



Village of Faith

VILLAGE BOARD MEETING

SEPTEMBER 26, 2011 - 7:00 P.M.

Mayor

Brian K. Reaves

Village Clerk

Charlene M. Smollen

Trustees

Debby Blatzer
Paul Chialdikas
Clifford Miklos
Rick Sniegowski
Ronald Stapleton
Jeanette Virgilio

Administrator

Benjamin P. Wehmeier

Administration

phone (630) 257-1590
fax (630) 243-0958

Building Department

phone (630) 257-1580
fax (630) 257-1598

**Planning & Economic
Development**

phone (630) 257-1595
fax (630) 243-0958

Engineering Department

phone (630) 243-2705
fax (630) 257-1598

Finance Department

phone (630) 257-1550
fax (630) 257-1598

Police Department

14600 127th Street
phone (630) 257-2229
fax (630) 257-5087

Public Works

16680 New Avenue
phone (630) 257-2532
fax (630) 257-3068

www.lemont.il.us

AGENDA

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. CONSENT AGENDA (RC)
 - A. APPROVAL OF MINUTES
 - B. APPROVAL OF DISBURSEMENTS
- IV. MAYOR'S REPORT
 - A. AUDIENCE PARTICIPATION
- V. CLERK'S REPORT
 - A. CORRESPONDENCE
 - B. ORDINANCES
 1. ORDINANCE AMENDING CHAPTER 15 OF THE LEMONT MUNICIPAL CODE – BUILDING CODE AMENDMENTS REGARDING MEMBRANE STRUCTURES (ADMINISTRATION)(REAVES/STAPLETON)(WEHMEIER/SCHAFFER/BUETTNER)
 2. ORDINANCE SETTING THE PURCHASE PRICE FOR REAL ESTATE PARCEL (OH 60001) (ADMINISTRATION)(REAVES)(WEHMEIER/SCHAFFER)
 3. ORDINANCE SETTING THE PURCHASE PRICE OF REAL ESTATE PARCEL (OH 60005) (ADMINISTRATION)(REAVES)(WEHMEIER/SCHAFFER)
 4. ORDINANCE SETTING THE PURCHASE PRICE FOR REAL ESTATE PARCEL (OH 60003) (ADMINISTRATION)(REAVES)(WEHMEIER/SCHAFFER)

C. RESOLUTIONS

- 1. RESOLUTION APPROVING A CONTRACT FOR DOWNTOWN T.I.F. DISTRICT PARKING REHABILITATION PROJECT
(ADMIN/PUBLIC WORKS)(REAVES/BLATZER)(WEHMEIER/SCHAFER/PUKULA)**
- 2. RESOLUTION APPROVING FUND BALANCE POLICY
(ADMINISTRATION)(REAVES/SNIEGOWSKI)(WEHMEIER/SCHAFER/FRIEDLEY)**
- 3. RESOLUTION APPROVING DEBT POLICY
(ADMINISTRATION)(REAVES/SNIEGOWSKI)(WEHMEIER/SCHAFER/FRIEDLEY)**
- 4. RESOLUTION APPROVING MAYFAIR ESTATES STREET RESURFACING – MAYFAIR DRIVE AND STONEYBROOK DRIVE
(ADMIN/PUBLIC WORKS)(REAVES/BLATZER)(WEHMEIER/SCHAFER/PUKULA)**
- 5. RESOLUTION FOR IMPROVEMENT BY MUNICIPALITY (BIANNUAL INSPECTION OF BRIDGES) STEPHEN ST @ I&M CANAL / OLD STEPHEN ST @ DESPLAINES RIVER / ED BOSSERT DR @ I&M CANAL / DERBY ROAD @ PINE NEEDLES DRIVE
(ADMIN/PUBLIC WORKS)(REAVES/BLATZER)(WEHMEIER/SCHAFER/PUKULA)**
- 6. RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY DEPARTMENT OF PUBLIC HEALTH FOR FOOD SERVICE INSPECTION SERVICES
(ADMINISTRATION)(REAVES/MIKLOS)(WEHMEIER/SCHAFER/BUETTNER)**

VI. VILLAGE ATTORNEY REPORT

VII. VILLAGE ADMINISTRATOR REPORT

VIII. BOARD REPORTS

IX. STAFF REPORTS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. MOTION FOR EXECUTIVE SESSION TO DISCUSS LAND (RC)

XIII. MOTION FOR EXECUTIVE SESSION TO DISCUSS THREATENED/PENDING LITIGATION (RC)

XIV. MOTION FOR EXECUTIVE SESSION TO DISCUSS PERSONNEL (RC)

XV. ACTION ON CLOSED SESSION ITEMS

XVI. MOTION TO ADJOURN (RC)

MINUTES

VILLAGE BOARD MEETING September 12, 2011

The regular meeting of the Lemont Village Board was held on Monday, September 12, 2011 at 7:00 p.m., President Brian Reaves presiding.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos; present.

III. CONSENT AGEND

Motion by Stapleton, seconded by Blatzer, to approve the following items on the consent agenda by omnibus vote:

A. Approval of Minutes

B. Approval of Disbursements

C. **Ordinance O-58-11 – Ordinance Amending Ordinance 725 Establishing a Pay Plan and Schedule of Authorized Positions.** Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos: ayes. Motion passed.

IV. MAYOR'S REPORT

A. Motion by Blatzer and seconded by Miklos to approve a Proclamation for Eagle Scout Michael Donnelly. Voice Vote: 6 ayes. Motion passed.

B. Motion by Stapleton and seconded by Sniegowski to approve a Proclamation for Constitution Week. Voice Vote: 6 ayes. Motion passed.

C. AUDIENCE PARTICIPATION - AGENDA ITEMS

V. CLERK'S REPORT

A. Correspondence

1. Received notice from the ICC of a Prehearing Conference to discuss Com Ed's evaluation of experimental residential real-time pricing program at 9:30 a.m. in Springfield.
2. Attended the Southwest Municipal Clerks September 1st in Matteson held in their new Community Center. The Mayor spoke about the 20 year plan to build this and how all department heads worked together to complete the project.

B. Ordinances

1. **Ordinance 0-59-11 Authorizing the Purchase of Real Property at 10900 Archer Avenue, Lemont, IL.** Motion by Blatzer, seconded by Miklos to adopt said ordinance. Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos: ayes. Motion passed.

2. **Ordinance 0-60-11 Authorizing the Purchase of Real Property at 10997 Archer Avenue, Lemont, IL.** Motion by Sniegowski, seconded by Blatzer to adopt said ordinance. Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos; ayes. Motion passed.

C. Resolutions

1. **Resolution R-65-11 Authorizing 2010 Motor Fuel Tax (MFT) Maintenance Program MFT Documentation (Supplemental).** Motion by Blatzer, seconded by Miklos to adopt said resolution. Roll call: Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos: ayes. Motion passed.
2. **Resolution R-66-11 Authorizing Bridge Inspections Stephens St @ I&M Canal / Old Stephens St. @ DesPlains River / Ed Bossert Dr. @ I&M Canal/ Derby Road @ Pine Needles Drive.** Motion by Miklos, seconded by Blatzer to adopt said resolution. Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos: ayes. Motion passed.

VI. VILLAGE ATTORNEY REPORT

VII. VILLAGE ADMINISTRATOR REPORT

Metro is looking for input on the schedule change for the trains. Residents interested in completing the survey online may do so through the Village website.

VIII. BOARD REPORTS

IX. STAFF REPORTS

- A. **Community Development** – The Active Transportation Committee made up of representatives from the Park District, Township and Village met last week. A speaker will present a talk advocating walking at the Village Hall at 8:00 a.m. on September 27th.
- B. **Public Works** – The Illinois Street ramp between State Street and New Avenue will be closed beginning September 19th for one week

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. EXECUTIVE SESSION

- A. **Motion by Sniegowski and seconded by Blatzer to move into Executive Session for the purpose of discussing Personnel.** Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos; ayes. Motion passed.
- B. **Motion by Blatzer, seconded by Stapleton to move into Executive Session for the purpose of discussing Pending Litigation.** Roll call: Sniegowski, Stapleton, Virgilio, Blatzer, Chialdikas, Miklos; ayes. Motion passed.

XIII. ACTION ON CLOSED SESSION ITEMS

There being no further business, a motion was made by Blatzer, seconded by Stapleton, to adjourn the meeting at 7:40 p.m. Voice vote: 6 ayes. Motion passed.

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PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
01 5TH AVENUE CONSTRUCTION	110226	10-00-28200		1000.00 R-16602 PASTURE	1000.00
01 ARCHON CONSTRUCTION CO INC	10444-01	25-00-573100		49676.40 STATE/WARNER MAIN	49676.40
01 AVAYA FINANCIAL SERVICES	20000560	10-20-70100		834.97 P/D PHONE SYSTEM	834.97
01 AIRGAS NORTH CENTRAL	105662120	10-17-61100		48.59 WELDING GAS	48.59
01 ALLYN CORP PLUMBING	5205	22-05-56700		1180.00 TESTING	1180.00
01 ANTIQUE WEEK	11-05-02	17-00-56900		246.81 ANT - 10 TAYOLRS	101.70
	11-05-02	10-00-29050		PASS THRU	145.11
01 ARTHUR PETERSON INC	11-08-31	10-15-60900		62.44 SUPPLIES	62.44
01 ASA CONSULTING	100312	10-00-28200		1000.00 R-3 LOBLOLLY CT	1000.00
01 AT&T	11/08-0436	22-10-54150		899.86 GLENN'S OF CONNEMA	40.66
	11/08-1982	22-10-54150		RUFFLED FEATHERS	38.75
	11/08-2290	22-05-54400		WELL #3	98.27
	11/08-5271	22-10-54150		HAPERS GROVE	40.45
	11/08-5936	22-05-54400		WELL #4	43.28
	11/08-6421	22-05-54400		WELL #5	36.41
	11/08-9539	22-10-54150		KEEP TRAILS	40.00
	11/09-0448	22-10-54150		CHESTNUT XING	39.25
	11/09-0459	22-10-54150		OAK TREE	42.93
	11/09-0958	10-90-53900		PHONES	132.59
	11/09-1230	22-10-54150		EAGLE RIDGE	40.66
	11/09-1468	10-90-53900		PHONES	93.08
	11/09-1609	22-10-54150		TARGET/KOHL'S	127.00
	11/09-1739	22-05-54400		WELL #6	86.53
01 AVALON PETROLEUM COMPANY	007422	10-17-61500		15364.30 FUEL	4002.90
	451883	10-17-61500		FUEL	3567.16
	451884	10-17-61500		FUEL	4024.20
	452414	10-17-61500		FUEL	3770.04
01 AWARD EMBLEM	367454	10-60-52500		80.25 PLAQUE	80.25
01 ANIMAL WELFARE LEAGUE	5508	10-20-52700		65.25 CAT 3 DAYS	65.25
01 BALLARD, THOMAS	11-09-12	10-60-52100		37.48 CONFERENCE	37.48
01 BATTERY SERVICE CORPORATION	214577	10-17-61100		130.01 BATTERIES	130.01
01 BAKER TILLY VIRCHOW KRAUSE LLP				15400.00	

A / P W A R R A N T L I S T

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PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT	DIST
	BT541646	10-90-56100	AUDIT		15400.00
01 CALL ONE				935.09	
	11/09-7801	10-90-53900	PHONES		935.09
01 COMCAST CABLE				194.50	
	11-09-04	10-35-57515	CABLE		94.55
	11-09=04	10-90-53900	INTERNET		99.95
01 CLOSED CIRCUIT INNOVATIONS				730.00	
	4824	80-00-70100	V/H CAMERAS		205.00
	4824	72-00-57000	P/G CAMERAS		200.00
	4824	75-00-57000	M/L CAMERAS		325.00
01 CCP INDUSTRIES INC				1440.86	
	IN00722785	22-05-61400	UNIFORMS		156.00
	IN00727355	10-15-60100	SUPPLIES		22.00
	IN00728762	10-15-60900	MAINT SUPPLIES		56.50
	IN00729323	22-05-61400	UNIFORMS		1082.15
	IN00752682	22-05-61400	UNIFORMS		124.21
01 CINTAS DOCUMENT MANAGEMENT				211.72	
	DD25120845	10-35-57515	SHREDDING		153.25
	DD25121055	10-10-60100	SHREDDING		58.47
01 CASEY EQUIPMENT CO INC				666.41	
	C91775	10-17-61100	PARTS		46.23
	C91834	10-17-61100	PARTS		620.18
01 COMED				5876.92	
	11/09-0229	10-15-53000	STREET LIGHTING		44.67
	11/09-2009	75-00-54150	METRA LOT		389.19
	11/09-2027	10-15-53000	STREET LIGHTING		4457.55
	11/09-2063	10-15-53000	KA STEEL/BIKE PAT		25.75
	11/09-3015	10-15-53000	STREET LIGHTING		69.76
	11/09-3016	10-15-53000	STREET LIGHTING		2.71
	11/09-4009	10-15-53000	STREET LIGHTING		50.82
	11/09-7033	10-15-53000	BELL RD		76.12
	11/09-9011	10-15-53000	STREET LIGHTING		341.43
	11/09-9017	10-15-53000	STREET LIGHTING		418.92
01 COMED COMPANY				9050.00	
	H9400BOL	17-11-581100	RELOCATION ILL ST		9050.00
01 C E S				196.40	
	ROM/014901	40-00-60900	LIGHT PARTS		196.40
01 CENTURY EXTERMINATING COMPANY				400.00	
	11-09-13	10-35-57500	DRAIN CLEANING		400.00
01 CHIPAIN'S FINER FOODS				99.04	
	11-08-01	10-15-60100	SUPPLIES		99.04
01 CHICAGO INTERNATIONAL TRUCKS				119.66	
	13008393	10-17-61100	PARTS		119.66
01 CRAWFORD, MURPHY & TILLY INC				5552.73	
	86644	45-20-520100	WALKER/MCCARTHY		5552.73
01 COMMUNITY NURSE HEALTH ASSOCIA				5366.77	
	11-08-09	10-53-58000	QUARRYMAN		5366.77

