

# *Village of Lemont*

**Mayor**  
Brian K. Reaves

**Village Clerk**  
Charlene Smollen

**Administrator**  
George J. Schafer



**Trustees**  
Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

**VILLAGE BOARD MEETING**  
**November 24, 2014 – 7:00 PM**  
**Village Hall – 418 Main Street**

## **AGENDA**

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. CONSENT AGENDA**
  - A. APPROVAL OF MINUTES**
    - 1. NOVEMBER 9, 2014 STRATEGIC PLANNING SESSION MINUTES**
    - 2. NOVEMBER 10, 2014 VILLAGE BOARD MEETING MINUTES**
    - 3. NOVEMBER 17, 2014 COMMITTEE OF THE WHOLE MEETING MINUTES**
  - B. APPROVAL OF DISBURSEMENTS**
  - C. A ORDINANCE APPROVING THE ANNUAL FEE ORDINANCE**
  - D. AN ORDINANCE AMENDING TITLE 8 AND 15 OF THE LEMONT, ILLINOIS MUNICIPAL CODE**
  - E. A RESOLUTION APPROVING THE MINUTES OF CERTAIN CLOSED SESSION MEETINGS**
  - F. A RESOLUTION PROVIDING FOR THE DESTRUCTION OF CERTAIN VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS**
- IV. MAYOR'S REPORT**
  - A. PUBLIC HEARING – TAX LEVY**
  - B. PIONEER AWARD PRESENTATION**
  - C. AUDIENCE PARTICIPATION**
- V. CLERK'S REPORT**
  - A. CORRESPONDENCE**

**B. ORDINANCE**

- 1. AN ORDINANCE GRANTING A VARIATION TO ALLOW A 6" ENCROACHMENT INTO THE EAST SIDE YARD SETBACK AT 16714 W. PASTURE DR. IN LEMONT, IL (16714 W. PASTURE DR.) (PLANNING & ED)(STAPLETON)(GLAS/JONES)**
- 2. AN ORDINANCE APPROVING LEMONT 2030, THE VILLAGE OF LEMONT COMPREHENSIVE PLAN (PLANNING & ED)(STAPLETON/CHIALDIKAS)(JONES)**

**VI. VILLAGE ATTORNEY REPORT**

**VII. VILLAGE ADMINISTRATOR REPORT**

**VIII. BOARD REPORTS**

**IX. STAFF REPORTS**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. MOTION FOR EXECUTIVE SESSION**

**XIII. ACTION ON CLOSED SESSION ITEM(S)**

**XIV. MOTION TO ADJOURN**

**Strategic Planning Session  
November 9, 2014 – 7:00 AM  
Lemont Village Hall  
418 Main Street, Lemont IL 60349**

The annual Strategic Planning session was held by the Village Board and senior staff for the purposes of giving various project update and setting its goals and objectives for the coming year. The meeting was held at the Village Hall, 418 Main Street, Lemont, IL. The meeting took place on Sunday, November 09, 2014, at 7:00 AM.

- I. **Call to Order**
  
- II. **Roll Call** – Mayor Brian Reaves, Trustees, Debby Blatzer, Paul Chialdikas, Cliff Miklos, Rick Sniegowski, Ron Stapleton and Jeanette Virgilio were present. Also present was Executive Assistant Linda Molitor and Finance Director Chris Smith. Charity Jones arrived at 9:30 am.
  
- III. **Public Comment** – None.
  
- IV. **Annual Strategic Planning Session Discussion Items**
  - A. **Workforce Development Strategic Priority – Update on Organizational Changes/Initiatives.**

Discussion took place on the department organizations and what the current and future needs are. The priority is to provide strong leadership skill set to ensure all levels of staff are prepared for new challenges and opportunities. Accomplishments were reviewed and development along with potential upcoming opportunities.

Staff is looking into improvements to aid with efficiency in various areas, i.e., with web based tracking systems, electric forms, grants and development review process improvement study grant.
  
  - B. **Financial Stability**

Year end was reviewed and FY-15 closeout and FY-16 challenges were discussed.
  
  - C. **Intergovernmental Cooperation**

Joint projects and initiatives were discussed to work with the taxing bodies. Future branding action items will need to be implemented.

**D. Economic Development and Redevelopment**

Update of the plans were reviewed with the finished Comprehensive Plan, Kettering, branding plan, 83 & Main consultant and bike facilities on Main, McCarthy & 131<sup>st</sup>. Key Performance Indicators were further defined from 2012. Coming year projects were discussed including Downtown projects, quarry area projects, Archer Ave. Further direction was discussed for Rt. 83 & Main market analysis direction.

Village Administrator discussed potential Village funded projects including, gateway signs, bike route signage, sidewalk repair and construction, tree planting, trail connections and Lemont East.

**E. Quality Infrastructure**

Completions of current projects were discussed including streets, bridges, pavers, watermain and sewer improvements. The 5 year capital plan is being developed.

Water bill rates were discussed and if a rate study should be done or to freeze the senior discount percent and not freeze the rate they pay. Vehicle sticker prices were discussed regarding the rate increase and late fee. The rate increase will remain the same but consideration for the late fee to go to \$50.00 was discussed. The Cook County Health Inspection Department fee was increased from \$60 to \$100 per inspection. Therefore the fee will be increased to \$140 which includes the Village fee. This is included with the Business License. Approval will need to be at a future board meeting in the fee ordinance.

**V. Adjournment** - Meeting adjourned at 11:30 a.m.

**Minutes**  
**VILLAGE BOARD MEETING**  
**Village Hall – 418 Main Street**  
**November 10, 2014**  
**7:00 p.m.**

The regular meeting of the Lemont Village Board was held on Monday, November 10, 2014, at 7:00 p.m., with Mayor Brian Reaves presiding.

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

Roll call: Virgilio, Chialdikas, Miklos, Sniegowski, Stapleton, Blatzer; present.

**III. CONSENT AGENDA**

Motion by Blatzer, seconded by Sniegowski, to approve the following items on the consent agenda by omnibus vote:

A. Approval of Minutes

1. October 27, 2014 Village Board Meeting Minutes.

B. Approval of Disbursements.

C. Ordinance O- 53-14 Authorizing Sale and Disposal of Surplus Village Property.

D. Resolution R-70-14 Authorizing Execution of an Intergovernmental Agreement between the Village of Lemont and Cook County for the Provision of Environmental Health Inspectional Services.

Roll Call: Virgilio, Blatzer, Chialdikas, Miklos, Sniegowski, Stapleton; 6 ayes. Motion Passed.

**IV. MAYOR'S REPORT**

A. Introduction of Chamber Executive Director, Glenn Pasiewicz – Mayor Reaves introduced Glenn. Glenn informed the Board that he is a long time Lemont resident. He was a previous business owner, business executive on the corporate side, and is active in the community. There is a Holiday Soiree this Thursday and Membership Night on Friday, Nov. 21.

B. Veteran's Day – The Mayor acknowledged the Veteran's and thanked them for their service. There will be an observance on November 11<sup>th</sup> at 11am at the World War II Memorial.

C. Appointment of Art & Culture Commission Member(s) – Village Attorney referred to Executive Session.

D. Audience Participation - None

**V. CLERK'S REPORT**

A. **CORRESPONDENCE - NONE**

**B. RESOLUTION**

1. Resolution R-71-14 Approving a Final Plat of Subdivision for Property at Parker Road and 131<sup>st</sup> Street, in Lemont, IL (Kettering Unit Two). Motion by Stapleton, seconded by Sniegowski, to adopt said resolution. Roll call: Virgilio, Blatzer, Chialdikas, Miklos, Sniegowski, Stapleton; 6 ayes. Motion Passed.

**VI. VILLAGE ATTORNEY REPORT**

- A. Request to move into Executive Session.

**VII. VILLAGE ADMINISTRATOR REPORT**

- A. Reminder that Waste Management will pick up yard waste through the first week of December with your regular scheduled waste pickup.

**VIII. BOARD REPORTS**

**IX. STAFF REPORTS**

**A. FINANCE**

1. Schedule Truth and Taxation Public Hearing – On October 20<sup>th</sup> the Village Board approved the 2014 Property Tax Levy of \$2,944,154 which is 2.58% greater than the previous year. A Public Hearing will be held at the November 24 Village Board Meeting. The notice will be published in the November 14<sup>th</sup> Lemont Suburban Life paper.

**B. PUBLIC WORKS**

1. Reminded residents that landscape waste is included in waste pickup charges. Please do not put the leaves in the streets, put them in kraft paper bags on your regular pickup day.
2. Gave a bridge update –Lemont Rd. lane closures will be done this week and the project should be done in ten days. State Street wall is 50% completed at Custer.
3. Thanked residents for their patience with the removal of Ash Trees. The contractor the Village is using also has accounts in different towns. There have been 150 trees taken down so far. The next subdivision will be Old Derby, then Hilltop and Timberline. It is expected to be completed at the end of the year.

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. MOTION FOR EXECUTIVE SESSION**

Motion by Blatzer, seconded by Miklos, to move into Executive Session(s) for the purpose of discussing Personnel, Collective Bargaining, Pending Litigation and Closed Session Minutes. Roll call: Virgilio, Blatzer, Chialdikas, Miklos, Sniegowski, Stapleton; 6 ayes. Motion Passed.

**XIII. ACTION ON CLOSED SESSION ITEM**

Motion by Sniegowski, seconded by Chialdikas, to appoint Nicholas Greanias and Ken Seiler to the Art and Culture Commission. VV 6 ayes. Motion passed.

XIV. **MOTION TO ADJOURN**

There being no further business, a motion was made by Blatzer, seconded by Stapleton, to adjourn the meeting at 9:21 p.m. VV 6 ayes. Motion passed.

**Committee of the Whole Meeting**  
**November 17, 2014**  
**Village Hall - 418 Main St., Lemont, IL 60439**

A meeting of the Village of Lemont Committee of the Whole was held on Monday, November 17, 2014, at 7:00 p.m. in Lemont Village Board Room at 418 Main Street, Lemont, Illinois.

**1. Call to Order**

Mayor Reaves called the COW Meeting to order at 7:00 p.m.

**2. Roll Call**

Present were Trustees, Blatzer, Chialdikas, Miklos, Sniegowski, Stapleton and Virgilio. Also present were staff, Village Administrator George Schafer, Martha Glas, Charity Jones, Mark LaChappell, Ralph Pukula, Eileen Donahue and Linda Molitor.

