



# ACTIVITY REPORT

May 3 - May 16, 2011

Confidential Material

## Administration Department

- VA attended the third negotiation session with Comcast concerning upcoming Franchise Agreement, with other surrounding communities. Group is scheduled to meet June 21 for follow-up negotiations.
- VA, Chief and Lemont Park Executive Director met to review revised plans for July 3<sup>rd</sup> fireworks.
- VA and Park Executive Director met with group concerning July 4 celebration weekend.
- VA and AVA attended OAN annual meeting.
- Trustee Virgilio, AVA, PW, PD and LEMA staff met with Quarryman Challenge Representatives for final coordination meeting.
- AVA and Executive Assistant met with Benefit Committee to discuss Open Enrollment Issues.
- AVA attended PEG (Public, Educational and Government Access TV) Seminar hosted by DuPage Mayors & Managers Conference.
- AVA attended E-Government Workshop hosted by UIC.

## Finance Department

- Continuing audit process with new auditing firm, Baker Tilly.
- Updated payroll procedures for greater efficiency.
- Processed employee service awards for milestone anniversaries.
- Working on preliminary process for vehicle sticker renewals.
- Processing business/liquor license renewal payments and updating information.
- Continuing cross-training within the Department.

## **Police Department**

- LPD met with the Lemont Park District about Safe Park Zones.
- LPD conducted Domestic Violence Training for all officers.
- Chief attended SWCD Board of Directors meeting.
- Chief held several meetings for residents concerning various issues.
- LPD Pension Board participated in mandated state training.
- LPD provided traffic control for Lemont Little League,
- LPD participated in School District 113A Emergency Response review.
- Chief and DARE Officer attended HERO (Heroin Epidemic Relief Organization) rally in Homer Glen.
- LPD attended Will County Police memorial and meeting.
- Chief attended counter terrorism meeting at Argonne.
- Chief attended Chicago Police annual recognition ceremony.
- LPD coordinated traffic and crowd control for Quarryman race.
- Chief attended Special Olympics event.

## **Public Works Department**

- Continued regular seasonal street sweeping and mowing programs.
- Continued restoration from winter water main breaks; started blacktop repairs where needed from same.
- Continued litter removal and cold patching of potholes throughout the Village.
- Trimmed trees at Village Hall; painted parking stalls on Main Street and Lockport Street.
- Began inspection for hazardous sidewalks throughout the Village.
- Repaired water main break in the 1100 block of Warner Avenue.
- Assisted with Quarryman event on May 7.

- Made temporary repairs on High Road, filling potholes; cleaned debris from ditch at 131<sup>st</sup> Street & Red Drive.
- Delivered limestone rock to Methodist Church for rain garden; delivered food collected by Curves to Lemont food pantries.
- Cleaned all hallways and vestibules of parking garage.
- Performed maintenance on all Village equipment.
- Repaired 11 street light outages.
- Performed daily inspections of wells, pumping stations, and lift stations.
- Collected water samples and submitted to EPA for testing.
- Responded to requests for 35 JULIE locates.

## **Engineering Department**

**Jim Gainkar**

### **Project Coordination**

- Put New Avenue Water Main Replacement project out to bid;
- Put Stephen Street Water Main Replacement project out to bid.
- Processed bids for 2011 MFT Road Program.
- Met with Smith Farms developer concerning completing public improvements..
- Processed pay requests for on-going Village projects.
- Provided miscellaneous consulting on an “as-needed” basis.

## **Building Department**

- **Permits Applied For:**

New construction single-family permits:

13100 Ballycastle

16602 Pasture Dr.

307 Freehauf Street

New construction townhome permits

771 & 885 Woodglen

Commercial Occupancy for The Vault, 308 Canal St.

Remodel permit for Lemont Fire District, 15900 New Avenue

Fire Alarm permit for 16100 Des Plaines, ACL  
 Fire Sprinkler, 14196 mcCarthy Road (Luxen Lounge)  
 Sign permit, 12420 Archer (Dr. Butkiewicz)

- **Permits issued:**

Fire Sprinkler Permit, Lofts Sales Office, 335 Front Street  
 Fire Alarm permit, Home Bound Health Care, 14216 McCarthy Road.

- **Miscellaneous Items:**

Meeting with TPI and Luxen Lounge representatives regarding permit.  
 Plumbing Inspections continue for water service Kim/Kip/Cherokee  
 147 building inspections and reviews.  
 23 plumbing inspections and reviews  
 14 electrical inspections and reviews  
 389 RPZ reminders mailed in May; 390 for June. 138 warning notice postcards mailed.

## Planning & Economic Development Department

### PLANNING & ZONING COMMISSION

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#### May 18 Meeting:

#### Public Hearings

- **Case 11-06: Glen Oak Revised Plan and Amendments.** Public hearing requesting changes to the annexation agreement and planned unit development agreement to adopt a revised site plan that includes variations..
- **Case 11.04. Kahle 129<sup>th</sup> Street Annexation and Subdivision.** Public hearing requesting annexation, rezoning to Lemont R-4 Single-Family detached residential district and subdivision of the 2.49 acres into two lots.
- **Case 11-05: Krystyna Crossing Amendments.** Public hearing requesting amendments to the annexation agreement that would reduce the front yard setback on lots 6-9 in the subdivision and also delete certain requirements contained as part of the annexation agreement.
- **Case 11-07: Lemont Village Square Outdoor Seating.** Public hearing to amend the Planned Unit Development ordinance in order to incorporate outdoor seating.

#### PZC Review

- **Case 11-03: Jaikovski Lot Split.** PZC Review of proposed lot split located at 14780 and 14788 127<sup>th</sup> Street.

### OTHER PLANNING/ECONOMIC DEVELOPMENT ISSUES

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- **OAN Luncheon.** The director was one of three guest speakers at the OAN annual luncheon on May 6. He spoke on Lemont green initiatives.

- **Model Communities Grant.** On May 13<sup>th</sup> the director submitted the quarterly cost report to Cook County for the Model Communities Grant.
- **Briarcliffe Townhouses.** On May 10 the director met with representatives of McNaughton and a potential buyer/developer for the Briarcliffe townhouse project.
- **Summer Intern.** Theresa Mikrut started part-time work on May 13.



# Village of Lemont

418 Main Street • Lemont, Illinois 60439

*Village of Faith*

## VILLAGE BOARD MEETING

**MAY 23, 2011 - 7:15 P.M.**

### AGENDA

**Mayor**  
Brian K. Reaves

**Village Clerk**  
Charlene M. Smollen

**Trustees**  
Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

**Administrator**  
Benjamin P. Wehmeier

**Administration**  
phone (630) 257-1590  
fax (630) 243-0958

**Building Department**  
phone (630) 257-1580  
fax (630) 257-1598

**Planning & Economic  
Development**  
phone (630) 257-1595  
fax (630) 257-1598

**Engineering Department**  
phone (630) 257-2532  
fax (630) 257-3068

**Finance Department**  
phone (630) 257-1550  
fax (630) 257-1598

**Police Department**  
14600 127th Street  
phone (630) 257-2229  
fax (630) 257-5087

**Public Works**  
16680 New Avenue  
phone (630) 257-2532  
fax (630) 257-3068

[www.lemont.il.us](http://www.lemont.il.us)

- I. PLEDGE OF ALLEGIANCE.
- II. ROLL CALL.
- III. CONSENT AGENDA. (RC)
  - A. APPROVAL OF MINUTES.
  - B. APPROVAL OF DISBURSEMENTS.
  - C. APPROVAL OF CLASS A-3 LIQUOR LICENSE FOR LA DOLCE VITA GROUP, INC., 107 STEPHEN STREET.  
(ADMINISTRATION)(REAVES)(WEHMEIER)
- IV. MAYOR'S REPORT
  - A. PROCLAMATION - RELAY FOR LIFE/PAINT THE TOWN PURPLE. (VV)
  - B. PROCLAMATION FOR EAGLE SCOUT MICHAEL FINNEGAN. (VV)
  - C. PROCLAMATION FOR EAGLE SCOUT MICHAEL MEYERS. (VV)
  - D. AUDIENCE PARTICIPATION
- V. CLERK'S REPORT
  - A. CORRESPONDENCE.
  - B. 2011-2012 MEETING CALENDAR
  - C. ORDINANCES
    1. ORDINANCE APPROVING AN AGREEMENT PERTAINING TO REGULATION OF VEHICLES, TRAFFIC AND PARKING ( SINGER LANDING). (RC)  
(ADMINISTRATION/PUBLIC SAFETY)(REAVES/MIKLOS)  
(WEHMEIER/SCHAFFER/SHAUGHNESSY/STEIN)
    2. ORDINANCE AMENDING SECTION 6.04.020 OF THE LEMONT MUNICIPAL CODE: DEFINITIONS - CONTROL OF A DOG, CAT OR PET.

**(ADMINISTRATION/PUBLIC SAFETY)(REAVES/MIKLOS)  
(WEHMEIER/SCHAFFER/SHAUGHNESSY)**

**C. RESOLUTIONS**

- 1. RESOLUTION FOR MAINTENANCE OF STREETS & HIGHWAYS -  
1998 MFT PROGRAM. (RC)  
(PUBLIC WORKS/ENGINEERING)(BLATZER)(PUKULA/CAINKAR)**
- 2. RESOLUTION FOR MAINTENANCE OF STREETS & HIGHWAYS -  
1999 MFT PROGRAM, (RC)  
(PUBLIC WORKS/ENGINEERING)(BLATZER)(PUKULA/CAINKAR)**
- 3. RESOLUTION FOR MAINTENANCE OF STREETS & HIGHWAYS -  
2001 MFT PROGRAM. (RC)  
(PUBLIC WORKS/ENGINEERING)(BLATZER)(PUKULA/CAINKAR)**
- 4. RESOLUTION APPROVING INMATE OPERATOR SERVICE  
SUBSCRIBER AGREEMENT WITH NCIC. (RC)  
(ADMINISTRATION/PUBLIC SAFETY)(REAVES/MIKLOS)  
(WEHMEIER/ SHAUGHNESSY)**
- 5. RESOLUTION ADOPTING AN IDENTITY PROTECTION POLICY. (RC)  
(ADMINISTRATION)(REAVES)(WEHMEIER/SCHAFFER/BLONDIN/  
STEIN)**
- 6. RESOLUTION REQUESTING INCLUSION IN THE COOK COUNTY  
URBAN COUNTY CDBG PROGRAM. (RC)  
(ADMINISTRATION)(REAVES)(WEHMEIER/PUKULA/CAINKAR)**

**VI. VILLAGE ATTORNEY REPORT.**

**VII. VILLAGE ADMINISTRATOR REPORT.**

**VIII. BOARD REPORTS.**

**IX. STAFF REPORTS.**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS.**

**XII. MOTION FOR EXECUTIVE SESSION TO DISCUSS LAND ACQUISITION. (RC)**

**XIII. MOTION FOR EXECUTIVE SESSION TO DISCUSS THREATENED/PENDING LITIGATION.  
(RC)**

**XIV. MOTION FOR EXECUTIVE SESSION TO DISCUSS PERSONNEL. (RC)**

**XV. ACTION ON CLOSED SESSION ITEMS**

**XVI. MOTION TO ADJOURN. (RC)**

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
01 AMALGAMATED BANK OF CHICAGO				490133.75	
	11-05-01	35-00-56950		BOND EXPENSE	475.00
	11-06-01 2355	23-00-82101		2004 WELL 6 INT	94352.50
	11-06-01 2386	23-00-82210		2005 REF INT	17695.00
	11-06-01 2387	14-00-82540		2005 M-PROJ INT	25007.50
	11-06-01 2438	17-11-82430		2005 REF INT	43136.25
	11-06-01 2914	30-11-82302		2007 PGAR INT	54787.50
	11-06-01 3079	14-00-82560		2007A PSB INT	151880.00
	11-06-01 3109	14-00-82580		2008 PSB INT	36635.00
	11-06-01 4131	30-11-82304		SERIES 2010 TIF	34415.00
	11-07-01 2239	14-00-82520		2004 LRM INT	31750.00
01 AM COAT PAINTING INC				47466.00	
	10361-1	25-00-568200		HOUSTON TANK	47466.00
01 ACCURINT				77.50	
	20110430	10-20-60110		SEARCHES	77.50
01 AVAYA FINANCIAL SERVICES				834.97	
	19274072	10-20-70100		P/D PHONE SYSTEM	834.97
01 AIRGAS NORTH CENTRAL				47.27	
	105162641	10-17-61100		WELDING GAS	47.27
01 ABBEY PAVING CO INC				11038.34	
	07286-F	17-11-550200		TALCOTT RECONST	11038.34
01 ARTHUR PETERSON INC				130.90	
	11-04-30	10-15-60900		HARDWARE	66.39
	11-04-30	10-35-61000		HARDWARE	43.50
	11-04-30	10-53-60110		HARDWARE	21.01
01 AVALON PETROLEUM COMPANY				7605.00	
	543918	10-17-61500		FUEL	3735.00
	546382	10-17-61500		FUEL	3870.00
01 AVAYA INC				360.42	
	2731004567	10-90-53900		PHONES	360.42
01 AIR 1 WIRELESS				96.03	
	AIR10IN2679	10-20-52600		BLACKBERRY KIT	96.03
01 AZAVAR				809.19	
	8407	45-00-56600		CONTINGENCY PMT	809.19
01 BLACK DIRT INC				70.00	
	13971	10-15-60900		MAINT SUPPLIES	70.00
01 BATTERY SERVICE CORPORATION				185.72	
	209714	10-17-61100		BATTERIES	185.72
01 CARGILL INC-SALT DIVISION				9315.07	
	3173834	40-00-60900		ROAD SALT	6208.63
	3174622	40-00-60900		ROAD SALT	3106.44
01 COMCAST CABLE				180.67	
	11-05-04	10-90-53900		INTERNET	69.29
	11=05=-4	10-35-57515		CABLE	111.38
01 CLOSED CIRCUIT INNOVATIONS				730.00	
	4742	80-00-70100		V/H CAMERAS	205.00



PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
	4742	72-00-57000	P/G CAMERAS	200.00	
	4742	75-00-57000	M/L CAMERAS	325.00	
01 CCP INDUSTRIES INC IN00690541		10-15-60900	SUPPLIES	217.12	217.12
01 CONVERGED COMMUNICATIONS SYSTE 11074		10-90-53900	PHONE MAINT	140.00	140.00
01 CINTAS DOCUMENT MANAGEMENT DD25110932		10-10-60100	SHREDDING	58.47	58.47
01 CDW GOVERNMENT LLC XFP7928		80-00-70100	PRINTER	215.32	215.32
01 COMED				1081.10	
	11/05-2009	10-15-53000	STREET LIGHTING	448.68	
	11/05-2063	10-15-53000	GAZEBO	21.86	
	11/05-29017	10-15-53000	STREET LIGHTING	154.16	
	11/05-3015	10-15-53000	STREET LIGHTING	81.23	
	11/05-4009	10-15-53000	STREET LIGHTING	48.33	
	11/05-9011	10-15-53000	STREET LIGHTING	326.84	
01 CERTIFIED LABORATORIES 284314		10-17-61100	SUPPLIES	318.73	318.73
01 CHASE				1363.51	
	11-05-01	10-20-52100	MEETING	49.55	
	11-05-01	10-20-61400	SHOES	76.86	
	11-05-01	10-20-61200	INTERCOMS ONLINE	169.51	
	11-05-01	10-20-60100	SUPPLIES	157.87	
	11-05-01	10-20-60550	COLLAPSIBLE STOCK	539.89	
	11-05-01	10-20-60100	SUPPLIES	131.77	
	11-05-01	10-15-52100	MEETING	19.80	
	11-05-01	10-15-60100	APWA POSTER	20.00	
	11-05-01	10-00-29023	TOURNAMENT SIGNS	120.00	
	11-05-01	10-15-60100	FLOWERS	48.26	
	11-05-01	10-20-60100	SUPPLIES	30.00	
01 CHICAGO INTERNATIONAL TRUCKS L 10-12-03B		22-05-70300	LICENSE/TITLE	320.00	320.00
01 CAREY C COSENTINO, PC 11-05-23		10-90-56430	LEGAL	1500.00	1500.00
01 CHICAGO SUN TIMES MEDIA 57113-0406		17-00-52450	TIF PLAN NOTICE	981.12	981.12
01 DUSTCATCHERS 15021		10-35-57500	FLOOR MATS	75.85	75.85
01 EHLERS & ASSOCIATES INC 342767		17-00-56100	TIF CONSULTING	500.00	500.00
01 END RESULT CO LLC 285		10-53-58001	TIMING SERVICES	2967.32	2967.32
01 ENVIRO-TEST INC. 11-128344		22-05-56700	SAMPLES	328.00	328.00
01 EXELON ENERGY INC 100368200190		22-05-54400	WELL #3	1431.38	951.47

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
	100397100200	22-10-54150		TARGET/KOHL'S	111.26
	100523700190	22-05-54400		HOUSTON TOWER	25.55
	100523800190	22-10-54150		KEEPATAW TRAILS	174.82
	100539200190	22-10-54150		GLENS CONNEMARA	133.68
	2009411	22-10-54150		PASTURE DR	34.60
01 FASTENAL COMPANY				298.61	
	ILROM24786	10-17-61100		CREDIT	24.40-
	ILROM25734	10-17-61300		HARDWARE	187.12
	ILROM25769	10-17-61100		PARTS	135.89
01 FIRST ADVANTAGE OCCUPATIONAL S				31.22	
	1046552	10-90-56500		EMPLOYEE TESTING	31.22
01 FERNANCEZ, VALENTINO				75.00	
	11-05-11	10-00-29001		REFUND	75.00
01 FLEETPRIDE				162.14	
	41764843	10-17-61100		PARTS	162.14
01 FRANK NOVOTNY & ASSOCIATES INC				1701.58	
	10131-04(FED)	45-20-517100		MCCARTHY SIDEWALK	1701.58
01 FLEET SAFETY SUPPLY				296.21	
	52785	10-17-61100		PARTS	296.21
01 GAC ENTERTAINMENT				405.00	
	962516	10-53-58001		QUARRYMAN DJ	405.00
01 GANZER DAN				71.79	
	11-05-17	10-53-58001		SUPPLIES	71.79
01 GARCIA, PAULETTE				246.07	
	11-05-03	10-20-60100		BREWER/SUPPLIES	246.07
01 GLOBALCOM INC				1770.69	
	231463	10-90-53900		PHONES	1770.69
01 GOODING RUBBER COMPANY				7.08	
	1233045-01	10-17-61100		PARTS	7.08
01 GUARANTEED TECH SERV & CONSULT				1793.75	
	2009283	80-00-70100		IT SUPPORT	1793.75
01 INTERNATIONAL CONF OF POLICE C				125.00	
	33929	10-20-52200		MEMBERSHIP	125.00
01 ILLINOIS DEPT OF AGRICULTURE				60.00	
	11-05-04	10-15-52100		PEST CONT LICENSE	60.00
01 ILLINOIS LAW ENFORCEMENT ALARM				50.00	
	11-04-01	10-20-52200		MEMBERSHIP	50.00
01 ILNATOA				20.00	
	11-05-11	10-10-52100		PEG SEMINAR	20.00
01 ILLINOIS MUNICIPAL LEAGUE				1179.00	
	11-05-23	10-05-52200		IML MEMBERSHIP	1179.00
01 INKWELL LTD				134.53	
	54067	10-20-60100		SUPPLIES	101.55
	54124	10-20-60100		SUPPLIES	32.98
01 I R M A				2071.37	
	11-04-30	10-20-53200		IRMA P/D DEDUCT	15.37
	11-04-30	10-90-53200		IRMA DEDUCT	2056.00

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
01 ILLINOIS STATE POLICE	11-05-18	10-00-29050	PASS THRU	39.50	39.50
01 JCM UNIFORMS	653023	10-20-61400	SHIRTS	100.35	100.35
01 JOHNSON DEPP & QUISENBERRY INC	11-04-30	10-90-56600	OAN	1416.00	1416.00
01 K-FIVE CONSTRUCTION CORP	86583MB	40-00-60900	BLACKTOP	722.00	262.50
	86593MB	40-00-60900	BLACKTOP		52.00
	86611MB	40-00-60900	BLACKTOP		407.50
01 LEN COX AND SONS EXCAVATING	09188-3SF	25-00-566200	WARNER SEWER	200206.95	183947.51
	09290-5F	25-00-550200	STATE WATER MAIN		16259.44
01 LEMONT EXPRESS CAR WASH	1269	10-20-57000	CAR WASHES	28.00	28.00
01 LEMMING, TERENCE	11-05-04	22-00-20005	REFUND	130.75	130.75
01 LANKFORD CONSTRUCTION	100854	10-00-28200	R-13460 ARCHER AV	1000.00	1000.00
01 LINA EMBROIDERY	11-05-12	10-20-61400	EMBROIDERY	14.00	14.00
01 LUBE MASTER/SOFTWAY CAR WASH	2663	10-20-57000	CAR WASHES	8.50	8.50
01 LUDWIG'S INC	11-04-06	10-20-60600	SUPPLIES	44.99	44.99
01 MCMASTER-CARR SUPPLY CO.	84692009	22-10-60650	SUPPLIES	176.14	176.14
01 MCCANN INDUSTRIES INC	07131685	10-17-61100	SPRINGS	50.50	50.50
01 MENARD'S	87974	10-60-61300	HARDWARE	256.20	31.50
	90025	10-15-60900	TURF BUILDER		224.70
01 MIDWEST HEALTH WORKS	19451	10-90-56500	EMPLOYEE EXAM	69.00	69.00
01 METROPOLITAN INDUSTRIES INC	245143	22-10-57150	REPAIR MAIN LIFT	6235.00	6235.00
01 MARATHON SPORTSWEAR	121979	10-53-58001	T-SHIRTS	4218.37	3677.82
	122123	10-53-58001	T-SHIRTS		540.55
01 NAPA AUTO PARTS	11-04-30	10-17-61100	PARTS	828.89	828.89
01 NORTH AMERICAN SALT CO	70676881	22-05-61050	SOFTENER SALT	4120.18	2032.78
	70677254	22-05-61050	SOFTENER SALT		2087.40
01 NICOR GAS	11/04-20008	22-05-54400	WELL #3	213.95	87.24

DATE: 05/23/11

Monday May 23,2011

PAGE 5

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
	11/05-20004	22-05-54400	WELL #4	64.24	64.24
	11/05-20006	22-10-54150	OAK TREE LIFT STA	26.46	26.46
	11/05-2382	22-10-54150	CONNEMARA	36.01	36.01
01 O'BRIEN CYNTHIA				110.00	
11-05-18		10-53-68010	CLASSES TAUGHT	110.00	110.00
01 PARRY, MONA				34.57	
11-03-08		10-53-68010	SUPPLIES	34.57	34.57
01 PITNEY BOWES				636.00	
4026308-MY11		10-10-52300	MACHINE RENTAL	636.00	636.00
01 PROGRESSIVE BUSINESS COMPLIANC				79.90	
11-05-23		10-10-60100	POSTERS	79.90	79.90
01 PINNER ELECTRIC INCORP				400.00	
21012		40-00-60900	TRAFFIC SIGNALS	400.00	400.00
01 P F PETTIBONE & CO				125.45	
22710		10-20-52500	RACIAL PROFILE	125.45	125.45
01 PORTABLE JOHN INC				1700.00	
A-169908		10-53-58001	TOILETS	1700.00	1700.00
01 PORTER LEE CORP				800.00	
10281		10-20-60110	SUPPORT	800.00	800.00
01 QUILL CORPORATION				801.41	
3898136		10-35-61000	BATTERIES	11.70	11.70
3903647		10-10-60100	PAPER/SUPPLIES	329.39	329.39
3990447		10-25-60100	SUPPLIES	307.34	307.34
4063559		10-53-58001	SUPPLIES	152.98	152.98
01 RAGS ELECTRIC				1820.40	
4827-53		10-15-57400	MAINT CONTRACT	1000.00	1000.00
7472		10-15-56400	SUBDIVISION INSPE	276.00	276.00
7481		22-05-57000	WELL #6	92.00	92.00
7483		40-00-60900	ST LIGHT PARTS	452.40	452.40
01 RAINBOW PRINTING				101.95	
408092		10-10-60100	BUSINESS CARDS	101.95	101.95
01 ROD BAKER FORD				328.16	
108075		10-17-61100	PARTS	255.72	255.72
108087		10-17-61100	PARTS	72.44	72.44
01 RADIO COMMUNICATIONS AND BEYON				640.00	
10939		10-20-57000	AVL INSPECTIONS	640.00	640.00
01 RCM DATA CORPORATION				1110.00	
IN33089		10-90-70100	COPIER AGREEMENT	1110.00	1110.00
01 RAY O HERRON CO INC				151.65	
0037071-IN		10-20-61400	SOCKS/SHOES	151.65	151.65
01 ROSCOR CORP				658.00	
358655		10-70-70200	VIDEO EQUIP	658.00	658.00
01 RAYSA & ZIMMERMANN, LLC				5732.50	
19461		10-90-56410	CORPORATE LEGAL	5732.50	5732.50
01 STRICTLY BOARD-UP INC				140.00	
5338		10-25-57650	509 FOURTH ST	140.00	140.00
01 SOUTHWEST CENTRAL DISPATCH				23616.14	

