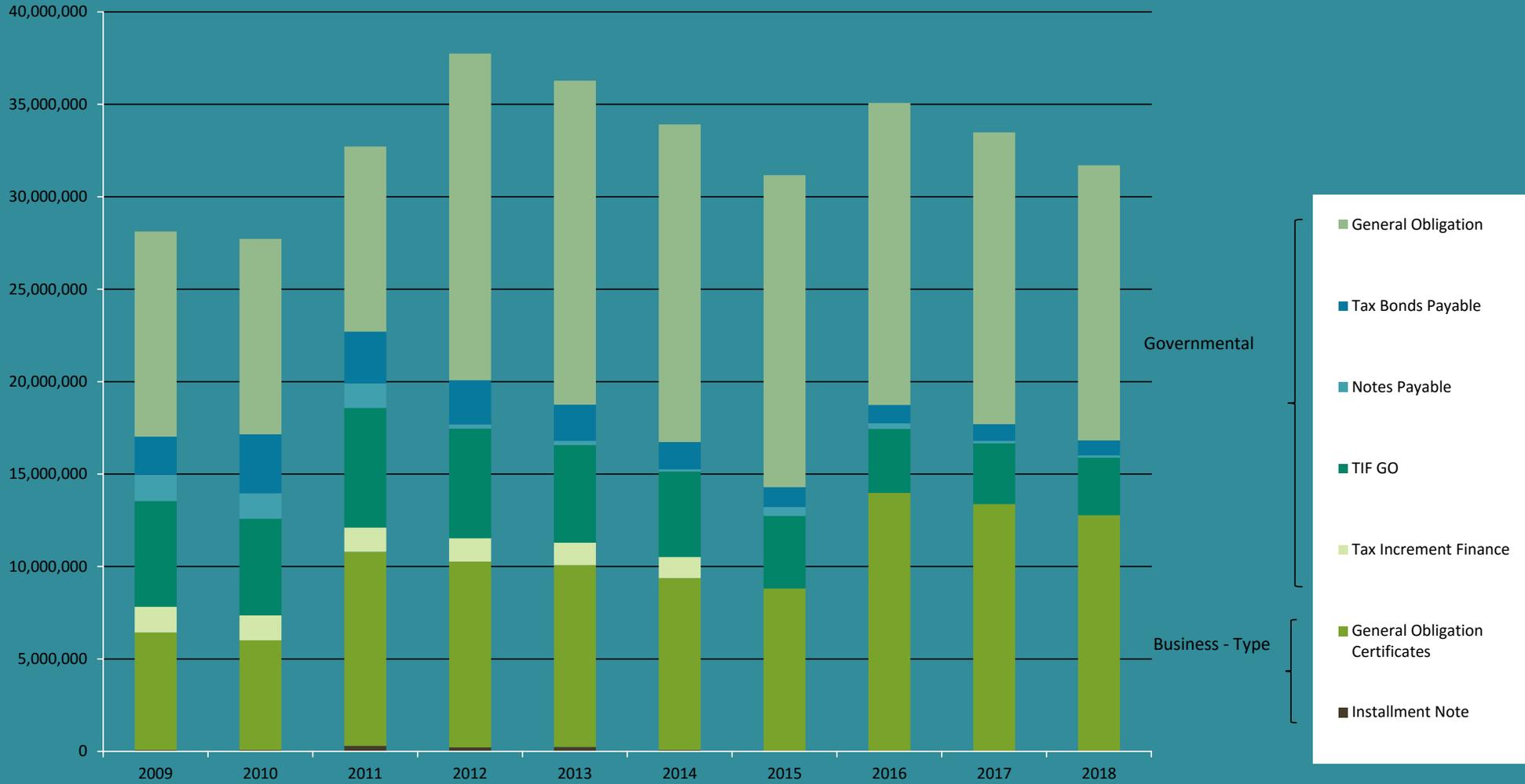
## Revenues

- Grants \$232,000 (Bike Paths)
- Insurance ADA Steps \$69,000      Insurance for Bridge \$600,000
- Utility Tax Revenue \$1,475,000

## Expenditures

- General Consulting \$30,000      Transfer out for debt service \$845,240
- Projects
  - Sidewalks \$25,000      2016 Alley Program \$105,000
  - Bike Paths \$290,000      Czacki Street Retaining Wall \$23,000
  - Step Replacement \$69,000      Bridge Repair \$600,000
  - Road Resurfacing Program \$200,000

# DEBT CHART HISTORICAL AND FUTURE EST.



# 5 YEAR CAPITAL EQUIPMENT PLAN FY17-21

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Police	215,000	223,500	223,500	223,500	179,500
LEMA	9,900	90,000	39,500	81,000	55,000
Public Works	228,276	206,776	171,776	166,776	140,000
Admin	20,000				
Water & Sewer	207,776	156,776	216,776	236,776	-
<b>Total</b>	<b>680,952</b>	<b>677,052</b>	<b>651,552</b>	<b>708,052</b>	<b>374,500</b>
Less: Water/ Sewer	207,776	156,776	216,776	236,776	-
<b>Total</b>	<b>\$ 473,176</b>	<b>\$ 520,276</b>	<b>\$ 434,776</b>	<b>\$ 471,276</b>	<b>\$ 374,500</b>

# FY17-21 FIVE YEAR CAPITAL EQUIPMENT

<b>Police</b>	2017	2018	2019	2020	2021
Patrol Vehicles	150,000	150,000	150,000	150,000	150,000
Admin Vehicles	21,000	21,000	21,000	21,000	21,000
Computers/Software	8,500	8,500	8,500	8,500	8,500
radar units	16,000	16,000	16,000	16,000	
StarCom Radios		28,000	28,000	28,000	
Training Room Chairs	4,500				
Message Board	15,000				
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 215,000	\$ 223,500	\$ 223,500	\$ 223,500	\$ 179,500

