



Village of Lemont

418 Main Street • Lemont, Illinois 60439

Village of Faith

VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

JULY 25, 2011 - 7:30 P.M.

IMMEDIATELY FOLLOWING THE REGULAR VILLAGE BOARD MEETING

Mayor

Brian K. Reaves

Village Clerk

Charlene M. Smollen

Trustees

Debby Blatzer
Paul Chialdikas
Clifford Miklos
Rick Sniegowski
Ronald Stapleton
Jeanette Virgilio

Administrator

Benjamin P. Wehmeier

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Building Department

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Engineering Department

phone (630) 257-2532
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Finance Department

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Police Department

14600 127th Street
phone (630) 257-2229
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Public Works

16680 New Avenue
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fax (630) 257-3068

www.lemont.il.us

- I. **CALL TO ORDER.**
- II. **ROLL CALL.**
- III. **DISCUSSION ITEMS.**
 - A. **HERITAGE QUARRY RECREATION MASTER PLAN.
(ADMINISTRATION/DOWNTOWN DEVELOPMENT) (REAVES/VIRGILIO)
(WEHMEIER/SCHAFFER)**
 - B. **27 EMILY LANE ANNEXATION AND GROUP LIVING.
(PLANNING & ED)(STAPLETON)(BROWN/JONES)**
 - C. **OUTLINE OF NEW COMMITTEE/COMMISSIONS
(ADMINISTRATION)(REAVES)(WEHMEIER/SCHAFFER)**
 - D. **ILLINOIS STREET UPDATE.
(PUBLIC WORKS/ENGINEERING)(BLATZER)(PUKULA/CAINKAR)**
 - E. **COMPLETE STREETS.
(PLANNING & ED)(STAPLETON)(BROWN/JONES)**
- IV. **UNFINISHED BUSINESS.**
- V. **NEW BUSINESS.**
- VI. **AUDIENCE PARTICIPATION.**
- VII. **ADJOURN.**



Village of Lemont
Planning & Economic Development Department

418 Main Street · Lemont, Illinois 60439
phone 630-257-1595 · fax 630-257-1598

TO: Committee of the Whole #71-11
FROM: James A. Brown, Planning & Economic Development Director
THRU
SUBJECT: **27 Emily Lane Annexation and Group Living**
DATE: 20 July 2011

SUMMARY

Roma Thomas is the owner and resident of a single-family home at 27 Emily Lane. She operates a state-licensed group home on the premises. This spring she inquired with the Village about annexation. The Technical Review Committee met on 15 June 2011 to discuss the annexation and issues related to the operation of the group home.

THE GROUP HOME

Danas Laghus, the attorney for Roma Thomas, explained at the TRC that Ms Thomas operates a small business in her home. She houses between four and six non-family elderly members in her home. All of the clients are elderly or disabled persons for whom she provides 24-hour care. She is assisted in the care giving by one other person. Physicians make visits to the home. Most clients stay for long periods of time.

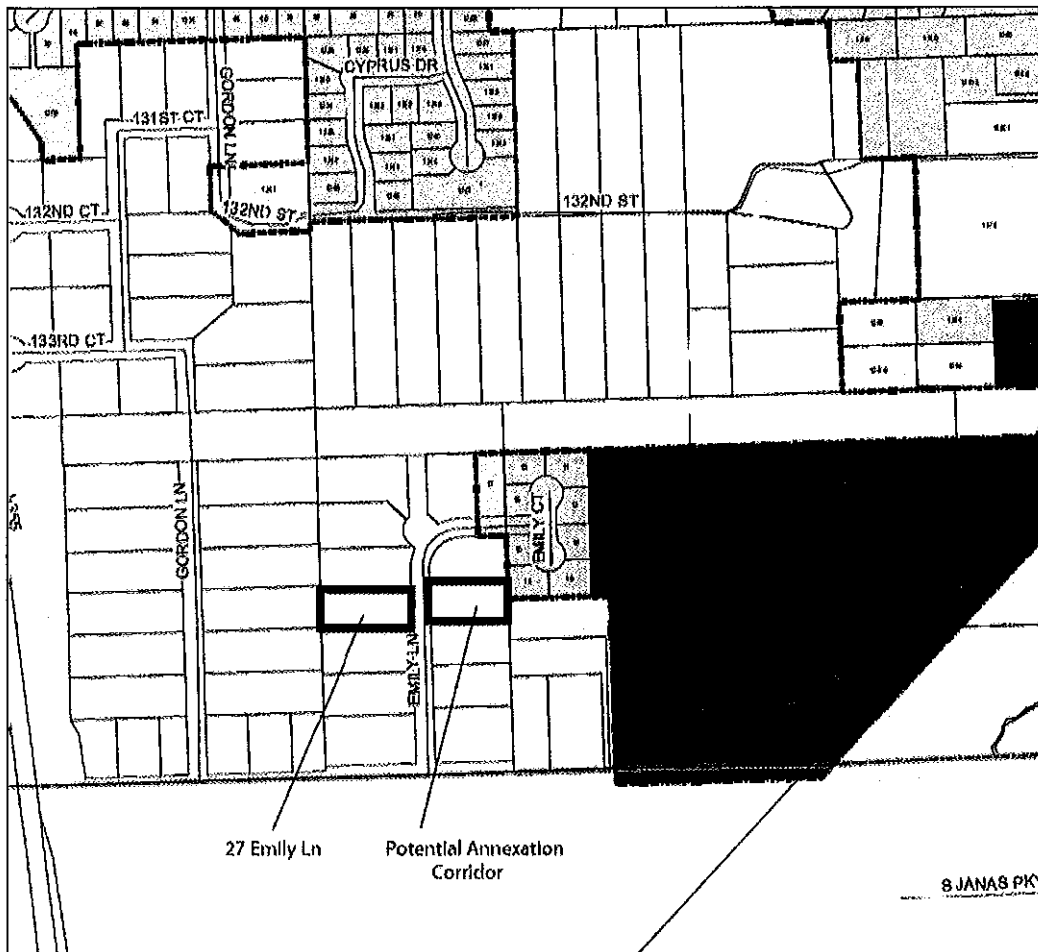
Ms. Thomas is licensed from the Illinois Department of Public Health as a group home-shared housing facility, and has been operating as such for three years. She has recently been informed by Cook County that she cannot continue to operate the business in her home because it is a wood-frame house. The County building code requires masonry construction for such group living environments. Hoping to maintain her business, she approached the Village about annexation. Mr. Laghus explained that the County is aware that Ms. Thomas has approached the Village about annexation, and that Ms. Thomas will be allowed to run the business until the issue is resolved.