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
01 COPENHAVER CONSTRUCTION	11044-01	25-00-547200		32036.40 HILLVIEW DITCH	32036.40
01 CHIEF SUPPLY CORPORATION	421947	10-20-61200		45.68 PATROL BAG	45.68
01 CHICAGO SUBURBAN EXPRESS INC	1950318	10-15-57400		41.62 FREIGHT	41.62
01 COSTAR REALITY INFORMATION	101760061	17-00-56900		2151.00 TIF MARKETING	2151.00
01 CHICAGO TITLE INSURANCE	11-09-26	34-00-70700		46250.00 ESCROW PAYMENT	46250.00
01 DUSTCATCHERS	22864	10-35-57515		76.15 FLOOR MATS	76.15
01 EAST JORDAN IRON WORKS	3415361	22-05-60850		655.00 MAINT SUPPLIES	655.00
01 ENVIRO-TEST INC.	11-128550	22-05-56700		288.00 SAMPLES	288.00
01 EXELON ENERGY INC	100367800230	22-10-54150		33690.57 CHESTNUT XING	148.79
	100367900230	22-10-54150		HARPERS GROVE	49.48
	100368000230	22-10-54150		OAK TREE LIFT STA	169.10
	100368100230	22-05-54400		WELL #6	10972.64
	100368200230	22-05-54400		WELL #3	6718.01
	100397100240	22-10-54150		TARGET / KOHLS	90.63
	100523800230	22-10-54150		KEEPATAW TRLS	140.19
	100523900230	22-05-54400		WELL #5	12334.28
	100524000230	22-05-54400		WELL #4	1865.06
	100539200230	22-10-54150		GLENS OF CONNEMAR	168.18
	100589700230	22-10-54150		EAGLE RIDGE L/S	78.13
	100673200230	72-00-57450		PARKING GARAGE	940.46
	200941100050	22-10-54150		PASTURE DRIVE	15.62
01 FASTENAL COMPANY	ILROM27520	10-17-61300		79.68 HARDWARE	79.68
01 FORZLEY, RICHARD	11-09-15	17-11-567200		4765.50 114 STEPHEN	4765.50
01 FLEET SAFETY SUPPLY	53505	10-17-61100		37.21 PARTS	37.21
01 GASVODA & ASSOCIATES INC	11IS0780	22-05-57000		720.00 SERVICE	720.00
01 GEORGE'S LANDSCAPING	10344-04F	30-11-70700		5906.29 PHII STREETScape	5906.29
01 GLOBALCOM INC	253034	10-90-53900		1771.55 PHONES	1771.55
01 GT MECHANICAL INC	1100014229	10-15-57000		3767.00 MAINT CONTRACT	397.00
	1100014239	10-35-57515		MAINT AGREEMENT	3370.00
01 GUARANTEED TECH SERV & CONSULT				1545.00	

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PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
	2009473	80-00-70100		IT SUPPORT	1040.00
	2009488	80-00-70100		INTERNET SUPPORT	505.00
01 HACH COMPANY				265.95	
	7418730	22-05-60850		ROVER	265.95
01 HILLARD HEINTZE LLC				25000.00	
	11-07-31	10-90-56600		CONSULTING	25000.00
01 HIGHWAY TECHNOLOGIES				290.88	
	65088305-001	40-00-60900		SIGN MATERIAL	290.88
01 ILLINOIS LABOR LAW POSTER SERVI				57.25	
	11-09-26	10-20-61200		SAFETY POSTERS	57.25
01 INKWELL LTD				430.99	
	55399	10-20-60100		SUPPLIES	41.87
	55402	10-15-60100		OFFICE SUPPLIES	100.78
	55415	10-15-60100		OFFICE SUPPLIES	46.41
	55427	10-20-60100		SUPPLIES	61.98
	55536	10-20-60100		SUPPLIES	179.95
01 JOHNSON DEPP & QUISENBERRY INC				1880.41	
	11-08-31	10-61-56600		OAN CONSULTING	1880.41
01 K-FIVE CONSTRUCTION CORP				982.11	
	87727MB	10-15-60900		BLACKTOP	53.96
	87765MB	40-00-60900		BLACKTOP	378.78
	87875MB	40-00-60900		BLACKTOP	207.65
	87885MB	40-00-60900		BLACKTOP	341.72
01 LEMONT CHAMBER OF COMMERCE				15.00	
	112487	10-30-52100		LUNCHEON	15.00
01 LEMONT EXPRESS CAR WASH				101.00	
	1306	10-20-57000		CAR WASHES	101.00
01 LEMONT-HOMER GLEN ROTARY				10.00	
	11-09-13	10-20-52100		ROTARY LUNCH	10.00
01 LIFCO CONSTRUCTION				14754.20	
	09723-03SF	25-00-565200		WEST SHORE	14754.20
01 HOSTER, LLOYD				675.00	
	002	10-17-57000		REPAIR #114	675.00
01 LUBE MASTER/SOFTWAY CAR WASH				16.50	
	11-09-06	10-20-57000		CAR WASHES	16.50
01 MARTH CONSTRUCTION				2000.00	
	110161	10-00-28200		R-12714 WATERFORD	1000.00
	110228	10-00-28200		R-13100 BALLEYCAS	1000.00
01 MAILFINANCE				1206.00	
	N2769188	22-05-70100		LEASE PAYMENT	1206.00
01 MARTINO CONCRETE COMPANY				12289.00	
	1170	10-15-57400		HAZARDOUS SIDEWAL	9489.00
	1170	22-10-57050		SEWER CONC REPAIR	2800.00
01 MANCARI'S CHRYSLER JEEP				105.64	
	383591	10-17-61100		PARTS	75.36
	383654	10-17-61100		PARTS	30.28
01 MCMASTER-CARR SUPPLY CO.				1216.02	

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	94756483	10-15-60900		MAINT SUPPLIES	974.38
	94988837	10-15-60900		MAINT SUPPLIES	135.66
	94989845	22-05-60850		MIANT SUPPLIES	105.98
01 MENARD'S				200.52	
	25519	10-15-60900		SUPPLIES	75.94
	25841	10-15-60900		SUPPLIES	72.82
	29599	10-15-60900		MAINT SUPPLIES	18.85
	29817	10-15-60900		SUPPLIES	32.91
01 MUNICIPAL FLEET MANAGERS ASSOC				50.00	
	11-09-26	10-17-52100		MEETING	50.00
01 MORRIS ENGINEERING INC				308.75	
	11-07-27	10-30-56300		GLEN OAK	308.75
01 MORTON SUGGESTION CO				15.61	
	247393	10-20-61200		SAFETY VIDEO	15.61
01 MUNICIPAL CODE CORPORATION				400.00	
	00209487	10-10-53500		CODIFICATION	400.00
01 NAPA AUTO PARTS				1354.23	
	11-08-31	10-17-61100		PARTS	1354.23
01 NORTH AMERICAN SALT CO				2301.76	
	70721623	22-05-61050		SOFTENER SALT	2301.76
01 NICOR GAS				223.35	
	11/08-23824	22-10-54150		GLENNS OF CONNEMA	26.94
	11/08=20008	22-05-54400		WELL #3	24.41
	11/08=2004	22-05-54400		WELL #4	28.12
	11/09-1000	22-10-54150		CHESTNUT XING	25.84
	11/09-2000 8	22-10-54150		KEEPATAW TRAILS	39.18
	11/09-20006	22-10-54150		OAK TREE L/S	24.41
	11/09-2000=8	22-10-54150		HARPERS GROVE	27.28
	11/09-4722	22-10-54150		EAGLE RIDGE	27.17
01 NATIONAL SEED				145.00	
	525801s1	10-15-60900		SUPPLIES	145.00
01 OTIS ELEVATOR CO				751.65	
	CYS05393A11	10-35-57500		MAINT ELEVATOR	751.65
01 OLDE ENGLISH GARDENS LLC				80.00	
	2098	10-25-57650		418 HILLVIEW	80.00
01 PURCHASE ADVANTAGE CARD				11.75	
	11-08-26	10-15-60100		SUPPLIES	11.75
01 PEOPLES BANK OF KANKAKEE CITY				37683.36	
	11-09-11	22-05-70200		SWEEPER PAYMENT	37683.36
01 PETTY CASH - POLC DEPT				435.46	
	11-09-26	10-20-60701		EVENTS	245.57
	11-09-26	10-20-52300		POSTAGE	3.93
	11-09-26	10-20-61400		UNIFORMS	27.30
	11-09-26	10-20-57000		VEHICLE MAINT	29.57
	11-09-26	10-20-52100		MEETINGS	129.09
01 PINNER ELECTRIC INCORP				400.00	
	21403	40-00-60900		TRAFFIC SIGNALS	400.00

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01 PIZZO AND ASSOCIATES 9988		10-00-29050		1281.75 PASS THRU	1281.75
01 PEPPERS LEMONT AUTO CARE 74873 75151		10-17-57000 10-17-57000		162.33 ALIGNMENT WHEEL ALIGNMENT	60.87 101.46
01 RAGS ELECTRIC 4827-93 7460 7547 7712 7713		10-15-57400 10-15-57400 22-10-57150 40-00-60900 10-15-57400		3358.05 MAINT AGREEMENT STREET LIGHTS LIFT STATION MAIN LIGHT SUPPLIES LIGHT REPAIR	1000.00 379.14 1599.90 121.72 257.29
01 RAINBOW PRINTING 408344 408363 408364		10-10-52550 22-05-60100 10-20-52500		3065.85 NEWSLETTER ENVELOPES LETTERHEAD	2785.95 89.95 189.95
01 ROD BAKER FORD 109998 110151 110161 C07552		10-17-61100 10-17-61100 10-17-61100 10-17-57000		3213.35 PARTS PARTS PARTS REPAIR	76.63 393.71 54.49 2688.52
01 RINK'S GUN & SPORT INC 75707		10-20-60550		325.00 AMMO	325.00
01 REX RADIATOR SALES 34381		10-17-57000		158.00 REPAIR TANK	158.00
01 RAYSA & ZIMMERMANN, LLC 11-09-08		10-90-56410		8104.72 LEGAL	8104.72
01 SWALLOW CONSTRUCTION CORP 09205-06F 10332-04F		25-00-570200 25-00-569200		37268.74 KIM/KIP/CHEROKEE HOUSTON WATER MAI	15415.24 21853.50
01 SOUTHWEST CENTRAL DISPATCH 11-09-20		10-20-53800		23616.14 ASSESSMENT	23616.14
01 SCS INC 023		72-00-57000		80.00 ELEVATOR CLEANING	80.00
01 SURE-FIRE AUTO PARTS 11-07-07 11-08-31		10-20-57000 10-17-61100		5128.70 SUPPLIES PARTS	32.77 5095.93
01 SULLIVAN & JAMES KITCHENS & BA 110446		10-00-28200		1000.00 R-1014 HILLVIEW	1000.00
01 SUBURBAN LIFE PUBLICATIONS 11-08-30 11-08-30 11-08-30 11-08-30 11-08-30		10-10-52450 10-10-52450 10-53-58500 10-10-52450 10-53-58500		1832.00 COMMUNITY CORNER COMMUNITY CORNER FMKT AD 8/12 COMMUNITY CORNER FMKT 6/3 6/10 6/2	320.00 320.00 98.00 640.00 454.00
01 SMOLLEN, CHARLENE 11-09-19		10-05-52100		763.57 HILTON CHGO	763.57