**3. Discussion Items**

**A. 16714 Pasture Drive Variation**

The applicant request is for a 6" reduction in the eastern side yard setback. The applicant is currently constructing a home at the address. An error in the field occurred that resulted in the home encroaching 6" into the eastern side yard setback. The Village Board had no issue with this variation request. The item will be up for approval at a future Village Board Meeting.

**B. Birch Path Final PUD/Plat**

Village Planner, Martha Glas, reviewed the outstanding items of the final plat for review (see agenda packet item). Currently, there are three lots allowed for three car garages. The developer would like the ability to have more lots with three car garages if a purchaser requests it. The Board is in agreement to allow a total of six homes on lots to have three car garages. The developer said another issue is regarding the models designed for a side load garage, but if a purchaser wants a front load garage instead, can they be allowed to do a front load instead. The Village Board is in agreement to limit the number of homes with front load garages to six. The applicant also asked for clarification for the shutters and if they need to also be in the back of the homes. The Board is requiring the developer to put shutters on the back windows as well. The Board would like to accept the PUD as presented with the mentioned conditions. If a variance is desired for a minor change, the applicant can then request a variance which can be approved by the Planning and Zoning Chair, the Mayor and Village Administrator. The PUD will be up for approval at a future Village Board Meeting.

**C. Lemont 2030 Comprehensive Plan**

Village Planning & ED Director, Charity Jones, went through the graphic elements that needed to be finalized prior to adoption (see agenda packet item). Discussion took place regarding the wording on page 16 of the NR&R section, Explore Partnership Opportunities. If there is another public entity that can better operator a recreation area that has the means, training and knowledge to do so, then that can be considered



for a partnership. The Village Board would still give direction. Ms. Jones will work the language clarification.

In the Mobility section, it was recommended that consideration be given for the maintenance of the roadways prior to establishing the requirements of the roadways. In the Community Character section, it was recommended that considerations be made for the replacement requirements and location of dead trees on commercial properties in reference to the visibility of the signage. Staff can address as these issues as they occur.

Also discussed was adding a provision to the plan for larger treks of land that may change use and a method for which this would be handled. Staff will attempt to insert language regarding this concern.

The Comp Plan will be up for approval at a future Village Board Meeting.

**D. Hazard Mitigation Plan Update**

The update of the Mitigation Plan was presented by Commander Smith and Tom Ballard. The plan is required to receive Federal funding. The HMP is designed to support the County's emergency preparedness measures improving response and recovery throughout the County. Further information can be found at [www.cookcountyhomesecurity.org/hazard-mitigation-plan](http://www.cookcountyhomesecurity.org/hazard-mitigation-plan). Our plan is due September of 2015.

**E. All Hazards Emergency Operation Plan Update**

The updated EMO plan was presented by Commander Smith and Tom Ballard. Last plan was updated in 2009. Personnel changes are reflected in the new plan. The EOP will be approved at a future Village Board Meeting.

**F. Amendment to Municipal Code – Certificate of Occupancy and Garbage Collection**

Code changes were reviewed (see agenda packet item). The recommendation is to change the Certificate of Occupancy to eliminate the bond amounts for the square footage and simplify the required amount to be a minimum of \$5,000 or 100% of the contract price for outstanding work, whichever is greater. This is intended to cover the Village in the event of harsh temperatures prohibiting contractors from finishing landscaping and concrete work until weather allows.

The second recommendation is language regarding the regulation of when garbage containers may be placed or removed, as there currently is no requirement for the time to remove containers. The recommended amendment is to allow containers to be placed no more than 24 hours prior to collection and containers must be removed no more than 24 hours after collection. The items will be up for approval at a future Village Board Meeting.

**4. Unfinished Business**

- A. 501c3-** Discussion took place as to the implementation of a 501c3 for the Mayor's Drive for Charity and possibly the Art & Culture Commission. Staff will need to determine cost vs benefit.
  
- B.** Various staff updates were given.

Meeting adjourned at 8:57 pm.

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
FM-Clearing - Accounts Payable									
Check									
11121	11/24/2014	Open			Accounts Payable	AG1 Security Systems	\$3,120.00		
	Invoice		Date	Description		Amount			
	142005a		11/10/2014	card access system upgrade		\$3,120.00			
11122	11/24/2014	Open			Accounts Payable	Air 1 Wireless, Inc	\$26.99		
	Invoice		Date	Description		Amount			
	AIR1OIN9781		10/31/2014	charger for CSO vehicle		\$26.99			
11123	11/24/2014	Open			Accounts Payable	American Sealcoat	\$2,450.00		
	Invoice		Date	Description		Amount			
	16		10/31/2014	sealant		\$2,450.00			
11124	11/24/2014	Open			Accounts Payable	AT&T Capital Services, Inc.	\$295.84		
	Invoice		Date	Description		Amount			
	2937463		11/01/2014	001-5284700-001 - iPads lease payment		\$295.84			
11125	11/24/2014	Open			Accounts Payable	AT&T Illinois	\$54.00		
	Invoice		Date	Description		Amount			
	14-11-9005		11/02/2014	126379005 - metra station internet		\$54.00			
11126	11/24/2014	Open			Accounts Payable	Avalon Petroleum Company	\$4,401.60		
	Invoice		Date	Description		Amount			
	558462		10/21/2014	1600 gals unl fuel		\$4,401.60			
11127	11/24/2014	Open			Accounts Payable	Avaya Financial Services	\$918.81		
	Invoice		Date	Description		Amount			
	26018362		11/01/2014	753-1285532-003 phone system lease payment		\$918.81			
11128	11/24/2014	Open			Accounts Payable	Call One	\$1,497.31		
	Invoice		Date	Description		Amount			
	14-11-15		11/15/2014	1010-7801-0000 v.h., p.d., p.w. phones		\$1,497.31			
11129	11/24/2014	Open			Accounts Payable	Caribbean Pools Inc	\$2,000.00		
	Invoice		Date	Description		Amount			
	2014-00000600		11/17/2014	refund clean up deposit - 1326 Acorn St, Lemont, IL		\$1,000.00			
	110710		11/14/2014	refund clean up deposit - 13038 Sunrise Dr, Lemont, IL		\$1,000.00			
11130	11/24/2014	Open			Accounts Payable	Chase Cardmember Service	\$903.33		
	Invoice		Date	Description		Amount			
	100714-110614		11/06/2014	Oct 2014 Visa purchases		\$903.33			
11131	11/24/2014	Open			Accounts Payable	Chicago Badge & Insignia Co.	\$126.28		
	Invoice		Date	Description		Amount			
	13188		10/31/2014	uniforms - KS		\$126.28			
11132	11/24/2014	Open			Accounts Payable	Chicago Materials Corp.	\$1,447.79		
	Invoice		Date	Description		Amount			
	93909MB		11/03/2014	blacktop		\$1,447.79			
11133	11/24/2014	Open			Accounts Payable	Closed Circuit Innovations	\$1,150.00		
	Invoice		Date	Description		Amount			
	5523		11/01/2014	Dec 2014 security camera maintenence/monitoring		\$1,150.00			
11134	11/24/2014	Open			Accounts Payable	Comcast Cable	\$497.15		
	Invoice		Date	Description		Amount			
	14-11-9805		11/04/2014	8771 20 147 0039805 v.h. cable/internet		\$245.17			

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	14-11-2700		11/04/2014		8771 20 147 0042700 p.d. cable/internet		\$251.98		
11135	11/24/2014	Open			Accounts Payable	ComEd	\$141.40		
	Invoice		Date		Description		Amount		
	14-10-2063 (2)		10/31/2014		1443022063 - street lights - KA Steel path		\$25.39		
	14-11-0155		11/04/2014		1515080155 - street lights - 451 Talcott		\$20.05		
	14-11-7033		11/11/2014		2213017033 - street lights - bell rd, main st		\$73.89		
	14-11-0229		11/12/2014		0171030229 - street lights - athen knoll		\$22.07		
11136	11/24/2014	Open			Accounts Payable	Constellation NewEnergy, Inc.	\$3,484.37		
	Invoice		Date		Description		Amount		
	0019194945		10/29/2014		1-KYU1OZ - street lights - w/s stephen st 1 N		\$21.67		
	0019194940		10/29/2014		1-KYU1QT - street lights - Lite Rte 25		\$2,184.59		
	0019229976		10/30/2014		1-KYU1O2 - street lights - ed bossert dr		\$13.04		
	0019194943		10/29/2014		1-KYU1PW - street lights - 164 e peiffer ave		\$141.32		
	0019153995		10/29/2014		1-KYU1RQ - street lights - 0 stephen st		\$359.98		
	0019366210		11/03/2014		1-KYU1N5 - street lights - 411 singer ave rear		\$248.92		
	0019282722		11/01/2014		1-KYU1M8 - street lights - 44 stevens st unit lts		\$58.35		
	0019321256		11/02/2014		1-KYU1JH - street lights - 55 stephen st		\$142.16		
	0019366215		11/03/2014		1-KYU1KE - street lights - 0 N new ave, 101 main st		\$278.58		
	0019366220		11/03/2014		1-KYU1LB - street lights- 47 stevens st		\$35.76		
11137	11/24/2014	Open			Accounts Payable	Country Landscape & Supply	\$18,177.44		
	Invoice		Date		Description		Amount		
	14283-1F		11/14/2014		Smith Farms Detention Basin repairs		\$18,177.44		
11138	11/24/2014	Open			Accounts Payable	Dustcatchers, Inc.	\$106.98		
	Invoice		Date		Description		Amount		
	90447		11/13/2014		2055 - v.h. carpet mat service		\$38.88		
	89734		10/30/2014		2052 - p.d. carpet mat service		\$68.10		
11139	11/24/2014	Open			Accounts Payable	Emergency Vehicle Technologies	\$350.50		
	Invoice		Date		Description		Amount		
	3241		10/24/2014		09-2 lightbar repair		\$45.00		
	3242		10/24/2014		14-4 camera cable repair		\$255.00		
	3259		11/03/2014		094 LEDs repair		\$50.50		
11140	11/24/2014	Open			Accounts Payable	First Communications	\$1,485.17		
	Invoice		Date		Description		Amount		
	12588205		11/05/2014		1FC022002003109		\$1,485.17		
11141	11/24/2014	Open			Accounts Payable	Frank Novotny & Associates, Inc.	\$228.00		
	Invoice		Date		Description		Amount		
	14296-1		10/17/2014		Franciscan Village LED lighting conversion		\$228.00		
11142	11/24/2014	Open			Accounts Payable	Goldy Locks, Inc.	\$544.00		
	Invoice		Date		Description		Amount		
	625053		10/31/2014		V.H. service call, keys		\$164.00		
	625152		11/04/2014		V.H. conference room door repair		\$380.00		
11143	11/24/2014	Open			Accounts Payable	GT Mechanical, Inc.	\$600.00		
	Invoice		Date		Description		Amount		
	1400015549		10/29/2014		P.D. service call - hot water heater		\$600.00		