# 5 YEAR CAPITAL EQUIPMENT PLAN FY17-21

	2017	2018	2019	2020	2021
<b>LEMA</b>					
8 Radios - Starcom		\$ 28,000	\$ 28,000	\$ 14,000	
Light Unit	9,900		10,500		
Traffic Cones		1,000	1,000		
SUV		37,000		38,000	35,000
New Siren		24,000		26,000	
Traffic Barricades				3,000	3,000
ATV					17,000
	\$ 9,900	\$ 90,000	\$ 39,500	\$ 81,000	\$ 55,000
<b>Admin</b>					
Admin Vehicle	\$ 20,000.0				

# 5 YEAR CAPITAL EQUIPMENT PLAN

## FY17-21

	2017	2018	2019	2020	2021
<b>Public Works</b>					
550-1 ton Truck w/plow & spreader \$	90,000		\$ 100,000		\$ 100,000
3/4 Ton Pick Up	28,000	60,000	30,000		
Skid Steer Loader	60,000				
Hot Box Patch Trailer		35,000			
Calcium chloride tank and pump					
Air Press (50% W&S)	2,500				
Mowers	36,000	25,000			40,000
Limb and Brush Chipper		75,000			
1/2 Ton Pick Up			30,000		
Double Axle Dump w/Plow & spreader				155,000	
<b>Leases:</b>					
Plow (50% share with water)	11,776	11,776	11,776	11,776	
	<b>\$ 228,276</b>	<b>\$ 206,776</b>	<b>\$ 171,776</b>	<b>\$ 166,776</b>	<b>\$ 140,000</b>

# 5 YEAR CAPITAL EQUIPMENT PLAN FY17-21

	2017	2018	2019	2020	2021
Water/Sewer					
1/2 Ton Pickup					65,000
2.5 Ton Dump w/Plow & Spreader	138,000	145,000			
3/4 Ton Pick UP	28,000				
Air Press (50% W&S)	2,500				
Loader Backhoe			125,000		
Sewer Jetter			80,000		
Street Sweeper				225,000	
Meter reader vehicle	20,000				
Meter reader gun	7,500				
Current Lease					
Plow & Spreader	11,776	11,776	11,776	11,776	
	\$ 207,776	\$ 156,776	\$ 216,776	\$ 236,776	\$ -



# VILLAGE OF LEMONT

FISCAL YEAR 2017-2021

PROPOSED CAPITAL IMPROVEMENT PLAN

## Village of Lemont- Capital Improvements Program

The Capital Improvement plan is a yearly document that is used to identify capital projects and forecast anticipated spending related to these projects. This plan includes the construction of new development, maintenance and replacement of existing infrastructure, and purchase or replacement of equipment/vehicles. This process allows for the careful planning, prioritizing, and funding for future items. This plan is updated each year. A project request is submitted into a database each December. During the month of December staff evaluate all projects based upon affordability and services. The team also considers the funding sources and grants that may be associated with each project.

The criteria for the project to be included in the capital plan is:

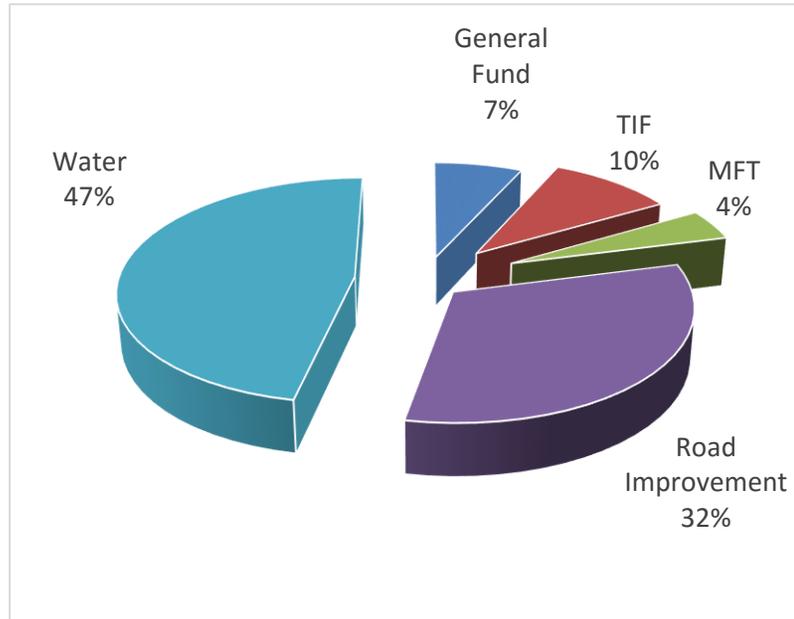
- Multiple year useful life
- Results in a fixed asset or extends the life of the asset
- Minimum value of \$10,000

In the following pages, a summary table is provided that lists all the projects in the CIP plan year and funding sources. Detail projects pages are provided as well.