DATE: 09/26/11

Monday September 26,2011

PAGE 7

PAYABLE TO	INV NO	CHECK DATE G/L NUMBER	CHECK NO	AMOUNT DESCRIPTION	DIST
01 SOSIN ARNOLD & LEIBFORTH 72106		10-90-56420		1000.00 ADJUDICATION	1000.00
01 STAPLES ADVANTAGE 110026999		10-10-60100		187.86 GREEN BAR	187.86
01 STOLLER INTERNATIONAL P39664		10-17-61100		789.67 PARTS	132.03
P40283		10-17-61100		PARTS	104.33
P40531		10-17-61100		PARTS	102.84
P41452		10-17-61100		PARTS	447.69
P41518		10-17-61100		PARTS	2.78
01 TOSHIBA FINANCIAL SERVICES 56153993		10-15-57000		1100.05 COPIER LEASE	343.10
56204987		10-20-70100		COPIER	756.95
01 TOSHIBA FINANCIAL SERVICES 18605022		10-20-70100		291.20 COPIER	291.20
01 T P I 6022		10-25-56400		7921.24 AUGUST 2011	4921.24
6022		10-25-56550		AUGUST 2011	3000.00
01 TERMINAL SUPPLY CO 73816-00		10-17-61100		14.78 PARTS	14.78
01 URBAN FOREST MANAGEMENT 110318		10-30-56600		725.00 MEADOWLARK	725.00
01 UNILOCK CHICAGO INC SIN2188642		10-15-60900		15.00 PAVER BLOCK	15.00
01 UNITED SEPTIC INC 11240-01		22-10-57050		4590.00 SEWER CLEANING	4590.00
01 VERIZON WIRELESS 2624267694		10-90-53900		400.89 PHONES	400.89
01 WASTE MANAGEMENT 3293748-2007-7		10-15-52900		1242.89 DUMPING FEES	1218.89
4353101-2007-4		10-15-52900		SERVICE	24.00
01 WATER RESOURCES INC 26648		22-05-70200		1976.89 METERS	1465.35
26666		22-05-70200		METERS	511.54
01 WENTWORTH TIRE SERVICE INC 407391		10-17-61100		393.00 TIRES	393.00
01 ZEE MEDICAL INC 0100397134		10-35-61000		207.60 FIRST AID SUPPLY	51.45
0100397135		10-20-61200		SUPPLIES	46.50
0100397137		10-15-61200		SAFETY	109.65

** TOTAL CHECKS TO BE ISSUED

466564.77

DATE: 09/26/11

Monday September 26,2011

PAGE 8

FUND	AMOUNT
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GENERAL FUND	162957.21
T.I.F.	16068.20
WATER & SEWER FUND	90472.80
WATER/SEWER CAPITAL IMPROVE FUND	133735.74
DOWNTOWN CANAL DIST. T.I.F.	5906.29
GATEWAY T.I.F.	46250.00
MOTOR FUEL TAX	1937.15
ROAD IMPROVEMENT FUND	5552.73
PARKING GARAGE FUND	1220.46
PARKING LOT FUND	714.19
GENERAL CAPITAL IMPROVEMENTS	1750.00
*** GRAND TOTAL ***	466564.77

Village Board

Agenda Memorandum

Item #

To: Mayor & Village Board

From: Ben Wehmeier, Village Administrator
George Schafer, Assistant Village Administrator
Ed Buettner, Building Commissioner

Subject: **An Ordinance Amending Chapter 15 of the Lemont Municipal Code –
Building Code Amendments Regarding Membrane Structures**

Date: September 22, 2011

BACKGROUND/HISTORY

Staff has prepared an ordinance to amend the Lemont Building Code regarding membrane structures. The proposed amendment allows for the construction of membrane structures without the installation of an automatic sprinkler system. The Fire Protection District is expected to amend their codes with similar language as well.

The purpose of this amendment is due to a plan being received by the Building Department and the Lemont Fire Protection District that falls into this category. Staff presented this at the September Committee of the Whole Meeting

PROS/CONS/ALTERNATIVES (IF APPLICABLE)

RECOMMENDATION

Staff recommends approval of the ordinance

ATTACHMENTS (IF APPLICABLE)

1. An Ordinance Amending Chapter 15 of the Lemont Municipal Code – Building Code Amendments Regarding Membrane Structures

SPECIFIC VILLAGE BOARD ACTION REQUIRED

Approval of the Attached Ordinance

ORDINANCE _____

**ORDINANCE AMENDING CHAPTER 15 OF THE LEMONT
MUNICIPAL CODE – BUILDING CODE AMENDMENTS
REGARDING MEMBRANE STRUCTURES**

NOW, THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Lemont that the following sections of Chapter 15 of the Lemont Municipal Code shall be amended to read as follows:

That Subsection 903.2.8 shall read as follows:

903.2.8 GROUP S-1: An automatic sprinkler system shall be provided throughout all buildings where the fire area containing a Group S-1 occupancy exceeds 3,000 square feet, or where more than three stories in height, or the combined fire area on all floors, including mezzanines, exceeds 3,000 square feet.

Exception: Membrane structures designed and installed in accordance with Section 2404 and the 2006 edition of the International Fire Code shall not be required to be protected with an automatic fire sprinkler system when all of the following conditions are met

- 1): A minimum 90'-0" setback is provided from all other structures, including principal and accessory buildings, other membrane structures and storage tanks, as well as lot lines.*
- 2): A minimum 30'-0" wide designated fire lane is established and maintained around the perimeter of the membrane structure.*
- 3): The membrane structure is used solely for the storage of non-combustible and non-hazardous materials.*
- 4): The membrane structure shall be fully protected by an approved fire detection and alarm system.*
- 5): The membrane structure shall be designed and constructed in accordance with all other applicable adopted code requirements for a permanent structure.*
- 6): Inspections of the structure and the contents within shall be permitted by both the Building Official and Fire Official after the issuance of a certificate of occupancy to verify compliance of all conditions herein.*

That Subsection 903.2.8.1 is revised and shall read as follows:

903.2.8.1 REPAIR GARAGES: An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with the International Building Code, as follows:

- 1): Buildings two or more stories in height, including basements, with a fire area containing a repair garage exceeding 2,000 square feet.*
- 2): One-story buildings with a fire area containing a repair garage exceeding 3,000 square feet.*
- 3): Buildings with a repair garage in the basement*

That Subsection 903.2.9 is revised and shall read as follows:

903.2.9 GROUP S-2: An automatic sprinkler system shall be provided throughout buildings classified as an enclosed parking garage and *S-2 occupancies* over 3,000 square feet, and in accordance with the International Building Code or where located beneath other groups.

Establish subsection 903.2.10.4 to read as follows:

903.2.10.4 MEZZANINES: All mezzanines in a building or located in an occupancy shall be protected above and below the mezzanine deck by the buildings automatic sprinkler system.

SECTION 2: Effective Date: This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

SECTION 3: Repealed: All Ordinances or parts of Ordinances in conflict herewith shall be and the same are hereby repealed.

The Village Clerk of the Village of Lemont shall certify to the adoption of this Ordinance and cause the same to be published in pamphlet form.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COOK, WILL AND DU PAGE COUNTIES ILLINOIS on this _____ Day of _____, 2011.

AYES NAYS PASSED ABSENT

Debby Blatzer
Paul Chialdikas
Cliff Miklos
Rick Sniegowski
Ronald Stapleton
Jeanette Virgilio

BRIAN K. REAVES, Village President

Attest:

CHARLENE SMOLLEN, Village Clerk

**Village Board
Agenda Memorandum**

Item #

to: Mayor & Village Board
from: Ben Wehmeier, Village Administrator
George Schafer, Assistant Village Administrator
Subject: Ordinances Setting the Price for Real Estate
date: Sept 21, 2011

BACKGROUND/HISTORY

Over the course of the last year, Village Staff and consultants have been working to finalize the price for certain right of way as part the “Triangle Project” (McCarthy/Derby/Archer), which is planned to go to bid shortly. Under the agreement concerning this project, the Village is responsible for negotiating and purchasing the required right of way. The Village will then transfer these parcels to IDOT for the this project.

Three of these parcels are in the final stages of being complete. The attached three ordinances are for setting the price on the subject parcels for this project.

RECOMMENDATION

ATTACHMENTS (IF APPLICABLE)

Ordinance Setting the Purchase Price for Real Estate Parcel (OH 60001)
Ordinance Setting the Purchase Price for Real Estate Parcel (OH 60005)
Ordinance Setting the Purchase Price for Real Estate Parcel (OH 60003)

VILLAGE OF LEMONT

ORDINANCE NO. _____

**AN ORDINANCE
SETTING PURCHASE PRICE FOR REAL ESTATE
(PARCEL OH 60001)**

**ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE VILLAGE OF LEMONT
THIS ___ DAY OF _____, 2011**

**Published in pamphlet form by
Authority of the President and
Board of Trustees of the Village of
Lemont, Counties of Cook, Will and
DuPage, Illinois, this ___ day of _____, 2011.**

Ordinance No. 2011-0- _____

**AN ORDINANCE
SETTING PURCHASE PRICE FOR REAL ESTATE
(PARCEL OH 60001)**

WHEREAS, the Village of Lemont has previously approved acquisition of certain real estate (Parcel OH 60001 – legal description attached) for the purpose of improving public roadways within the corporate limits; and,

WHEREAS, this property will be acquired by the Village but transferred to and be under the jurisdiction of the Illinois Department of Transportation (IDOT); and

NOW, THEREFORE, BE IT ORDAINED, the Mayor and Village Board of the Village of Lemont, Illinois, as follows:

SECTION 1: The Recitals set forth above are incorporated into and made a part of this Ordinance.

SECTION 2 The Mayor and Village Board hereby determine that \$_____ is approved as just compensation for Parcel OH 60001 and the Village Administrator and staff are authorized to offer and complete this acquisition for such amount.

SECTION 3. That the Village Clerk of the Village of Lemont be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION 4: Should any Section or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part declared to be invalid.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, LLINOIS, on this ____ day of _____, 2011.

PRESIDENT AND VILLAGE BOARD MEMBERS:

	AYES:	NAYS:	ABSENT:	ABSTAIN
Debby Blatzer	_____	_____	_____	_____
Paul Chialdikas	_____	_____	_____	_____
Clifford Miklos	_____	_____	_____	_____
Ron Stapleton	_____	_____	_____	_____

Rick Sniagowski
Jeanette Virgilio

BRIAN K. REAVES
President

ATTEST:

CHARLENE M. SMOLLEN
Village Clerk

VILLAGE OF LEMONT

ORDINANCE NO. _____

**AN ORDINANCE
SETTING PURCHASE PRICE FOR REAL ESTATE
(PARCEL OH 60005)**

**ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE VILLAGE OF LEMONT
THIS ___ DAY OF _____, 2011**

**Published in pamphlet form by
Authority of the President and
Board of Trustees of the Village of
Lemont, Counties of Cook, Will and
DuPage, Illinois, this ___ day of _____, 2011.**

Ordinance No. 2011-0- _____

**AN ORDINANCE
SETTING PURCHASE PRICE FOR REAL ESTATE
(PARCEL OH 60005)**

WHEREAS, the Village of Lemont has previously approved acquisition of certain real estate (Parcel OH 60005 – legal description attached) for the purpose of improving public roadways within the corporate limits; and,

WHEREAS, this property will be acquired by the Village but transferred to and be under the jurisdiction of the Illinois Department of Transportation (IDOT); and

NOW, THEREFORE, BE IT ORDAINED, the Mayor and Village Board of the Village of Lemont, Illinois, as follows:

SECTION 1: The Recitals set forth above are incorporated into and made a part of this Ordinance.

SECTION 2 The Mayor and Village Board hereby determine that \$_____ is approved as just compensation for Parcel OH 60005 and the Village Administrator and staff are authorized to offer and complete this acquisition for such amount.

SECTION 3. That the Village Clerk of the Village of Lemont be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION 4: Should any Section or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part declared to be invalid.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, LLINOIS, on this ____ day of _____, 2011.