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11144	11/24/2014	Open			Accounts Payable	Guaranteed Technical Services And Consulting, Inc.	\$720.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	2012252		11/09/2014	I.T. Support		\$720.00			
11145	11/24/2014	Open			Accounts Payable	Homefield Energy	\$15,893.13		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	9085314101		10/29/2014	GMCVLG1001 - Oct 2014 electric service		\$15,893.13			
11146	11/24/2014	Open			Accounts Payable	Homer Industries, LLC	\$100.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	S70618		11/03/2014	dumping fees		\$25.00			
	S70648		11/04/2014	dumping fees		\$75.00			
11147	11/24/2014	Open			Accounts Payable	Hoppy's Landscaping	\$57,250.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	6629		11/13/2014	Athen Knolls Detention Pond		\$57,250.00			
11148	11/24/2014	Open			Accounts Payable	Illinois Department of Public Health	\$200.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	14-11-17 (1)		11/17/2014	Plumbing Inspector certification app fee-Haidacher		\$100.00			
	14-11-17 (2)		11/17/2014	Plumbing Inspector certification app fee-Francis		\$100.00			
11149	11/24/2014	Open			Accounts Payable	Illinois State Treasurer	\$2,185.45		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	41916		10/27/2014	25528 - traffic signal maintenance		\$2,185.45			
11150	11/24/2014	Open			Accounts Payable	Imperial Service Systems Inc	\$1,099.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	80358		11/01/2014	Nov 2014 office cleaning - p.d., parking garage		\$1,009.00			
	80178		10/27/2014	P.D. carpet cleaning		\$90.00			
11151	11/24/2014	Open			Accounts Payable	IRMA	\$1,332.90		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	14-10-31		10/31/2014	Oct 2014 deductible minus Sep credit		\$789.90			
	IVC0009177		11/12/2014	Training		\$12.00			
	IVC0009125		11/01/2014	Volunteer Coverage 11/1/14-11/1/15		\$531.00			
11152	11/24/2014	Open			Accounts Payable	Johnson, Depp & Quisenberry, PSC	\$851.50		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	14-10-28		10/28/2014	Oct 2014 OAN consulting		\$851.50			
11153	11/24/2014	Open			Accounts Payable	Kiesler's Police Supply, Inc.	\$1,937.08		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	0729120A		08/27/2014	ammunition (minus credit 0698354A)		\$1,937.08			
11154	11/24/2014	Open			Accounts Payable	Koukol, Gregory	\$615.29		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	14-11-17		11/17/2014	2013 property tax rebate		\$615.29			
11155	11/24/2014	Open			Accounts Payable	Lemont Express Car Wash, LLC	\$195.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	14-10-31 LEMA		10/31/2014	Oct 2014 vehicle washes-LEMA		\$10.00			
	14-10-31		10/31/2014	Oct 2014 vehicle washes-P.D.		\$185.00			

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11156	11/24/2014	Open			Accounts Payable	Lexis Nexis Risk Data Management	\$88.50		
	Invoice		Date	Description		Amount			
	1354915-20141031		10/31/2014	Oct 2014 searches		\$88.50			
11157	11/24/2014	Open			Accounts Payable	Mahoney, Silverman & Cross, LLC	\$5,550.00		
	Invoice		Date	Description		Amount			
	42337		11/11/2014	Oct 2014 labor legal		\$1,156.25			
	42338		11/11/2014	Oct 2014 labor legal		\$4,393.75			
11158	11/24/2014	Open			Accounts Payable	Martino Concrete Company	\$12,924.75		
	Invoice		Date	Description		Amount			
	1505		11/02/2014	curb work		\$3,360.00			
	1506		11/02/2014	hazardous sidewalk repair		\$9,564.75			
11159	11/24/2014	Open			Accounts Payable	Menards	\$975.33		
	Invoice		Date	Description		Amount			
	52984		11/10/2014	Christmas lights		\$768.60			
	53101		11/12/2014	supplies		\$206.73			
11160	11/24/2014	Open			Accounts Payable	Morris Engineering, Inc.	\$4,245.00		
	Invoice		Date	Description		Amount			
	14-04552		11/10/2014	Oct 2014 reviews & inspections		\$4,245.00			
11161	11/24/2014	Open			Accounts Payable	Napa Auto Parts	\$149.00		
	Invoice		Date	Description		Amount			
	1000000898		10/23/2014	parts subscription service		\$149.00			
11162	11/24/2014	Open			Accounts Payable	Neopost USA Inc	\$368.20		
	Invoice		Date	Description		Amount			
	9138236		11/03/2014	lease payment		\$368.20			
11163	11/24/2014	Open			Accounts Payable	NiCor Gas	\$721.22		
	Invoice		Date	Description		Amount			
	14/10-2000 4 (2)		10/30/2014	04-46-52-2000 4 well #4		\$41.69			
	14/10-2382 4		10/30/2014	88-84-93-2382 4 glens of connemara		\$25.19			
	14/10-2000 3		10/30/2014	6825522000 3 - 416 Main St		\$433.18			
	14/10-2000 5		10/30/2014	7635522000 5 - Village Hall		\$140.73			
	14/10-2000 5 (2)		10/30/2014	6712702000 5 - Safety Village		\$57.28			
	14/11-2000 6		11/07/2014	69-98-10-2000 6 oak tree ln l/s		\$23.15			
11164	11/24/2014	Open			Accounts Payable	Northern Illinois University	\$720.00		
	Invoice		Date	Description		Amount			
	10242014		09/21/2014	LocalGovnews subscription renewal		\$720.00			
11165	11/24/2014	Open			Accounts Payable	Occupational Health Centers of Illinois. P.C.	\$558.00		
	Invoice		Date	Description		Amount			
	1008516139		11/14/2014	post-offer physical		\$112.00			
	1008361989		08/26/2014	post-offer physical		\$112.00			
	1008361819		08/26/2014	random drug testing		\$334.00			
11166	11/24/2014	Open			Accounts Payable	Pitney Bowes	\$636.00		
	Invoice		Date	Description		Amount			
	4026308-NV14		11/13/2014	4026308 - quarterly postage meter rental		\$636.00			

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11167	11/24/2014	Open			Accounts Payable	Rag's Electric	\$1,688.60		
	Invoice		Date	Description		Amount			
	9743		10/31/2014	supplies		\$112.42			
	4827-77		11/01/2014	Oct 2014 Lemont Rd bridge light maintenance		\$1,000.00			
	9730		11/03/2014	light parts		\$280.68			
	9736		11/04/2014	well maintenance		\$295.50			
11168	11/24/2014	Open			Accounts Payable	Rainbow Printing	\$247.90		
	Invoice		Date	Description		Amount			
	410810		11/07/2014	business cards - GS		\$91.95			
	410811		11/07/2014	letterhead		\$155.95			
11169	11/24/2014	Open			Accounts Payable	Ray O'Herron Co., Inc.	\$263.88		
	Invoice		Date	Description		Amount			
	1460925-IN		10/27/2014	uniforms		\$159.96			
	1463116-IN		11/05/2014	uniforms		\$69.98			
	1463117-IN		11/05/2014	uniforms		\$14.95			
	1463357-IN		11/06/2014	uniforms		\$18.99			
11170	11/24/2014	Open			Accounts Payable	Reed's Automotive Enterprises	\$1,162.35		
	Invoice		Date	Description		Amount			
	14-11-10		11/10/2014	vehicle repair		\$1,162.35			
11171	11/24/2014	Open			Accounts Payable	ServiceMaster By Bouck	\$2,550.00		
	Invoice		Date	Description		Amount			
	5717616		11/01/2014	Nov 2014 cleaning - v.h., s.v., m.s.		\$2,550.00			
11172	11/24/2014	Open			Accounts Payable	Shaw Media	\$658.00		
	Invoice		Date	Description		Amount			
	101410074589		10/31/2014	Village page		\$658.00			
11173	11/24/2014	Open			Accounts Payable	Sosin & Arnold, Ltd.	\$1,000.00		
	Invoice		Date	Description		Amount			
	86653		10/31/2014	Oct 2014 adjudication		\$1,000.00			
11174	11/24/2014	Open			Accounts Payable	Southwest Digital Printing, Inc.	\$50.00		
	Invoice		Date	Description		Amount			
	11-08-ma		11/03/2014	Nov 2014 plotter maintenance		\$50.00			
11175	11/24/2014	Open			Accounts Payable	State Fire Marshal	\$70.00		
	Invoice		Date	Description		Amount			
	9525424		10/30/2014	B0087608 - building maintenance		\$70.00			
11176	11/24/2014	Open			Accounts Payable	T.P.I. Building Code Consultants, Inc.	\$6,020.00		
	Invoice		Date	Description		Amount			
	7185		11/01/2014	Oct 2014 reviews & inspections		\$6,020.00			
11177	11/24/2014	Open			Accounts Payable	Urban Forest Management, Inc.	\$181.25		
	Invoice		Date	Description		Amount			
	140934		10/17/2014	Chicago Blaze Rugby Club services		\$181.25			
11178	11/24/2014	Open			Accounts Payable	Verizon Wireless	\$109.14		
	Invoice		Date	Description		Amount			
	9734847655		11/03/2014	685282853-00001		\$109.14			