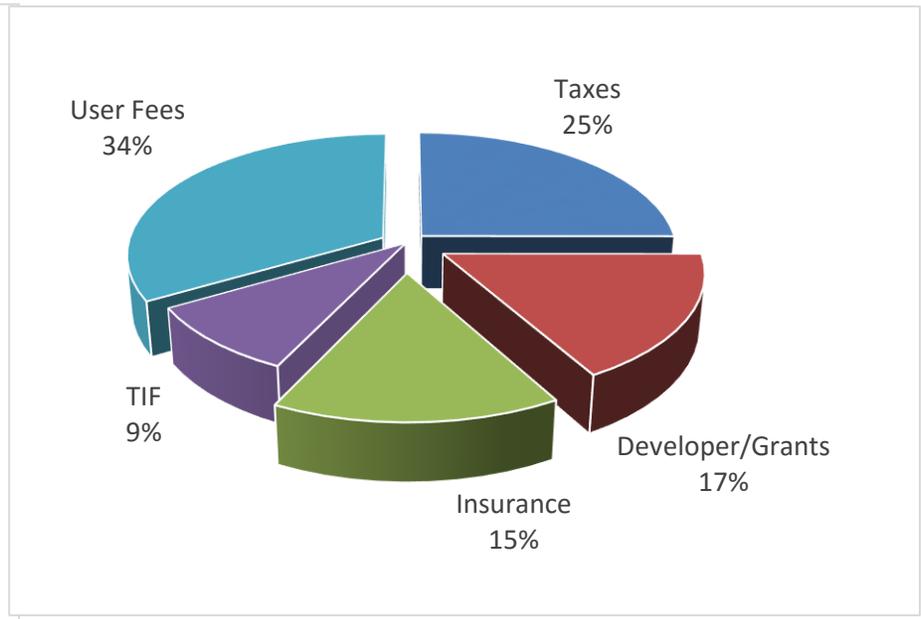
# Village of Lemont- Capital Improvements Program

## FY2017 PROJECTS

### Funding Uses



### Funding Sources



The Proposed Capital Improvement Program (CIP) for FY17 is \$4 million. 34% of the projects are improvements to the Village’s water utility infrastructure. A majority of the road improvement projects are bridge repairs and funding for bike paths.

Capital improvements projects are funded through a variety of sources. A majority of the utility infrastructure projects are funded from operating revenue, such as user fees. A majority of the roadway projects are funded from taxes, grants, and developer contributions.

Village of Lemont

FY 2017-2021 Proposed Capital Improvement Program

CIP NAME	FY17	FY18	FY19	FY20	FY21	Funding Uses	Funding Sources
Annual Water Replacement Program	\$ 1,370,000	\$ 570,000	\$ 570,000	\$ 570,000	\$ 570,000	Water/Sewer/Stormwater (McCarthy=\$690,000, State St= \$650,000; Timberline Dr. = \$30,000	User Fees/Developer
Annual MFT Road Resurfacing & Pavement Marking Program	\$ 375,000	\$ 710,000	\$ 710,000	\$ 710,000	\$ 710,000	MFT \$175,000/Road Improvement fund \$200,000	MFT Funds/ Taxes
2016 Alley Paving Program	\$ 105,000	\$ -	\$ -	\$ -	\$ -	Road Improvement Fund	Taxes
IMTT Culvert	\$ 475,000	\$ -	\$ -	\$ -	\$ -	Water/Sewer	Developer
Annual Sanitary Sewer Cleaning & Televising	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	Water/Sewer/Stormwater	User Fees
Czacki Street Retaining Wall Replacement	\$ 23,000	\$ -	\$ -	\$ -	\$ -	Road Improvement Fund	Taxes
Sidewalk Repair	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	General Fund	Taxes
Emerald Ash Borer	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	General Fund	Taxes
Gateway Signs	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	General Fund, Gateway TIF, State Tourism grant	Taxes/Grants
Bridge Repairs	\$ 600,000		\$ -	\$ -	\$ -	Insurance Proceeds for FY17	Insurance
I & M Canal South Side Landscaping and Step Replacement - South Bridge Plaza	\$ 69,000	\$ -	\$ 428,500	\$ -	\$ -	Road Improvement- IRMA (insurance) Reserves ADA portion	Taxes/ADA (ins)
I&M Canal Water Enhancement: West of Ed Bossert Dr. to Stephen St.	\$ 395,000	\$ -	\$ -	\$ -	\$ -	Canal TIF	TIF
Main Street Bike Path: Illinois St. to Il Route 83	\$ 145,000	\$ 80,000	\$ 80,000	\$ 1,360,000	\$ 480,000	Road Improvement	Taxes
McCarthy Road Bike Paths: Illinois St. to Walter Road	\$ 145,000	\$ 60,000	\$ 1,150,000	\$ -	\$ -	Road Improvement	Taxes
Front St. Cantina Interpretive Plaza		\$ 85,000	\$ -	\$ -	\$ -	Canal TIF	TIF
Stephen Street Brick Paver Replacement - Illinois St. to River St.	\$ -	\$ 450,000	\$ -	\$ -	\$ -	Canal TIF/Road Improvement Funds	TIF/Taxes
Il Route 83 and Main Street Pathways by IDOT	\$ -	\$ 90,352	\$ -	\$ -	\$ -	Gateway TIF/Road Improvement	TIF/Taxes
Bell Road Water Main Extension		\$ 1,280,000	\$ -	\$ -	\$ -	Water fund	Bond Funds
Lemont East 750,000 Gallon Elevated Tank		\$ 1,850,000	\$ -	\$ -	\$ -	Water Fund	Bond Funds
Well No. 7 Pump		\$ 3,600,000	\$ -	\$ -	\$ -	Water Fund	
131st Street Utility Extension to Well No. 7		\$ 675,000	\$ -	\$ -	\$ -	Water Fund	Bond Funds
Stephen Street Beautification - North of River Street		\$ -	\$ 490,500	\$ -	\$ -	Canal TIF	TIF
Stephen Street Water Main Replacement-North of River Street	\$ -	\$ -	\$ 145,000	\$ -	\$ -	Water/Sewer/Stormwater	User Fees
	\$ 4,016,000	\$ 9,764,352	\$ 3,888,000	\$ 2,954,000	\$ 1,899,000		