ANNEXATION

Ms. Thomas's property is not contiguous with the Village (see map). Both her and her attorney said that they had contacted a homeowner across the street whose property is contiguous with the Village. This homeowner was willing to annex to the Village, and thus

an annexation corridor could be created. The Village has not made any attempt to contact this property owner directly.

Location Map – 27 Emily Lane



ZONING

The Unified Development Ordinance contains several definitions for group living. These definitions are based on definitions found in state statutes.

ASSISTED LIVING FACILITY A building where sleeping accommodations are provided for at least three unrelated adults, at least 80 percent of whom are 55 years of age or older, and where the following are provided:

1. Community-based residential care for persons who need assistance with activities of daily living, including personal, supportive, and intermittent health-related services available 24 hours per day, if needed, to meet the scheduled and unscheduled needs of a resident; and
2. Mandatory services, whether provided directly by the facility or by another entity

arranged for by the facility, with the consent of the resident or the resident's representative; and

3. A physical environment that is a homelike setting including individual living units and common space that permits individual and group activities.

"Assisted living facility" does not mean a hospital, sanitarium, or other institution, the principal activity or business of which is the diagnosis, care, and treatment of illnesses.

BOARDING HOUSE A residential building, or portion thereof - other than a motel, apartment hotel, or hotel -containing lodging rooms for accommodation of three (3), but not more than ten (10) persons who are not members of the keeper's family and where lodging or meals or both are provided.

GROUP HOME A dwelling or facility used to provide a socially dependent family environment for developmentally or mentally disabled patients, as specified in the 1988 Fair Housing Act Amendments of the Civil Rights Act of 1968. for purposes of this ordinance, this definition shall not include "halfway houses," uses for the recovering chemically dependent, prison work release programs, or any use that does not house solely the developmentally or mentally disabled.

HALFWAY HOUSE A licensed home for inmates on release from more restrictive custodial confinement or initially placed in lieu of such more restrictive custodial confinement, where supervision, rehabilitation, and counseling are provided to bring residents into the mainstream of society.

TRANSITION SHELTER A residential facility providing short-term (120 days or less) room and board in a supervised living environment and generally integrated with counseling and rehabilitation services to assist in the transition to self sufficiency through the acquisition of a stable income and permanent housing.

I do not think any of these adequately define the facility that Ms. Thomas operates. The UDO table on permitted and special uses (Table 17-06-01) also provides for a category "group living not otherwise classified." This category is allowed as a special use in R-4 zoning district. "Group living" is defined as:

GROUP LIVING A group of five or more persons, not related by blood, marriage, legal adoption, or foster care status residing in a single dwelling unit or facility. Examples of group living arrangements include fraternity houses, halfway houses, and transitional shelters. Also see "FAMILY" and "GROUP HOME".

Concurrent approval of a special use for group living would be needed with any annexation approval.

BUILDING AND FIRE CODES

While not in the Village, the property at 27 Emily is nevertheless in the Lemont Fire Protection District. AT the TRC, the fire marshal said that he had inspected the home and that "everything is fine," and specifically referred to the fire alarm which had been tested and found operable.

At the TRC the Building Commissioner coordinated a courtesy inspection visit to the home. His memorandum of the visit is attached. There do not appear to be any unsurmountable items.

COW DISCUSSION

By bringing this item to the COW, staff, Ms. Thomas and her attorney are attempting to gauge potential support for annexation and special use approval. As a matter of policy, I believe the Village should aggressively pursue annexation opportunities. Any issues that need to be addressed or mitigated should surface during the special use public hearing. Conditions to the number of clients and limiting the business to care of the elderly and physically disabled could be attached to the special use approval.

ATTACHMENTS

1. EBuettner memorandum, RE: 27 Emily Inspection, dated July 5, 2011
2. State license for 27 Emily Lane



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MEMO

DATE: July 5, 2011
TO: File
FROM: Ed Buettner
RE: 27 Emily Inspection

On June 20, 2011, I inspected the above address. The following items were noted:

- 1) Living room area had an excessive amount of extension cords – 6 cords plugged into one power cord. **REMEDY:** remove power cord.
- 2) No light in sub-pump room. **REMEDY:** Install light.
- 3) There were 2 cords plugged into a sub-pump receptacle. **REMEDY:** change receptacle to single receptacle.
- 4) BX or Greenfield not strapped properly in sub-pump room. **REMEDY:** strap every 5'-0".
- 5) Electric panel in basement is being blocked by boxes and exercise equipment. **REMEDY:** Remove everything in front of electrical panel.
- 6) Bedroom # 1 in basement: excessive amount of extension cords. **REMEDY:** remove extension cords.
- 7) None of the windows in bedroom # 1 meet the requirements for emergency egress. **REMEDY:** one window must meet emergency egress.
- 8) None of the windows in bedroom # 2 meet the requirements for emergency egress. **REMEDY:** one window must meet emergency egress.
- 9) I could not check wire size for branch circuits in house electric panel. Cardboard boxes and exercise equipment stored in front of panel. **REMEDY:** remove boxes and exercise equipment so panel covered can be removed.

Ed Buettner

File TRC 15 June 11

← DISPLAY THIS PART IN A
CONSPICUOUS PLACE

REMOVE THIS CARD TO CARRY AS AN
IDENTIFICATION



State of Illinois **2039927**
Department of Public Health
LICENSE, PERMIT, CERTIFICATION, REGISTRATION

EXPIRATION DATE	CATEGORY	ID. NUMBER
09/23/2011	P-2	5261006

SHARED HOUSING LICENSE

3 SHARED HOUSE UNITS
3 TOTAL UNITS

06/02/11

KOMA HOME CARE, INC.
27 EMILY LANE
LEMONT IL 60439

FEE RECEIPT NO.