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11179	11/24/2014	Open			Accounts Payable	Village of Orland Park	\$65.00		
	Invoice		Date	Description		Amount			
	11576		11/06/2014	prisoner care		\$65.00			
11180	11/24/2014	Open			Accounts Payable	Water Resources Inc.	\$3,253.43		
	Invoice		Date	Description		Amount			
	29180		10/30/2014	10 Gallon registers		\$1,800.00			
	29203		11/06/2014	8 Gallon registers		\$1,453.43			
11181	11/24/2014	Open			Accounts Payable	WCS Photography	\$23.00		
	Invoice		Date	Description		Amount			
	LPD2014		11/10/2014	photos		\$23.00			
11182	11/24/2014	Open			Accounts Payable	WEX Fleet Universal	\$1,008.12		
	Invoice		Date	Description		Amount			
	38602059		10/31/2014	Oct 2014 retail fuel purchases		\$1,008.12			
11183	11/24/2014	Open			Accounts Payable	Galica, Joe	\$400.00		
	Invoice		Date	Description		Amount			
	14-12-06		11/13/2014	Hometown Holiday horse & wagon		\$400.00			
11184	11/24/2014	Open			Accounts Payable	Gerard, Jack	\$300.00		
	Invoice		Date	Description		Amount			
	14-12-06		11/13/2014	Hometown Holiday ice sculpture carving		\$300.00			
11185	11/24/2014	Open			Accounts Payable	Shaughnessy, Kevin	\$181.80		
	Invoice		Date	Description		Amount			
	14-11-13		11/13/2014	reimbursement - IACP conference		\$181.80			
11186	11/24/2014	Open			Accounts Payable	Vavra, Chloe, L	\$200.00		
	Invoice		Date	Description		Amount			
	14-12-06		11/13/2014	Hometown Holiday facepainting		\$200.00			
11187	11/24/2014	Open			Accounts Payable	Vavra, Sonia, M	\$200.00		
	Invoice		Date	Description		Amount			
	14-12-06		11/13/2014	Hometown Holiday facepainting		\$200.00			
11188	11/24/2014	Open			Accounts Payable	LaMantia Construction	\$1,000.00		
	Invoice		Date	Description		Amount			
	2013-00010387		11/17/2014	refund clean up deposit - 1400 Notre Dame Dr, Lemont		\$1,000.00			
11189	11/24/2014	Open			Accounts Payable	Morrison Associates, Ltd	\$498.75		
	Invoice		Date	Description		Amount			
	2014:0057		10/20/2014	City Manager Meetings - G Schafer		\$498.75			
11190	11/24/2014	Open			Accounts Payable	Power Home Remodeling Group	\$1,000.00		
	Invoice		Date	Description		Amount			
	2014-00000755		11/12/2014	refund clean-up deposit - 321 Rosehill Dr		\$1,000.00			
11191	11/24/2014	Open			Accounts Payable	Superior Corporation	\$1,000.00		
	Invoice		Date	Description		Amount			
	2014-00000707		11/14/2014	refund clean up deposit - 1602 Ashbury Dr		\$1,000.00			
11192	11/24/2014	Open			Accounts Payable	Thomas Evans Development	\$1,000.00		
	Invoice		Date	Description		Amount			
	010179		11/14/2014	refund clean up deposit - 12929 Blue Grass Dr, Lemont		\$1,000.00			



# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11193	11/24/2014	Open			Accounts Payable	Vick, Randy	\$14.00		
	Invoice		Date	Description			Amount		
	14-11-05		11/05/2014	refund balance on Metra Parking Card			\$14.00		
11194	11/24/2014	Open			Accounts Payable	Anderson, Earl	\$300.00		
	Invoice		Date	Description			Amount		
	14-12-06		11/14/2014	Hometown Holidays Santa visits			\$300.00		
Type Check Totals:					74 Transactions		\$177,767.53		
<u>EFT</u>									
111	11/19/2014	Open			Accounts Payable	Southwest Agency for Health Management	\$91,449.42		
	Invoice		Date	Description			Amount		
	2015-00000774		11/17/2014	Dec 2014 health & dental premiums			\$91,449.42		
Type EFT Totals:					1 Transactions		\$91,449.42		
FM-Clearing - Accounts Payable Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	74	\$177,767.53	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>74</b>	<b>\$177,767.53</b>	<b>\$0.00</b>
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$91,449.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>1</b>	<b>\$91,449.42</b>	<b>\$0.00</b>
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	75	\$269,216.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00

# Payment Register

From Payment Date: 11/11/2014 - To Payment Date: 11/24/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<b>Grand Totals:</b>					Total		75	\$269,216.95	\$0.00
<b>Checks</b>				<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
				Open	74		\$177,767.53	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				Stopped	0		\$0.00	\$0.00	
				<b>Total</b>	<b>74</b>		<b>\$177,767.53</b>	<b>\$0.00</b>	
<b>EFTs</b>				<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
				Open	1		\$91,449.42	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				<b>Total</b>	<b>1</b>		<b>\$91,449.42</b>	<b>\$0.00</b>	
<b>All</b>				<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
				Open	75		\$269,216.95	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				Stopped	0		\$0.00	\$0.00	
				<b>Total</b>	<b>75</b>		<b>\$269,216.95</b>	<b>\$0.00</b>	

# Village Board

## Agenda Memorandum

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To: Mayor & Village Board

From: George Schafer, Village Administrator  
Chris Smith, Finance Director

Subject: Fee Ordinance

Date: November 24, 2014

### **BACKGROUND/HISTORY:**

On November 10, 2014 the Board adopted Resolution R-70-1; A Resolution Authorizing the Execution of an Intergovernmental Agreement between the Village of Lemont and Cook County for the Provision of Environmental Health Inspectional Services. A part of this resolution is an increase in the fee that Cook County Charges for inspection services.

### **DISCUSSION:**

The increase in fees from Cook County is a pass through to food service establishments with an administrative fee. The attached fee ordinance contains changes to the Food Service Establishment Inspections Fee

Food Service Establishment Inspections Fee (5.08.030) - \$280.00

### **RECOMMENDATION:**

Pass the attached Annual Fee Ordinance.

**VILLAGE OF LEMONT  
ORDINANCE NO. \_\_\_\_\_**

**Annual Fee Ordinance**

**ADOPTED BY THE  
PRESIDENT AND THE BOARD OF TRUSTEES  
OF THE VILLAGE OF LEMONT  
THIS 24<sup>th</sup> DAY OF NOVEMBER, 2014**

**Published in pamphlet form by  
Authority of the President and  
Board of Trustees of the Village of  
Lemont, Counties of Cook, Will and  
DuPage, Illinois, this 24<sup>th</sup> day of November, 2014.**

**ORDINANCE \_\_\_\_\_**

**Annual Fee Ordinance**

**NOW, THEREFORE BE IT ORDAINED** by the President and Board of Trustees of the Village of Lemont that:

**SECTION 1:**

CREATES AN ORDINANCE ESTABLISHING FEE, CHARGES, RATES AND REGULATORY MEASURES FOR FY 2014-15

**SECTION 2:**

It is intended that the fees, charge, rates and regulatory measures set forth herein will be reviewed periodically by the President and Board of Trustees. Accordingly, some or all of the provisions of this Ordinance may be amended from time to time.

**SECTION 3: SCHEDULE OF FEES, CHARGES AND RATES.**

**Delinquent Fees** - the Village shall receive a reimbursement of \$25.00 for returned checks to the Village of Lemont.

**General Business License Fee (5.02.040)** - \$50.00

**Tobacco Dealer License Fee (5.06.020 (C))** - \$50.00

**Food Service Establishment Inspections Fee (5.08.030)** - ~~\$200.00~~ \$280.00

**Solicitation Fee (5.11.050(C))** - \$150.00~~0~~

**Special Event Permit Fee (5.12.010 (C))** - \$25.00

**Special Event Expedited Fee** - \$100.00

**Food Delivery Vehicle License Fee (5.12.020 (A))** - \$50.00

**Coin-Operated Amusement Device License Fee (5.12.030 (C))** - \$50.00

**Junk Dealer License Fee (5.12.040 (A))** - \$50.00

**Bed and Breakfast Establishment License Fee (5.12.060 (B))** - \$50.00

**Hotel License (5.12.070 (B))** - \$50.00

**Solid Waste and Recycling Collection License (5.12.080)** - \$1,000.00

**Consignment Stores (5.12.090 (D))** - \$50.00

**Contractor License (5.14.040 (A))**

**General Contractors - \$200.00**

**All other contractors - \$75.00**

**Outdoor Dining/Sidewalk Café Application (5.16.040 (G)) - \$50.00**

**Animal Impound Fee - \$20/per day**

**Excessive False Alarms (9.08.030)** - Upon any alarm system producing a fourth, fifth, sixth or seventh false alarm in a calendar year, a fee of ten dollars per false alarm shall be charged to the subscriber.

1. The following fee schedule shall be used for each additional false alarm:
  - a. Eighth, ninth, tenth and eleventh false alarms in a calendar year, a fee of twenty-five dollars per false alarm shall be assessed;
  - b. Twelve or more false alarms in a calendar year, a fee of fifty dollars per false alarm shall be assessed.
2. All fees assessed must be paid to the village finance department, or a written appeal must be submitted to the village administrator within three days of the fee assessment.

**Commuter Parking Fees (10.22.020)**

1. The fee for each such permit shall be as follows:
  - a. Quarterly permit, sixty dollars;
  - b. Six-month permit, one hundred and ten dollars;
  - c. Annual permit, two hundred and twenty dollars.
2. These permit fees shall be effective for permits sold beginning January 2015.
3. The fee for daily designated parking spaces shall be one dollar and fifty cents (\$1.50) per day. The payment of such fee shall be paid in advance by depositing said sum in a designated depository.

**Vehicle Licenses (10.32.010)**

Motorcycles or motor bicycles	\$78.00
Passenger vehicles	96.00
Trucks "B" license (pickup and R. V.)	120.00
Trucks "D" and "F" licenses	210.00
Trucks "H" and "J" through "Z"	246.00
Buses and motor homes	114.00
Antique vehicle	12.00
Transfer or replacement licenses	6.00

**Vehicle License - Senior Citizen Discount (10.32.022)**

Passenger vehicles	\$32.00 (first vehicle), \$64.00 (each additional vehicle)
Trucks "B" license (pickup and R.V.)	\$40.00 (first vehicle), \$80.00 (each additional vehicle)

**Excavation Permit Fee (12.20. 040) - \$25.**

**Construction of Utility Facilities in the Public Right of Way Application Fee (12.30.040)**

All applications for permits pursuant to this chapter shall be accompanied by a fee in the amount of \$250.