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
	11-04-18	10-20-53800		ASSESSMENT	23616.14
01 SCHAFFER, GEORGE	11-05-06	10-10-52100		DEPOSITION	59.50 59.50
01 SCS INC	0019	72-00-57000		ELEVATOR CLEANING	100.00 100.00
01 SIKICH LLP	128502	10-90-56600		FINANCE CONSULTIN	2000.00 2000.00
01 SIMPLEXGRINNELL	11-05-01 74356695	10-35-57515 72-00-57000		SERVICE CONTRACT P/G INSPECTIONS	2027.00 1384.00 643.00
01 SUBURBAN LIFE PUBLICATIONS	523500 526243	10-10-52450 10-15-52500		COMMUNITY CORNER BID NOTICE	994.00 320.00 674.00
01 SMOLLEN, CHARLENE	11-05-18	10-05-52100		IIMC CONF	1254.26 1254.26
01 SOSIN ARNOLD & LEIBFORTH	70519	10-90-56420		ADJUDICATION	1000.00 1000.00
01 SPRINT	448842006-027	10-20-52600		PROJECT SHIELD	39.99 39.99
01 SOUTH SUBURBAN MAJOR CRIMES	11-05-23	10-20-52500	TA	SIGNS	50.00 50.00
01 STAPLES ADVANTAGE	108318212	10-10-60100		SUPPLIES	131.11 131.11
01 STOLLER INTERNATIONAL	P32345	10-17-61100		PARTS	1098.41 1098.41
01 SWAHM POOL	11/06 11/06 11/06	10-90-53100 22-15-53100 10-00-29550		HEALTH/LIFE INS HEALTH/LIFE INS COBRA	82581.13 61468.53 19429.11 1683.49
01 TOSHIBA FINANCIAL SERVICES	55622291	10-15-57000		COPIER LEASE	327.00 327.00
01 TEE JAY SERVICE CO	139347	10-35-57515		SERVICE CONTRACT	660.00 660.00
01 TURNABOUT PIZZA	11-05-07	10-53-58001		PIZZA'S	735.00 735.00
01 TERMINAL SUPPLY CO	45430-00	10-17-61100		PARTS	212.55 212.55
01 UNIFIRST CORPORATION	061-0593803	10-17-57000		SHOP TOWELS	40.39 40.39
01 VERIZON WIRELESS	2567661536	10-90-53900		PHONES	427.98 427.98
01 WILL COUNTY POLICE CHIEF'S ASS	11=04=15	10-20-52200		MEMBERSHIP	70.00 70.00
01 WAREHOUSE DIRECT OFFICE PRODUC	1125277-0 1125360-0	22-05-60100 22-05-60100		SUPPLIES SUPPLIES	188.49 171.13 17.36



SYS DATE:05/18/11

VILLAGE OF LEMONT

SYS TIME:14:30

A / P W A R R A N T L I S T

[NW1]

REGISTER # 361

DATE: 05/23/11

Monday May 23,2011

PAGE 7

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
	100396387	10-20-61200	SUPPLIES	88.80	
	100396437	10-15-61200	SAFETY SUPPLIES	194.88	
	100396456	10-15-61200	SAFETY SUPPLIES	230.40	

\*\* TOTAL CHECKS TO BE ISSUED

944454.08

FUND	AMOUNT
GENERAL FUND	144580.61
GENERAL DEBT SERVICE	245272.50
T.I.F.	55655.71
WATER & SEWER FUND	32665.00
W & S ALT REV BOND	112047.50
WATER/SEWER CAPITAL IMPROVE FUND	247672.95
DOWNTOWN CANAL DIST. T.I.F.	89202.50
SPEC SVC AREA	475.00
MOTOR FUEL TAX	10889.47
ROAD IMPROVEMENT FUND	2510.77
PARKING GARAGE FUND	943.00
PARKING LOT FUND	325.00
GENERAL CAPITAL IMPROVEMENTS	2214.07
*** GRAND TOTAL ***	944454.08



=====  
 A/P MANUAL CHECK POSTING LIST  
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
 =====

PAYABLE TO REG NO	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DIST
01 SECRETARY OF STATE 341	11-05-09	05/09/11 10-20-57000	64812 TITLE DURANGO	95.00	95.00

\*\* TOTAL MANUAL CHECKS REGISTERED 95.00

=====  
 REPORT SUMMARY  
 =====

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	944454.08	95.00	944549.08
TOTAL CASH	944454.08	95.00	944549.08

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
10	144580.61	95.00	144675.61
14	245272.50	.00	245272.50
17	55655.71	.00	55655.71
22	32665.00	.00	32665.00
23	112047.50	.00	112047.50
25	247672.95	.00	247672.95
30	89202.50	.00	89202.50
35	475.00	.00	475.00
40	10889.47	.00	10889.47
45	2510.77	.00	2510.77
72	943.00	.00	943.00
75	325.00	.00	325.00
80	2214.07	.00	2214.07
TOTAL DISTR	944454.08	95.00	944549.08

## MINUTES

### VILLAGE BOARD MEETING May 9, 2011

The regular meeting of the Lemont Village Board was held on Monday, May 9, 2011 at 7:00 p.m., President Brian Reaves presiding. Roll call: Blatzer, Chialdikas, Miklos, Stapleton, Sniegowski; present. Virgilio absent.

#### III. CONSENT AGENDA

Motion by Stapleton, seconded by Blatzer, to approve the following items on the consent agenda by omnibus vote:

- A. Minutes
- B. Approval of Disbursements
- C. Resolution R-35-11 - Resolution Releasing Two Letters of Credit Nos. 12052 and 12053 for Krystyna Crossing Subdivision.

Roll call: Miklos, Sniegowski, Stapleton, Blatzer, Miklos; ayes. Virgilio absent. Motion passed.

#### IV. MAYOR'S REPORT

Mayor Reaves administered the Oath of Office to Trustees Blatzer, Sniegowski & Stapleton.

Mayor Reaves reported that Mayor's Drive for Charity on April 25 raised about \$26,000 for Charity.

Mayor commented on Governor Quinn's threat to withhold 100% of the Local Government Distributive Fund if he does not receive authority to borrow over a billion dollars to bail the state out of its past due debt. If the state withholds these funds, the Village would have no alternative way to raise money and would have to make serious cuts in services. The state legislature intends to pass a budget by May 20, so we will closely monitor the situation over the next few weeks.

Mayor Reaves distributed service awards to employees with milestone years of service.

Motion by Chialdikas, seconded by Blatzer, to approve a Proclamation naming May 15 - 21 as Public Works Week. Voice vote: 5 ayes. Motion passed.

Motion by Blatzer, seconded by Miklos, to approve a Proclamation for the IHSA 2011 State Champion Lemont High School Cheerleading Squad. Voice vote: 5 ayes. Motion passed.

Motion by Stapleton, seconded by Chialdikas, to approve a Proclamation for the Lemont High School Chapter of Future Business Leaders. Voice vote: 5 ayes. Motion passed.

Motion by Chialdikas, seconded by Blatzer, to approve the Commission re-appointments for 2011. (Attached). Voice vote: 5 ayes. Motion passed.

#### AUDIENCE PARTICIPATION - AGENDA ITEMS

David Wilkes of 13411 High Road addressed the Board regarding the poor condition of High Road. Mayor Reaves responded that the Village is seeking FAU designation for the Village portion of the roadway in order to receive funding assistance with resurfacing through the Southwest Conference of Mayors. It is on the schedule for 2013, but Public Works will make some interim repairs as funds permit.

#### V. CLERK'S REPORT

The Canvass of Votes for the April 5, 2011 Consolidated Election was read into the minutes: 8,315 total votes cast. Debby Blatzer, Lemont Party: 2,727; Ron Stapleton, Lemont Party: 2,692; Rick Sniegowski, Lemont Party 2,896.

#### ORDINANCES

**Ordinance O-31-11 - Ordinance Adopting and Approving the Downtown Lemont Amended Redevelopment Project Area/Further Amended Redevelopment Plan of the Village of Lemont.** Motion by Miklos, seconded by Sniegowski, to adopt said ordinance. Roll call: Miklos, Sniegowski, Stapleton, Blatzer, Chialdikas; ayes. Virgilio absent. Motion passed.

**Ordinance O-32-11 - Ordinance Confirming Designation of the Village of Lemont Downtown Lemont Redevelopment Project Area.** Motion by Stapleton, seconded by Blatzer, to adopt said ordinance. Roll call: Miklos, Sniegowski, Stapleton, Blatzer, Chialdikas; ayes. Virgilio absent. Motion passed.

**Ordinance O-33-11 - Ordinance Continuing Tax Increment Financing for the Village of Lemont, IL Downtown Lemont Redevelopment Project Area.** Motion by Blatzer, seconded by Miklos, to adopt said ordinance. Roll call: Miklos, Sniegowski, Stapleton, Blatzer, Chialdikas; ayes. Virgilio absent. Motion passed.

## **RESOLUTIONS**

**Resolution R-33-11 - Resolution Awarding Contract for 2011 MFT Resurfacing Program.** Motion by Blatzer, seconded by Miklos, to adopt said Resolution. Roll call: Miklos, Stapleton, Blatzer, Chialdikas; ayes. Trustee Sniegowski voted "present." Virgilio absent. Motion passed.

**Resolution R-34-11 - Resolution Authorizing Transfer of Funds to Motor Fuel Tax (MFT) Fund.** Motion by Blatzer, seconded by Miklos, to adopt said Resolution. Assistant Administrator George Schafer reported that the Village is working with IDOT to close out past projects from 1998 - 2001. Roll call: Miklos, Stapleton, Sniegowski, Blatzer, Chialdikas; ayes. Virgilio absent. Motion passed.

## **VI. VILLAGE ATTORNEY REPORT**

Village Attorney Dan Blondin elaborated on Mayor Reaves' remarks on the Local Government Distributive Fund. The state has already realized a 54.3% increase in funding due to the income tax increase. The additional money they may withhold from the fund would be in addition to that.

## **VII. VILLAGE ADMINISTRATOR REPORT**

## **VIII. BOARD REPORTS**

**Virgilio**                      **Downtown Development.** Mayor Reaves reported on the Quarryman Challenge on May 7 and thanked Police, Public Works and LEMA for a great job.

## **IX. STAFF REPORTS**

**Public Works**                      Ralph Pukula reported on construction projects underway. All services have been connected on the Warner Avenue project. The Kim/Kip/Keepataw water project will now be connected to State Street. The Houston Street project is underway and is 2-3 weeks from completion. He thanked residents for their patience. The water tower repainting will be finished by the end of May. Softener work will begin in September.

## **X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. EXECUTIVE SESSION**

Motion by Blatzer, seconded by Stapleton, to move into Executive Session for the purpose of discussing personnel. Roll call: Miklos, Sniegowski, Stapleton, Blatzer, Chialdikas; ayes. Virgilio absent. Motion passed.

**XIII. ACTION ON CLOSED SESSION ITEMS**

Motion by Sniegowski, seconded by Stapleton to authorize the Village Administrator to authorize an interim sick time donation policy subject to approval by Mayor. Roll call: Miklos, Sniegowski, Stapleton, Blatzer, Chialdikas; ayes. Virgilio absent. Motion passed.

There being no further business, a motion was made by Blatzer, seconded by Stapleton, to adjourn the meeting at 8: 37 p.m. Voice vote: 5 ayes. Motion passed.

# Suburban Cook County Election Results April 05, 2011 Consolidated General Election

Registered Voters: 1,395,756

Precincts Reporting: 1,937 of 1,937


Ballots Cast: 233,350

Voter Turnout: 16%

[Print Results](#)

[Download Results](#)

## Search for Results

Suburban Cook County results for this election are available two ways. To view ALL results, simply click on "Search." For a more detailed search, select a race category, such as "U.S. Congress." If you choose, further narrow your search by township and precinct. City of Chicago results are available [here](#). If Election Result Certificates are available for this election, search for a race and select  from the top right of the table in order to view them.

\*Pick races

Want to narrow by township?

Want to narrow by precinct?