Village of Lemont- Capital Improvements Program

**Fund:** Water/Sewer/Stormwater

**Project:** Annual Water Main Replacement Program



**Description:** Replacement of deteriorated water main on an annual basis.

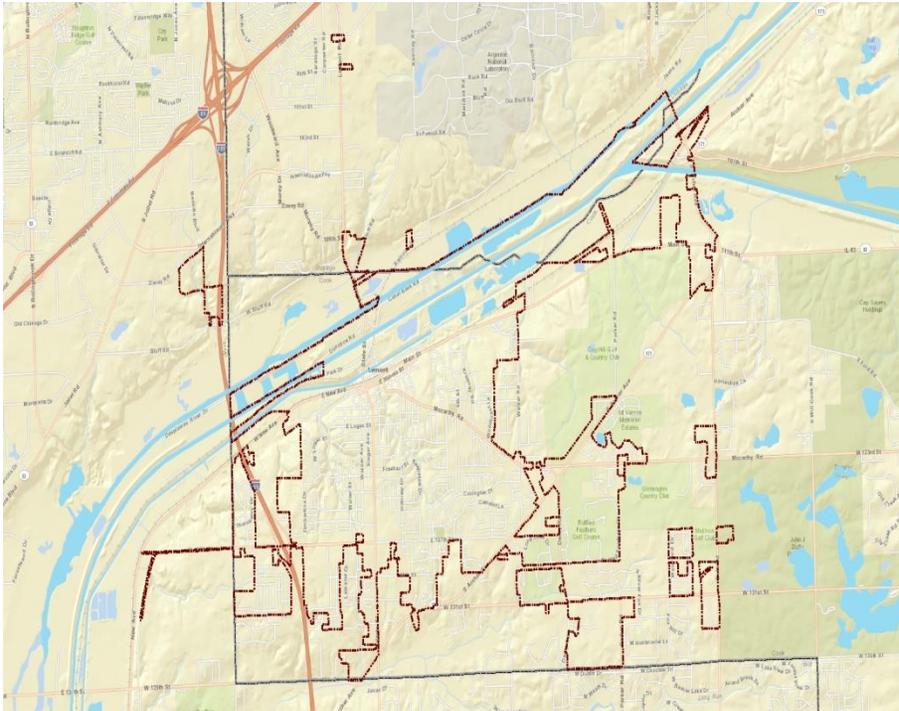
FY17 Scope: Replace 1600 feet of water main on McCarthy St., McCarthy Road to Schultz St. 2300 feet on State St. Wend St. to Peiffer St and revalue 750 feet of Timberline Dr. rear easement mains.

<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
\$1,370,000	\$570,000	\$570,000	\$570,000	\$570,000

## Village of Lemont- Capital Improvements Program

**Fund:** MFT Fund and Road Improvement

**Project:** MFT Resurfacing Program



**Description:** Resurface streets (16000 SY) annually. FY17 Scope: Resurface Grant St (2800 SY), Fremont St (1930 SY), Brown Dr (900 SY), Steeples Rd (4500 SY), Spire Dr (1600 SY), and School zone pavement marking

FY17-FY21- Funding will be split between MFT and Road Improvement Fund

<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
\$375,000	\$710,000	\$710,000	\$710,000	\$710,000

Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement

**Project:** Alley Paving Program



**Description:** Reconstruct (9' full-depth HMA) Warner Avenue alleys, from Peiffer St. to Eureka St. (1200 SY). Reconstruct State St. alley from Walnut St to Short St. (240 SY)

FY2017: \$105,000

Village of Lemont- Capital Improvements Program

**Fund:** Water/Sewer/Stormwater

**Project:** IMTT Culvert Replacement



**Description:** Replacement of existing culverts with larger, high capacity culverts, at the IMTT discharge, from the I&M Canal to the CS&S Canal.

Note this project was budgeted in FY15 and FY16; however, due to permit issuances and project plan negotiations the project has been reprogrammed.

FY2017: \$475,000

Village of Lemont- Capital Improvements Program

**Fund:** Water/Sewer/Stormwater

**Project:** Sanitary Sewer Cleaning & Television



**Description:** Cleaning and televising of existing sanitary sewers and combined sewers, in order to maintain sewers in good, clean condition and to comply with recommended long term control plan.

<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
\$39,000	\$39,000	\$39,000	\$39,000	\$39,000

Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement

**Project:** Czacki Street Retaining Wall Replacement



**Description:** Replacement of road salt deteriorated retaining wall along Czacki St., near Sobieski Street.

FY2017: \$23,000

## Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement

**Project:** Sidewalk Repair



**Description:** The sidewalk replacement/repair program runs in the spring and fall. This program repairs/replaces sidewalk in various locations which are prioritized by the Village's inspection reports.

<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

## Village of Lemont- Capital Improvements Program

**Fund:** General Fund

**Project:** Removal of infested and dead trees - EAB



**Description:** EAB has infected many of the trees in the area. This project is a 5 year project to remove the infested trees. EAB program is to remove infested and dead trees the next step is to replace the ash trees. The 5 year plan is \$100,000 per year for tree removal and \$50,000 for replanting until FY18. FY18-FY20 \$150,000 for replanting.



<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
\$150,000	\$150,000	\$150,000	\$150,000	\$150,000

## Village of Lemont- Capital Improvements Program

**Fund:** General Fund

**Project:** Downtown Gateway



**Description:** The intersection of Illinois & State Street is a key gateway into Lemont, and particularly downtown Lemont. The 2012 Lemont Active Transportation Plan recommends creating a gateway at this important intersection and many other plans, including the 2002 Comprehensive Plan, recognized the importance of this gateway into our community. By beautifying this intersection, we further improve this gateway and link it more directly to downtown. This link, coupled with our way finding signage, will help to encourage traffic to come into downtown, rather than passing it by. The gateway improvements will also incorporate an area to promote community events through signage, therefore eliminating the need to put such signs on the side of the Lemont Road Bridge.



FY2017- \$100,000

## Village of Lemont- Capital Improvements Program

**Fund:** Gateway TIF and General Fund

**Project:** Gateway Signs



**Description:** Seven new signs at key entrances to the Village, including a directional sign outside the main Village boundary at Lemont National Bank on Lemont Road. To beautify entrances to the Village, provide way finding to key destinations, and replace deteriorating existing signs.