**Village Board
Agenda Memorandum**

Item #

to: Mayor & Village Board

from: Ben Wehmeier, Village Administrator
George Schafer, Assistant Village Administrator
James Brown, Planning & Economic Development Director
Charity Jones, Village Planner

Subject: Outline of New Committee/Commission Structure

date: July 20, 2011

BACKGROUND/HISTORY

Staff has been reviewing the current structure of the Village's various committees and commissions and is recommending changes be made to the code. Attached to this memo is a general example of how the committees and commission can be setup, and outlined in the code. The code would outline the purpose, duties and functions, appointment procedures and term, quorum rules, meeting dates for each commission, funding provisions, and procedure for removal of members. These provisions can be altered based on input from Board.

Before staff can begin drafting these sections of the municipal code, the structure, purpose and duties of the various committees needs to be defined. Attached is a memo from the Planning and Economic Development Department on recommendations for many of the commissions and committees.

PROS/CONS/ALTERNATIVES (IF APPLICABLE)

RECOMMENDATION

ATTACHMENTS (IF APPLICABLE)

- 1) Commission Code Example
- 2) Village Commissions & Committees Memo from Planning

SPECIFIC VILLAGE BOARD ACTION REQUIRED

- 1) Discussion

Wilmette, IL Code of Ordinances

2-16.12 ENVIRONMENTAL AND ENERGY COMMISSION.**2-16.12.1 CREATION.**

There is hereby established an Environmental and Energy Commission which shall consist of nine members, who shall be citizens and residents of the village.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.2 PURPOSE.

The Environmental and Energy Commission shall be an advisory body to the Village Board and its Boards and Commissions, and its purpose shall be to provide advice and education on environmental issues, environmental health, bicycle and other green modes of transportation and energy-related issues.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.3 DUTIES AND FUNCTIONS.

The Environmental and Energy Commission shall have the authority to adopt a meeting schedule consistent with its allocated staff time under Section 2-16.12.7 below, adopt rules of procedure for the conduct of its business which are consistent with the Village Code, make recommendations to the Village President and Board of Trustees for the adoption of ordinances or resolutions, and to perform such other duties or functions as assigned to it by the Village President and Board of Trustees. The Environmental and Energy Commission may make recommendations for the expenditure of funds but shall have no authority to enter into contracts or to expend funds.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.4 APPOINTMENT, TERM OF OFFICE; COMPOSITION.

(a) The nine members shall be appointed by the Village President with the advice and consent of the Board of Trustees for a term of three years. However, the term of a member appointed to fill a vacancy shall include the remainder of the unexpired term of his or her predecessor plus the next full term following such initial appointment.

(b) No member so appointed shall serve more than two consecutive terms. All appointees shall hold office until their successors are appointed and qualified.

(c) The Village President shall designate one of the members as Chairperson of the Commission.

(d) Any member may be removed by the Village President from the Commission for any reason at

any time.

(e) If a vacancy occurs on the Commission, then a successor member shall be appointed by the Village President on the advice and consent of the Board of Trustees, to serve the unexpired term of the vacated member.

(f) Each of the Environmental and Energy Commission members appointed shall have training or experience in areas such as environmental matters, energy conservation, education, transportation, pollution control, engineering, science and public health. At all times possible one member of the Environmental and Energy Commission shall have training or expertise in environmental health, or in the alternative, training and expertise in the health and medical field. At all times possible one member of the Environmental and Energy Commission have training or expertise in cycling as a green mode of transportation.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.5 QUORUM, RULES; QUALIFICATIONS.

(a) Any member may be removed by the Village President for failure to attend three consecutive meetings of the Commission.

(b) Five regular members of the Commission shall constitute a quorum, and any action or recommendation shall require the affirmative vote of at least five members.

(c) The Commission may adopt rules of order and procedures for the conduct of business.

(d) Each of the Environmental and Energy Commission members appointed shall have training or experience in areas such as environmental matters, energy conservation, education, pollution control, engineering, science and public health.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.6 MEETINGS.

All meetings shall comply with the Open Meetings Act.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.7 FUNDING.

(a) The Environment and Energy Commission shall submit to the Board of Trustees an annual request for appropriations.

(b) The Environment and Energy Commission shall also submit to the Board of Trustees an annual request for the allocation, in hours, of the anticipated amount of Village staff time required for the functioning of the Environment and Energy Commission. Use of staff time in excess of the amount allocated is subject to prior approval by the Village Manager or the Board of Trustees.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.8 COMPENSATION.

The Members of the Commission shall serve without compensation.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.9 TERMINATION.

The Environmental and Energy Commission shall terminate four years from the date of its creation by ordinance unless otherwise extended by a subsequent action of the corporate authorities of the Village.

(2009-O-31, 4/28/09; 2011-O-19, 3/22/11)

2-16.12.10 GOALS & PERFORMANCE MEASUREMENT.

(a) The Environmental and Energy Commission shall submit to the Village Board Administration Committee, on or before June 30 of each year, its goals for the following fiscal year. Whenever possible, such goals shall be measurable and defined quantitatively.

(b) The Environmental and Energy Commission shall submit a report to the Village Board Administration Committee, on or before March 1st of each year, detailing the past year's activities and accomplishments, including performance measures and an analysis of the prior year's goals and their completion.

(2011-O-19, 3/22/11)

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Village of Lemont
Planning & Economic Development Department

418 Main Street · Lemont, Illinois 60439
phone 630-257-1595 · fax 630-257-1598

TO: Committee of the Whole #XXX-11

FROM: Charity Jones, Village Planner

THRU: James A. Brown, Planning & Economic Development Director

SUBJECT: Village Commissions & Committees

DATE: July 19, 2011

BACKGROUND

Since 2009, the Village Board has discussed the appropriate role of various committees. This staff report is an update from a May 2009 report on this topic. The report is intended to spark discussion of which committees are necessary, and the appropriate role of those committees. Although this discussion is focused on committee structure, most of the committees being discussed relate in some way to the Village's economic development efforts and so this report includes questions to stimulate discussion about the proper role of committees in Village economic development efforts.

The report includes particular attention to downtown for three reasons. First, because many of the committees recently eliminated from the Municipal Code fell under the umbrella of the Downtown Commission. Second, because downtown is our historic central business district and a unique asset to the community. Third, because downtown is a TIF district, and therefore dedicated revenue is available to engage in economic development activities for the downtown.