Municipality



Lemont




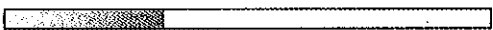
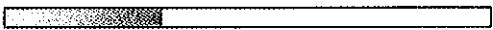
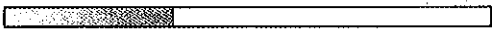






ALL




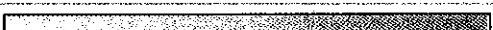
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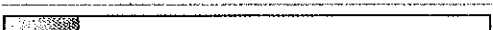
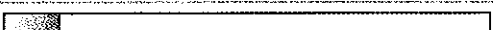
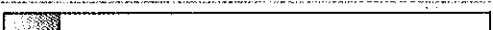
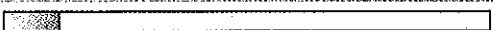
*Will County 0 votes (3)*  
*DuPage County 0 votes (3)*

## Lemont - Municipality Election Results

<u>Lemont Village Trustee</u> Vote For 3	Total Votes: 8,315			
		%	Votes	
Debby Blatzer (Lemont Party)		32.8%	2,727	
Ron Stapleton (Lemont Party)		32.38%	2,692	
Rick Sniegowski (Lemont Party)		34.83%	2,896	
<a href="#">View results for this race by precinct</a>				

<u>Palos Park Village Mayor</u> Vote For 1	Total Votes: 11			
		%	Votes	
John F. Mahoney		100%	11	
<a href="#">View results for this race by precinct</a>				

<u>Palos Park Village Clerk</u> Vote For 1	Total Votes: 9			
		%	Votes	
Marie Arrigoni		100%	9	
<a href="#">View results for this race by precinct</a>				

<u>Palos Park Village Commissioner - 4 yr.</u> Vote For 4	Total Votes: 26			
		%	Votes	
Daniel H. Polk		15.38%	4	
G. Darryl Reed		11.54%	3	
Nicole Milovich-Walters		11.54%	3	
Susan A. Pelozo		11.54%	3	

## 2011 Commission Renewals

<u>Commission/Name</u>	<u>Term</u>	<u>Form</u>
<b>Art &amp; Culture Commission</b>		
Mona Parry	2 yr.	
Margaret Crowell	2 yr.	
Eric Hawrysz	2 yr.	
Susan Bruce	2 yr.	
Dave Walter	2 yr.	
<b>Environmental Advisory</b>		
Rev. Glenn Bergmark	2 yr.	
Doreen Dabney	2 yr.	
Milton Nichols	2 yr.	
Brian Reinke	2 yr.	
<b>Ethics Commission</b>		
Robert Splitt	3 yr.	
<b>Liquor Commission</b>		
Terry Lemming	3 yr.	
Frank Wozniak	3 yr.	
<b>Police Commission</b>		
Joe Falese	3 yr.	
<b>Police Pension Board</b>		
Ed Mansell	2 yr.	
<b>Heritage Committee</b>		
Gregg Vavra	2 yr.	
Rodney Homerding	2 yr.	
Jay Eriksen	2 yr.	
Gary Krueger	2 yr.	
Mike Wayne	2 yr.	
<b>Planning &amp; Zoning Commission</b>		
Anthony Spinelli	2 yr.	

## **Committee of the Whole**

**May 16, 2011**

7:00 p.m.

A meeting of the Village of Lemont Committee of the Whole was held on Monday May 16, 2011 in the Board Room of the Village Hall at 418 Main Street in Lemont, Illinois.

### **CALL TO ORDER**

Mayor Reaves called the meeting to order at 7:00 p.m. and acknowledged that the following were present:

Trustees Paul Chialdikas, Ron Stapleton, Cliff Miklos, Rick Sniegowski, Debbie Blatzer and Jeanette Virgilio.

Also present were Village staff members Ben Wehmeier, James Brown, Ed Buettner, Chief Kevin Shaughnessy, Ed Buettner, Mark LaChappell, George Schafer and Village Attorneys Dan Blondin and Jeffery Stein.

### **DISCUSSION ITEMS**

#### Discussion of 703 Porter Street Variation

The Mayor moved up the variation discussion on the agenda because the homeowner was in attendance. Mr. Brown briefly described the issue at hand. Keith Michalek of 703 Porter Street was requesting a side yard setback variation in order to construct a garage within three feet of the property line. The petitioner is looking to replace the existing garage with a new garage. However, because of the 5 foot from the lot line requirements, he would need a variation. There would be no change in the footprint and the Planning & Zoning Commission approved the request. The Board did not have an issue with the request. The item would be in front of the Village Board at the June 13<sup>th</sup> Board meeting. The Mayor stated that there would be no issue with the petitioner submitting plans in the mean time so he can get started right away. Discussion closed on the topic.

#### Discussion of 10985 Archer Avenue – Annexation (Hot Dog Stand)

Gus Tingles, owner of the property at 10985 Archer has requested annexation to the Village, a rezoning and a special use for a drive through for his hot dog shop. The Planning & Zoning Commission voted 6-0 to approve the request. There were some questions about the position of the drive-thru. The drive-thru was shown on the site plan as having egress in 2 locations, on Archer and on Old Bell Road. The property is not in the TIF district, but could be added to the TIF at a later date after the property is in the Village. The Board was supportive of the request and the item would be up for a formal vote at the June 13<sup>th</sup> Board meeting. The petitioner is looking to start construction very soon on the project.

### Discussion of Updated Purchasing Authority Policy and Procedures and Purchase Car Policy and Procedures

Mr. Schafer explained that staff has been working with Sikich on the update of many of its financial policies. The goal is to have a new draft financial policy in front of the Village Board Committee of the Whole for review each month and eventually formally approve all policies based on feedback from the Board. The first 2 policies being reviewed are the Village's purchasing policy and credit card policy. There are elements of the old policies that will be incorporated into the new ones, with new provisions as well. Some of the changes include changes to accounts payable process, purchasing authority changes, pricing requirements, emergency procurement and budget amendments. Some of the comments included a recommendation from the Board that any purchase above \$2500 require three written quotes. In addition, a local purchasing provision should be put into policy as a general guideline and not restrict purchases to the provision. Another change discussed was to send out checks weekly instead of bi-weekly at board meetings. The Board recommended that they would still like to see certain expenditures before sending them out the door to the vendors. Staff will be working on provisions to clean up this issue. Another issue of discussion was the authority needed to make budget changes between line items within the same budget. The Board recommended that the Village Administrator approve budget transfers in these instances. The policy will be revamped based on the recommendations from the Board and should be ready for implementation after July 1<sup>st</sup>.

### Review of Police Agency Agreement with Singer Landing

In order to enforce parking and other violations on private property, the Village requires an agency agreement between the two parties. The Board reviewed a draft agreement with Lennar Singer Landing for this purpose. Attorney Stein stated that the Village will require a formal letter from the development stating the request for the agency agreement, and then the Village board can approve the agreement. The Board did not have an issue with the request.

### Review of Proposed Contract with NCIC

Chief Kevin Shaughnessy brought up the proposed contract with NCIC for in-mate collect call services. Currently the Village passes its phones through the security gate to give access to in-mates for phone calls. The service would provide free wall mounted phones for the phone calls. The service does not cost the Village anything and the Village would receive 25% of the proceeds. There was little discussion on the topic; the item would be in front of the Board for a formal approval at the next Board meeting.

### Review of Identity Theft Protection Act Ordinance

The Illinois Identity Protection Act requires each local and State government agency to draft, approve and implement an Identity Protection Policy to ensure confidentiality of Social Security Numbers the Village collects. The policy is drafted after the Attorney General's sample policy and will bring the Village into full compliance when passed. The Village Board had no issue with the request; the item would be in front of the Village Board at the next Board meeting.



### Discussion of Leash Only Ordinance

The wording in the municipal code regarding leashes to be required for dogs has made it difficult to enforce uncontrolled dog issues. Under the definition of control of a dog, there is a provision allowing for the dog to be under voice control of the owner. Staff is recommending this provision be stricken from the code, as dogs should be on a leash at all times when in public areas. The Board did not have an issue with this request; it will be up for formal approval at the next board meeting. On a related issue, there have also been issues in the various parks owned by the Park District on enforcement of uncontrolled dogs. The Board directed staff to talk to the park district about an agency agreement so the Village can enforce these rules as well. Discussion closed on the topic.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

#### Slammers – Business Expansion & Outdoor Café

The Mayor handed out a site plan for the proposed expansion of Slammers outdoor seating area to the property adjacent to slammers, in which Slammers will be acquiring. The proposal is going in front of the Planning & Zoning Commission on May 18<sup>th</sup>, but the petitioner wanted to get preliminary feedback on the request. After discussion, it was decided that the Board and the liquor commission will need additional information in order to process the request, as it may require a change in their current liquor license. The item will be back in front of the Committee of the Whole and liquor commission at future dates. The discussion brought up many other areas of town in which outdoor seating is allowed. Staff and the Attorneys will be examining the section of the code dealing with outdoor seating and cafes and draft changes to address fairness issues for all.

### **AUDIENCE PARTICIPATION**

No Audience Participation

### **ADJOURNMENT**

Mayor Reaves adjourned the meeting at 9:15 PM

# Village Board

## Agenda memorandum

Item #

---

**to:** Village Board  
**from:** Mayor Brian Reaves, Liquor Commissioner  
**subject:** **Approval of Class A-3 Liquor License for LaDolce Vita Group, Inc.**  
**date:** May 17, 2010

### **BACKGROUND/HISTORY**

On May 31, ownership of the LaDolce Vita building and restaurant will transfer to the LaDolce Vita Group, Inc. Since liquor licenses are not transferable, the new owners are required to apply for a new license. On May 16, the Liquor Commission held a hearing on the application and recommended approval of a Class A-3 Liquor License. The restaurant will continue to operate with basically the same personnel.

The number of licenses issued remains the same, so no Ordinance would be required to remove/add the license. The license held by the current owners will be rescinded on the date of closing and the new license will become effective the same date.

### **PROS/CONS/ALTERNATIVES (IF APPLICABLE)**

### **RECOMMENDATION**

I am recommending approval of the license.

### **ATTACHMENTS (IF APPLICABLE)**

### **SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Motion to approve a Class A-3 Liquor License for LaDolce Vita Group, Inc. for the premises located at 107 Stephen Street

# Proclamation

**Mayor**  
Brian K. Reaves

**Village Clerk**  
Charlene Smollen



**Trustees:**  
Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniowski  
Ronald Stapleton  
Jeanette Virgilio

*WHEREAS, each year, more than 3.5 million people in 5,000 communities in the United States and in 20 other countries around the globe, gather to take part in Relay for Life events to raise awareness and funds to save lives from cancer; and*

*WHEREAS, the Lemont-Homer Glen chapter of the American Cancer Society's Relay for Life will again sponsor a Relay for Life event on July 8-9, 2011 to celebrate the lives of citizens who have battled cancer, remember loved ones lost to cancer, and fight back against this devastating disease; and*

*WHEREAS, the community of Lemont is urged to demonstrate its support for the American Cancer Society's mission to eradicate cancer by joining the Lemont-Homer Glen Relay for Life chapter in "Painting the Town Purple" during the month of May, 2011; and*

*WHEREAS, Lemont residents are encouraged to help spread a message of hope by displaying the color purple around their homes in solidarity with the mission of the Relay for Life effort, signing up a team for the event, and attending the team meeting on June 7, 2011.*

*NOW, THEREFORE, I, BRIAN K. REAVES, Mayor, on behalf of the Village Board, hereby urge all Lemont citizens to support and participate in the 2011 Relay for Life event in our community and spread the message of hope by joining in the PAINT THE TOWN PURPLE campaign during the month of May.*

*Dated at Lemont this 23rd day of May, 2011*

---

*BRIAN K. REAVES, Mayor*

---

*CHARLENE SMOLLEN, Village Clerk*

# Proclamation

**Mayor**  
Brian K. Reaves

**Village Clerk**  
Charlene Smollen



**Trustees:**  
Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

*WHEREAS, Michael Edward Finnegan is being honored by Des Plaines Valley Council Boy Scout Troop 149, having attained the esteemed rank of Eagle Scout; and*

*WHEREAS, Michael Finnegan, in achieving the rank of Eagle Scout, has joined a very select group of young men by demonstrating a singular perseverance and dedication to the ideals of Scouting; and*

*WHEREAS, Michael Finnegan, in achieving the rank of Eagle Scout, has learned and displayed the values of leadership and citizenship which will enable him to become one of the leaders of tomorrow.*

*NOW, THEREFORE, I, BRIAN K. REAVES, Mayor, on behalf of the Village Board and the entire community of Lemont, hereby express our pride in Michael Finnegan for his outstanding achievement, and hereby extend our sincere congratulations on the occasion of his investiture as an Eagle Scout.*

*Dated at Lemont this 9th day of May, 2011*

---

*BRIAN K. REAVES, Mayor*

*Attest:*

---

*CHARLENE SMOLLEN, Village Clerk*

# Proclamation

**Mayor**  
Brian K. Reaves

**Village Clerk**  
Charlene Smollen



**Trustees:**  
Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

*WHEREAS, Michael Patrick Meyers is being honored by Des Plaines Valley Council Boy Scout Troop 149, having attained the esteemed rank of Eagle Scout; and*