FY17	FY18	FY19	FY20	FY21
-	\$100,000	\$100,000	\$100,000	\$100,000

Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement

**Project:** Bridge Repair



**Description:** Maintain bridge infrastructure in proper condition. /Provide repairs to the bridge on Derby Road (N of 131st St). FY 189= Ed Bossert Drive Bridge

The repairs will be funded by insurance proceeds.

FY2017: \$600,000

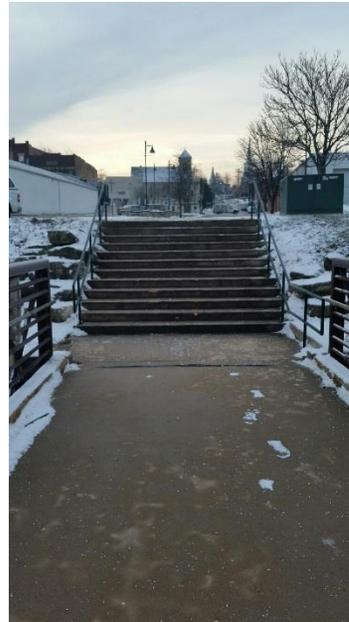
Village of Lemont- Capital Improvements Program

**Fund:** Canal TIF

**Project:** I&M Canal - South Side Landscaping



**Description:** Complete the canal landscaping designed by Teska in 2009 by installing new stairs and landscaping on south side of I&M Canal. North side was installed in 2011.



FY17- Steps \$69,000

FY19- Landscaping \$428,500

Village of Lemont- Capital Improvements Program

**Fund:** Canal TIF - Downtown TIF Funding

**Project:** I & M Canal Improvements



**Description:** Improvements to the I&M Canal from the Stephen Street bridge to the Ed Bossert Bridge.

**Note:** Project was budgeted in FY15 and FY16; however, due to permitting and planning the project has been reprogrammed.

FY2017: \$395,000

## Village of Lemont- Capital Improvements Program

**Fund:** Roadway Improvement Fund and Grant

**Project:** Main Street Bike Path: I&M Canal & Centennial Cal-Sag Trail-



**Description:** Lemont has long recognized its need to connect downtown to regional trails in order to provide an amenity to residents and encourage economic development in downtown. The proposed link to the Centennial Trail has been mentioned in numerous plans, including the 2002 Comprehensive plan, the 2008 ED & Downtown Improvement Work Program and the 2012 Lemont Active Transportation Plan.

The construction of a 10 feet wide bicycle lane on Main St., from Illinois St to IL Rte 83, or from Boyer Rd at the I&M Canal Path to IL Rte 83. The project is schedule to be funded 80% from SCM (STU Federal Funds).

<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>
\$145,000	\$80,000	\$80,000	\$1,360,000	\$480,000

Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement

**Project:** McCarthy Road Bike Paths: Illinois St to Walker Rd



**Description:** Provide safe accommodations for bicyclists. / Scope: The construction of bicycle lanes or a bicycle path on McCarthy Road, from Illinois St to Walker Rd.

The project is schedule to be funded 80% from SCM (STU Federal Funds).

<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
\$145,000	\$60,000	\$1,150,000	-	-

Village of Lemont- Capital Improvements Program

**Fund:** Canal TIF/ Road Improvement Fund

**Project:** Front St. Cantina Interpretive Plaza



**Description:** Redesign/repurpose existing plaza by Front St. Cantina to make it a more attractive outdoor space. Remove existing fountain and replace with water feature that is more in keeping with the canal theme.

FY2018: \$85,000

Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement/Canal TIF

**Project:** Stephen Street Brick Paver Replacement – Illinois St. to River St.



**Description:** Replace brick pavers on Stephen St. to match the new pavers on Main St. and Canal St./ Replace 21,000 SF of brick pavers on Stephen St., from Illinois St. to River St.

FY2018: \$450,000 (Replacement)

## Village of Lemont- Capital Improvements Program

**Fund:** Road Improvement

**Project:** IL Route 83 and Main Street Pathways by IDOT



**Description:** Provide safe off street passage for pedestrians and cyclists.

Construction, by IDOT, of multi use bike paths at the intersection of IL Rte 83 and Main Street.

FY2018: \$90,352

## Village of Lemont- Capital Improvements Program

**Fund:** Water/Sewer/Stormwater

**Project:** Bell Road Water Main Extension

Lemont East 750,000 Gallon Elevated Tank

Well No. 7 Pump

131<sup>st</sup> Street Utility Extension to Well No. 7



**Description:** To provide 4,000 LF each of sanitary sewer and water main extensions to service parcels along Bell Road, South of McCarthy Road. The project will be funded by developer contributions, allocation of prior year funds and/or bond proceeds.

Bell Water Main Extension	FY2018:	\$1,280,000
Lemont East 750,000 Gallon Elevated Tank		\$1,850,000
Well No. 7 Pump		\$3,600,000
131 <sup>st</sup> Street Utility Extension to Well No. 7		\$ 675,000

## Village of Lemont- Capital Improvements Program

**Fund:** Canal TIF

**Project:** Stephen Street Beautification- North of River Street



**Description:** Extending Streetscape improvements to north end of Stephen Street and creating an overlook at the intersection with the Sanitary & Ship Canal.

FY2019: \$490,500

Village of Lemont- Capital Improvements Program

**Fund:** Water/Sewer/Stormwater

**Project:** Stephen Street Water Main Replacement – North of River Street – Phase 1



**Description:** Improve Fire Protection and replace deteriorated water mains.

Replacement of 200 feet of water main on Stephen St., north of River St to the MWRDGC Plant entrance.