DOWNTOWN COMMISSION – PAST COMMITTEE STRUCTURE

In the recent recodification of the Municipal Code, the Village's Downtown Commission and its three (sub)committees were removed from the Municipal Code. The overall umbrella organization, the Downtown Commission, had been inactive for some time. The Economic Development Committee had also been inactive. The Heritage Committee and the Festivals and Special Events Committee have operated independently of their umbrella organization, the Downtown Commission.

The Downtown Commission's purpose was "to establish, develop, and implement sound activities, programs, and projects for the Village, consisting of, among other things, downtown economic development, festivals and special events, and the overall

preservation of downtown heritage" (Lemont Municipal Code Chapter 2.61). The exact purpose and scope of the three (sub)committees was not well defined, however. The committees and their purposes, as previously detailed in the Municipal Code or as observed in past practice, are listed in the table below.

Recent Downtown Commission / Committee Structure		
Committee	Composition	Purpose
Downtown Commission	Five members: a Chairperson, a secretary, and the chairpersons of the economic development, festivals and heritage committees.	To serve as a liaison between the subordinate committees and the Village government.
Heritage Committee	Seven members.	To preserve the historical integrity of the I&M Canal and adjacent towpath.
Festivals & Special Events Committee	Seven members.	To organize, publicize, and execute special events in the downtown.
Economic Dev. Committee	Seven members.	Economic Development activities for downtown (undefined by ordinance).

Since the Board will be evaluating which committees, if any, to incorporate into the newly recodified Municipal Code, a proposed alignment of currently active committees is listed on the following page. Since the purpose and scope of the various committees was not previously well defined in the Municipal Code, the following list includes proposals for each committee's scope and purpose.

SUGGESTED COMMITTEES, SCOPES, AND PURPOSES

Commission/Committee	Scope	Purpose/Goal	Committee Activities (example)
Heritage Committee	I&M Canal and towpath area	To preserve the historical integrity of the I&M Canal and adjacent towpath area.	<ul style="list-style-type: none"> • Canal clean up/maintenance. • Design review of capital improvements along the canal.
Historic Preservation Commission	Historic District (including downtown)	To help preserve Lemont's historic architectural and cultural resources.	<ul style="list-style-type: none"> • Review applications for façade improvement grants. • Create heritage tourism content/activities and promote such to the citizens of Lemont. • Review of private development within downtown. • Design review of capital improvements within the downtown, not along the I&M Canal.
Festivals Committee	Village-wide, downtown focus	Primary goal is to conduct festivals that 1) are accessible and appealing to a broad range of residents, 2) build a sense of community and 3) are provided free or at low cost. Secondary goal is to provide exposure for downtown businesses by	<ul style="list-style-type: none"> • Plan, organize and implement festivals. • Fundraise to defray festival costs. • Organize volunteers to support festivals. • Promote festivals to Lemont

		directing residents into downtown for festivals.	residents. <ul style="list-style-type: none"> • Support downtown “brand” by its use in festival promotional materials. • Coordinate with other entities on any business promotions that may occur concurrently with a festival.
Breakfast Club	Downtown	A forum for open communication between downtown stakeholders, the Village, the Chamber of Commerce.	<ul style="list-style-type: none"> • Regular meetings with presentations from various sources to share information among downtown stakeholders. • Collection by Village of information on preferences of stakeholders related to econ development • Facilitate networking and solidarity among downtown business owners.

The preceding list of committees is generally adequate to cover current downtown and economic development activities. However, there are other economic development activities that the Village could be involved in. Economic Development is a broad term that encompasses a myriad of activities. Some examples of economic development activities include: targeted infrastructure improvements, business recruitment and retention, tax incentive programs, advertising campaigns, market research, and workforce training. Which activities should the Village engage in and how should responsibility for these activities be assigned? Should staff, under the direction of the Village Board, directly engage in these activities? Or should primary responsibility for these activities be assigned to volunteer committees? If the establishment of committees is preferred by the Board, two other possible committees and their functions are offered below:

Potential Future Committees—Not Recommended by Staff but Offered for Discussion			
Committee	Scope	Purpose/Goal	Economic Development Activities (example)

Marketing & Promotions Committee	Downtown	To increase revenue for businesses through general marketing efforts and specific promotional activities.	<ul style="list-style-type: none"> • Organizing, advertising, and implementing business promotional events (i.e. events intended to bring people downtown to shop or utilize service businesses). Fundraising to offset costs of such events. • Creating a “brand” for the downtown; supplying “brand” imagery to downtown business owners for their use; reinforcing “brand” through its use in all advertising/marketing materials produced by the committee. • Market the downtown to Village residents (general, not related to a specific promotional event). • Market the downtown to the region (general, not related to a specific promotional event). • Market heritage tourism/eco tourism opportunities in the downtown to the region.
Business Development Committee	Village-wide	To create a business-friendly environment that supports existing businesses and encourages the establishment of new businesses in the Village.	<ul style="list-style-type: none"> • Conduct market research to identify opportunities for new business/industry in Lemont. • Identify targeted businesses/industries based on research. • Create and implement business recruitment strategies for targeted businesses/industries. • Create and implement business retention strategies. • Provide training/assistance to businesses. • Collect and disseminate relevant information for people looking to start or expand a business. • Develop promotional literature for Lemont, targeted to business owners and entrepreneurs. • Develop recommendations for incentive policies to stimulate business growth.

Village Board
Agenda Memorandum

Item #

to: Mayor & Village Board

from: Ben Wehmeier, Village Administrator
George Schafer, Assistant Village Administrator
Ralph Pukula, Public Works Director

Subject: Illinois Street - Update

date: July 20, 2011

BACKGROUND/HISTORY

At the April Committee of the Whole, initial discussions were held concerning future plans for the reconstruction of Illinois Street and other improvements. As part of this meeting, staff advised the board that due to the existing conditions of Illinois Street that there may be an issue of receiving federal money to assist in reconstruction as it did not meet current requirements for road width to receive money. As a result three basic options were primarily discussed concerning this issue: a) reduce parking to one side of the street, b) seek a variance, or c) Village pays for the entire project. The board's direction was to initial seek a variance. Once this determination was made additional decision would be made pending the outcome.