*WHEREAS, Michael Meyers, in achieving the rank of Eagle Scout, has joined a very select group of young men by demonstrating a singular perseverance and dedication to the ideals of Scouting; and*

*WHEREAS, Michael Meyers, in achieving the rank of Eagle Scout, has learned and displayed the values of leadership and citizenship which will enable him to become one of the leaders of tomorrow.*

*NOW, THEREFORE, I, BRIAN K. REAVES, Mayor, on behalf of the Village Board and the entire community of Lemont, hereby express our pride in Michael Meyers for his outstanding achievement, and hereby extend our sincere congratulations on the occasion of his investiture as an Eagle Scout.*

*Dated at Lemont this 9th day of May, 2011*

---

*BRIAN K. REAVES, Mayor*

*Attest:*

---

*CHARLENE SMOLLEN, Village Clerk*

**2011-2012  
VILLAGE BOARD MEETING CALENDAR**

**2011**

**JUNE**

**13  
27**

**JULY**

**11  
25**

**AUGUST**

**8  
22**

**SEPTEMBER**

**12  
26**

**OCTOBER**

**10 - No Mtg. Columbus Day  
24**

**NOVEMBER**

**14  
28**

**DECEMBER**

**12**

**2012**

**JANUARY**

**9  
23**

**FEBRUARY**

**13  
27**

**MARCH**

**12  
26 (Spring Break)**

**APRIL**

**9  
23**

**MAY**

**14  
29 - No Mtg. Memorial Day**

**Village Board  
Agenda Memorandum**

Item #

to: Mayor & Village Board

from: Ben Wehmeier, Village Administrator  
George Schafer, Assistant Village Administrator  
Kevin Shaughnessy, Chief of Police  
Jeff Stein, Village Attorney

Subject: An Ordinance Approving an Agreement Pertaining to Regulation of Vehicles,  
Traffic and Parking – Singers Landing

date: May 18, 2011

**BACKGROUND/HISTORY**

In order to enforce parking and other violations on private party, the Village requires an agency agreement to be entered into between the two parties.

Attached is an agreement between Singers Landing Homeowner's Association who owns and operates Singers Landing Condominiums and the Village of Lemont for the regulation of vehicles, traffic and parking. The Village is still waiting on the formal letter from the Homeowners Association requesting the service, per Illinois statutes. The letter will be included as an attachment at time of approval.

**PROS/CONS/ALTERNATIVES (IF APPLICABLE)**

The attached agreement allows for the Police Department to enforce traffic and parking regulations on the subject property.

**RECOMMENDATION**

Staff is recommending the approval of the attached ordinance and agreement

**ATTACHMENTS (IF APPLICABLE)**

1. Ordinance Approving an Agreement Pertaining to Regulation of Vehicles, Traffic and Parking – Singers Landing
2. Agreement Pertaining to Regulation of Vehicles, Traffic and Parking

**SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Motion to approve Ordinance

**VILLAGE OF LEMONT  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING AN AGREEMENT PERTAINING TO REGULATION  
OF VEHICLES, TRAFFIC AND PARKING**

**ADOPTED BY THE  
PRESIDENT AND THE BOARD OF TRUSTEES  
OF THE VILLAGE OF LEMONT  
THIS \_\_\_ DAY OF \_\_\_\_\_, 2011**

**Published in pamphlet form by  
Authority of the President and  
Board of Trustees of the Village of  
Lemont, Counties of Cook, Will and  
DuPage, Illinois, this \_\_\_ day of \_\_\_\_\_, 2011.**



**ORDINANCE NO. 2011-O-\_\_**

**AN ORDINANCE APPROVING AN AGREEMENT PERTAINING TO REGULATION OF VEHICLES, TRAFFIC AND PARKING**

WHEREAS, the Village of Lemont may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare and to license pursuant to the Illinois Constitution of 1970; and

WHEREAS, Singers Landing Homeowner's Association operates and represents Singer Landing Condominiums within the corporate limits of the Village: and

WHEREAS, Singers Landing Homeowner's Association has filed a written request pursuant to Section 5/11-209.1 of Chapter 625 of the Illinois Compiled Statutes (625 ILCS 5/11-209.1), requesting that the Village and its police department establish traffic and parking regulations and regulate traffic, parking and access to Singers Landing Homeowner's Association's property and enforce City's ordinances thereon.

BE IT ORDAINED BY THE Mayor and Village Board of the Village of Lemont, Counties of Cook, Will and DuPage, Illinois, as follows:

**SECTION 1:** That the foregoing recitals are incorporated and made a part hereof.

**SECTION 2:** The "Agreement Pertaining to Regulation of Vehicles, Traffic and Parking" between the Village of Lemont and Singers Landing Homeowner's Association, which is attached hereto and made a part hereof is hereby approved. The Mayor and City clerk are hereby authorized to execute said Agreement.

**SECTION 3:** That the Village Clerk of the Village of Lemont be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

**SECTION 4:** Should any Section or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part declared to be invalid.

**SECTION 5** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, ILLINOIS, on this \_\_\_\_ day of \_\_\_\_\_, 2011.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____
<b>Ron Stapleton</b>	_____	_____	_____	_____
<b>Rick Sniegowski</b>	_____	_____	_____	_____
<b>Jeanette Virgilio</b>	_____	_____	_____	_____

---

**BRIAN K. REAVES**  
President

ATTEST:

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**CHARLENE M. SMOLLEN**  
Village Clerk

## **AGREEMENT PERTAINING TO REGULATION OF VEHICLES, TRAFFIC AND PARKING**

This Agreement is made and entered into, by and between the Village of Lemont, located in Cook, DuPage and Will Counties, Illinois, (hereinafter referred to as the "Village,") and Singers Landing Homeowners Association, (hereinafter referred to as "the Association").

### **WITNESSETH:**

WHEREAS, the Village may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare and to license pursuant to the Illinois Constitution of 1970; and

WHEREAS, the Association operates and represents a residential subdivision within the corporate limits of the Village, to wit: (i) Singers Landing Condominiums (hereinafter referred to as the "Property") of which is legally described on Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Property consists of ten or more single family residences, and which has located thereon private streets, roads, driveways, parkways, parking areas or other private property open to or used by vehicular traffic; and

WHEREAS, the Association has filed a written request pursuant to Section 5/11-209.1 of Chapter 625 of the Illinois Compiled Statutes (625 ILCS 5/11-209.1), requesting that the Village and its police department establish traffic regulations and regulate traffic and access to the Property and enforce the provisions of the Illinois Vehicle Code and Village ordinances thereon; and

WHEREAS, the Village desires to enforce traffic, vehicular and parking regulations on the Property pursuant to the powers and authority vested in it as a unit of government, in the Illinois Compiled Statutes, and the Lemont Village Code.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE FOLLOWING COVENANTS AND AGREEMENTS, IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. The foregoing recitals are hereby incorporated herein and made a part hereof.
2. The Village is hereby empowered to establish regulations for the parking and movement of automobile traffic on the Property and further empowered to enforce said regulations. The Village, in order to further accomplish the purpose of this Agreement may, and not by way of limitation, do any or all of the following on the Property:
  - (a) Enforce the Lemont Village Code and applicable Village ordinances; and

(b) Enforce traffic regulations as set forth in the Illinois Vehicle Code (625 ILCS 5/1-100 et seq.).

3. The Association does hereby grant to the Village, its employees and agents the right of access to the Property for the purposes of enforcing the terms of this Agreement

4. That the term of this Agreement shall be for five (5) years from the date of the approval of this Agreement by the Corporate Authorities of the Village and be automatically renewable for three (3) additional five year terms unless canceled by either party, in writing, at least three (3) months prior to the end of any term. Notwithstanding the foregoing, this Agreement may not be cancelled within twelve (12) months after the date of the original written request by the Association. Any valid cancellation shall take effect the following January 1<sup>st</sup>.

5. Any such cancellation must be provided to the Chief of Police, sent certified mail to the Lemont Police Department.

6. That this Agreement shall be effective upon its execution by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the foregoing Agreement to be witnessed by their respective duly authorized officers.

Date: \_\_\_\_\_, 2011

VILLAGE OF LEMONT

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2011

SINGERS LANDING HOMEOWNERS ASSOCIATION

By: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT A**  
**SEE ATTACHED LEGAL DESCRIPTION**  
**AND PIN LISTING**

**Exhibit A: Legal Description**

**Parcel 1:**

Lots 1, 2, 3 and 4 in Block 11, together with the West ½ of vacated Pruyne Street lying South of the South line of South Canal Avenue and lying North of the North line of Grove Street; also Lots 3, 4, 7 and 8 in Block 17 in the Town of Athens in the East ½ of the Southeast ¼ of Section 20, Township 37 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois

**Parcel 2:**

Lots 1 through 5 in Block 10, Lots 1 through 3 in Block 9, Lots 1 through 10 in Block 18 and Lots 1 through 3 in Block 19, together with the East ½ of vacated Pruyne Street, lying South of the South line of South Canal Avenue and lying North of the North line of Grove Street and Grove Street lying East of the East line of Pruyne Street and West of the East line of the Southeast ¼ of Section 20 and Brady Street lying South of the South line of Canal Avenue and North of the North line of Main Street, all in town of Athens, being a Subdivision in the North part of the East ½ of the Southeast ¼ of Section 20, Township 37 North, Range 11, East of the Third Principal Meridian in Cook County Illinois

**Parcel 3:**

Lots 1, 2, 9 and 10 in Block 17 in the Town of Athens, being a Subdivision in the North part of the East ½ of the Southeast ¼ of Section 20, Township 37 North, Range 11, East of the Third Principal Meridian, In Cook County, Illinois

PIN# by Sub  
SINGER LANDING

Lot	Address	Sub	PIN #	Owner	Phone	Occupant	Phone	PropType
1-UNIT 1	20 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 10	21 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 11	22 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 20	23 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 21	24 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 30	25 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 2	30 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 9	31 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 12	32 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 19	33 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 22	34 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 29	35 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 3	40 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 8	41 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 13	42 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 18	43 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 23	44 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 28	45 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 4	50 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 7	51 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 14	52 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 17	53 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 24	54 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 27	55 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 5	60 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 6	61 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 15	62 GRACE COURT	SINGER LANDING	22-20-411-001-					RES
1-UNIT 16	63 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 25	64 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 26	65 GRACE COURT	SINGER LANDING	22-20-412-001-					RES
1-UNIT 37	1000 TALCOTT AVENUE	SINGER LANDING	22-20-415-002-					RES
1-UNIT 36	1001 TALCOTT AVENUE	SINGER LANDING	22-20-410-002-					RES
1-UNIT 38	1010 TALCOTT AVENUE	SINGER LANDING	22-20-415-002-					RES
1-UNIT 35	1011 TALCOTT AVENUE	SINGER LANDING	22-20-410-002-					RES
1-UNIT 39	1020 TALCOTT AVENUE	SINGER LANDING	22-20-415-002-					RES
1-UNIT 34	1021 TALCOTT AVENUE	SINGER LANDING	22-20-410-002-					RES
1-UNIT 40	1030 TALCOTT AVENUE	SINGER LANDING	22-20-415-002-					RES
1-UNIT 33	1031 TALCOTT AVENUE	SINGER LANDING	22-20-410-002-					RES
1-UNIT 41	1040 TALCOTT AVENUE	SINGER LANDING	22-20-415-002-					RES
1-UNIT 32	1041 TALCOTT AVENUE	SINGER LANDING	22-20-410-002-					RES
1-UNIT 42	1050 TALCOTT AVENUE	SINGER LANDING	22-20-415-002-					RES
1-UNIT 31	1051 TALCOTT AVENUE	SINGER LANDING	22-20-410-002-					RES

**Village Board  
Agenda Memorandum**

Item #

to: Mayor & Village Board  
from: Ben Wehmeier, Village Administrator  
George Schafer, Assistant Village Administrator  
Kevin Shaughnessy, Chief of Police  
Subject: Ordinance Amending Section 6.04.020 of the Lemont Municipal Code:  
Definitions - Control of a Dog, cat or pet  
date: May 17, 2011

**BACKGROUND/HISTORY**

There is a minor change to the municipal code staff is recommending be changed regarding the control of a dog. The definition of control of a dog from the municipal code lists the following:

Control of a dog, cat or pet means that the dog, cat or pet is:

(1)

On a leash not more than eight feet in length;

(2)

Under voice control in the presence of a competent person;

(3)

Within a private vehicle being driven or parked; or

(4)

On or in the property of their owner.

Staff is recommending that number 2 be eliminated from the code. Dogs should be on a leash at all times.