**Water for Construction (13.08.050)**

<b>Deposits</b>
\$150.00 per meter
\$50.00 per backflow preventor (if necessary)

All deposits are to be paid in full prior to the meter being issued.
<b>Meter Rental Fees</b>
\$50.00 per month
\$10.00 per day
<b>Meter Usage Rates</b>
\$50.00 minimum -- 4,000 gallon or less
\$10.00 for each additional 1,000 gallons

**Water Rates - (13.08.060)**

Water service effective after September 30, 2009 shall be charged in accordance with the following schedule:

1. Single-family residence, twenty-eight dollars and seventy-three cents (\$28.73) minimum charge, plus five dollars and seventy cents (\$5.70) per one thousand gallons for each one thousand gallons in excess of four thousand gallons;
2. Single business building, twenty-eight dollars and seventy-three cents (\$28.73) minimum charge, plus five dollars and seventy cents (\$5.70) per one thousand gallons for each one thousand gallons in excess of four thousand gallons;
3. Multiple-family residence, twenty-eight dollars and seventy-three cents (\$28.73) minimum charge, plus five dollars and seventy cents (\$5.70) per one thousand gallons for each one thousand gallons in excess of four thousand gallons;
4. Multiple business building, twenty-eight dollars and seventy-three cents (\$28.73) minimum charge, plus five dollars and seventy cents (\$5.70) per one thousand gallons for each one thousand gallons in excess of four thousand gallons;
5. Residential-business building, twenty-eight dollars and seventy-three cents (\$28.73) minimum charge, plus five dollars and seventy cents (\$5.70) per one thousand gallons for each one thousand gallons in excess of four thousand gallons;



Water service effective after September 30, 2010, and annually thereafter, shall be increased in accordance with the following schedule unless the village "proves-up" the coverage on any outstanding bonds per the most recent audit and determines that the rate increase may be reduced:

1. Single-family residence, the minimum charge shall be increased by three percent annually, plus the per one thousand gallons charge for each one thousand gallons in excess of four thousand gallons shall be increased by two percent annually;
2. Single business building, the minimum charge shall be increased by three percent annually, plus the per one thousand gallons charge for each one thousand gallons in excess of four thousand gallons shall be increased by two percent annually;
3. Multiple-family residence, the minimum charge shall be increased by three percent annually per dwelling unit, plus the per one thousand gallons charge for each one thousand gallons in excess of four thousand gallons shall be increased by two percent annually per dwelling unit;
4. Multiple business building, the minimum charge shall be increased by three percent annually per business unit, plus the per one thousand gallons charge for each one thousand gallons in excess of four thousand gallons shall be increased by two percent annually per business unit;
5. Residential-business building, the minimum charge shall be increased by three percent annually per residential or business unit, plus the per one thousand gallons charge for each one thousand gallons in excess of four thousand gallons shall be increased by two percent annually per residential or business unit.

**Water Rates Senior Citizen Discount (13.08.070)**

Fixed rate of twelve dollars and ten cents minimum charge, plus three dollars and three cent per one thousand gallon for each one thousand gallons in excess of four thousand gallons.

**Water Turn-On Fee (13.08.080) - \$50**

**Sewer Rates (13.09.020)**

1. Single-family residence, twenty-five dollars (\$25);
2. Single-business building, twenty -five dollars (\$25) minimum charge plus twenty-five cents per one thousand gallons for each one thousand gallons in excess of twenty thousand gallons;

3. Multiple-family residence, twenty-five dollars (\$25) minimum charge plus twenty-five cents per one thousand gallons for each one thousand gallons in excess of twenty thousand gallon allowance per dwelling unit;
4. Multiple-business building, twenty-five dollars (\$25) minimum charge plus twenty-five cent per one thousand gallons for each one thousand gallons in excess of twenty thousand gallon allowance per business unit;
5. Residential business building, twenty-five dollars (\$25) minimum charge plus twenty-five cent per one thousand gallons for each one thousand gallons in excess of twenty thousand gallon allowance per residential or business unit.

**Sewer Rates Senior Citizen Discount (13.09.070)**

Fixed rate of seventeen dollars and fifty cents (\$17.50)

**Contamination Cleanup Cost- Water Service Reconnection Fee (13.12.050) - \$10**

**Clean-Up Bond (15.00.070) - \$1,000 (refundable)**

**Violation Fees (15.00.160)** – Any person, firm or corporation violating any provisions of this Chapter shall be fined not less than fifty dollars (\$50.00) nor more than seven hundred fifty dollars (\$750.00) for each offense.

**Late Fees (15.02.090)**

New building construction work~~ed~~ started prior to issuance of permit - \$1,000

Other construction work~~ed~~ started prior to issuance of permit - \$50

**Inspections (15.00.090 and 15.02.080)** - Reinspection Fee - First Reinspection \$80; Subsequent Reinspections - \$100

**Outside Agency Inspection Fees (15.02.120)** – Review and fees performed by third party agency – actual cost plus 20% for administrative processing.

**Certificate of Occupancy (15.00.110(e))** - Temporary Occupancy -\$500 (refundable)

**Building Permit Fees (15.02)**

**New Single Family, Duplex and Townhouse Building Permit Fees (15.02.010 (a))**

Building Permit and Inspection Fee	\$0.25 per ft <sup>2</sup>
	(basement and garage included)
	Minimum Charge

	\$1,200.00
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**New Multifamily/Nonresidential Buildings or additions/renovations to existing structures (15.02.010( b))**

Building Valuation/Construction Cost	
\$ 0.00 and up to \$ 2,499.99	\$ 50.00
\$ 2,500.00 and up to \$ 3,999.99	\$ 75.00
\$ 4,000.00 and up to \$ 5,999.99	\$ 100.00
\$ 6,000.00 and up to \$ 7,999.99	\$ 125.00
\$ 8,000.00 and up to \$ 9,999.99	\$ 155.00
\$ 10,000.00 and up to \$ 12,499.99	\$ 200.00
\$ 12,500.00 and up to \$ 14,999.99	\$ 225.00
\$ 15,000.00 and up to \$ 17,499.99	\$ 250.00
\$ 17,500.00 and up to \$ 19,999.99	\$ 300.00
\$ 20,000.00 and up to \$ 24,999.99	\$ 350.00
\$ 25,000.00 and up to \$ 29,999.99	\$ 400.00
\$ 30,000.00 and up to \$ 39,999.99	\$ 450.00
\$ 40,000.00 and up to \$ 49,999.99	\$ 550.00
\$ 50,000.00 and up to \$ 74,999.99	\$ 750.00
\$ 75,000.00 and up to \$ 99,999.99	\$ 925.00
\$ 100,000.00 and up to \$ 124,999.99	\$ 1,150.00
\$ 125,000.00 and up to \$ 149,999.99	\$ 1,375.00
\$ 150,000.00 and up to \$ 174,999.99	\$ 1,600.00
\$ 175,000.00 and up to \$ 200,000.00	\$ 1,800.00
\$ 200,000.00 and up to \$ 999,999.99	\$ 1,800.00 for first \$200,000.00 + \$7.50 for each additional \$1,000.00 (or fraction thereof) above \$200,000.00
\$ 1,000,000.00 and above	\$ 7,750.00 for first \$1,000,000.00 + \$6.25 for each additional \$1,000.00 (or fraction thereof) above \$ 1,000,000.00

**Plan Review - In-house (15.02.020(b))**

Building (commercial and multifamily)	
0 to 60,000 ft <sup>3</sup>	\$ 325.00
60,001 to 80,000	\$ 400.00
80,001 to 100,000	\$510.00
100,001 to 150,000	\$ 585.00

150,001 to 200,000	\$ 665.00
Over 200,000 per 10,000 or fraction thereof	\$ 5.00
Mechanical	0.25 x Building Fee
Electrical	0.25 x Building Fee
Plumbing	0.25 x Building Fee
Single-Family/Townhomes	\$ 375.00/dwelling unit
Additional reviews, in excess of 2	\$100.00 each
Remodeling/Additions	\$250.00

**Additional Permit Fees (15.02.030)**

Construction trailer	\$100.00
Driveways	\$100.00
Lawn sprinkler systems	
- Less than 75 heads - Over 75 heads	\$60.00 \$30.00 each additional 50 heads or fraction thereof
Re-roof (residential single-family only)	\$50.00
Sewer/water repair	\$85.00
Sheds (120 sq. ft. or less)	\$85.00
Signs (permanent) Additional fee for electrical connection	\$1.25/sq. ft. - \$50.00 minimum
Temporary tents	\$80.00
Commercial occupancy permit	\$150.00

**Plumbing Fees (15.02.040)**

A. New Construction.

New single-family, duplex and townhouse buildings	\$325.00
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Plumbing permit fees for new construction other than that listed above will be combined with the building permit fee as figured in Section 15.20.010(B) of this title. This fee will be based on total construction costs and include all structural, electrical, plumbing, mechanical, interior and exterior finishes and normal site preparation.

B. Except as provided above, the permit fees for plumbing work shall be as indicated in the following schedule:

1. Three (3) fixtures or less	\$60.00
2. Each additional fixture or opening	\$6.00
(Items to be counted as fixtures include, without limitation: water closets,	

bidets, lavatories, bathtubs, hot water heaters, showers, kitchen sinks, utility sinks, drinking fountains, urinals, ejector pits, sump pits, floor drains, and dishwashing machines).	
3. Fire sprinkler systems:	
100 heads or less	\$180.00
Over 100 heads	+\$60.00/additional
100 heads or fraction thereof	
4. Lawn sprinkler systems:	
75 sprinkler heads or less	\$60.00
Over 75 sprinkler heads	+\$30.00/additional
50 heads or fraction thereof	
5. Water connection charges to connect to the village water distribution system shall be as follows:	
a. Single-family	\$2,500.00/dwelling unit
b. Duplex, townhome, and multifamily	\$2,500.00 per dwelling unit
c. Motels, hotels, institutional, commercial and industrial buildings:	
Water Service Lines	
1&Prime;	\$2,500.00
1-1/4&Prime; up to and including 2&Prime;	\$3,000.00
2-1/2&Prime; up to and including 3&Prime;	\$4,500.00
4&Prime;	\$6,000.00
5&Prime;	\$7,500.00
6&Prime;	\$9,000.00
8&Prime;	\$10,500.00
10&Prime; or greater	\$12,000.00
d. Connection charges shall not be applicable to any current water customer who may be connected to a water service line rather than directly to the village water system.	
e. Water connection charges for any hotel, motels, institutional, commercial or industrial building shall be waived if all the following conditions apply:	
i. The water connection charge is solely related to an upgraded service connection required for the installation of a fire sprinkler system.	
ii. The building or structure was constructed prior to January 1, 1998.	
iii. A water service connection existed prior to January 1, 1998.	
6. Water meters:	
a. All meters	Cost plus installation
b. Handling fee	\$120.00
7. Sewer connection charges (connect to village sanitary sewer system):	
a. Single-family	\$2,500.00/unit
b. Duplex, townhome, multifamily	\$2,500.00/unit
c. Motels and hotels	\$1,000.00/room

d. Institutional, commercial and industrial buildings to be based on size of water service lines and its population equivalents (PE). Connection charges shall be as follows:	
Sewer Service Lines	
1&Prime:	\$2,500.00
1- 1/4&Prime; up to and including 2&Prime;	\$4,320.00
2- 1/2&Prime; up to and including 3&Prime;	\$6,480.00
4&Prime; and over	\$9,000.00 + \$240.00 x PE
e. Connection charges shall not be applicable to any current sewer customer who may be connected to a sewer service line rather than directly to the village sanitary sewer system.	