Subsequent to this meeting, staff proceeded with the required work for seeking a resolution to include traffic counts, accident analysis, and surveying. The Village has learned that the variance has been approved which will allow for 11 foot travel lanes and 7 foot parking spaces which fit within the existing 36 foot area. An application has been made with the SW Conference of Mayors to begin the process of seeking federal funds as a result.

Based on this, one last critical patch decision will need to be made soon and that involves the determination if any of the utilities are to be undergrounded and if they are how much. This is critical as it will take time to get engineering done with ComEd and other utilities before scheduling of actual work can be accomplished. A final decision should be made shortly so both AT&T and Comcast can also be brought into discussions. Finally, this will dictate the schedule for road construction.

As a reminder here is the summary concerning the Com Ed costs.

Com Ed – Staff had reached out to Com Ed to work on receiving a high order of magnitude estimate to underground their utility on Illinois Street. Staff has limited the initial estimate with Com Ed due to the much higher cost involved. Com Ed provided two cost estimates for us. The first was the entire length of Illinois from Lockport on the West to the intersection of Illinois and Main on the East. This cost was about \$2 million. We also asked for a separate quote from Holmes to Lockport. This cost was about \$1.3

million. Both quotes included the cost for conduit, which we have found we can often get done at a lower cost. Com Ed has indicated they will work with us on this again. In addition, Com Ed also reviewed the various utility maps for infrastructure to ensure this could be accomplished. At this point, Com Ed will not proceed forward until a) a decision is made of how much too underground and b) payment of engineering cost of \$55,000.

ATTACHMENTS (IF APPLICABLE)

STP Application to SW Conference of Mayors



Village of Lemont

418 Main Street • Lemont, Illinois 60439

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July 15, 2011

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Benjamin P. Wehmeier

Ms. Vicky Smith
Executive Director
Southwest Conference of Mayors
14700 S. Ravinia Ave.
Orland Pk., IL. 60462

Re: **Village of Lemont
Highway Project Application
Illinois Street (FAU 1065)
State Street (FAU 2612) to Main Street FAU 3587)**

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www.lemont.il.us

Dear Vicky:

The Village of Lemont requests that the above-captioned project, located on Illinois Street, from State Street to Main Street, be included in the proposed Surface Transportation Program for the Southwest Conference of Mayors. Attached are two (2) copies of the Project Application.

Please process according, and should you have any questions concerning this matter, please do not hesitate to contact me.

Sincerely,

VILLAGE OF LEMONT

Ben Wehmeier, Administrator

BW/dan
Enclosures

cc: Hon. Brian K. Reaves, Village Mayor, w/Enc.
Mr. Ralph Pukula, Director of Public Works, w/Enc.
Mr. James L. Cainkar, PE, PLS, FNA, w/Enc.
Project File No. 10041

Attachment B1

HIGHWAY PROJECT APPLICATION

A. GENERAL INFORMATION

1. Date of Application July 15, 2011

2. Municipality/Lead Agency Village of Lemont

3. Project Street Illinois Street Route # FAU 1065

4. Limits of Project

a. 1st Reference Point/Cross Street State Street (FAU 2612)

Marked Route #

b. 2nd Reference Point/Cross Street Main Street (FAU 3587)

Marked Route #

c. Other Project Location Information (*optional*)

5. Name, Phone # and Fax # of Project Contract Person

Ben Wehmeier, Administrator

Phone: 630/257-1590

Fax: 630/243-0958

6. Other agencies participating in this project and contact people

N/A

7. Year of which funding is sought (give date) June 2013

8. Date for meeting with Conference Representative once project application has been submitted.

As soon as feasible.

B. EXISTING CONDITIONS

1. Provide a brief description of the existing facility.

Illinois Street, from State Street to Main Street, is a 2-lane, 2-way urban roadway with parking lanes each side. The existing lanes are 12 foot width and the parking lanes are 6 foot width, for a total width of 36 foot face-to-face of curbs.

2. Provide the current Annual Average Daily Traffic and peak hour counts and the source(s) for this information.

Illinois Street - (See Attached Exhibit 4)

Current ADT: 5000 Vehicles/Day
Current DHV: 523 Vehicles/Hour

3. Provide the raw accident counts for each of the last three years and the source of this information.

(See Attached Exhibit 5)

4. Provide the most recent Condition Rating Survey, who conducted the rating, how it was conducted and when.

CRS: 4

5. Is the roadway designated by IDOT as a (please circle one):

Strategic Regional Arterial (SRA)

Other Arterial

Collector

Local Street

C. PLANNING AND IMPLEMENTATION

1. Does this project require right-of-way acquisition?

NO

2. If you answered "Yes", is the project currently undergoing the acquisition process?

N/A

3. Are there issues that may delay the project? (i.e. environmental issues) If yes, please explain briefly.

NO

3. Project length in miles

0.56 miles

4. Number of signalized intersections within project limits

One – Illinois Street at State Street

5. Number and level of service of intersections to be improved by the project

None

6. Fill in the following information using the best estimate of minimum measurements with the project limits.

	<u>BEFORE</u>	<u>AFTER</u>
# of Unrestricted Driving Lanes	2	2
Driving Lane Widths (feet per lane)	12'	11'
# of Parking Lanes & Lane Width	2 (6')	2 (7')
Bi-Directional Left Turn Lane (Y/N)	N	N
Traffic Signal Interconnect	N/A	N/A
# of Restricted Lanes (describe restriction)	N/A	N/A
Paved Roadway Cross Section (feet)	36 Feet Face-to-Face of Curb	36 Feet Face-to-Face of Curb
Posted Speed Limit	20 mph	20 mph

7. Project Cost and Schedule

	Starting Year	Local \$	County \$	State \$	FED \$(70%) (Conference)
ENG I	FY 2011	10,000	0	0	0
ENG II	FY 2012	24,000	0	0	56,000
R.O.W.	N/A				
CONST.	FY 2013	270,000	0	0	630,000
ENG III	FY 2013	30,000	0	0	70,000
Project Cost		334,000	0	0	756,000
TOTAL PROJECT COST \$		1,090,000.00			

8. Please attach a copy of Board/Council Resolution, Minutes or a letter indicating Municipality's ability to fund required local match.

E. OTHER ISSUES

1. Are there any other features or issues that you feel the Conference should be aware of? If yes, please explain briefly.

NO

F. EXHIBITS

Please attach the following exhibits to your application.