**PROS/CONS/ALTERNATIVES (IF APPLICABLE)**

The change will assist the Police Department in enforcing issues with uncontrolled dogs.

**RECOMMENDATION**

Staff recommends number 2 be eliminated from code

**ATTACHMENTS (IF APPLICABLE)**

1. Ordinance Amending Section 6.04.020 of the Lemont Municipal Code

**SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Motion to Approve Ordinance



**ORDINANCE \_\_\_\_\_**

**ORDINANCE AMENDING SECTION 6.04.020 OF THE LEMONT  
MUNICIPAL CODE – DEFINITIONS - CONTROL OF A DOG, CAT  
OR PET**

**NOW, THEREFORE BE IT ORDAINED** by the President and Board of Trustees of the Village of Lemont that:

**Chapter 6.04.020 – Definition of Control of a dog, cat or pet shall be amended to read:**

Control of a dog, cat or pet means that the dog, cat or pet is:

1. On a leash not more than eight feet in length
2. ~~Under voice control in the presence of a competent person~~
3. Within a private vehicle being driven or parked; or
4. On or in the property of their owner.

**SECTION 2: Effective Date:** This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

**SECTION 3: Repealed:** All Ordinances or parts of Ordinances in conflict herewith shall be and the same are hereby repealed.

The Village Clerk of the Village of Lemont shall certify to the adoption of this Ordinance and cause the same to be published in pamphlet form.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LEMONT, COOK, WILL AND DU PAGE COUNTIES ILLINOIS  
on this \_\_\_\_\_ Day of \_\_\_\_\_, 2011.**

**AYES      NAYS      PASSED      ABSENT**

Debby Blatzer  
Paul Chialdikas  
Cliff Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

\_\_\_\_\_  
**BRIAN K. REAVES, Village President**

Attest:

\_\_\_\_\_  
**CHARLENE SMOLLEN, Village Clerk**

# Village Board

# Agenda Memorandum

Item #

**to:** Mayor Brian K. Reaves  
Village Board of Trustees

**from:** James L. Cainkar, P.E., P.L.S., Acting Village Engineer

**subject:** MFT Documentation – IDOT Audit  
98-00000-00-GM  
Resolutions for Maintenance of Streets/Highways

**date:** May 9, 2011

---

## **BACKGROUND**

The 1998 MFT Maintenance Program requires a "Resolution for Maintenance of Streets/Highways, in the amount of \$10,226.97, which needs to be processed per an IDOT audit.

## **PROS/CONS/ALTERNATIVES**

The MFT Resolution is required for the use of Motor Fuel Tax funds for this work.

## **RECOMMENDATION**

Approval of said Resolution.

## **ATTACHMENTS**

- "Resolution for Maintenance of Streets and Highways", for Section 98-00000-00-GM, in the amount of \$10,226.97

## **VILLAGE BOARD ACTION REQUIRED**

Approval of MFT Resolution as noted.

Project #11133



BE IT RESOLVED, by the President and Board of Trustees of the  
(Council or President and Board of Trustees)  
Village of Lemont, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$10,226.97 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 1998  
to December 31, 1998.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved  
Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this  
resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above,  
submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing  
expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this  
resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Charlene M. Smollen Clerk in and for the Village  
(City, Town or Village)  
of Lemont, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on May 23, 2011  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 23RD day of May, 2011.

(SEAL) \_\_\_\_\_ Village Clerk  
(City, Town or Village)

**Authorized MFT Expenditure**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer

# Village Board

# Agenda Memorandum

Item #

**to:** Mayor Brian K. Reaves  
Village Board of Trustees

**from:** James L. Cainkar, P.E., P.L.S., Acting Village Engineer

**subject:** MFT Documentation – IDOT Audit  
99-00000-00-GM  
Resolutions for Maintenance of Streets/Highways

**date:** May 9, 2011

---

## **BACKGROUND**

The 1999 MFT Maintenance Program requires a "Resolution for Maintenance of Streets/Highways, in the amount of \$44,398.73, which needs to be processed per an IDOT audit.

## **PROS/CONS/ALTERNATIVES**

The MFT Resolution is required for the use of Motor Fuel Tax funds for this work.

## **RECOMMENDATION**

Approval of said Resolution.

## **ATTACHMENTS**

- "Resolution for Maintenance of Streets and Highways", for Section 99-00000-00-GM, in the amount of \$44,398.73

## **VILLAGE BOARD ACTION REQUIRED**

Approval of MFT Resolution as noted.

Project #11133



BE IT RESOLVED, by the \_\_\_\_\_ President and Board of Trustees \_\_\_\_\_ of the  
(Council or President and Board of Trustees)  
Village \_\_\_\_\_ of Lemont \_\_\_\_\_, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$44,398.73 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 1999  
to December 31, 2000.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved  
Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this  
resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above,  
submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing  
expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this  
resolution to the district office of the Department of Transportation, at Schaumburg \_\_\_\_\_, Illinois.

I, Charlene M. Smollen \_\_\_\_\_ Clerk in and for the Village \_\_\_\_\_  
(City, Town or Village)  
of Lemont \_\_\_\_\_, County of Cook \_\_\_\_\_

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees \_\_\_\_\_ at a meeting on May 23, 2011 \_\_\_\_\_  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 23RD day of May, 2011.

(SEAL) \_\_\_\_\_ Village \_\_\_\_\_ Clerk  
(City, Town or Village)

**Authorized MFT Expenditure**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer

# Village Board

# Agenda Memorandum

Item #

**to:** Mayor Brian K. Reaves  
Village Board of Trustees

**from:** James L. Cainkar, P.E., P.L.S., Acting Village Engineer

**subject:** MFT Documentation – IDOT Audit  
01-00000-00-GM  
Resolutions for Maintenance of Streets/Highways

**date:** May 9, 2011

---

## **BACKGROUND**

The 2001 MFT Maintenance Program requires a "Resolution for Maintenance of Streets/Highways, in the amount of \$30,000.00, which needs to be processed per an IDOT audit.

## **PROS/CONS/ALTERNATIVES**

The MFT Resolution is required for the use of Motor Fuel Tax funds for this work.

## **RECOMMENDATION**

Approval of said Resolution.

## **ATTACHMENTS**

- "Resolution for Maintenance of Streets and Highways", for Section 01-00000-00-GM, in the amount of \$30,000.00

## **VILLAGE BOARD ACTION REQUIRED**

Approval of MFT Resolution as noted.

Project #11133



BE IT RESOLVED, by the President and Board of Trustees of the  
(Council or President and Board of Trustees)  
Village of Lemont, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$30,000.00 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2001  
to December 31, 2001.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved  
Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this  
resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above,  
submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing  
expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this  
resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Charlene M. Smollen Clerk in and for the Village  
(City, Town or Village)  
of Lemont, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on May 23, 2011  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 23rd day of May, 2011.

(SEAL) \_\_\_\_\_ Village Clerk  
(City, Town or Village)

**Authorized MFT Expenditure**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer

**Village Board  
Agenda Memorandum**

Item #

to: Mayor & Village Board

from: Ben Wehmeier, Village Administrator  
George Schafer, Assistant Village Administrator  
Kevin Shaughnessy, Chief of Police  
Jeff Stein, Village Attorney

Subject: Resolution Approving Inmate Operator Service Subscriber Agreement with  
NCIC Inmate Phone Service

date: May 17, 2011

**BACKGROUND/HISTORY**

Staff has been in negotiation with NCIC to provide for phones in the lock-up area of the police facility to provide collect call service for the in-mates. The vendor has complied with all requests from the Village Attorney on contract language. The contract is for a 3 year period with options to renew thereafter. The contract can also be terminated by the Village if needed. If approved, the Village Administrator will be authorized to sign the agreement.

**PROS/CONS/ALTERNATIVES (IF APPLICABLE)**

The installation and maintenance of the system will be at no cost to the Village. The Village will receive a portion (25%) of the collect call costs.

**RECOMMENDATION**

Staff recommends approval the attached resolution and agreement

**ATTACHMENTS (IF APPLICABLE)**

1. Resolution Approving Inmate Operator Service Subscriber Agreement
2. Inmate Operator Service Subscriber Agreement

**SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Motion to Approve Resolution



Resolution No. \_\_\_\_\_

**A Resolution Approving Inmate Operator Service Subscriber Agreement**

**BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Lemont as follows:

**SECTION ONE:** The Inmate Operator Service Subscriber Agreement between the Village of Lemont and NCIC Inmate Telephone Services, attached as Exhibit A and incorporated in its entirety, is hereby approved.

**SECTION TWO:** The Mayor and/or Village Administrator are authorized to execute the Agreement, to make minor changes to the document prior to execution which do not materially alter the Village's obligations, and to take any other steps necessary to carry out this resolution.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL AND DUPAGE, ILLINOIS on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	AYES:	NAYS:	ABSENT:	ABSTAIN
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____
<b>Ron Stapleton</b>	_____	_____	_____	_____
<b>Rick Sniegowski</b>	_____	_____	_____	_____
<b>Jeanette Virgilio</b>	_____	_____	_____	_____

\_\_\_\_\_  
**BRIAN K. REAVES**  
**President**

ATTEST:

\_\_\_\_\_  
**CHARLENE M. SMOLLEN**  
**Village Clerk**



**Inmate Operator Service Subscriber Agreement**

**CONTRACT BETWEEN THE LEMONT ILLINOIS POLICE DEPARTMENT AND NCIC INMATE TELEPHONE SERVICES, INC.**

This NCIC, "hereinafter referred to as the provider" Inmate Telephone Services Subscriber Agreement (the "Agreement") is made this 21<sup>st</sup> day of April 20, 2011 by and between NCIC Inmate Telephone Services, (NCIC), a Texas corporation, having its principal place of business at 606 E Magrill St., Longview, Texas 75606, and the ("SUBSCRIBER") considered "Facility" throughout the contract having its principal place of business at:

Address: 14600 W. 127<sup>th</sup> St

City, State & Zip code: Lemont, IL 60439-7419

Contact: Commander Gregory Smith

Phone Number: 630-257-2229

Fax Number: 630-257-5087

Email address: gsmith@lemont.il.us

Federal Tax ID or SS#: [REDACTED]

**WITNESSETH**

Whereas, the Facility is responsible for the inmates and for the operation of, and supervisory and protective care, custody and control of, all buildings, grounds, property and matters connected with the Facility. Whereas, the Provider is a qualified and willing participant with the Facility to provide inmate telephone services; In consideration of the mutual benefits to be derived hereby, the Facility and the Provider do hereby agree as follows:

**I. CONTRACT TERM AND RENEWAL**

**(A). Contract Term**

This Contract shall begin on the date on which it is signed by both parties, and shall end three (3) years from the date of execution. In the event this Contract is signed by the parties on different dates, the latter date shall control.

**(B). Contract Renewal**

The Facility has the option to renew this Contract for additional three (3) year periods after the Contract period upon the same terms and conditions contained herein and at the renewal prices indicated in Section III, Compensation. The Facility, if it chooses to

exercise its renewal options, will provide written notice to the Provider no later than ninety (90) days prior to the Contract expiration date.

## II. SCOPE OF SERVICE

### (A). **Services to be provided**

The Provider shall provide a fully operational, local and long distance, secure and reliable Inmate Telephone System (ITS). The ITS system shall be inclusive of all equipment, installation, infrastructure and network, training, operation, and ongoing repairs and maintenance of the entire system and its components which, at a minimum, shall meet the Facility's requirements set forth in Request for Proposal and/or Proposal.

### (B). **Rules and Regulations**

1. The Provider shall adhere to any and all municipal, state or federal requirements for ITS installation, certification, training or registration during the life of the Contract.
2. The Provider shall be responsible for compliance with all regulatory requirements imposed by local, state and federal regulatory agencies for all ITS and related services provided throughout the duration of the Contract.
3. The Provider shall be responsible for making all ITS modifications necessary to allow inmates to place calls in compliance with any industry dialing requirement change(s) at no cost to the Facility.
4. The Provider shall be responsible for complying with and updating the ITS for any regulatory changes and requirements during the life of the Contract. These regulatory changes include federal, state or local municipal modifications. These changes shall be made within a time frame agreed to by the Facility's Local Contract Coordinator – Operations and at no cost to the Facility.