FY2019: \$145,000- Phase 1

# **Village Board**

## **Agenda Memorandum**

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To: Mayor & Village Board

From: Chief Marc Maton

Subject: School Resource Officer Reimbursement Proposal

Date: February 15, 2016

### **BACKGROUND/HISTORY**

The Lemont Police Department has assigned a school resource officer to the Lemont High School since 1997. The Village of Lemont and the High School District have entered into an agreement that the School District reimburse Lemont PD for seventy-five percent of the officer's wages for hours spent at Lemont High School.

The Intergovernmental Agreement also stipulated in Paragraph Four that the SRO would be solely available to the Village during vacation periods and days when the school was closed.

### **DISCUSSION**

The customary reimbursement rate for school resource officers is seventy-five percent of actual salary and fringe benefits. It exists as a standard arrangement due to the fact that the typical school year is nine months. The assigned officer, then, works at the police department on other investigative duties for the three summer months.

In actual practice, however, the Village of Lemont has historically billed the high school district seventy-five percent of the time the officer actually worked at the school. In 2015, the officer's actual hours working at the school ultimately accounted for fifty-eight percent of his annual hours. Consequently, the amount billed became, in effect, three-quarters of sixty percent of his actual salary. Attached is a breakdown of the billed hours for 2015.

In 2015, the Village of Lemont billed the school district \$33,548 for the services of the SRO. The assigned officer's actual salary was \$88,309 (and he received benefits of another \$8,465 for a total Salary and FB of \$96,774). Consequently, the Village of Lemont was reimbursed for approximately thirty-five percent of the actual costs of that officer.

The billing summary shows that he worked 1,280 hours for the high school, which accounted for fifty-eight percent of his annual work hours. An audit of the billed hours reveals that any vacation time, sick time, and training time was also added to expected leave time (Spring Break, Christmas Holiday Break and Summer Break) and not billed to the high school. Additionally, whenever the school was on a school leave day (Teacher Institute, snow day, etc.) the high school was not billed for working hours.

### **RECOMMENDATION**

Staff's recommendation is that the Village of Lemont bill the Lemont High School District for sixty percent of the actual salary plus fringe benefits. If that amount had been billed for 2015, the reimbursement would have been \$58,064.

Village of Lemont

High School Liaison Billing Summary  
December 2014-December 2015

	<u>Hours</u>	<u>Total</u>	<u>Billed</u>
Dec	100.50	3,343.64	2,507.50
Jan	130.50	4,341.74	3,256.30
Feb	118.00	4,204.34	3,153.26
Mar	136.75	4,872.40	3,654.30
Apr	101.00	3,689.03	2,766.77
May	106.50	3,889.91	2,917.43
Aug	112.50	4,549.50	3,412.13
Sept	146.00	5,904.24	4,428.18
Oct	131.50	5,316.55	3,987.41
Nov	114.50	4,629.24	3,471.13
Dec	<u>82.50</u>	<u>3,335.48</u>	<u>2,501.61</u>
Total	1,280.25	44,732.41	33,548.51

0.58619505

<b>Actual</b>	Salary	Benefits	
I	\$ 88,309.60	\$ 8,465.29	\$ 96,774.89

	75%	75%	
75% of actual	\$ 66,232.20	\$ 6,348.97	\$ 72,581.17

Lost billed less 75 % of actual	\$ 32,683.69	\$ 6,348.97	\$ 39,032.66
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\*\* note: he did not work 75% for school - he worked 59%

# December 2015

This is a blank and printable December Calendar. Courtesy of WinCalendar.com

◀ November 2015		December 2015					January 2016 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		<b>1</b> 730-300 7.5	<b>2</b> 730-300 7.5	<b>3</b> 730-300 7.5	<b>4</b> 730-300 7.5	<b>5</b>	
<b>6</b>	<b>7</b> OFF 0	<b>8</b> 730-300 7.5	<b>9</b> 730-100 5.5	<b>10</b> 730-300 7.5	<b>11</b> 730-300 7.5	<b>12</b>	
<b>13</b>	<b>14</b> 730-300 7.5	<b>15</b> 730-300 7.5	<b>16</b> OFF-SSMCTF 0	<b>17</b> 730-100 5.5	<b>18</b> 730-1130 4	<b>19</b>	
<b>20</b>	<b>21</b> 0 <i>Christmas</i>	<b>22</b> 0	<b>23</b> 0	<b>24</b> 0 <i>Break</i>	<b>25</b> 0	<b>26</b>	
<b>27</b>	<b>28</b> 0	<b>29</b> 0	<b>30</b> 0	<b>31</b> 0	<b>Notes:</b> <b>DANAHER LHS BILLING</b>		

More Calendars with US Holidays: [Jan 2016](#), [Feb 2016](#), [PDF Calendar](#)

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# November 2015

This is a blank and printable November Calendar. Courtesy of WinCalendar.com

November 2015						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 730-300 7.5	3 730-1130 4	4 730-300 7.5	5 730-300 7.5	6 730-300 7.5	7
8	9 730-300 7.5	10 OFF-SGT'S TEST 0	11 OFF HOLIDAY	12 730-300 7.5	13 730-300 7.5	14
15	16 730-300 7.5	17 OFF-SGT'S TEST PART #2 0	18 730-300 7.5	19 730-300 7.5	20 730-300 7.5	21
22	23 730-300 7.5	24 730-300 7.5	25 730-100 5.5	26 OFF-HOLIDAY	27 OFF- HOLIDAY	28
29	30 730-300 7.5	<b>Notes:DANAHER LHS BILLING</b>				

More Calendars with US Holidays: [Dec 2015](#), [Jan 2016](#), [PDF Calendar](#)