1. Map showing location of project within your municipality.
2. Existing typical section and Proposed typical section.
3. Completed Proposed Project Schedule
4. Traffic Counts
5. Accident Data

PROJECT SCHEDULE

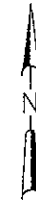
Phase I Approval	April 2012
Commence Engineering Plans	June 2012
Complete Engineering Plans	November 2012
Bid Letting	March 2013
Start Construction	June 2013

VILLAGE OF LEMONT, ILLINOIS ILLINOIS STREET REHABILITATION

LOCATION MAP

ILLINOIS STREET - STATE STREET (FAU 2612) TO MAIN STREET (FAU 3587)

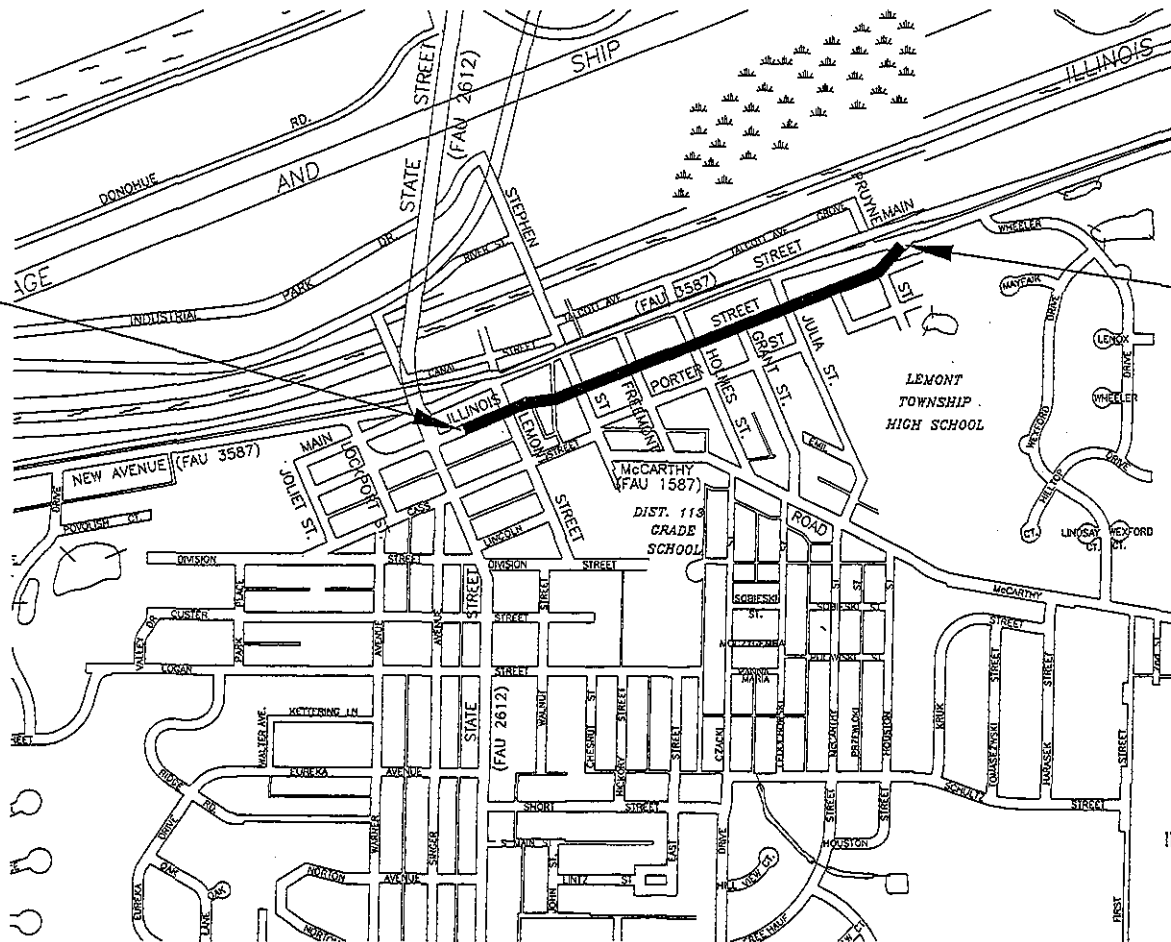
DENOTES
PROJECT
LOCATION



SCALE: 1"=1200'

PROJECT BEGINS
AT
STATE STREET
(FAU 2612)

PROJECT ENDS
AT
MAIN STREET
(FAU 3587)



NET LENGTH
ILLINOIS STREET = 2,975 FT (0.56 miles)



Frank Novotny & Associates, Inc.

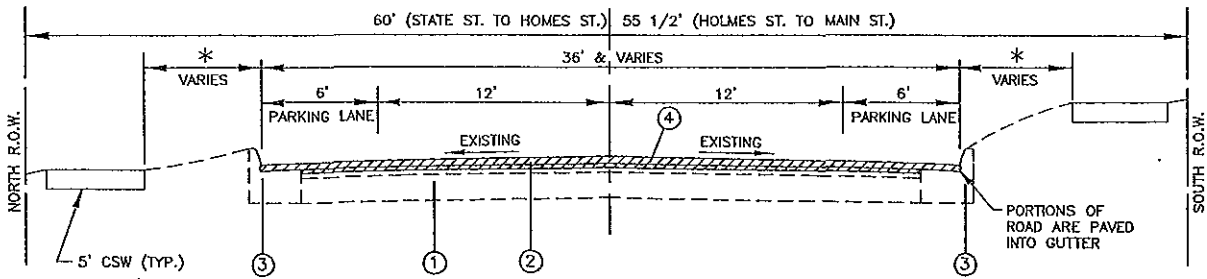
325 Midway Drive • Willowbrook, IL • 60827 • Telephone: (630) 887-8640 • Fax: (630) 887-0132
Illinois Professional Design Firm No. 184-000928