**Mechanical Fees (15.02.050)**

Except as provided in 15.02.050(a), the permit fees for all mechanical work shall be as indicated in the following schedule:

\$0.00 and up to \$15,000.00	\$50.00
\$15,001.00 and over	\$50.00 +\$50.00/\$5,000.00 or fraction thereof

**Electrical Fees (15.02.060)**

A. New Construction.

New single-family, duplex and townhouse buildings	\$325.00
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Electrical permit fees for new construction other than that listed above will be combined with the building permit fee as figured in Section 15.02.010(B) of this chapter. This fee will be based on total construction costs and include all structural, electrical, plumbing, mechanical, interior and exterior finishes and normal site preparation .

B. Except as provided above, the permit fees for all electrical work shall be as indicated in the following schedule:

1. Installations or alterations of electrical services:	
0 to 200 ampere, 3 or 4 wire	\$50.00
201 to 1,000 ampere, 3 or 4 wire	\$75.00
Fees for services in excess of 1,000 amperes shall be computed on the basis of the rating of the service disconnects installed, prorated according to the schedule above.	
2. New fixtures, sockets, or receptacles	\$10.00/circuit
3. Minimum permit fee	\$50.00
4. For each motor or current-consuming device other than lighting fixtures:	

One motor or current-consuming device	\$10.00
Each additional motor or current device	\$5.00
5. Signs	\$ 1.25/sq. ft. - minimum \$50.00

Freestanding signs requiring a separate service shall require an additional service permit based on the fee schedule above.

**Grading Review (15.02.070)**

- Initial Review - \$650
- Additional Reviews- \$100 per additional review

Land Use Application Fees (Appendix A of Chapter 17)

<b>ZONING APPROVAL</b>											
<b>Annexation</b>	\$250 per acre, existing zoning lot, existing dwelling unit, or proposed zoning lot or dwelling unit, whichever is greater. A filing fee of 10% of the total fee, or a minimum of \$250, is payable upon application. The balance is due prior to approval of the final plat of subdivision. If the territory being annexed will not be subdivided, i.e. there be no application for final plat, then the balance is due prior to approval of the annexation.										
<b>Rezoning</b>	Application fees for re-zoning shall be based on total area to be re-zoned as follows:										
	<table> <tr> <td>&lt; 2 acres</td> <td>\$300</td> </tr> <tr> <td>2 to &lt;5 acres</td> <td>\$500</td> </tr> <tr> <td>5 to &lt;10 acres</td> <td>\$750</td> </tr> <tr> <td>10 to &lt; 20 acres</td> <td>\$1,000</td> </tr> <tr> <td>20 acres or more</td> <td>\$1,250</td> </tr> </table>	< 2 acres	\$300	2 to <5 acres	\$500	5 to <10 acres	\$750	10 to < 20 acres	\$1,000	20 acres or more	\$1,250
< 2 acres	\$300										
2 to <5 acres	\$500										
5 to <10 acres	\$750										
10 to < 20 acres	\$1,000										
20 acres or more	\$1,250										
<b>Variation</b>	\$250 per variation										
<b>Appeal</b>	\$500										
<b>Special Use</b>	<table> <tr> <td>&lt; 10 acres</td> <td>\$500</td> </tr> <tr> <td>10 acres or more</td> <td>\$750</td> </tr> </table>	< 10 acres	\$500	10 acres or more	\$750						
< 10 acres	\$500										
10 acres or more	\$750										
<b>SUBDIVISION OF LAND</b>											
<b>Preliminary Plat</b>	<p>Applications for preliminary plat shall be based on total area of subdivision plus the proposed and/or existing number of dwelling units as follows:</p> <table> <tr> <td>&lt; 3 acres</td> <td>\$300</td> </tr> <tr> <td>3 to &lt;5 acres</td> <td>\$600</td> </tr> <tr> <td>5 to &lt;10 acres</td> <td>\$1,000</td> </tr> <tr> <td>10 acres or more</td> <td>\$1,200</td> </tr> </table> <p>plus \$50 per existing and/or proposed dwelling unit</p>	< 3 acres	\$300	3 to <5 acres	\$600	5 to <10 acres	\$1,000	10 acres or more	\$1,200		
< 3 acres	\$300										
3 to <5 acres	\$600										
5 to <10 acres	\$1,000										
10 acres or more	\$1,200										
<b>Final Plat</b>	<p>Applications for final plat shall be based on total area of subdivision plus the proposed and/or existing number of dwelling units as follows:</p> <table> <tr> <td>&lt; 3 acres</td> <td>\$300</td> </tr> <tr> <td>3 to &lt;5 acres</td> <td>\$600</td> </tr> </table>	< 3 acres	\$300	3 to <5 acres	\$600						
< 3 acres	\$300										
3 to <5 acres	\$600										

	5 to <10 acres	\$1,000
	10 acres or more	\$1,200
	plus \$25 per existing and/or proposed dwelling unit	
<b>Other Plats</b>		
Applications for all other plats will be \$300 per		
<b>PUDs</b>		
Planned unit development fees, upon application, shall be the total of the all applicable fees for: annexation, rezoning, special use, and preliminary plat. Additionally, final plat fees shall be paid upon application for final plat approval.		
<b>ESCROW ACCOUNT</b>		
Escrow accounts shall be established with the Village for the following land use applications and in the following amounts:		
	Rezoning	\$400
	Zoning Variation	\$400
	Special Use	\$400
	Subdivision	\$750
	Annexation	\$750
	PUDs	\$2,000
<b>SITE DEVELOPMENT PERMIT FEES</b>		
Site development permit fees are based on the type of development: single-family residential, residential subdivision, or commercial, as indicated below.		
<b>Single-lot residential development</b>	Fee is based on acreage of disturbed area as follows:	
Less than 0.5 acres	\$200	
0.5 acres and less than 2.0 acres	\$500	
More than 2.0 acres, then fee is:	\$700	
<b>Residential Subdivisions</b>	Fee is based on the following formula:	
	$(\text{ACRES} \times \$100) + (\text{ENGINEER'S ESTIMATE} \times 0.05)$	
<b>Non-Residential Development</b>	Fee is based on the following formula:	
	$(\text{ACRES} \times \$750) + (\text{ENGINEER'S ESTIMATE} \times 0.025)$	
Where "ENGINEER'S ESTIMATE" = the total estimated cost of all on-site public improvements to be installed or constructed.		

**SECTION 4: Effective Date:** This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law. Each provision of this Ordinance shall remain in full force and effect unless otherwise expressly provided or expressly amended by subsequent ordinance, in which case the amended provision shall be immediately effective.

**SECTION 5: Repealer:** All Ordinances or parts of Ordinances in conflict herewith shall be and the same are hereby repealed.



The Village Clerk of the Village of Lemont shall certify to the adoption of this Ordinance and cause the same to be published in pamphlet form.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, ILLINOIS, on this 14<sup>th</sup> day of April, 2014.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____
<b>Rick Sniegowski</b>	_____	_____	_____	_____
<b>Ron Stapleton</b>	_____	_____	_____	_____
<b>Jeanette Virgilio</b>	_____	_____	_____	_____

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**BRIAN K. REAVES**  
**President**

ATTEST:

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**CHARLENE M. SMOLLEN**  
**Village Clerk**

# Village Board

## Agenda Memorandum

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To: Mayor & Village Board

From: George J. Schafer, Village Administrator  
Mark LaChappell, Building Commissioner

Subject: Amendment to Municipal Code – Cert of Occupancy and Garbage Collection

Date: November 19, 2014

### **BACKGROUND/HISTORY**

Staff is recommending two minor changes to the Lemont Municipal Code to be implemented effective January 1<sup>st</sup>. The amending ordinance is attached to this memo, and a brief description of each issue is listed below.

#### Section 15.00.110 – Certificate of Occupancy

The Village of has a code in place requiring a bond or letter of credit for issuance of a temporary occupancy. The amount is Five Thousand dollars for all lots up to twenty-two thousand square feet and Ten Thousand dollars for lots more than twenty-two thousand square feet, or 125% of the total contract price for all outstanding work, whichever is greater. This amount was meant to cover any landscaping left when the weather made it unreasonable to finish. The past winter temperatures were so harsh that not only was the landscaping held off from being finished, any flatwork remaining could not be done either. This left a \$5,000 bond to cover the landscaping plus driveways, sidewalks and stoops. We are now proposing to change this code section to eliminate the bond amounts for the square footage and simplify the required amount to be a minimum of \$5,000, or 100% of the contract price for outstanding work, whichever is greater. This will cover the Village in the event of harsh temperatures prohibiting contractors from finishing landscaping and concrete work until weather allows.

#### Section 8.08.060 – Hours of Collection; placement of containers

The Section of the Lemont Municipal Code regulating when garbage containers may be placed or removed is vague and not complete. We are often questioned as to when garbage can be placed in the pickup area and how long after pickup can the containers remain before being removed. The current code language mentions that containers cannot be placed prior to midnight the day before collection. There is no written requirement for removal of containers, however. This amendment, if approved, will allow containers to be placed no more than 24 hours prior to collection and containers must be removed no more than 24 hours after collection.