PRESIDENT AND VILLAGE BOARD MEMBERS:

	AYES:	NAYS:	ABSENT:	ABSTAIN
Debby Blatzer	_____	_____	_____	_____
Paul Chialdikas	_____	_____	_____	_____
Clifford Miklos	_____	_____	_____	_____
Ron Stapleton	_____	_____	_____	_____

Rick Sniagowski
Jeanette Virgilio

BRIAN K. REAVES
President

ATTEST:

CHARLENE M. SMOLLEN
Village Clerk

VILLAGE OF LEMONT

ORDINANCE NO. _____

**AN ORDINANCE
SETTING PURCHASE PRICE FOR REAL ESTATE
(PARCEL OH 60003)**

**ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE VILLAGE OF LEMONT
THIS ___ DAY OF _____, 2011**

**Published in pamphlet form by
Authority of the President and
Board of Trustees of the Village of
Lemont, Counties of Cook, Will and
DuPage, Illinois, this ___ day of _____, 2011.**

Ordinance No. 2011-0- _____

**AN ORDINANCE
SETTING PURCHASE PRICE FOR REAL ESTATE
(PARCEL OH 60003)**

WHEREAS, the Village of Lemont has previously approved acquisition of certain real estate (Parcel OH 60003 – legal description attached) for the purpose of improving public roadways within the corporate limits; and,

WHEREAS, this property will be acquired by the Village but transferred to and be under the jurisdiction of the Illinois Department of Transportation (IDOT); and

NOW, THEREFORE, BE IT ORDAINED, the Mayor and Village Board of the Village of Lemont, Illinois, as follows:

SECTION 1: The Recitals set forth above are incorporated into and made a part of this Ordinance.

SECTION 2 The Mayor and Village Board hereby determine that \$_____ is approved as just compensation for Parcel OH 60003 and the Village Administrator and staff are authorized to offer and complete this acquisition for such amount.

SECTION 3. That the Village Clerk of the Village of Lemont be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION 4: Should any Section or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part declared to be invalid.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL, AND DUPAGE, LLINOIS, on this ____ day of _____, 2011.

PRESIDENT AND VILLAGE BOARD MEMBERS:

	AYES:	NAYS:	ABSENT:	ABSTAIN
Debby Blatzer	_____	_____	_____	_____
Paul Chialdikas	_____	_____	_____	_____
Clifford Miklos	_____	_____	_____	_____
Ron Stapleton	_____	_____	_____	_____

Rick Sniagowski
Jeanette Virgilio

BRIAN K. REAVES
President

ATTEST:

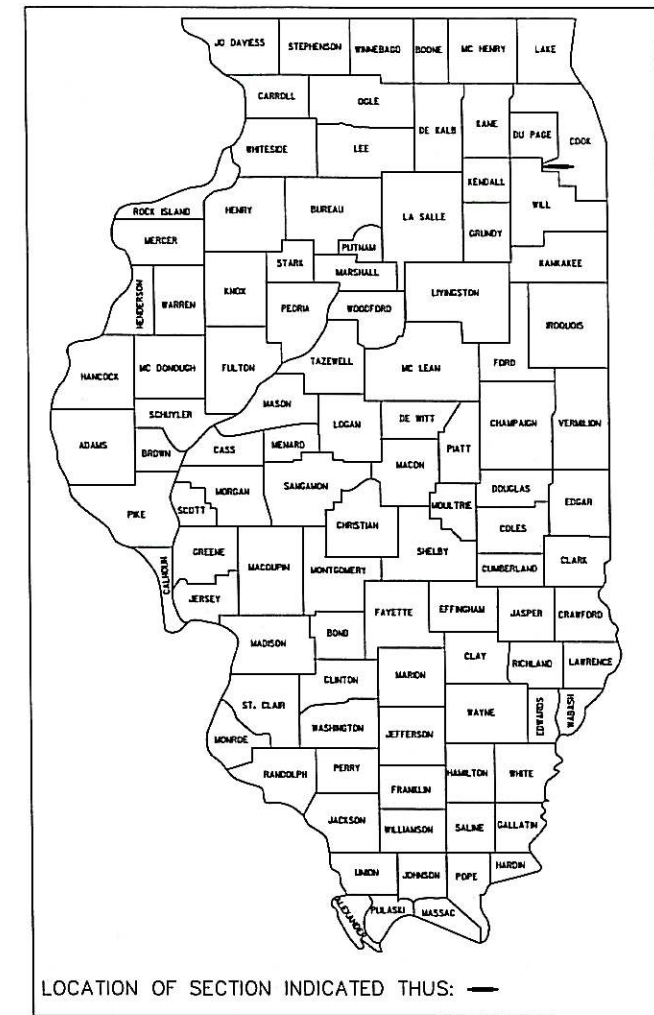
CHARLENE M. SMOLLEN
Village Clerk

STATE OF ILLINOIS
 DEPARTMENT OF TRANSPORTATION
 DIVISION OF HIGHWAYS

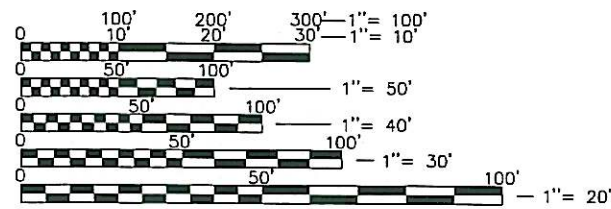
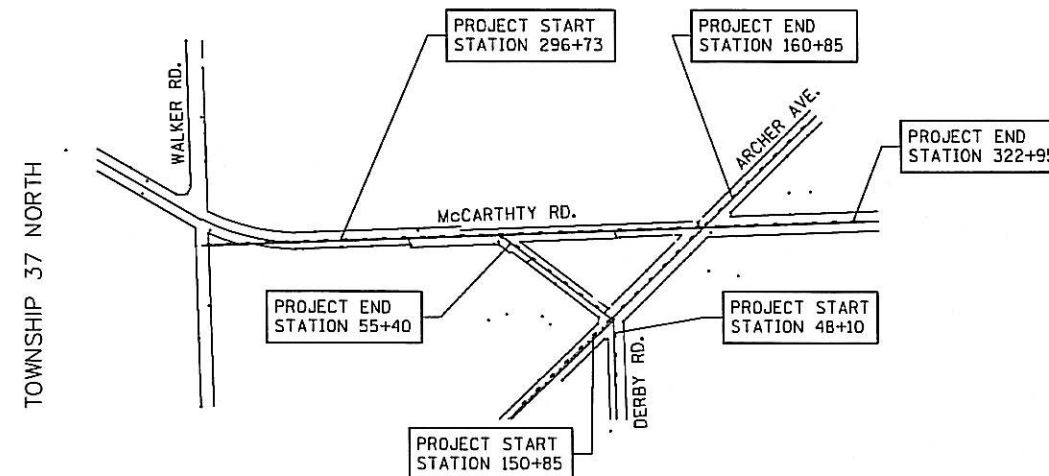
PLAT OF HIGHWAYS

C.R. ROUTE: VILLAGE OF LEMONT/McCARTHY ROAD
 SECTION: 02-00055-00-WR
 PROJECT: R-90-015-10
 TYPE of IMPROVEMENT
 WIDENING AND RESURFACING
 COOK COUNTY

F.A. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
	27	COOK	7	1
		ILLINOIS	CONTRACT NO.	



RANGE 11 EAST 3RD P.M.



FULL SIZE PLANS HAVE BEEN PREPARED USING STANDARD ENGINEERING SCALES. REDUCED SIZED PLANS WILL NOT CONFORM TO STANDARD SCALES. IN MAKING MEASUREMENTS ON ON REDUCED PLANS, THE ABOVE SCALES MAY BE USED.

J.U.L.I.E.
 JOINT UTILITY LOCATION INFORMATION FOR EXCAVATION
 1-800-892-0123
 OR 811

PROJECT ENGINEER
 PROJECT MANAGER

CONTRACT NO.

GROSS LENGTH = FT. = MILE
 NET LENGTH = FT. = MILE

STATE OF ILLINOIS
 DEPARTMENT OF TRANSPORTATION
 DIVISION OF HIGHWAYS

SUBMITTED _____ 20____

 DEPUTY DIRECTOR OF HIGHWAYS, REGION ENGINEER

 20____

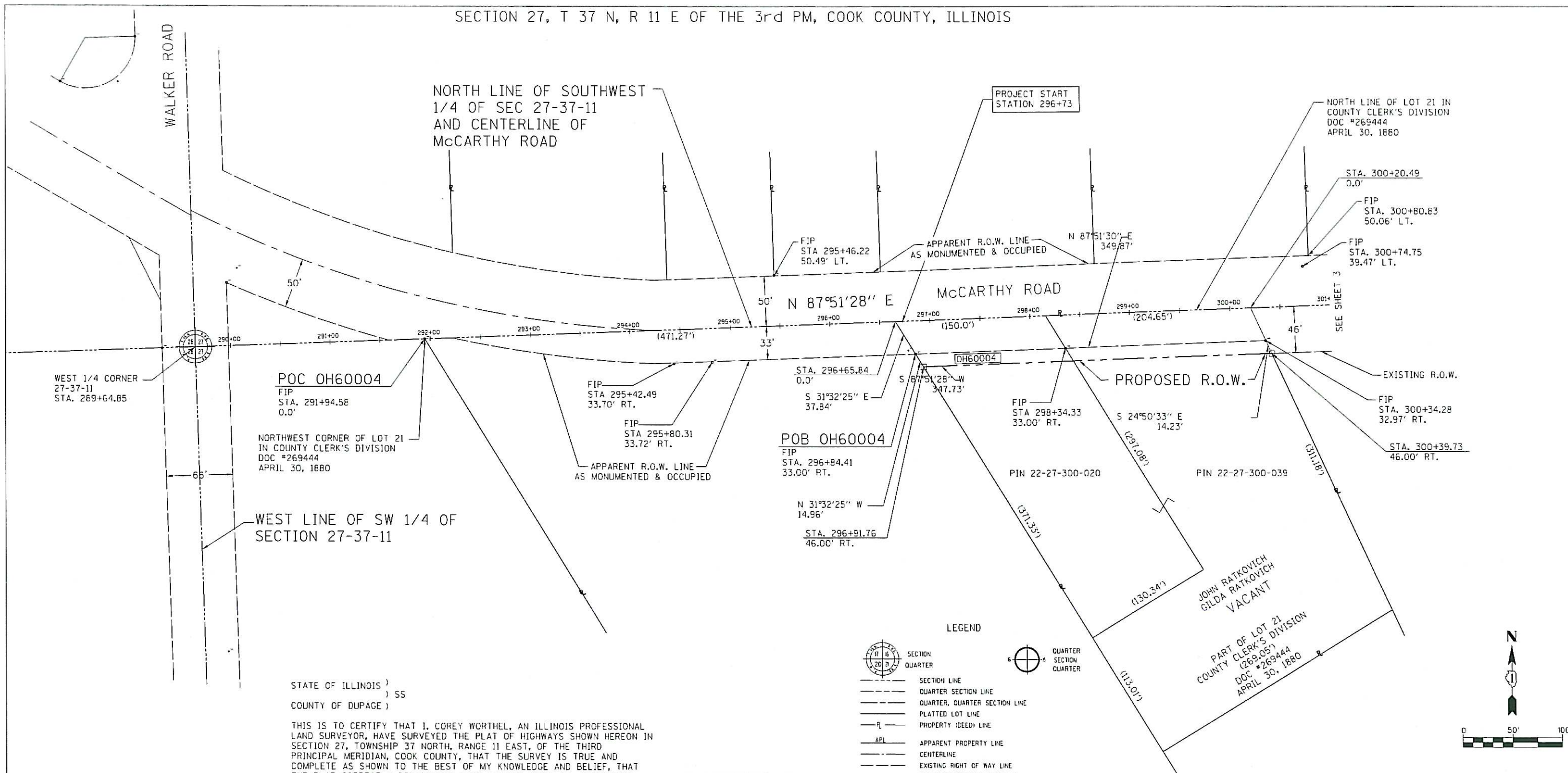
 ENGINEER OF DESIGN AND ENVIRONMENT

 20____

 DIRECTOR OF HIGHWAYS, CHIEF ENGINEER

PRINTED BY THE AUTHORITY
 OF THE STATE OF ILLINOIS

SECTION 27, T 37 N, R 11 E OF THE 3rd PM, COOK COUNTY, ILLINOIS



STATE OF ILLINOIS)
) SS
 COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT I, COREY WORTHEL, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HAVE SURVEYED THE PLAT OF HIGHWAYS SHOWN HEREON IN SECTION 27, TOWNSHIP 37 NORTH, RANGE 11 EAST, OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT THE PLAT CORRECTLY REPRESENTS SAID SURVEY, THAT ALL MONUMENTS FOUND AND ESTABLISHED ARE OF PERMANENT QUALITY AND OCCUPY THE POSITIONS SHOWN THEREON AND THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. MADE FOR THE DEPARTMENT OF TRANSPORTATION, STATE OF ILLINOIS.