Civil Engineers/
Municipal Consultants

PROJECT

VILLAGE OF LEMONT, ILLINOIS
ILLINOIS STREET REHABILITATION

LOCATION MAP



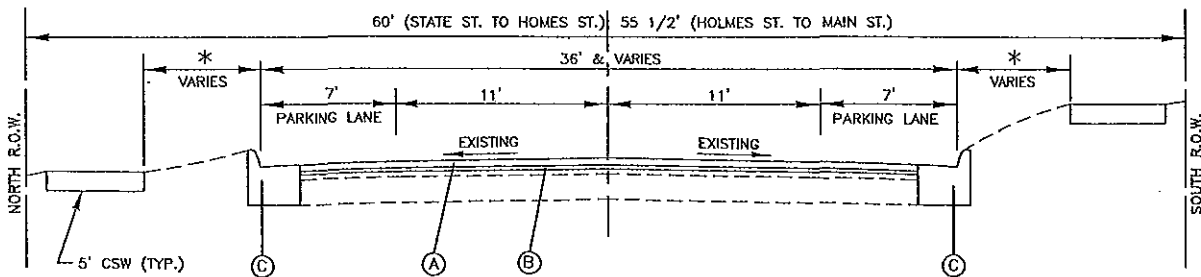
EXISTING LEGEND

- ① EXIST. P.C.C. PAVEMENT (10" & VARIES)
- ② EXIST. BITUMINOUS SURFACE, ±4"
- ③ EXIST. CONCRETE CURB AND GUTTER, TYPE B-6.24, TO BE REMOVED AND REPLACED
- ④ PROPOSED HOT-MIX ASPHALT SURFACE REMOVAL, 2--1/2"

EXISTING

STEPHEN STREET TO JULIA STREET

* LOCATION	NORTH PARKWAY	SOUTH PARKWAY
STEPHEN STREET TO FREMONT STREET	4.7 FEET	5.6 FEET
FREMONT STREET TO HOLMES STREET	3.2 FEET	5.2 FEET
HOLMES STREET TO GRANT STREET	3.7 FEET	4.7 FEET
GRANT STREET TO JULIA STREET	4.2 FEET	3.4 FEET



PROPOSED LEGEND

- Ⓐ PROPOSED "HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N70", 1-3/4" INCH
- Ⓑ PROPOSED "LEVELING BINDER (MACHINE METHOD), N70", 3/4" INCH MIN.
- Ⓒ PROPOSED "COMBINATION CONCRETE CURB & GUTTER, TYPE B-6.24"

PROPOSED

STEPHEN STREET TO JULIA STREET

ILLINOIS STREET
TYPICAL CROSS SECTION
SCALE: 1"=10'

VILLAGE OF LEMONT, IL.
ILLINOIS STREET
REHABILITATION
STATE STREET TO MAIN STREET
PROJECT #10041

MEMORANDUM TO: Jim Cankar, PE, PLS
Village of Lemont

FROM: Dana M. Schnabel, PE, PTOE
Senior Consultant
Luay R. Aboona, PE
Principal

DATE: April 26, 2011

SUBJECT: Illinois Street, between Stephen Street and Fremont Street
Traffic Volume Counts

As requested by the Village of Lemont, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) conducted 24-hour traffic counts on Illinois Street between Fremont Avenue and Stephen Street. The traffic counts were conducted for three continuous days on Tuesday, Wednesday, and Thursday on April 12 through 14, 2011, respectively. The counts were classified by private passenger vehicles, single-unit trucks, multi-unit trucks, and buses.

Table 1 shows the two-way 24-hour traffic volume for Tuesday, April 12, 2011.

Table 2 shows the two-way 24-hour traffic volume for Wednesday, April 13, 2011.

Table 3 shows the two-way 24-hour traffic volume for Thursday, April 14, 2011.

Table 4 shows the three-day average 24-hour traffic volume for the three days surveyed.

As shown in Table 4, Illinois Street has an average annual daily traffic volume of 5,000 vehicles, of which 91 percent are private passenger vehicles (i.e. cars), 1 percent are buses, 4 percent are single-unit trucks, and 4 percent are multi-unit trucks.

TABLE 1	Tuesday April 12, 2011				
	Cars	SU Trucks	MU Trucks	Buses	Total
2-way 24 hour traffic volume (ADT)	4408	166	150	70	4794
%	92%	3%	3%	1%	100%

TABLE 2	Wednesday April 13, 2011				
	Cars	SU Trucks	MU Trucks	Buses	Total
2-way 24 hour traffic volume (ADT)	4579	213	199	62	5053
%	91%	4%	4%	1%	100%

TABLE 3	Thursday April 14, 2011				
	Cars	SU Trucks	MU Trucks	Buses	Total
2-way 24 hour traffic volume (ADT)	4781	177	223	82	5263
%	91%	3%	4%	2%	100%

TABLE 4	Three day Average				
	Cars	SU Trucks	MU Trucks	Buses	Total
2-way 24 hour traffic volume (ADT)	4589	185	191	71	5037
%	91%	4%	4%	1%	100%

Traffic Count Summary
 Illinois Street between Stephen Street and Fremont Street
 Lemont, IL

KLOA, Inc.
 April 26, 2011

MEMORANDUM TO: James Cainkar, PE, PLS
Village of Lemont

FROM: Michael A. Werthmann, PE, PTOE
Principal

DATE: June 16, 2011

SUBJECT: Illinois Street Between State Street and Main Street
Crash Analysis
Lemont, Illinois

As requested by the Village of Lemont, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) has conducted a crash analysis along Illinois Street from just west of Main Street to just east of State Street. The study limits for the crash analysis is approximately 0.60 mile long and includes seven intersections (Catherine Street, Julia Street, Grant Street, Holmes Street, Stephen Street and Lemont Street). KLOA, Inc. obtained the crash reports along the study limits for the past three years (2008 through 2010) from the Village of Lemont Police Department. The crash data was reviewed and summarized in **Tables 1 and 2** by (1) year and total and (2) crash location (intersection or roadway segment). Table 1 summarizes the crash severity (property damage, injury and fatal) and Table 2 summarizes the crash type (rear end, angle, etc.). The following summarizes the crash analysis.