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# October 2015

This is a blank and printable October Calendar. From WinCalendar.com

~ October 2015 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>DANAHER LHS BILLING</b>				<b>1</b> 730-300 7.5	<b>2</b> 730-3 7.5	<b>3</b>
<b>4</b>	<b>5</b> 730-3 7.5	<b>6</b> 730-3 7.5	<b>7</b> 730-3 7.5	<b>8</b> OFF 0	<b>9</b> 730-3 7.5	<b>10</b>
<b>11</b>	<b>12</b> OFF- HOLIDAY	<b>13</b> 730-3 7.5	<b>14</b> 730-3 7.5	<b>15</b> 730-3 7.5	<b>16</b> 730-3 7.5	<b>17</b>
<b>18</b>	<b>19</b> 730-3 7.5	<b>20</b> OFF CONFERENCE	<b>21</b> OFF CONFERENCE	<b>22</b> 730-1130 LHS HALF DAY 4.0	<b>23</b> 730-3 7.5	<b>24</b>
<b>25</b>	<b>26</b> 730-3 7.5	<b>27</b> 730-3 7.5	<b>28</b> 730-3 7.5	<b>29</b> 730-3 7.5	<b>30</b> 730-3 7.5	<b>31</b>

More Calendars with US Holidays: [Nov 2015](#), [Dec 2015](#), [PDF Calendar](#)

Created with [WinCalendar](#) Calendar Creator for Word and Excel

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- ▶ You can also import [Google Calendar](#), [Yahoo](#), [Outlook](#) & [Ical](#) data onto created calendars.

**INTERGOVERNMENTAL AGREEMENT  
FOR LEMONT HIGH SCHOOL DISTRICT 210  
SCHOOL LIAISON OFFICER**

WHEREAS, the Village of Lemont and Lemont High School District 210 are entering into an "Agreement for School Liaison Officer" and

WHEREAS, the Village of Lemont (a municipal corporation of Illinois) and Lemont High School District 210 (hereinafter "School District") agree that the initiation of the School Liaison Officer Program is desirable.

NOW, THEREFORE IN CONSIDERATION OF THE FOREGOING, the "Agreement for School Liaison Officer", and the covenants hereinafter set forth, the parties agree to the Agreement for School Liaison Officer, dated \_\_\_\_\_, as follows:

Paragraph 1 That the parties hereto recognize the need for the supplying of a regular sworn Lemont Officer as a School Liaison Officer at Lemont High School during normal school hours, and the Village hereby agrees to supply to the School District an officer employed by the Village of Lemont Police Department to fulfill the requirements and job description of "School Liaison Officer" meeting the requirements and to provide the fulfillment of the duties described in job description attached hereto.

Paragraph 2 The School Liaison Officer shall serve at Lemont High School on days of regular school attendance during the hours in which the school is open, but at all times shall remain an employee of the Village of Lemont Police Department and subject to call to other duties by the Lemont Police Department as the Village or its Chief of Police shall determine. The Village of Lemont Police Department shall supply appropriate law enforcement supplies equipment and a vehicle for use by the School Liaison Officer, for official use.

Paragraph 3.1 The School Liaison Officer's wages and all other benefits shall be paid by the Village, and the Village shall advise the School District as to the amount of the wages of the School Liaison Officer due and payable to the School Liaison Officer on account of the School Liaison Officer's employment with the Village as identified in this Agreement.

Paragraph 3.2 The School District agrees to reimburse and pay the Village seventy-five (75) percent of the current wages paid to the School Liaison Officer for the agreed upon hours spent at Lemont High School during normal school hours. The Village shall invoice the School District the amount determined on a bi-monthly basis, and the School District shall pay that invoice in accordance with State Law. Special Detail and hours over (40) hours per week will be paid by the school district at a rate of time and a half.

Paragraph 3.3 The Village of Lemont shall protect, defend, indemnify and hold the School District harmless from any employment claims brought by or against the School Liaison Officer including, but not limited to, suits or administrative actions charging

discrimination, civil rights violations, noncompliance with employment statutes, worker's compensation, improper salary withholding, improper overtime reimbursement, improper income tax withholding and any claims involving property damage or personal injury. It is the parties' specific understanding and intent that the School Liaison Officer be an employee of the Village of Lemont Police Department.

Paragraph 4 During vacation periods and on days that when the School is closed, the School Liaison Officer shall be available solely for such Village duties as shall be prescribed by the Lemont Police Department.

Paragraph 5 in the event of a critical incident I police emergency the School Resource Officer will be subject to recall. Whenever the School. Resource Officer is recalled; the Lemont Police Department will respond and investigate all incidents or requests as needed.

Paragraph 6 Should the School District become dissatisfied with the services by the assigned Police Liaison, the representative of the Lemont Police Department and the School District shall work together to ensure the assignment of a replacement. Should an amendment or revision of this agreement be necessary, representatives of the Village of Lemont Police Department shall confer prior to recommending any modifications. Both the School District and the Village of Lemont Police Department must approve any proposed amendments, modifications, or revisions to this agreement. Each party has the right to eliminate this agreement with a one (1) month advance termination notice. All other terms and conditions, as set forth in this intergovernmental agreement, for a Lemont High School District 210 Liaison Officer dated \_\_\_\_\_ shall go into effect upon its approval by both the Village Board and the School board.

Paragraph 7 Either party may terminate this agreement at any time during the term and any extension hereof by providing the other party thirty (30) days prior written notice of such termination. In addition, the parties may terminate this agreement at any time by mutual consent and agreement.