### (C). **Provider's Responsibilities**

**The Provider shall provide the following at no cost to the Facility:**

1. A comprehensive inmate telephone service that will allow for collect and prepaid calls for local, interlata, intralata, intrastate, interstate and international calls and local telephone exchange service;
2. A technology system, which includes, but is not limited to, system infrastructure, network, database, servers, new call processors, digital and analog communications circuits, telecommunications capabilities, monitoring, and other required system functionality;
3. Installation of new telephone instruments (equipment) at all included facilities including the required number of instruments and any required station cabling as determined necessary;
4. Systems and equipment that support the Facility's call monitoring/security needs, including terminals, and digital recording equipment as determined necessary;
5. Creation of a centralized database which shall contain all data elements necessary for provision of monitoring services, reporting and historical call transaction information;

6. Provider personnel to include ITS System Administrator, Field Repair/Site Technicians and Service Representatives to perform oversight, operational assistance and maintenance and repair to the ITS system and equipment;
7. Ongoing maintenance, repair, and/or replacement and/or upgrades of all equipment and systems as determined necessary to ensure service delivery;
8. Provision of all required training and instructional materials required for use of the telephone services as applicable to inmates, families, and/or Facility staff; and
9. Provision of all related support services not otherwise indicated herein.

**(D). Installation Requirements**

All required materials, equipment, hardware, software and station cabling (where re-use is unavailable or new locations are required) for installation and maintenance of the ITS shall be provided by the Provider. Wherever possible, the Provider shall re-use existing station cabling installed at each Facility for the telephone instruments. In cases where existing station cabling cannot be used, the Provider shall install new station cabling (Category 3 minimum) at no cost to the Facility. Any new cabling shall include wall plate, cross connection, patch cords, etc. as required by the Facility. The Provider shall comply with all applicable electrical codes. The Provider shall comply with the Facility's security guidelines on institutional and facility security policies. Violations of these rules could result in termination of the Contract. Prior to beginning work at an institution, the Provider shall contact the institution to obtain a copy of any specific additional institutional or facility rules. The Provider shall provide all coordination required with Local Exchange Carriers ("LEC") and other carriers during installation and for the duration of the Contract. The Provider shall provide and install required surge protection for the ITS and its components. The use of traditional "power strips" for surge protection is not acceptable. The Provider shall provide and install required lightning protection equipment on all network services supplied for the ITS.

**(E). Inmate Telephone System Functionality (General)**

The Provider shall provide an Inmate Telephone Service (ITS) with a technology system fully supported by an infrastructure which has the capability to provide specified services such as secure and real-time monitoring of telephone calls meeting the Facility's system security requirements. The inmate telephone system shall contain security features, which prevent unauthorized individuals from accessing any information held by the Provider. Secure access to the system and the database shall be maintained at all times. The Provider shall provide complete support of all systems and software necessary to ensure provision of services at all times for the duration of the resulting Contract. The system shall allow for the Facility to program times when the system will be operational, i.e., available or unavailable for inmate calls. The system shall contain an automated announcement function capable of processing calls on a selective bi-lingual basis: English and Spanish. During the call set-up process, the system shall provide a pre-recorded announcement identifying that the collect call is coming from a jail, stating rate information and containing a toll free number for the consumer's use. This announcement shall be heard by the answering party. The announcement shall also include the statement: "All telephone calls will be recorded except attorney calls." The system shall have the capability to be deactivated (shut down), by Facility or Provider staff, quickly and selectively, at an individual facility, partial facility (single cell) or on a global basis and to restrict all access. The system shall be capable of deactivating the PIN feature by individual inmate telephone, groups of telephones and/or entire institutions, at the Facility's option. Regardless of this deactivation, the system shall restrict inmate calls to prepaid collect and normal collect calls. At no time shall the inmate telephones be unrestricted due to the deactivation of the PIN feature. The system shall provide the

capability to flag any individual telephone number in the inmate's "Approved Number List" as "Do Not Record".

(F). **Telephone Service Equipment Requirements**

Throughout the term of the Contract, the Provider shall own all systems and equipment (Monitoring/Recording Terminals, Inmate Telephone Stations, Coin-Operated Telephone Stations, etc.) and shall conduct all maintenance, repairs, upgrades and replacement to systems and equipment at no cost to the Facility.

(G). **Equipment Service & Maintenance Requirements**

The Provider shall provide equipment to support service delivery as specified herein at all designated facilities that are fully functional in regards to all labor, materials, service hardware and/or software. The Provider shall further warrant that any equipment installed for the Facility shall be free of defects, irregularities, code violations and shall operate as designed and proposed or negotiated. Should the equipment not operate as designed and proposed or negotiated, or violate any local, state or federal code, rule or ordinance, the Provider shall correct the defect or irregularity or bring the service to within code, rule or ordinance at no cost to the Facility including payment for any fines or penalties associated therewith. Time is of the essence in completing emergency and other service repairs or replacements. Thus, the Provider is required to meet all response times as required by the facility (within a 24 hour period of notification to the Provider) to return the system to normal operating status. In the event of extraordinary obstacles to service for which the Provider exceeds the time-to-service requirement, notification and a detailed plan of service shall be immediately provided to the Facility by the Provider.

III. **COMPENSATION**

(A) **Rates (Collect Calls Only)**

- Local: \$3.95 + .50 per minute
- Intralata: \$3.95 + .50 per minute
- Interlata: \$3.95 + .50 per minute
- Interstate: \$4.95 + .69 per minute

**INTERNATIONAL CALL RATES PER MINUTE:**

Rates per Minute for International Calls (Collect and Prepaid) shall not exceed **\$1.29** per minute with a connect fee of **\$4.99**.

Charges for calls shall include only the time from the point at which the called party accepts the call and shall end when either party returns to an on-hook condition or until either party attempts a hook flash. There shall be no charges to the called party for any setup time for either collect or prepaid calls.

The Provider shall pay to the Facility each month a **twenty five (25%) commission of gross revenues received from this contract**. The Provider shall be responsible for collections and fraud, and shall not make any deductions from gross revenue for uncollectible accounts, billing fees or other administrative costs prior to applying the commission percentage. Notwithstanding the above, gross revenues shall not include taxes charged by an appropriate governmental entity. The monthly commission amount is therefore obtained by multiplying the commission percentage times each month's total charges.

**VI. TERMINATION**

**(A). Termination**

The Facility may, by written notice to the Provider, terminate this Contract upon thirty (30) day notice. Notice shall be delivered by certified mail (return receipt requested), by other method of delivery whereby an original signature is obtained, or in-person with proof of delivery.

**(B). Indemnification**

The Provider shall be liable, and agrees to be liable for, and shall indemnify, defend, and hold the Facility, its employees, agents, officers, heirs, and assignees harmless from any and all claims, suits, judgments, or damages including court costs and attorney's fees arising out of intentional acts, negligence, or omissions by the Provider, or its employees or agents, in the course of the operations of this Contract.

**(C). Provider's Insurance**

The Provider agrees to provide adequate insurance coverage on a comprehensive basis and to hold such insurance at all times during the existence of this Contract.

**(D). Assignment**

The Provider shall not assign its responsibilities or interests under this Contract to another party without prior written approval of the Facility's Contract Manager.

**(E). Force Majeure**

Neither party shall be liable for loss or damage suffered as a result of any delay or failure in performance under this Contract or interruption of performance resulting directly or indirectly from acts of God, fire, explosions, earthquakes, floods, water, wind, lightning, civil or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, strikes, or labor disputes.

**(F). Severability**

The invalidity or unenforceability of any particular provision of this Contract shall not affect the other provisions hereof and this Contract shall be construed in all respects as if such invalid or unenforceable provision was omitted, so long as the material purposes of this Contract can still be determined and effectuated.

**(G). Conflict of Interest**

The Provider shall not compensate in any manner, directly or indirectly, any officer, agent or employee of the Facility for any act or service that he/she may do, or perform for, or on behalf of, any officer, agent, or employee of the Provider. No officer, agent, or employee of the Facility shall have any interest, directly or indirectly, in any contract or purchase made, or authorized to be made, by anyone for, or on behalf of, the Facility.

**(H). Governing Law and Venue**

This Contract is executed and entered into in the State of Illinois, and shall be construed, perform and enforced in all respects in accordance with the laws, rules and regulations of the State of Illinois. Any action hereon or in connection herewith shall be brought in Cook County, Illinois.

(I). No Third Party Beneficiaries

Except as otherwise expressly provided herein, neither this Contract, nor any amendment, addendum or exhibit attached hereto, nor term, provision or clause contained therein, shall be construed as being for the benefit of, or providing a benefit to, any party not a signatory hereto.

(J). Exclusivity

During the term of this contract, SUBSCRIBER agrees to grant Provider exclusive rights to install and maintain an Inmate Telecommunications System for facilities owned, operated or governed by SUBSCRIBER.

**NCIC:**

**CUSTOMER:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Village Board  
Agenda Memorandum**

Item #

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to: Mayor & Village Board

from: Ben Wehmeier, Village Administrator  
George Schafer, Assistant Village Administrator  
Dan Blondin, Village Attorney  
Jeff Stein, Village Attorney

Subject: A Resolution Adopting an Identity Protection Policy

date: May 17, 2011

**BACKGROUND/HISTORY**

The Illinois Identity Protection Act requires each local and State government agency to draft, approve, and implement an Identity-Protection Policy to ensure the confidentiality and integrity of Social Security Numbers the Village may collect. The Village Attorney has drafted a policy modeled after the Attorney General's sample policy. The policy must be adopted and implemented by June 1. The item was reviewed at the May 16<sup>th</sup> Committee of the Whole.

**PROS/CONS/ALTERNATIVES (IF APPLICABLE)**

The Village is required to approve and implement an Identity Protection Policy

**RECOMMENDATION**

Staff recommends the approval of the policy

**ATTACHMENTS (IF APPLICABLE)**

- 1) A Resolution Adopting an Identity Protection Policy
- 2) Village of Lemont Identity Protection Policy

**SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Motion to Approve Resolution



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING AN IDENTITY PROTECTION POLICY**

**WHEREAS**, the Village of Lemont desires to adopt an Identity Protection Policy pursuant to the Illinois Identity Protection Act (5 ILCS 179/1, *et. seq.*); and

**WHEREAS**, the President and Board of Trustees find that adopting the attached Village of Lemont Identity Protection Policy is in the interest of the public health, safety and welfare of the residents of Lemont;

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES as follows:**

**SECTION 1:** That the Village of Lemont Identity Protection Policy, attached as Exhibit A hereto is hereby adopted.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage as provided by law.

**SECTION 3:** The Village Clerk of the Village of Lemont shall certify to the adoption of this Resolution and cause the same to be published in pamphlet form.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL AND DUPAGE, ILLINOIS on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.**

**PRESIDENT AND VILLAGE BOARD MEMBERS:**

	<b>AYES:</b>	<b>NAYS:</b>	<b>ABSENT:</b>	<b>ABSTAIN</b>
<b>Debby Blatzer</b>	_____	_____	_____	_____
<b>Paul Chialdikas</b>	_____	_____	_____	_____
<b>Clifford Miklos</b>	_____	_____	_____	_____
<b>Ron Stapleton</b>	_____	_____	_____	_____
<b>Rick Sniegowski</b>	_____	_____	_____	_____
<b>Jeanette Virgilio</b>	_____	_____	_____	_____

\_\_\_\_\_  
**BRIAN K. REAVES**  
**President**

ATTEST:

\_\_\_\_\_  
**CHARLENE M. SMOLLEN**  
**Village Clerk**

## **VILLAGE OF LEMONT IDENTITY-PROTECTION POLICY**

The Village of Lemont adopts this Identity-Protection Policy pursuant to the Identity Protection Act. 5 ILCS 179/1 *et seq.* The Identity Protection Act requires each local and State government agency to draft, approve, and implement an Identity-Protection Policy to ensure the confidentiality and integrity of Social Security numbers agencies collect, maintain, and use. It is important to safeguard Social Security numbers (SSNs) against unauthorized access because SSNs can be used to facilitate identity theft. One way to better protect SSNs is to limit the widespread dissemination of those numbers. The Identity Protection Act was passed in part to require local and State government agencies to assess their personal information collection practices, and make necessary changes to those practices to ensure confidentiality.

### **Social Security Number Protections Pursuant to Law**

Whenever an individual is asked to provide this Office with a SSN, Village of Lemont shall provide that individual with a statement of the purpose or purposes for which the Village of Lemont is collecting and using the Social Security number. The Village of Lemont shall also provide the statement of purpose upon request. That Statement of Purpose is attached to this Policy.

The Village of Lemont shall not:

- 1) Publicly post or publicly display in any manner an individual's Social Security number. "Publicly post" or "publicly display" means to intentionally communicate or otherwise intentionally make available to the general public.
- 2) Print an individual's Social Security number on any card required for the individual to access products or services provided by the person or entity.
- 3) Require an individual to transmit a Social Security number over the Internet, unless the connection is secure or the Social Security number is encrypted.
- 4) Print an individual's Social Security number on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service, electronic mail, or any similar method of delivery, unless State or federal law requires the Social Security number to be on the document to be mailed. SSNs may be included in applications and forms sent by mail, including, but not limited to, any material mailed in connection with the administration of the Unemployment Insurance Act, any material mailed in connection with any tax administered by the Department of Revenue, and documents sent as part of an application or enrollment process or to establish, amend, or terminate an account, contract, or policy or to confirm the accuracy of the Social Security number. A Social Security number that is permissibly mailed will not be printed, in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.