DATED: Sep 7, 2011

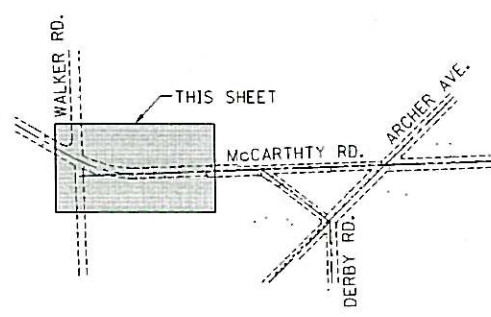
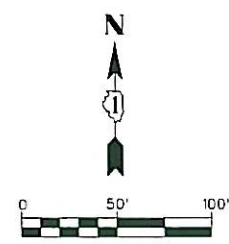
COREY E. WORTHEL ILLINOIS PLS #3440
 MY LICENSE EXPIRES 11/30/2012

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.



LEGEND

	SECTION QUARTER		QUARTER SECTION QUARTER
	SECTION LINE		QUARTER SECTION LINE
	PLATTED LOT LINE		PROPERTY (DEED) LINE
	APPARENT PROPERTY LINE		CENTERLINE
	EXISTING RIGHT OF WAY LINE		PROPOSED RIGHT OF WAY LINE
	PROPOSED EASEMENT		MEASURED DIMENSION
	COMPUTED DIMENSION		RECORD DATA
	EXISTING BUILDING		IRON PIPE OR ROD FOUND
	CUT CROSS FOUND OR SET		"MAG" NAIL SET
	7" REBAR SET		THESE STAKES REFERENCE FOUND OR SET MONUMENTATION, SET 7 INCH IRON ROD FLUSH WITH GROUND TO TIE FOUND IRON STAKE, IDENTIFIED BY COLORED PLASTIC CAP BEARING SURVEYORS REGISTRATION NUMBER.
	THESE STAKES, IN CULTIVATED AREAS, REFERENCE FOUND OR SET MONUMENTATION, BURIED 7 INCH IRON ROD 20 INCHES BELOW GROUND TO TIE FOUND IRON STAKE, IDENTIFIED BY COLORED PLASTIC CAP BEARING SURVEYORS REGISTRATION NUMBER.		STAKING OF PROPOSED RIGHT OF WAY, SET DIVISION OF HIGHWAYS SURVEY MARKER TO MONUMENT THE POSITION SHOWN, IDENTIFIED BY INSCRIPTION DATA AND SURVEYORS REGISTRATION NUMBER.
	STAKING OF PROPOSED RIGHT OF WAY IN CULTIVATED AREAS, BURIED 7 INCH IRON ROD 20 INCHES BELOW GROUND TO MARK FUTURE SURVEY MARKER POSITION, IDENTIFIED BY COLORED PLASTIC CAP BEARING SURVEYORS REGISTRATION NUMBER.		PERMANENT SURVEY MARKER, I.D.O.T. STD 2135 (TO BE SET BY OTHERS).
	RIGHT OF WAY STAKING PROPOSED TO BE SET.		



BASIS OF BEARING
 NORTH LINE OF
 SOUTH HALF OF
 SECTION 27-37-11

PARCEL NO.	OWNER	TOTAL HOLDING	R.O.W. REQUIRED	PREVIOUSLY DEDICATED	REMAINDER	PERMANANT TAX NUMBER	PROPERTY ACQUIRED BY
OH60004	JOHN RATKOVICH GILDA RATKOVICH	2.55 AC	0.10 AC	N/A	2.44 AC	22-27-300-020 22-27-300-039	

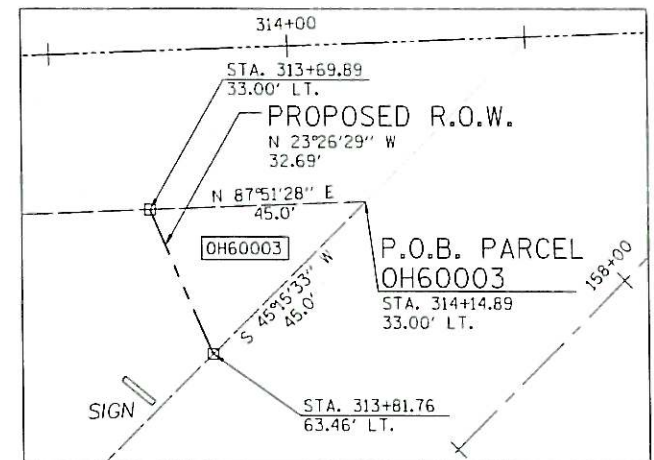
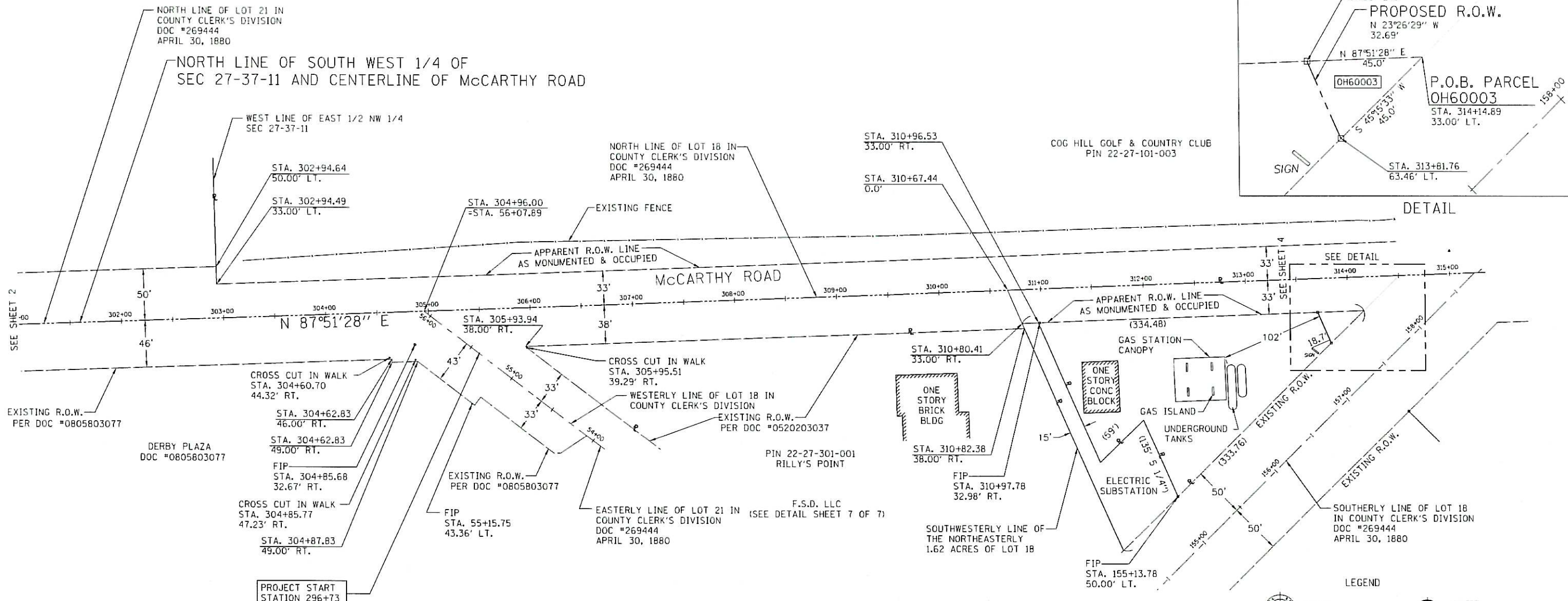
CMT
 CRAWFORD, MURPHY & TOLLY, INC.
 CONSULTING ENGINEERS
 550 N. COOKS DR., STE 100 AURORA, IL 60504
 LICENSE #01-0000003

USER NAME = CMH	DESIGNED - CEW	REVISED - 05/14/10
PLOT SCALE =	DRAWN - CMH	REVISED - 05/24/10
PLOT DATE = 03/11/10	CHECKED - CEW	REVISED - 06/30/11
	DATE - 03/11/10	REVISED - 07/14/11

ILLINOIS DEPARTMENT OF TRANSPORTATION
 PLAT OF HIGHWAYS

ROUTE: VILLAGE OF LEMONT/ McCARTHY ROAD	SECTION: 27	COUNTY: COOK	JOB#
SEC: 02-00055-00-WR	T 37 N, R 11 E OF 3RD P.M.	PROJECT# R-90-015-10	
SCALE: 1"=50'	SHEET NO. 2 OF 7 SHEETS	STA 289+64.85 TO STA 301+00	CONTRACT NO.

SECTION 27, T 37 N, R 11 E OF THE 3rd PM, COOK COUNTY, ILLINOIS



SEE SHEET 2

SEE DETAIL

DETAIL

PROJECT START STATION 296+73

DERBY PLAZA DOC #0805803077

F.S.D. LLC (SEE DETAIL SHEET 7 OF 7)

COG HILL GOLF & COUNTRY CLUB PIN 22-27-101-003



STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

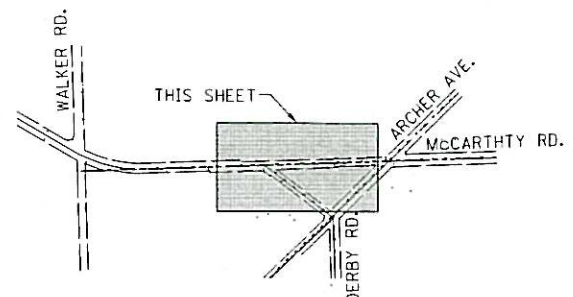
THIS IS TO CERTIFY THAT I, COREY WORTHEL, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HAVE SURVEYED THE PLAT OF HIGHWAYS SHOWN HEREON IN SECTION 27, TOWNSHIP 37 NORTH, RANGE 11 EAST, OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT THE PLAT CORRECTLY REPRESENTS SAID SURVEY, THAT ALL MONUMENTS FOUND AND ESTABLISHED ARE OF PERMANENT QUALITY AND OCCUPY THE POSITIONS SHOWN THEREON AND THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. MADE FOR THE DEPARTMENT OF TRANSPORTATION, STATE OF ILLINOIS.

DATED Sept. 7, 2011

COREY E. WORTHEL ILLINOIS PLS #3440
MY LICENSE EXPIRES 11/30/2012

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

- LEGEND**
- SECTION
 - QUARTER SECTION
 - SECTION LINE
 - QUARTER SECTION LINE
 - QUARTER, QUARTER SECTION LINE
 - PLATTED LOT LINE
 - PROPERTY (DEED) LINE
 - APL
 - APPARENT PROPERTY LINE
 - CENTERLINE
 - EXISTING RIGHT OF WAY LINE
 - PROPOSED RIGHT OF WAY LINE
 - PROPOSED EASEMENT
 - MEASURED DIMENSION
 - COMPUTED DIMENSION
 - RECORD DATA
 - EXISTING BUILDING
 - IRON PIPE OR ROD FOUND
 - "MAG" NAIL SET
 - CUT CROSS FOUND OR SET
 - 7" REBAR SET
 - THESE STAKES REFERENCE FOUND OR SET MONUMENTATION. SET 2 INCH IRON ROD FLUSH WITH GROUND TO TIE FOUND IRON STAKE. IDENTIFIED BY COLORED PLASTIC CAP BEARING SURVEYORS REGISTRATION NUMBER.
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 - PERMANENT SURVEY MARKER, I.D.O.T. STD 2135 (TO BE SET BY OTHERS).
 - RIGHT OF WAY STAKING PROPOSED TO BE SET.