ATTEST

Lemont Township High School  
District 210

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

ATTEST

Village of Lemont

*Charlene Smoller, Clerk*  
Secretary

*Dean & Jean*  
President

RESOLUTION R-61-11

**RESOLUTION APPROVING APPROVING INTERGOVERNMENTAL  
AGREEMENT FOR SCHOOL LIAISON OFFICER  
AND AUTHORIZING THE POLICE CHIEF TO EXECUTE A  
RECIPROCAL REPORTING AGREEMENT  
WITH LEMONT HIGH SCHOOL DISTRICT 210  
FOR THE 2011-2012 SCHOOL YEAR**

**WHEREAS**, the Village of Lemont and Lemont High School District 210 entered into an Agreement dated December 13, 1999 for provision of a School Liaison Officer at Lemont High School; and

**WHEREAS**, the Village of Lemont and Lemont High School District 210 have also previously entered into a Reciprocal Reporting Agreement; and

**WHEREAS**, the terms and conditions of each agreement are attached hereto as Exhibits A and B; and

**WHEREAS**, both parties seek to extend the terms of these agreements for the 2011-2012 school year.

**NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COOK, WILL AND DU PAGE COUNTIES ILLINOIS** as follows:

1. The Intergovernmental Agreement between the Village of Lemont and Lemont High School District 210 for a School Liaison Officer for the 2011-2012 School Year attached hereto as Exhibit A is hereby approved.
2. The Chief of Police is hereby authorized to execute the Intergovernmental Reciprocal Reporting Agreement with Lemont High School District 210 attached hereto as Exhibit B for the 2011-2012 school year.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COOK, WILL AND DU PAGE COUNTIES, ILLINOIS, on this 22nd day of August, 2011.**

Debby Blatzer  
 Paul Chialdikas  
 Clifford Miklos  
 Rick Sniegowski  
 Ronald Stapleton  
 Jeanette Virgilio

AYES                      NAYS                      PASSED                      ABSENT

✓  
 ✓  
 ✓  
 ✓  
 ✓  
 ✓

  
 BRIAN K. REAVES, Village President

Attest:

  
 CHARLENE SMOLLEN, Village Clerk

# **Village Board**

## **Agenda Memorandum**

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**To:** Mayor & Village Board

**From:** Chief Marc Maton

**Subject:** High School Hireback Recommendation

**Date:** February 15, 2016

### **BACKGROUND/HISTORY**

The Lemont Police Department has entered into an agreement with the High School District to supply officers as security for various types of events (Graduation, athletic, etc.) throughout the year.

### **DISCUSSION**

Officers working the events are hired back on overtime. Officers are compensated at time and one-half of their salary. The median officer overtime hourly wage in 2015 was \$61.50. Through a previous agreement, the Village of Lemont agreed to bill the High School District at the rate of \$35 per hour for the details.

Consequently, the Village of Lemont subsidizes the difference between \$35 per hour and the officer's actual salary.

The attached table shows a sample of billed details. Outlined is the actual cost to the Village for various details, the rate recovered when billed at \$35 per hour, \$61.50 per hour, and \$50 per hour.

Additionally, the \$35 per hour rate was billed to the school district for non-sworn officers as well. In the past, Community Service Officers and Traffic Safety Officers (now LEMA) worked many of the football games. Since their actual salary was below the \$35 per hour rate, the village benefited on the billing for their hours.

### **RECOMMENDATION**

Moving forward, I recommend the Village of Lemont bill the high school District at the rate of \$50 per hour for sworn officers, and the actual rate of pay for CSOs and LEMA workers. At this rate, the Village will still subsidize the additional security at High School athletic events, but the impact will be minimized.

Village of Lemont  
Invoices for Police services at events

Date of event	Event	Actual Cost	Amount Billed @ \$61.50 rate	Difference between billed and actual	If billed at \$35 rate	Difference between \$35 and actual	If billed at \$50 rate	Difference between \$50 and actual
5/1/2015	Basketball Game	\$ 123.06	\$ 123.00	\$ (0.06)	\$ 70.00	\$ (53.06)	\$ 101.45	\$ (21.61)
5/22/2015	Graduation	\$ 654.02	\$ 657.90	\$ 3.88	\$ 525.16	\$ (128.86)	\$ 605.64	\$ (48.38)
5/14/2015	Musical	\$ 217.50	\$ 184.00	\$ (33.50)	\$ 122.50	\$ (95.00)	\$ 177.50	\$ (40.00)
5/22/2015	soccer	\$ 133.51	\$ 184.50	\$ 50.99	\$ 105.00	\$ (28.51)	\$ 150.00	\$ 16.49
5/22/2015	Graduation	\$ 492.18	\$ 493.65	\$ 1.47	\$ 280.00	\$ (212.18)	\$ 400.00	\$ (92.18)
5/29/2015	soccer	\$ 143.71	\$ 216.90	\$ 73.19	\$ 122.50	\$ (21.21)	\$ 175.00	\$ 31.29
5/26/2015	soccer	\$ 205.32	\$ 307.50	\$ 102.18	\$ 175.00	\$ (30.32)	\$ 250.00	\$ 44.68
8/29/2015	HS Band	\$ 245.32	\$ 338.25	\$ 92.93	\$ 192.50	\$ (52.82)	\$ 275.00	\$ 29.68
9/11/2015	Football game	\$ 2,044.58	\$ 1,966.52	\$ (78.06)	\$ 1,277.51	\$ (767.07)	\$ 1,667.52	\$ (377.06)
9/25/2015	Football game	\$ 1,726.03	\$ 1,809.95	\$ 83.92	\$ 1,187.20	\$ (538.83)	\$ 1,539.70	\$ (186.33)
10/9/2015	Football game	\$ 1,821.76	\$ 1,872.51	\$ 50.75	\$ 1,236.51	\$ (585.25)	\$ 1,596.51	\$ (225.25)
10/16/2015	Football game	\$ 2,069.83	\$ 2,221.95	\$ 152.12	\$ 1,413.70	\$ (656.13)	\$ 1,871.20	\$ (198.63)
10/31/2015	Football game	\$ 1,123.38	\$ 1,012.29	\$ (111.09)	\$ 808.61	\$ (314.77)	\$ 903.00	\$ (220.38)
			\$ 388.72		\$ (3,484.01)		\$ (1,287.68)	