### **RECOMMENDATION**

Staff recommends approval of the ordinance

### **ATTACHMENTS (IF APPLICABLE)**

An Ordinance Amending Title 8 and 15 of the Lemont, Illinois Municipal Code

### **SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Motion to Approve Ordinance to be effective January 1, 2015

**VILLAGE OF LEMONT  
ORDINANCE NO. \_\_\_\_\_**

**An Ordinance Amending Title 8 and 15 of the  
Lemont, Illinois Municipal Code**

**ADOPTED BY THE  
PRESIDENT AND THE BOARD OF TRUSTEES  
OF THE VILLAGE OF LEMONT  
THIS 24th DAY OF November, 2014**

**Published in pamphlet form by  
Authority of the President and  
Board of Trustees of the Village of  
Lemont, Counties of Cook, Will and  
DuPage, Illinois, this 24<sup>th</sup> day of November, 2014.**

ORDINANCE NO. \_\_\_\_\_

**An Ordinance Amending Title 8 and 15 of the  
Lemont, Illinois Municipal Code**

**WHEREAS**, the Village of Lemont (“Village”) is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and

**WHEREAS**, the Village President and Board of Trustees desire to amend a certain provision of the Lemont, Illinois Municipal Code (“Village Code”); and

**WHEREAS**, the Village finds that it is in the best interests of the Village and its residents to amend Title 8 and Title 15 of the Village Code in the manner set forth below;

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT and BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COOK, DUPAGE AND WILL COUNTIES, ILLINOIS, as follows:**

**SECTION 1:** The statements set forth in the preamble to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

**SECTION 2:** The Village Code, as amended, is hereby further amended in Title 8, Health and Safety, Chapter 8.08 Garbage Collection, Section 8.08.060 Hours for collection, placement of containers, with deletions in strikethrough and additions in underlined text so that Section 8.08.060 shall be read as follows:

8.08.060. - Hours for collection; placement of containers.

(a) Hours for garbage, refuse and waste collection will be between 6:00 a.m. and 6:00 p.m. on any day of the week except Sunday. No garbage, refuse or waste shall be collected in the evening hours between 6:00 p.m. and 6:00 a.m.

(b) No garbage receptacle, bag or other container for garbage, refuse or waste shall be placed upon the pickup area from which garbage is to be collected if the pickup area is situated in a different area than where the garbage receptacle, bag or container is usually placed, prior to twenty-four (24) hours before collection, and must be removed no more than twenty four (24) hours after collection ~~12:00 midnight the day before collection.~~

**SECTION 3:** The Village Code, as amended, is hereby further amended in Title 15, Buildings and Construction, Chapter 15.00 Building Administration, Section 15.00.110 Certificate of Occupancy, with deletions in strikethrough and additions in underlined text so that Section 15.00.110 shall be read as follows:

15.00.110. – Certificate of Occupancy

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(e). *Temporary occupancy permit.* Between the dates of November 1 and April 1, a temporary occupancy permit may be requested if the required landscaping cannot be completed due to adverse weather conditions. The building official may also consider the issuance of a temporary occupancy during other than the dates listed in the first sentence of this subsection when a written request showing reasonable cause has been submitted in advance.

(1) The temporary occupancy permit may be issued upon the receipt of a performance bond, letter-of-credit, or cash bond (check) from the contractor, or owner, to the village and upon receipt of a temporary occupancy permit fee in the amount established in the annual fee ordinance.

a. **The above security shall be in the amount of five thousand dollars (\$5,000) or 100% of the contract price for all outstanding work, whichever is greater** ~~village shall hold the security until all improvements are completed in accordance with this Code.~~

b. The temporary occupancy permit fee is refundable upon the scheduling of the reinspection for and the satisfactory completion of the outstanding work for which the temporary occupancy permit was issued within the timeframe listed on the temporary occupancy permit.

(2) A temporary occupancy permit may be issued to be valid for a period not to exceed five months from its date of issuance.

(3) A temporary occupancy permit may be extended beyond the maximum of five months specified in subsection (e)(2) of this section only when requested in writing and showing just cause as to why said extension is necessary.

(f) *Yielding of occupancy.* Occupancy of a building shall not be yielded to any person until a certificate of occupancy has been posted. No person shall take occupancy of a building without an occupancy permit having been issued.

(g) *Supplemental requirements.* Notwithstanding any provision in this Code to the contrary, the following improvements and supplemental documentation shall be required prior to the issuance of a final occupancy certificate:

(1) All fees and charges due and payable to the village shall be remitted.

(2) The B-Box (water shutoff) shall be adjusted to grade, accessible and operable.

(3) All public and private sidewalks on and adjacent to the lot shall be completed.

(4) Driveway and approach paving shall be completed.

(5) Any replacement or repair to damaged curbs and gutters, streets, sidewalk, driveway or street lighting shall be completed.

(6) Prior to landscaping, all final grading within the lot and parkway areas shall be completed. Two copies of a final topographic survey shall be submitted indicating the following:

- a. All dimensions/elevations from the spot survey shall be shown.
- b. The finished grade elevations at the corners of the structure shall be labeled.
- c. Elevations of all corners of the property shall be labeled.
- d. Grading contours shall be shown and labeled. The elevation of all drainage break points shall be labeled.
- e. The location and elevation of the B-Box shall be shown.
- f. The location and elevation of all existing utility structures on the lot shall be shown.
- g. The driveway slope and width at right-of-way line shall be shown.
- h. The location and elevation of retaining walls and berms shall be shown.
- i. The location and sizes of trees shall be shown.
- j. The location and elevation of all stormwater discharge points including those for the sump pump and for all downspouts.
- k. The stamp or signature of a state-registered professional land surveyor or state-registered professional engineer shall be made including the date, license number, and license expiration date.

(7) All lot areas, including parkway areas ~~on village right-of-way not improved with driveway or building structures~~ shall be seeded or sodded **in accordance with chapter 17.20.040H of the Lemont, Illinois Municipal Code.**

(8) Trees shall be planted within the parkway in accordance with the approved species and installation guidelines of the village arborist and in accordance with any related requirements found elsewhere within this building code or the Lemont, Illinois Municipal Code.

(9) All other required landscaping shall be installed.

(10) Address numbers shall be affixed to the building.

**SECTION 4:** The provisions of this Ordinance are hereby declared to be severable, and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 5:** That the Village Clerk of the Village of Lemont be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

**SECTION 6:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, ILLINOIS, on this 24<sup>th</sup> day of November, 2014.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
Debby Blatzer	_____	_____	_____	_____
Paul Chialdikas	_____	_____	_____	_____
Clifford Miklos	_____	_____	_____	_____
Rick Sniegowski	_____	_____	_____	_____
Ron Stapleton	_____	_____	_____	_____
Jeanette Virgilio	_____	_____	_____	_____

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BRIAN K. REAVES, President

ATTEST:

\_\_\_\_\_  
CHARLENE M. SMOLLEN  
Village Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE MINUTES OF  
CERTAIN CLOSED SESSION MEETINGS**

**WHEREAS**, Section 2.06 of the Open Meetings Act (5 ILCS 120/2.06) requires all public bodies to keep written minutes of all of their meetings, whether open or closed, and specifies the minimum contents thereof; and

**WHEREAS**, the President and Board of Trustees of the Village of Lemont have kept written minutes of all open and closed session meetings in accordance with the requirements of Section 2.06(a) of said Act, but have not taken formal action to approve the minutes of certain closed session meetings; and

**WHEREAS**, the President and Board of Trustees have determined that it is the best interests of the Village of Lemont and its residents to formally approve those closed session minutes that have not been previously approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES AS FOLLOWS:**

**SECTION 1:** The foregoing findings and recitals, and each of them, are hereby adopted as Section 1 of this Resolution and are incorporated by reference as if set forth verbatim herein.

**SECTION 2:** The closed session minutes of the meetings identified in Exhibit A attached hereto are hereby reviewed and approved in the form as presented to the President and Board of Trustees at this meeting.

**SECTION 3:** The President and Board of Trustees hereby determine that the need for confidentiality still exists with respect to the minutes of the closed session meetings identified in Exhibit A, and nothing contained herein shall be construed as or constitute a waiver of said confidentiality.

**SECTION 4:** This Resolution shall be in full force and effect from and after its passage as provided by law.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF  
THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL AND DUPAGE,  
ILLINOIS on this 24<sup>th</sup> day of November, 2014.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____



**Ron Stapleton**  
**Rick Sniagowski**  
**Jeanette Virgilio**

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**BRIAN K. REAVES**  
**President**

ATTEST:

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**CHARLENE M. SMOLLEN**  
**Village Clerk**

## EXHIBIT A

Meeting Date
01-13-14
01-27-14
02-10-14
02-24-14
03-10-14
03-24-14
04-14-14
05-12-14
06-09-14
06-23-14
07-14-14
07-28-14
09-08-14
09-22-14
10-27-14

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION PROVIDING FOR THE DESTRUCTION  
OF CERTAIN VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS**

**WHEREAS**, the President and Board of Trustees of the Village of Lemont have maintained verbatim recordings of all closed session meetings of the Village of Lemont in accordance with and as required by Section 2.06 the Open Meetings Act (5 ILCS 120/1 *et seq.*) (the “Act”); and

**WHEREAS**, the Act allows verbatim records of closed meetings or closed sessions of open meetings (“Closed Session Meetings”) to be destroyed without notification to, or the approval of, a records commission under the Local Records Act, no less than 18 months after the completion of the meeting recorded, but only after:

1. The President and Board of Trustees approve the destruction of a particular recording; and
2. The President and Board of Trustees approve minutes of the closed session meeting that meet the written minutes requirements of subsection 2.06 (a) of the Act; and

**WHEREAS**, the Village of Lemont wishes to destroy certain verbatim recordings of Closed Session Meetings as permitted under the Act;

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES AS FOLLOWS:**

**SECTION 1:** The foregoing findings and recitals, and each of them, are hereby adopted as Section 1 of this Resolution and are incorporated by reference as if set forth verbatim herein.

**SECTION 2:** The President and Board of Trustees have approved minutes for all of the Closed Session Meetings set forth in Exhibit A, attached hereto and incorporated by reference herein.

**SECTION 3:** The President and Board of Trustees hereby authorize the destruction of all verbatim recordings of the Closed Session Meetings identified in Exhibit A, and hereby direct Village of Lemont staff to destroy said verbatim recordings on the destruction dates set forth in Exhibit A, or as soon thereafter as practicable.