BASIS OF BEARING
NORTH LINE OF
SOUTH HALF OF
SECTION 27-37-11

PARCEL NO.	OWNER	TOTAL HOLDING	R.O.W. REQUIRED	PREVIOUSLY DEDICATED	PERMANENT EASEMENT AREA	EASEMENT PURPOSE	REMAINDER	PERMANENT TAX NUMBER	PROPERTY ACQUIRED BY
OH60003	TCF MANAGEMENT CORPORATION	0.68 AC	0.016 AC	N/A			0.66 AC	22-27-301-004	

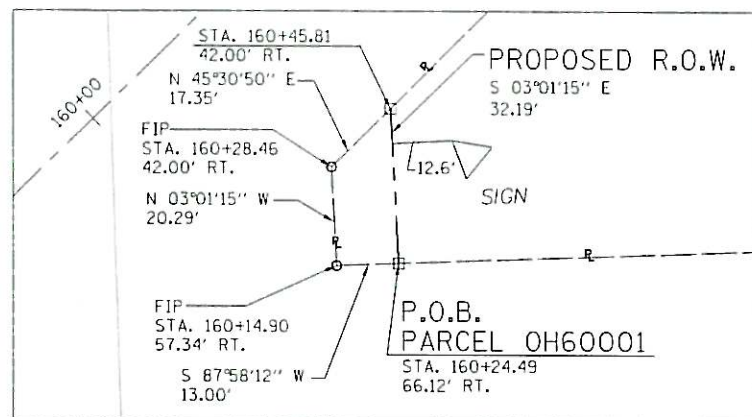
CMT
CRAWFORD, MURPHY & TILLY, INC.
CONSULTING ENGINEERS
550 N. EDWARDS DR., STE 86 AURORA, IL 60504
(License No. 081-00021)

USER NAME = CMH	DESIGNED - CEW	REVISED - 05/24/10
PLOT SCALE =	DRAWN - CMH	REVISED - 06/30/11
PLOT DATE = 03/11/10	CHECKED - CEW	REVISED - 07/14/11
	DATE - 03/11/10	REVISED - 08/07/11

**ILLINOIS DEPARTMENT OF TRANSPORTATION
PLAT OF HIGHWAYS**

ROUTE: VILLAGE OF LEMONT/ McCARTHY ROAD	SECTION: 27	COUNTY: COOK	JOB#
SEC: 02-00055-00-WR	T 37 N, R 11 E OF 3RD P.M.	PROJECT# R-90-015-10	
SCALE: 1"=50'	SHEET NO. 3 OF 7 SHEETS	STA 301+00 TO STA 315+00	CONTRACT NO.

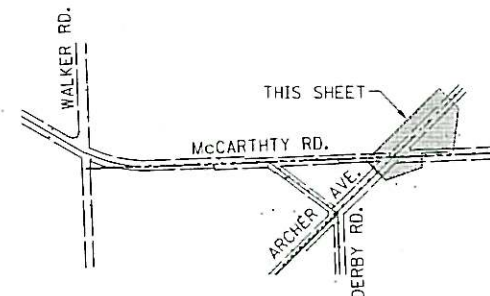
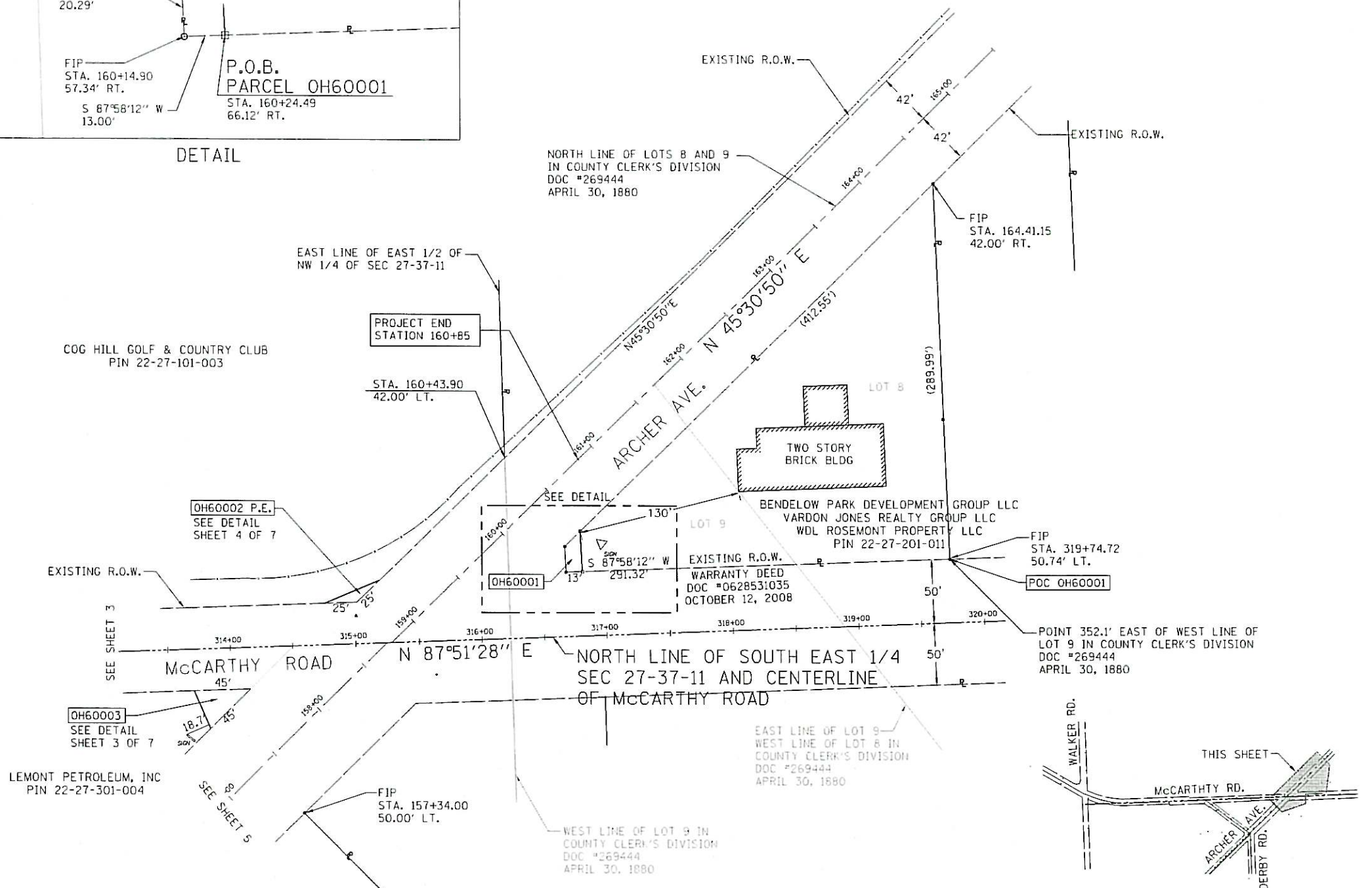
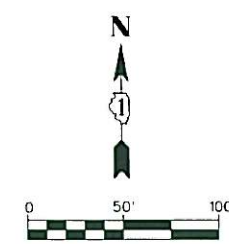
SECTION 27, T 37 N, R 11 E OF THE 3rd PM, COOK COUNTY, ILLINOIS



DETAIL

LEGEND

- SECTION QUARTER
- QUARTER SECTION QUARTER
- SECTION LINE
- QUARTER SECTION LINE
- QUARTER, QUARTER SECTION LINE
- PLATTED LOT LINE
- PROPERTY (DEED) LINE
- APPARENT PROPERTY LINE
- CENTERLINE
- EXISTING RIGHT OF WAY LINE
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- CUT CROSS FOUND OR SET
- THESE STAKES REFERENCE FOUND OR SET MONUMENTATION. SET 2\"/>



STATE OF ILLINOIS)
) SS
 COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT I, COREY WORTHEL, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HAVE SURVEYED THE PLAT OF HIGHWAYS SHOWN HEREON IN SECTION 27, TOWNSHIP 37 NORTH, RANGE 11 EAST, OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT THE PLAT CORRECTLY REPRESENTS SAID SURVEY, THAT ALL MONUMENTS FOUND AND ESTABLISHED ARE OF PERMANENT QUALITY AND OCCUPY THE POSITIONS SHOWN THEREON AND THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. MADE FOR THE DEPARTMENT OF TRANSPORTATION, STATE OF ILLINOIS.

DATED: Sept. 7, 2011

COREY E. WORTHEL ILLINOIS PLS #3440
 MY LICENSE EXPIRES 11/30/2012

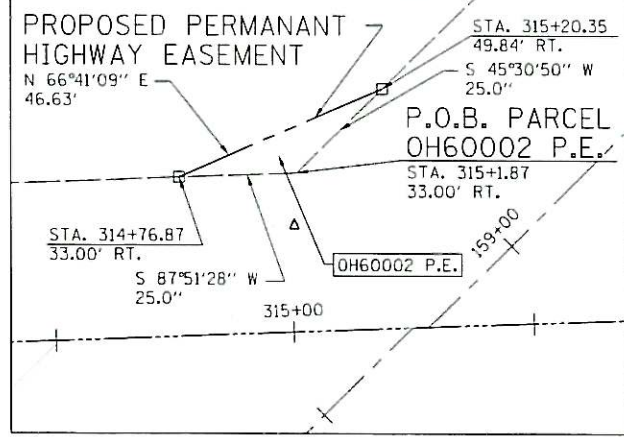
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.



PARCEL NO.	OWNER	TOTAL HOLDING	R.O.W. REQUIRED	PREVIOUSLY DEDICATED	PERMANENT EASEMENT AREA	EASEMENT PURPOSE	REMAINDER	PERMANENT TAX NUMBER	PROPERTY ACQUIRED BY
OH60001	FIRST PERSONAL BANK, AN ILLINOIS STATE CHARTERED BANK	1.12 AC	0.008 AC	N/A			1.11 AC	22-27-201-011	
OH60002 P.E.	COOK GOLF PROPERTIES, INC.	79.73 AC	N/A	N/A	0.005 AC	HIGHWAY	79.73 AC	22-27-101-003	
OH60003	TCF MANAGEMENT CORPORATION	0.68 AC	0.016 AC	N/A			0.66 AC	22-27-301-004	

BASIS OF BEARING
 NORTH LINE OF
 SOUTH HALF OF
 SECTION 27-37-11

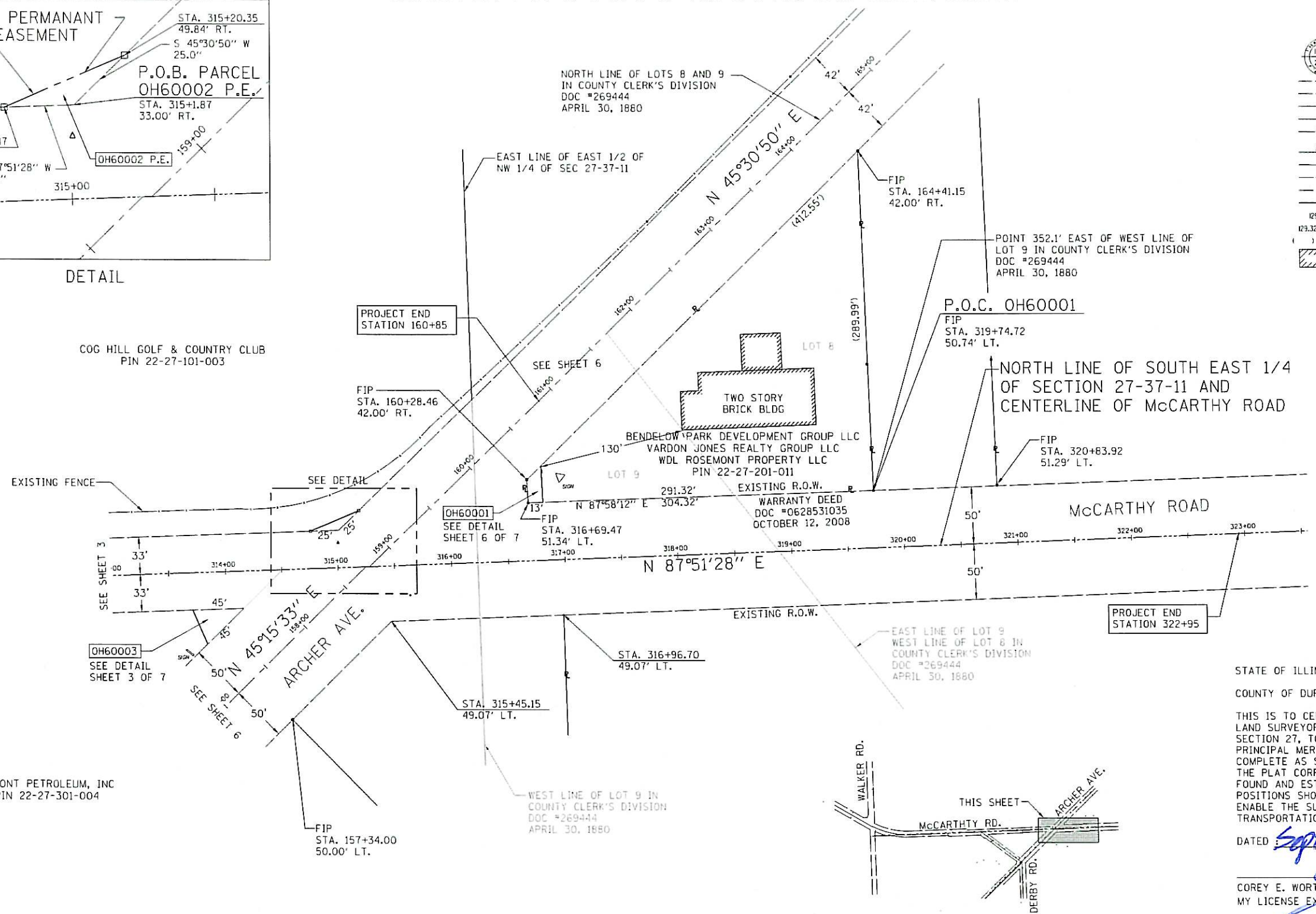
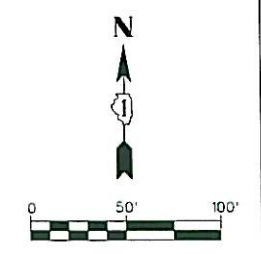
SECTION 27, T 37 N, R 11 E OF THE 3rd PM, COOK COUNTY, ILLINOIS