In addition, the Village of Lemont shall not<sup>1</sup>:

- 1) Collect, use, or disclose a Social Security number from an individual, unless:
  - i. required to do so under State or federal law, rules, or regulations, or the collection, use, or disclosure of the Social Security number is otherwise necessary for the performance of the Village of Lemont's duties and responsibilities;
  - ii. the need and purpose for the Social Security number is documented before collection of the Social Security number; and
  - iii. the Social Security number collected is relevant to the documented need and purpose.
- 2) Require an individual to use his or her Social Security number to access an Internet website.
- 3) Use the Social Security number for any purpose other than the purpose for which it was collected.

#### *Requirement to Redact Social Security Numbers*

The Village of Lemont shall comply with the provisions of any other State law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's Social Security number. The Village of Lemont shall redact social security numbers from the information or documents before allowing the public inspection or copying of the information or documents.

When collecting Social Security numbers, the Village of Lemont shall request each SSN in a manner that makes the SSN easily redacted if required to be released as part of a public records request. "Redact" means to alter or truncate data so that no more than five sequential digits of a Social Security number are accessible as part of personal information.

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<sup>1</sup> These prohibitions do not apply in the following circumstances:

- (1) The disclosure of Social Security numbers to agents, employees, contractors, or subcontractors of a governmental entity or disclosure by a governmental entity to another governmental entity or its agents, employees, contractors, or subcontractors if disclosure is necessary in order for the entity to perform its duties and responsibilities; and, if disclosing to a contractor or subcontractor, prior to such disclosure, the governmental entity must first receive from the contractor or subcontractor a copy of the contractor's or subcontractor's policy that sets forth how the requirements imposed under this Act on a governmental entity to protect an individual's Social Security number will be achieved.
- (2) The disclosure of Social Security numbers pursuant to a court order, warrant, or subpoena.
- (3) The collection, use, or disclosure of Social Security numbers in order to ensure the safety of: State and local government employees; persons committed to correctional facilities, local jails, and other law-enforcement facilities or retention centers; wards of the State; and all persons working in or visiting a State or local government agency facility.
- (4) The collection, use, or disclosure of Social Security numbers for internal verification or administrative purposes.
- (5) The disclosure of Social Security numbers by a State agency to any entity for the collection of delinquent child support or of any State debt or to a governmental agency to assist with an investigation or the prevention of fraud.
- (6) The collection or use of Social Security numbers to investigate or prevent fraud, to conduct background checks, to collect a debt, to obtain a credit report from a consumer reporting agency under the federal Fair Credit Reporting Act, to undertake any permissible purpose that is enumerated under the federal Gramm Leach Bliley Act, or to locate a missing person, a lost relative, or a person who is due a benefit, such as a pension benefit or an unclaimed property benefit.

*Employee Access to Social Security Numbers*

Only employees who are required to use or handle information or documents that contain SSNs will have access. All employees who have access to SSNs shall be trained to protect the confidentiality of SSNs.

**What does the Village of Lemont do with your Social Security Number?**  
Statement of Purpose for Collection of Social Security Numbers  
Identity-Protection Policy

The Identity Protection Act, 5 ILCS 179/1 *et seq.*, requires each local and State government agency to draft, approve, and implement an Identity-Protection Policy that includes a statement of the purpose or purposes for which the agency is collecting and using an individual's Social Security number (SSN). This statement of purpose is being provided to you because you have been asked by the **Village of Lemont** to provide your SSN or because you requested a copy of this statement.

**Why do we collect your Social Security number?**

You are being asked for your SSN for one or more of the following reasons:

- Complaint mediation or investigation;
- Crime victim compensation;
- Vendor services, such as executing contracts and/or billing;
- Law enforcement investigation;
- Child support collection;
- Internal verification;
- Administrative services; and/or
- Other: \_\_\_\_\_

**What do we do with your Social Security number?**

- We will only use your SSN for the purpose for which it was collected.
- We will not:
  - Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
  - Publicly post or publicly display your SSN;
  - Print your SSN on any card required for you to access our services;
  - Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
  - Print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you, or unless we are confirming the accuracy of your SSN.

**Questions or Complaints about this Statement of Purpose**

Write to the **Village of Lemont**:

**[CONTACT INFORMATION]**

# Village Board

## Agenda memorandum

Item #

**to:** Mayor Brian Reaves  
Board of Trustees

**from:** Ben Wehmeier, Village Administrator  
Ralph Pukula, Director of Public Works  
Jim Cainkar, Village Consulting Engineer

**subject:** **CDBG Urban County Designation**

**date:** May 18, 2011

### **BACKGROUND/HISTORY**

Every three years, county Community Development Block Grant Programs must re-certify with HUD in order to receive federal funds for CDBG Programs. As the Board is aware, the Village has been able to secure funding through this program over the past 6 grant cycles for water main replacement in the low-mod income census blocks of the Village. The Village has received notice from Cook County that a resolution requesting inclusion in the Urban County CDBG Program must be adopted prior to June 3. The resolution will opt the Village into the program for County Program Years 2011, 2012 and 2013.

### **RECOMMENDATION**

Village Staff recommends approval of the attached resolution.

### **ATTACHMENTS**

Resolution Requesting Inclusion in the Cook County Urban County CDBG Program.

### **SPECIFIC VILLAGE BOARD ACTION REQUIRED**

Approval of the attached Resolution.

**RESOLUTION \_\_\_\_\_**

**RESOLUTION REQUESTING INCLUSION IN THE  
COOK COUNTY URBAN COUNTY CDBG PROGRAM**

**WHEREAS**, the Village of Lemont is requesting that the entire Village population be included in the Cook County Urban County CDBG Program for County Program Years 2011, 2012, and 2013; and

**WHEREAS**, inclusion would secure funding that is earmarked to rehabilitate homes; improve infrastructure systems in neighborhoods; provide for housing counseling services; demolish abandoned and blighted structures; improve facilities for senior citizens and disabled residents, and participation in the ESG and HOME Programs.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Lemont that said Resolution for Inclusion in the Cook County Urban County CDBG Program is hereby approved.

This Resolution shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

The Village Clerk of the Village of Lemont shall certify to the adoption of this Resolution and cause the same to be published in pamphlet form.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, ILLINOIS**, on this 23rd day of May, 2011.

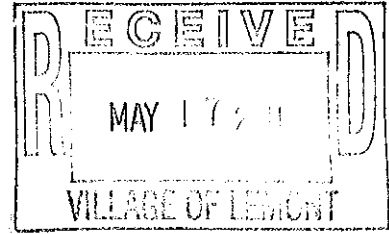
**AYES   NAYS   ABSENT   ABSTAIN**

Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

\_\_\_\_\_  
**BRIAN K. REAVES, Village President**

Attest:

\_\_\_\_\_  
**CHARLENE SMOLLEN, Village Clerk**



**OFFICE OF THE PRESIDENT  
BOARD OF COMMISSIONERS OF COOK COUNTY**

**118 NORTH CLARK STREET  
CHICAGO, ILLINOIS 60602  
(312) 603-6400  
TDD (312) 603-5255**

**TONI PRECKWINKLE  
PRESIDENT**

May 13, 2011

Honorable Brian K. Reaves  
Mayor, Village of Lemont  
418 Main Street  
Lemont, IL 60439-3788

RE: Urban County Qualification Period

Dear Mayor Reaves:

The United States Department of Housing and Urban Development (HUD) requires Cook County to determine which municipalities and townships want to remain in the Cook County Community Development Block Grant (CDBG) Urban County for the next three years, beginning October 1, 2011. Since 1975, Cook County communities with a population under 50,000 and townships have joined together in order to undertake a successful CDBG Program. Since October 1, 2002, 138 local governments have elected to include their population in the Urban County CDBG Program.

The Cook County CDBG Program uses funds to rehabilitate homes; improve infrastructure systems in neighborhoods; provide for housing counseling services; demolish abandoned and blighted structures; and improve facilities for senior citizens and disabled residents.

Cook County also receives funding for the Emergency Shelter Grants (ESG) Program and the HOME Investment Partnerships (HOME) Program because of its Urban County status. You will need to include your population in the Cook County Urban County CDBG Program for your residents to be able to benefit from these two programs.



Cook County has been notified by the United States Department of Housing and Urban Development that the requalification process for the Urban County CDBG Program Years Federal Fiscal Years 2012, 2013, 2014 (County Program Years 2011, 2012, 2013) must be completed by June 3, 2011. You have the option to remain in or join the Cook County Urban County for three years (beginning October 1, 2011), or you may elect to opt-out and exclude your local government from participating in the Cook County Urban County for three years. The following points should be kept in mind. If you opt-out, you may not join or participate in any Urban County CDBG or other related activities for three years. Residents and businesses also could not participate or receive any benefits from the program including property rehabilitation, housing counseling services, loans for economic development or funds for clearance and demolition. You may apply for Small Cities Block Grant funds that may be available from the State of Illinois. If you elect to be included in the Cook County Urban County CDBG Program, you may neither withdraw from the Urban County for three years nor participate in the State's Small Cities Program for three years.

If your unit of local government is situated in more than one Urban County, you may choose to:

1. Opt-out of both Urban Counties;
2. Opt to include all of your population with only one Urban County; or
3. Opt to have your population split between both Urban Counties

Should you elect to exclude your population from the Urban County, you must notify both Cook County and the United States Department of Housing and Urban Development no later than **June 3, 2011**. The notification must be in the form of a certified copy of the Board Resolution to the persons listed below. If you elect to include all your population in the Urban County, please notify both the County and HUD by submitting a certified copy of a Board Resolution electing to include all your population in the Urban County to the persons below no later than **June 3, 2011**.

Mr. Herman Brewer  
Cook County Bureau of Economic  
Development  
69 W. Washington Street, 29<sup>th</sup> Floor  
Chicago, IL 60602

Mr. Ray E. Willis  
U.S. Department of Housing  
and Urban Development  
CPD Division, Room 2401  
77 West Jackson Blvd.  
Chicago, IL 60604

If you elect to have your population split between both Counties, no notification to Cook County or to HUD Regional Office is required.

Please be advised that the final dollar amount to be assigned to HUD to the Cook County Community Development Program for Federal Fiscal Years 2012, 2013, 2014 (County Program Years 2011, 2012, 2013) will depend upon the final Urban County population. The greater number of local governments that elect to include their population in the Urban County, the greater Cook County's ability to assist you over the next three years. The next several years are going to be challenging ones for urban areas. We must meet these challenges with all available resources and cooperation. We need your support to address the challenges to redevelop communities in the Urban County over the next several years.

The next several years are going to be challenging ones for urban areas. We must meet these challenges with all available resources and cooperation. We need your support to address the challenges to redevelop communities in the Urban County over the next several years.

Thank you for your immediate attention to this matter. We look forward to working with you for our future.

If you have any questions regarding the program, please contact Sylvia Parham, Grants Manager, at (312) 603-1000 in the Cook County Bureau of Economic Development.

Sincerely,

A handwritten signature in black ink that reads "Toni Preckwinkle". The signature is written in a cursive, flowing style.

Toni Preckwinkle  
President  
Cook County Board of Commissioners



# Village of Lemont

418 Main Street • Lemont, Illinois 60439

*Village of Faith*

**Mayor**  
Brian K. Reaves

**Village Clerk**  
Charlene M. Smollen

**Trustees**  
Debby Blatzer  
Paul Chialdikas  
Clifford Miklos  
Rick Sniegowski  
Ronald Stapleton  
Jeanette Virgilio

**Administrator**  
Benjamin P. Wehmeier

## EXECUTIVE SESSION AGENDA MAY 23, 2011

### I. PERSONNEL.

**Administration**  
phone (630) 257-1590  
fax (630) 243-0958

**Building Department**  
phone (630) 257-1580  
fax (630) 257-1598

**Planning & Economic  
Development**  
phone (630) 257-1595  
fax (630) 257-1598

**Engineering Department**  
phone (630) 257-2532  
fax (630) 257-3068

**Finance Department**  
phone (630) 257-1550  
fax (630) 257-1598

**Police Department**  
14600 127th Street  
phone (630) 257-2229  
fax (630) 257-5087

**Public Works**  
16680 New Avenue  
phone (630) 257-2532  
fax (630) 257-3068

[www.lemont.il.us](http://www.lemont.il.us)