**SECTION 4:** This Resolution shall be in full force and effect from and after its passage as provided by law. All prior resolutions, motions and orders in conflict herewith are hereby repealed, to the extent of such conflict.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF  
THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL AND DUPAGE,  
ILLINOIS on this 24<sup>th</sup> day of November, 2014.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____
<b>Ron Stapleton</b>	_____	_____	_____	_____
<b>Rick Sniegowski</b>	_____	_____	_____	_____
<b>Jeanette Virgilio</b>	_____	_____	_____	_____

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**BRIAN K. REAVES**  
President

ATTEST:

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**CHARLENE M. SMOLLEN**  
Village Clerk

## EXHIBIT A

### Closed Session Verbatim Recordings Destruction Schedule

Meeting Date	Minutes Approved Date	Destruction Date
01-13-14	11-10-14	07-13-2015
01-27-14	11-10-14	07-27-2015
02-10-14	11-10-14	08-10-2015
02-24-14	11-10-14	08-24-2015
03-10-14	11-10-14	09-10-2015
03-24-14	11-10-14	09-24-2015
04-14-14	11-10-14	10-14-2015
05-12-14	11-10-14	11-12-2015
06-09-14	11-10-14	12-09-2015
06-23-14	11-10-14	12-23-2015
07-14-14	11-10-14	01-14-2016
07-28-14	11-10-14	01-28-2016
09-08-14	11-10-14	03-08-2106
09-22-14	11-10-14	03-22-2016
10-27-14	11-10-14	04-27-2016



Village of Lemont  
*Planning & Economic Development Department*

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418 Main Street · Lemont, Illinois 60439  
phone 630-257-1595 · fax 630-257-1598

TO: Mayor Reaves  
Village Board of Trustees

FROM: Martha M. Glas, Village Planner

THRU Charity Jones, AICP, Planning & Economic Development Director

SUBJECT: Case 14-09 16714 W. Pasture Dr. Variation

DATE: November 19, 2014

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#### **SUMMARY**

Edward Kubiak, Director of Construction, acting on behalf of Beechen & Dill Homes, Inc. the owner of the property at 16714 W. Pasture Drive in Lemont, is requesting a variation from Section 17.07.010, Table 17-07-01 of the Unified Development Ordinance to allow for a 6" reduction in the eastern side yard setback. Documents with conflicting information were erroneously approved, as such, staff and the Zoning Hearing Officer recommended approval.

The Committee of the Whole reviewed the request at its November 17, 2014 meeting and concurred with the recommendation of the Zoning Hearing Officer.

#### **BOARD ACTION**

Vote on the attached ordinance.

#### **ATTACHMENTS**

An Ordinance Granting A Variation To Allow A 6" Encroachment Into The East Side Yard Setback At 16714 W. Pasture Dr. In Lemont, Il

**VILLAGE OF LEMONT  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING A VARIATION TO ALLOW A 6" ENCROACHMENT  
INTO THE EAST SIDE YARD SETBACK AT 16714 W. PASTURE DR. IN LEMONT, IL**

**(16714 W. Pasture Dr.)**

**Adopted by the President  
and Board of Trustees  
of the Village of Lemont  
This 24th Day of November, 2014.**

**Published in pamphlet form by  
authority of the President and  
Board of Trustees of the Village  
of Lemont, Cook, DuPage, and Will  
Counties, Illinois this 24th day of  
November, 2014.**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING A VARIATION TO ALLOW A 6” ENCROACHMENT INTO THE EAST SIDE YARD SETBACK AT 16714 W. PASTURE DR. IN LEMONT, IL**

**(16714 W. Pasture Dr.)**

**WHEREAS**, Edward Kubiak, herein after referred to as “the Petitioner” is the Director of Construction, acting on behalf of Beechen & Dill Homes, Inc. owner of the property at 16714 W. Pasture Dr. (PIN 22-31-113-009) hereinafter referred to as "the subject property," legally described and depicted in Exhibit A; and

**WHEREAS**, the Petitioner is seeking a variation to the Unified Development Ordinance, §17.07.010, Table 17-07-01 to allow for a 6” encroachment into the eastern side yard setback; and

**WHEREAS**, the Zoning Hearing Officer of the Village of Lemont, Illinois conducted a Public Hearing on November 10, 2014 and recommended approval of the requested variation; and

**WHEREAS**, a notice of the aforesaid Public Hearing was made in the manner provided by law and was published in the *Lemont Reporter-Met*, a newspaper of general circulation within the Village; and

**WHEREAS**, the President and Board of Trustees of the Village have reviewed the matter herein and have determined that the same is in the best interest of the public health, safety and welfare of the residents of the Village of Lemont, and hereby adopt the finding of facts as set forth in Exhibit B.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, DUPAGE, AND WILL, ILLINOIS:**

**SECTION 1: Incorporation of Recitals.** The foregoing findings and recitals are hereby adopted as Section 1 of this Ordinance and are incorporated by reference as if set forth verbatim herein.

**SECTION 2: Variation.** A variation is granted from the Unified Development Ordinance, §17.07.010, Table 17-07-01 to allow for a 6” encroachment into the eastern side yard setback.

**SECTION 3:** That the Village Clerk of the Village of Lemont be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

**SECTION 4:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication provided by law.



**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, DUPAGE AND WILL,  
ILLINOIS, ON THIS 24th DAY OF NOVEMBER, 2014.**

	<u><b>AYES</b></u>	<u><b>NAYS</b></u>	<u><b>ABSENT</b></u>	<u><b>ABSTAIN</b></u>
<b>Debby Blatzer</b>				
<b>Paul Chialdikas</b>				
<b>Clifford Miklos</b>				
<b>Ron Stapleton</b>				
<b>Rick Sniegowski</b>				
<b>Jeanette Virgilio</b>				

**Approved by me this 24<sup>th</sup> day of November, 2014**

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**BRIAN K. REAVES, Village President**

**Attest:**

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**CHARLENE M. SMOLLEN, Village Clerk**



## **EXHIBIT B**

**FINDINGS.** Based upon the evidence and testimony presented, the Zoning Hearing Officer finds the following:

1. The hardship has not solely been created by the petition. The architectural plans and the plat of survey were both approved by the Village but had conflicting information.
2. The variation is minimal and would not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood.
3. The variation would not impair an adequate supply of light and air to adjacent properties or substantially diminish or impair property values within the neighborhood.



Village of Lemont  
*Planning & Economic Development Department*

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418 Main Street · Lemont, Illinois 60439  
phone 630-257-1595 · fax 630-257-1598

TO: Mayor Reaves  
Village Board of Trustees

FROM: Charity Jones, AICP, Planning & Economic Development Director

SUBJECT: Lemont 2030 – Comprehensive Plan Update

DATE: November 20, 2014

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### **SUMMARY**

Lemont 2030, the Village of Lemont Comprehensive Plan has been developed over the past three years by Village staff. Over 400 residents, business owners, and other stakeholders have taken the opportunity to contribute to the development of the plan through participation in surveys, five public workshops, a public hearing, and dozens of Planning & Zoning Commission meetings. The Committee of the Whole has reviewed the plan throughout its development, and most recently in its entirety at the November 17 COW meeting. Pursuant to comments received at the Nov. 17 meeting, staff has made the minor edits requested to Implementation Action Area 4 of *Our Natural Resources & Recreation* and Implementation Action Area 3 of *Our Community Character*.

### **BOARD ACTION**

Vote on the attached ordinance.

### **ATTACHMENTS**

1. Lemont 2030 Comprehensive Plan



**VILLAGE OF LEMONT  
ORDINANCE NO. \_\_\_\_\_**

**An Ordinance Approving Lemont 2030, the Village of Lemont Comprehensive Plan**

**ADOPTED BY THE  
PRESIDENT AND THE BOARD OF TRUSTEES  
OF THE VILLAGE OF LEMONT  
THIS \_\_\_ DAY OF \_\_\_\_\_, 2014**

**Published in pamphlet form by  
Authority of the President and  
Board of Trustees of the Village of  
Lemont, Counties of Cook, Will and  
DuPage, Illinois, this \_\_\_ day of \_\_\_\_\_, 2014.**

**ORDINANCE NO. \_\_\_\_\_**

**An Ordinance Approving the Comprehensive Plan of 2014**

**WHEREAS**, the Village of Lemont (“Village”) is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and

**WHEREAS**, the Village prepared a new comprehensive plan to guide development strategies and policies for the next 15 years in accord with Section 11-12-6 of the Illinois Municipal Code (65 ILCS 5/11-12-6); and

**WHEREAS**, the Comprehensive Plan dated November 24, 2014 which is attached hereto as Exhibit A, and which shall be known as Lemont 2030, the Village of Lemont Comprehensive Plan; and

**WHEREAS**, the public had multiple opportunities to participate in the development of the plan through several workshops, public meetings, and an online survey; and

**WHEREAS**, the Planning and Zoning Commission ("PZC") held a public hearing on the Comprehensive Plan on September 17, 2014 and notice was duly given as provided by law; and

**WHEREAS**, the PZC recommends adoption of the Comprehensive Plan pursuant to Section 17.03.010B(6) of the Lemont, Illinois Municipal Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES** of the Village of Lemont, Illinois:

**SECTION ONE:** The above recitals are incorporated in this ordinance as if fully set forth.

**SECTION TWO:** The actions of the staff of the Village and the PZC in scheduling the public hearing for the Comprehensive Plan are hereby ratified as having been scheduled by

the corporate authorities of the Village in accord with Section 11-12-7 of the Illinois Municipal Code (65 ILCS 5/11-12-7).

**SECTION THREE:** Lemont 2030, the Village of Lemont Comprehensive Plan, attached hereto as Exhibit A, is hereby approved.

**SECTION FOUR:** The Village Clerk is directed to publish this ordinance in pamphlet form.

**SECTION FIVE:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, ILLINOIS, on this \_\_\_\_ day of \_\_\_\_\_, 2014.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____
<b>Ron Stapleton</b>	_____	_____	_____	_____
<b>Rick Sniagowski</b>	_____	_____	_____	_____
<b>Jeanette Virgilio</b>	_____	_____	_____	_____

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**BRIAN K. REAVES**  
**President**

ATTEST:

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**CHARLENE M. SMOLLEN**  
**Village Clerk**