DETAIL

LEGEND

- SECTION QUARTER
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STATE OF ILLINOIS)
 COUNTY OF DUPAGE) SS

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DATED Sept. 7, 2011

COREY E. WORTHEL ILLINOIS PLS #3440
 MY LICENSE EXPIRES 11/30/2012

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

KEYMAP

PARCEL NO.	OWNER	TOTAL HOLDING	R.O.W. REQUIRED	PREVIOUSLY DEDICATED	PERMANENT EASEMENT AREA	EASEMENT PURPOSE	REMAINDER	PERMANENT TAX NUMBER	PROPERTY ACQUIRED BY
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OH60002 P.E.	COOK GOLF PROPERTIES, INC.	79.73 AC	N/A	N/A	0.005 AC	HIGHWAY	79.73 AC	22-27-101-003 22-27-101-002	
OH60003	TCF MANAGEMENT CORPORATION	0.68 AC	0.016 AC	N/A			0.66 AC	22-27-301-004	

BASIS OF BEARING
 NORTH LINE OF
 SOUTH HALF OF
 SECTION 27-37-11



Village Board

Agenda Memorandum

Item #

to: Mayor Brian K. Reaves
Village Board of Trustees

from: James L. Cainkar, P.E., P.L.S., Acting Village Engineer

subject: Downtown T.I.F. District Parking Lot Rehabilitation

date: September 12, 2011

BACKGROUND

Eight (8) bids were received on September 6, 2011 for the Downtown T.I.F. District Parking Lot Rehabilitation Project, which work consists of hot-mix asphalt surface removal and resurfacing; Class D Patching; structure adjustments; thermoplastic marking; landscaping and restoration; and all appurtenant construction. The low bidder was Construction Management Corp. of IL d/b/a Briggs Paving, which bid was in the amount of \$61,959.80. The bid was \$4,135.20 (6.26%) below the Engineer's Estimate of \$66,095.00. This project consists of the paving and rehabilitation of the Canal Street Parking Lot (Southeast Corner of Canal Street and Lemont Street) and the Stephen Street Parking Lot (Northeast Corner of Stephen Street & I&M Canal).

PROS/CONS/ALTERNATIVES

Award of this bid will have this work completed in a timely and expeditious manner.

RECOMMENDATION

Award of the Downtown T.I.F. District Parking Lot Rehabilitation Project to Construction Management Corp. of IL d/b/a Briggs Paving, based on their bid amount \$61,959.80.

ATTACHMENTS

- Resolution Authorizing Award of Contract
- Letter of Award Recommendation; and
- Bid Tabulation listing the bid received, including company name, address and amount of bid.

VILLAGE BOARD ACTION REQUIRED

Approval of Resolution awarding the contract to Construction Management Corp. of IL d/b/a Briggs Paving.

RESOLUTION _____

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
DOWNTOWN T.I.F. DISTRICT PARKING LOT REHABILITATION**

WHEREAS, the Village of Lemont requires that the Downtown T.I.F. District Parking Lot Rehabilitation Project be completed; and

WHEREAS, the Village seeks to utilize the construction firm of Construction Management Corp. of IL d/b/a Briggs Paving for such work; and

WHEREAS, Construction Management Corp. of IL d/b/a Briggs Paving submitted a low bid for such work in the amount of \$61,959.80.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees that the Contract with Construction Management Corp. of IL d/b/a Briggs Paving is hereby approved.

PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LEMONT, COUNTIES OF COOK, WILL AND DuPAGE, ILLINOIS, on this 26TH day of September, 2011.

AYES NAYS PASSED ABSENT

Debby Blatzer
Paul Chialdikas
Clifford Miklos
Rick Sniegowski
Ronald Stapleton
Jeanette Virgilio

CHARLENE SMOLLEN, Village Clerk

Approved by me this 26TH day of September, 2011.

A t t e s t:

BRIAN K. REAVES, Village President

CHARLENE SMOLLEN, Village Clerk

Approved as to form: _____
Daniel P. Blondin, Village Attorney

Date: _____



Frank Novotny & Associates, Inc.

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

Civil Engineers/
Municipal Consultants

September 12, 2011

Mr. Ben Wehmeier
Administrator
Village of Lemont
418 Main Street
Lemont, Illinois 60439

Re: **Downtown T.I.F. District Parking Lot Rehabilitation**
Canal Street Parking Lot (S.E. Corner Canal St. & Lemont St.)
Stephen Street Parking Lot (N.E. Corner Stephen St. & I&M Canal)

Dear Ben:

Listed below and on the attached "Bid Tabulation", please find the results of the September 6, 2011 bid opening for the above-captioned project. Eight (8) bids were received and tabulated, with several computational errors being found that did not affect the bid order. A summary is as follows:

Construction Management Corp. of IL	\$ 61,959.80
d/b/a Briggs Paving	
Brothers Asphalt Paving	65,029.40
J&R 1 st in Asphalt	67,440.34
P.T. Ferro Construction	69,744.40
Crowley-Sheppard Asphalt.....	71,593.40
Matthew Paving	72,849.15
Accu-Paving	74,342.80
Schroeder Asphalt Services	78,030.90
 Engineer's Estimate.....	 \$ 66,095.00

This project consists of the paving and rehabilitation of the Canal Street and the Stephen Street Parking Lots noted above. The low bid submitted by Construction Management Corporation of IL d/b/a Briggs Paving, in the amount of \$61,959.80, is \$4,135.20 (6.26%) below the Engineer's Estimate of \$66,095.00. Construction Management Corporation of IL d/b/a Briggs Paving has previously satisfactorily performed work in the Village and is qualified to perform this type of work. We, therefore, recommend that the Contract be awarded to **Construction Management Corporation of IL d/b/a Briggs Paving, 5106 Walnut Avenue, Downers Grove, IL 60515**, in the amount of **\$61,959.80**.

Please note that this bid does not include the removal and replacement of the fence along the CN Railroad, nor the furnishing and installation of the masonry dumpster itself, which will be added by Change Order to this Contract once the products are chosen.

Mr. Ben Wehmeier
Village of Lemont
September 12, 2011
Page Two

Should you have any questions concerning this matter, please do not hesitate to contact me.

Very truly yours,

FRANK NOVOTNY & ASSOCIATES, INC.



James L. Cainkar, P.E., P.L.S.

JLC/kes
Enclosure

cc: Mr. Ralph Pukula, Director of Public Works, w/Encl.
Mr. James Brown, Planning & Econ. Devel. Director, w/Encl.
Ms. Linda Molitor, Exec. Admin. Asst., w/Encl.
File No. 11206

TABULATION OF BIDS

OWNER: Village of Lemont
 PROJECT DESCRIPTION: Downtown T.I.F. District Parking Lot Rehabilitation
 BID OPENING: September 6, 2011 @ 10:00 a.m.

PROJECT NO: 11206

Construction Mgmt. Corp.

Item No	Description	Unit	Quantity	Engineers Estimate		Brothers Asphalt Paving		J&R 1st in Asphalt		P.T. Ferro Construction	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Earth Excavation	CU YD	15	50.00	750.00	40.00	600.00	100.00	150.00	50.00	750.00
2	Bituminous Materials (Prime Coat)	TON	0.6	400.00	240.00	1.00	0.60	845.00	507.00	0.01	0.01
3	Levelling Binder (Machine Method) N50, 1 1/4"	TON	100	125.00	12,500.00	141.00	14,100.00	97.35	9,735.00	130.00	13,000.00
4	Hot-Mix Asphalt Surface Course, Mix "C", N50, 1 3/4"	TON	140	125.00	17,500.00	118.00	16,520.00	103.50	14,490.00	130.00	18,200.00
5	Hot-Mix Asphalt Surface Removal - Butt Joint	SQ YD	37	20.00	740.00	10.00	370.00	9.92	367.04	0.01	0.37
6	Pavement Removal, 10"	SQ YD	22	20.00	440.00	25.00	500.00	11.50	253.00	40.00	880.00
7	Protective Coat, Special	SQ YD	22	5.00	110.00	10.00	220.00	4.55	100.10	1.50	33.00
8	Preparation of Base	SQ YD	1362	4.00	5,448.00	1.00	1,362.00	3.48	4,739.76	0.01	13.62
9	Aggregate Base Repair	TON	30	30.00	900.00	20.00	600.00	10.00	300.00	75.00	2,250.00
10	Hot-Mix Asphalt Surface Removal, 3"	SQ YD	1362	6.00	8,172.00	6.80	9,261.60	9.92	13,511.04	8.50	11,577.00
11	Portland Cement Concrete Pavement, 8"	SQ YD	22	80.00	1,760.00	95.00	2,090.00	72.00	1,584.00	200.00	4,400.00
12	Subbase Granular Material, Type B, 2"	SQ YD	22	5.00	110.00	1.00	22.00	3.45	75.90	30.00	660.00
13	Concrete Curb, Type B	FOOT	10	25.00	250.00	50.00	500.00	20.00	200.00	75.00	750.00
14	Curb Removal	FOOT	10	6.00	60.00	10.00	100.00	3.00	30.00	10.00	100.00
15	Class D Patches, Type II, 8 Inch	SQ YD	20	85.00	1,700.00	92.00	1,840.00	13.00	260.00	75.00	1,500.00
16	Area Reflective Crack Control Treatment, System A	SQ YD	1362	2.50	3,405.00	3.00	4,086.00	2.70	3,665.50	2.70	3,677.40
17	Catch Basins To Be Adjusted	EACH	1	400.00	400.00	750.00	750.00	350.00	350.00	350.00	350.00
18	Valve Vaults to be Adjusted	EACH	1	400.00	400.00	750.00	750.00	350.00	350.00	350.00	350.00
19	Thermoplastic Pavement Marking - Letters And Symbols	SQ FT	12	10.00	120.00	13.80	165.60	32.00	384.00	15.00	180.00
20	Thermoplastic Pavement Marking - Line 4"	FOOT	680	4.00	2,720.00	3.85	2,618.00	3.20	2,146.00	2.85	1,938.00
21	Sign Panel	SQ FT	5	100.00	500.00	40.00	200.00	15.00	75.00	25.00	125.00
22	Metal Post - Type B	FOOT	21	20.00	420.00	10.00	210.00	6.00	126.00	15.00	315.00
23	Precast Concrete Parking Bumper Stops	EACH	11	150.00	1,650.00	75.00	825.00	60.00	660.00	300.00	3,300.00
24	Parking Bumper Stop Removal	EACH	11	50.00	550.00	20.00	220.00	20.00	121.00	150.00	1,650.00
25	Railroad Protective Liability Policy	L SUM	1	3,000.00	3,000.00	1,500.00	1,500.00	6,995.00	6,995.00	2,650.00	2,650.00
26	Brick Paver Removal and Replacement	BRICK	150	15.00	2,250.00	16.86	2,499.00	42.00	6,300.00	7.30	1,095.00
Totals:					66,095.00		61,959.80		65,029.40		67,440.34
Bid Error Corrections:											
1	Earth Excavation.....										1,500.00
16	Area Reflective Crack Control Treatment, System A.....										3,677.40
20	Thermoplastic Pavement Marking-Line 4".....										2,176.00
24	Parking Bumper Stop Removal.....										220.00
	Total.....										68,911.24
Corrected Totals - - -					61,959.80		65,029.40		68,911.24		69,744.40
Over / Under - - -					-4,135.20		-1,065.60		2,816.24		3,649.40
Percent - - - -					-6.26%		-1.61%		4.26%		5.52%

**Village Board
Agenda Memorandum**

Item #

to: Mayor & Village Board

from: Ben Wehmeier, Village Administrator
George Schafer, Assistant Village Administrator
Ted Friedley, Village Treasurer

Subject: Debt Policy
Fund Balance Policy

date: Sept 21, 2011

BACKGROUND/HISTORY

Over the course of the last 6 months, Village Staff has been working with their financial consultants in updating and/or writing several financial policies. In August the Village updated the Debt Policy to the Village Board and in September presented the Fund Balance Policy. Staff made requested changes by the Village Board.

Tonight, staff is bringing these final documents for final review and approval by the Village Board.