- Between 2008 and 2010, the subject section of Illinois Street experienced no fatal crashes.
- Between 2008 and 2010, the subject section of Illinois Street experienced a total of one injury crash or an average of 0.33 injury crashes per year.
- Between 2008 and 2010, the subject section of Illinois Street experienced a total of 36 property damage crashes or an average of 12 property damage crashes per year.
- The intersections experienced a total of 0 to 10 crashes within the three year period or an average of 0.00 to 3.33 crashes per year.
- The roadway sections experienced a total of 0 to 4 crashes within the three year period or an average of 0.00 to 1.33 crashes per year or less.
- The predominant types of crashes in the study area were angle (15 total, average of five per year), rear end (nine total, average of three per year), and sideswipe in the same direction (eight total, average of 2.66 per year). The majority of the angle and rear end crashes occurred at the intersections, while the majority of the sideswipe crashes occurred within the roadway segments.

As such, it can be seen that section of Illinois Street included in the study limits experiences a low frequency of crashes, particularly injury and fatal crashes.

Table 1
SUMMARY OF CRASH SEVERITY
ILLINOIS STREET BETWEEN STATE STREET AND MAIN STREET (CRASH SEVERITY)

	2008			2009			2010			Total			Average	
	PD	I	F	PD	I	F	PD	I	F	PD	I	F		Total
Intersection														
Lemont Street	2	0	0	4	1	0	3	0	0	9	1	0	10	3.3
Stephen Street	1	0	0	0	0	0	3	0	0	4	0	0	4	1.3
Fremont Street	0	0	0	1	0	0	1	0	0	2	0	0	2	0.7
Holmes Street	0	0	0	0	0	0	3	0	0	3	0	0	3	1.0
Grant Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Julia Street	2	0	0	0	0	0	2	0	0	4	0	0	4	1.3
Catherine Street	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0.3</u>
Total	5	0	0	6	1	0	12	0	0	23	1	0	24	8.0
Roadway Sections														
State to Lemont	1	0	0	0	0	0	0	0	0	1	0	0	1	0.3
Lemont to Stephen	2	0	0	0	0	0	0	0	0	2	0	0	2	0.7
Stephen to Fremont	1	0	0	2	0	0	1	0	0	4	0	0	4	1.3
Fremont to Holmes	1	0	0	0	0	0	0	0	0	1	0	0	1	0.3
Holmes to Grant	1	0	0	0	0	0	0	0	0	1	0	0	1	0.3
Grant to Julie	1	0	0	0	0	0	1	0	0	2	0	0	2	0.7
Julia to Catherine	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Catherine to Main	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0.7</u>
Total	<u>9</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>13</u>	<u>0</u>	<u>0</u>	<u>13</u>	<u>4.3</u>
Total	14	0	0	8	1	0	14	0	0	36	1	0	37	12.3

PD = Property damage only crashes
I = Crashes with an injury
F = Crashes with a fatality
Average = Average crashes per year

Table 2
SUMMARY OF CRASH TYPE
ILLINOIS STREET BETWEEN STATE STREET AND MAIN STREET (CRASH TYPE)

	2008					2009				2010				Total							
	RE	SSO	SSS	A	PV	RE	SSS	A	PV	RE	SSS	A	P	RE	SSO	SSS	A	PV	P	Total	Average
Intersection																					
Lemont Street	2	0	0	0	0	1	0	4	0	2	0	1	0	5	0	0	5	0	0	10	3.3
Stephen Street	0	0	0	1	0	0	0	0	0	1	1	0	1	1	0	1	1	0	1	4	1.3
Fremont Street	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	2	0	0	2	0.7
Holmes Street	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	3	0	0	3	1.0
Grant Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Julia Street	0	1	0	1	0	0	0	0	0	0	0	1	1	0	1	0	2	0	1	4	1.3
Catherine Street	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0.3</u>
Total	2	1	0	2	0	1	1	5	0	3	1	6	2	6	1	2	13	0	2	24	8.0
Roadway Sections																					
State to Lemont	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0.3
Lemont to Stephen	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	2	0.7
Stephen to Fremont	0	0	0	0	1	0	1	0	1	0	1	0	0	0	0	2	0	2	0	4	1.3
Fremont to Holmes	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0.3
Holmes to Grant	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0.3
Grant to Julia	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	2	0	0	2	0.7
Julia to Catherine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Catherine to Main	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0.7</u>
Total	<u>3</u>	<u>0</u>	<u>4</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>6</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>13</u>	<u>4.3</u>
Total	5	1	4	3	1	1	2	5	1	3	2	7	2	9	1	8	15	2	2	37	12.3

RE = Rear end crash
SSO = Sideswipe opposite direction crash
SSS = Sideswipe same direction crash
A = Angle crash
PV = Parked motor vehicle crash
P = Pedestrian crash



Village of Lemont
Planning & Economic Development Department

418 Main Street · Lemont, Illinois 60439
phone 630-257-1595 · fax 630-257-1598

TO: Committee of the Whole #70-11

FROM: Charity Jones, Village Planner

THRU James A. Brown, Planning & Economic Development Director

SUBJECT: Complete Streets

DATE: July 19, 2011

SUMMARY

In January, Lemont was awarded a \$48,040 grant from the Cook County Department of Public Health's Communities Putting Prevention to Work – Model Communities program. The goal of the program is to fund policy and environmental change that will enable suburban Cook County residents to live more active lifestyles and thereby improve public health. Lemont's grant provides funding for the following: creation of an active transportation plan for Lemont; establishment of Safe Park Zones; development of a joint use agreement template for the Park District; manufacture and installation of signage for an existing bike route in the community; and adoption of a Complete Streets policy.

As part of the program all grantees are provided with technical assistance from various organizations that have contracted with the Cook County Department of Public Health to provide such assistance. Active Transportation Alliance (ATA) is the designated technical assistance provider for the creation of Complete Streets policies. Active Transportation Alliance is "a non-profit advocacy organization that works to improve conditions for bicycling, walking and transit and engage people in healthy and active ways to get around."¹ Amanda Woodall, Policy Manager at ATA, is helping Lemont to develop its Complete Streets policy. A steering committee has been established to work with ATA in drafting a Complete Streets policy for consideration by the Village Board. The steering committee members are: Trustee Blatzer, Trustee Stapleton, Trustee Virgilio, the Village Engineer, the Public Works Director, the Planning & Economic Development Director, and the Village Planner.

Tonight, Ms. Woodall will make a presentation to introduce the topic of Complete Streets and give some examples of how Complete Streets concepts might be applied in Lemont. A draft Complete Streets policy will likely be distributed at the August Committee of the Whole.

¹ <http://www.activetrans.org/OurOrganization>