RECOMMENDATION

ATTACHMENTS (IF APPLICABLE)

Resolution Approving Debt Policy
Resolution Approving Fund Balance Policy

Village of Lemont, Illinois
Fund Balance Policy
Adopted September xx, 2011

TABLE OF CONTENTS

A. Purpose and Scope	1
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C. Minimum Unrestricted/Unassigned Fund Balance Levels	2
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2. Working Cash Funds.....	2
3. Special Revenue Funds	2
4. Debt Service Fund.....	3
5. Capital Project Funds.....	4
D. Flow Assumptions	4
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A. Purpose and scope

Fund Balance is defined as the excess of assets over liabilities. This Fund Balance Policy establishes a minimum level (target range) at which the projected end-of-year fund balance should be maintained to provide financial stability, cash flow for operations, and the assurance that the Village will be able to respond to emergencies with fiscal strength.

The purpose of this policy is to establish fund balance classifications that establish a hierarchy based on the extent to which the Village must observe constraints imposed upon use of the resources that are reported by the governmental funds. More detailed fund balance financial reporting and the increased disclosures will aid the user of the financial statements in understanding the availability of resources.

The fund balance will be composed of three primary categories: 1) Nonspendable Fund Balance, 2) Restricted Fund Balance and 3) Unrestricted Fund Balance.

B. Definitions

1. *Governmental Funds* - are used to account for all or most of the Village's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general capital assets (capital projects funds) and the servicing of general long-term debt (debt service funds). The General Fund is used to account for all activities of the Village not accounted for in some other fund.
2. *Fund Balance* – the difference between assets and liabilities in a Governmental Fund.
3. *Nonspendable Fund Balance* – the portion of a Governmental Fund's net assets that are not available to be spent, either short-term or long-term, in either form or through legal restrictions (e.g, prepaid items)
4. *Restricted Fund Balance* – the portion of Governmental Fund's net assets that are subject to external enforceable legal restrictions (e.g., property tax levies).
5. *Unrestricted Fund Balance* – is made up of three components:
 - a. *Committed Fund Balance* – the portion of a Governmental Fund's net assets with self-imposed constraints or limitations that have been placed at the highest level of decision making
 - b. *Assigned Fund Balance* – the portion of a Governmental Fund's net assets to denote an intended use of resources
 - c. *Unassigned Fund Balance* – available expendable financial resources in a governmental fund that are not the object of tentative management plan (i.e., assignments). Positive unassigned fund balance can only be reported in the general fund. Any residual fund balance in all other governmental funds is assumed at a minimum to be assigned for the purpose of the fund.

C. Minimum Unrestricted Fund Balance Levels

This policy applies to the Village's governmental funds as follows:

1. *General Fund* – The General Fund is a major fund and the general operating fund of the Village. It is used to account for all financial resources except those that are accounted for in another fund. Each year a portion of the spendable fund balance will be determined as follows:
 - a. Restricted - A portion of the fund balance may be restricted through external legal requirements.
 - b. Committed – A portion of the fund balance may be committed through formal action of the Village's Board of Trustees through a resolution or ordinance adopted before the end of the fiscal year.
 - c. Assigned – A portion of the fund balance may be committed by action of the Village Administrator/Budget Officer. The amount will represent the funds the Village intends to use for a specific purpose. This will be adjusted annually.
 - d. Unassigned – The unassigned fund balance will be reviewed annually during the budget process. This unassigned fund balance will be maintained at a target level of 10% to 40% of annual budgeted expenditures. Balances in excess of 40% of annual budgeted expenditures may be transferred to the Capital Project Fund to support future capital projects.
2. *Working Cash Fund* – The working cash fund is a permanent fund. The Working Cash fund provides the Village with a source for internal borrowing to meet short-term liquidity needs. Working cash revenues are restricted by Illinois state statute (65 ILCS 5/). Therefore, no specific target range is established for this fund
3. *Special Revenue Funds* – Special revenue funds are used to account for and report the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than debt services or capital projects. Financing for most special revenue funds is provided by a specific annual property tax levy. In some cases, financing is received from a motor fuel tax imposed by the state. These proceeds are devoted exclusively to the purposes for which the special tax was authorized.

Village of Lemont, Illinois
Fund Balance Policy
Adopted September 26, 2011

- a. Motor Fuel Tax Fund – this is a fund established to account for revenues derived from a specific motor fuel allotment and expenses of these monies for the highways and streets throughout the Village. Per state statute, Motor Fuel Tax Fund program revenue is legally restricted to the purpose of the fund. Therefore, the entire balance of the fund will be restricted. Furthermore, the fund balance of the Motor Fuel Tax Fund is 100% committed for maintenance and construction. Increases and decreases in fund balances are associated with the specific projects planned. Therefore, no specific target range is established for this fund.
 - b. IMRF Fund - The IMRF Fund accounts for the activities resulting from the Village’s participation in the Illinois Municipal Retirement Fund. Revenues are provided by a specific annual property tax levy which produces a sufficient amount to pay the Village’s contributions to the Fund on behalf of the Village’s employees. Fund balances in this fund are derived from property taxes and are therefore legally restricted to the purpose of the fund. The fund balance should represent no less than three months (25%) with a target range of 3 to 6 months (50%) of operating expenditures. This fund will be monitored and the taxes levied to support the expenditures will be adjusted to ensure that the Fund operates within the target range. It may take more than one levy cycle to ensure that the funds are operating in the proper range.
 - c. Social Security Fund – The Social Security Fund accounts for all activities resulting from the Village’s contributions for social security. Revenues are provided by a specific annual property tax levy which produces a sufficient amount to pay the Village’s contributions on behalf of the Village’s employees. Fund balances in this fund are derived from property taxes and are therefore legally restricted to the purpose of the fund. The fund balance should represent no less than three months (25%) with a target range of 3 to 6 months (50%) of operating expenditures. This fund will be monitored and the taxes levied to support the expenditures will be adjusted to ensure that the Fund operates within the target range. It may take more than one levy cycle to ensure that the funds are operating in the proper range.
4. Debt Service Fund – This fund was established to account for financial resources that are restricted, committed, or assigned to payment of principal and interest owed on debt. The Village budgets an amount of approximately the principal and interest that is anticipated to be paid. Any fund balance accumulation should be minimum and less than 5%.

The Debt Service Fund’s fund balance is 100% restricted for debt service.

5. Capital Project Funds – These funds are established to account for and report the financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets, excluding those types of capital related outflows financed by proprietary funds.

The Capital Project Fund's fund balance will be considered restricted, committed, or assigned depending on the intended source/use of the funds.

D. Flow Assumptions

Some projects (funds) are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). When restricted funds exist, those funds are used first, then unrestricted. For unrestricted funds, committed funds are used first, then assigned, then unassigned.

E. Authority

1. Committed Fund Balance – A self-imposed constraint on spending the fund balance must be approved by ordinance or resolution of the Village Board. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance.

Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year-end.

2. Assigned Fund Balance – A self-imposed constraint on spending the fund balance based on the Village's intent to use fund balance for a specific purpose. The authority may be delegated to the Village Administrator.

F. Minimum Targets

Management will monitor the major revenue collections and the amount of cash available by reviewing the monthly financial reports. During the year, if revenue projections suggest that revenue will not meet expectations and the fund targets will not be met by the end of the year, the Village Administrator will take the following actions to reach the goals established in the adopted budget:

- Review expenses with management,
- Reduce capital asset expenditures,
- Reduce operational expenditures, where appropriate, while maintaining the adopted budget goals,
- Present to the Village Board other expenditure control options, including those that might modify the goals established in the adopted budget.

G. Exceptions to the Policy

If the Village Board adopts a budget that does not meet the parameters of this policy, then the budget will include a plan for adhering to this Policy within a three-year period.

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A. Purpose and Goals

This Debt Management Policy sets forth comprehensive guidelines for the financing of capital projects and infrastructure. It is the objective of the policy that the Village obtain financing only when necessary; the process for identifying the timing and amount of debt or other financing be as efficient as possible; and the most favorable interest and other costs be obtained.

In following this policy, the Village shall pursue the following goals when issuing debt:

1. Maintain at least an Aa1 credit rating for each general obligation debt issue, and an Aa credit rating for each revenue bond debt issue.
2. Take all practical precautions to avoid any financial decision which will negatively impact current credit ratings on existing or future debt issues.
3. Effectively utilize debt capacity in relation to Village growth and the tax base, or utility rate base to meet long-term capital requirements.
4. Consider market timing.
5. Determine the amortization (maturity) schedule which will best fit with the overall debt structure of the Village's general obligation debt and related tax levy at the time the new debt is issued. For issuance of revenue bonds, the amortization schedule which will best fit with the overall debt structure of the enterprise fund and its related rate structure will be considered. Consideration will be given to coordinating the length of the issue with the lives of assets, whenever practical, while considering repair and replacement costs of those assets to be incurred in future years as an offset to the useful lives, and the related length of time in the payout structure.
6. Consider the impact of such new debt on overlapping debt and the financing plans of local governments which overlap, or underlie the Village.
7. Assess financial alternatives to include new and innovative financing approaches, including, whenever feasible, categorical grants, revolving loans or other state/federal aid.
8. Minimize debt interest costs.

B. Debt Issuances

1. Authority and Purposes of the Issuance of Debt

The laws of the State of Illinois authorize the issuance of debt by the Village. The Local Bond Law confers upon municipalities the power and authority to contract debt, borrow money, and issue bonds for public improvement projects as defined therein. Under these provisions, the Village may contract debt to pay for the cost of acquiring, constructing, reconstructing, improving, extending, enlarging, and equipping such projects or to refund bonds.

2. Types of Debt Issuances

- a. *Short Term Debt (three years or less):* The Village may issue short-term debt which may include, but not be limited to, bond anticipation notes or variable rate demand notes, those instruments which allow the Village to meet cash flow requirements or provide increased flexibility in financing programs.
- b. *Long Term Debt (more than three years):* The Village may issue long-term debt which may include, but not limited to, general obligation bonds, certificates of participation, capital appreciation bonds, special assessment bonds, self-liquidating bonds and double barreled bonds. The Village may also enter into long-term leases for public facilities, property, and equipment with a useful life greater than one year.

3. Structure of Debt Issuances

The duration of a debt issue shall not exceed the economic or useful life of the improvement or asset that the issue is financing. The Village shall design the financing schedule and repayment of debt so as to take best advantage of market conditions and, as practical, to recapture or maximize its credit capacity for future use, and moderate the impact to the taxpayer.

4. Sale of Securities

All debt issues shall be sold through a competitive bidding process based upon the lowest offered True Interest Cost (TIC), unless the Village Board deems a negotiated sale the most advantageous to the Village.

5. Markets

The Village shall make use of domestic capital markets when the conditions best fit the Village's financing needs.

6. Credit Enhancements

The Village may enter into agreements with commercial banks or other financial entities for the purpose of acquiring letters of credit, municipal bond insurance, or other credit enhancements that will provide the Village with access to credit under terms and conditions as specified in such agreements when their use is judged cost effective or otherwise advantageous. Any such agreements shall be approved by the Village Board.

C. Legal Constraints

1. State Law

30 ILCS 305/0.01, et. seq.: the short title is "The Bond Authorization Act."

2. Authority for Debt

The Village may, by bond ordinance, incur indebtedness or borrow money, and authorize the issue of negotiable obligations, including refunding bonds, for any capital improvement of property, land acquisition, or any other lawful purpose except current expenses, unless approved by the Village Board.

3. Debt Limitation

Under Illinois Compiled Statutes the Village's general obligation bonded debt issuances are subject to a legal limitation based on 8.625% of the total assessed value of real estate property.

The Village is subject to debt limitations by Illinois Property Tax Extension Limitation Law (PTELL). PTELL allows the issuance of an amount of general obligation debt equal to the aggregate extension for principal and interest payments for non-referendum bonds that the Village issued prior to January 1, 1997. Limited bonds are general obligation bonds that are issued without referendum. These bonds must be identified as limited bonds at the time of issuance. The following bonds are not subject to PTELL limitations:

- Alternate revenue bonds
- Refunding obligations issued to refund or to continue to refund operations initially issued pursuant to referendum

4. Methods of Sale

All bonds shall be sold at a public sale via sealed proposal or live auction, except that bonds may be sold at a private sale in accordance with 30 ILCS 350/10. The Village may issue temporary notes by negotiated sale if the bond ordinance or subsequent resolution so provides.

- a. *Bonds:* All bonds will mature within the period or average period of usefulness of the assets financed; and the bonds will mature in installments, the first of which is payable not more than five years from the dated date of the bonds. Term bonds may be allowable if recommended by the Village's financial advisor, in lieu of a fixed maturity schedule, and approved by the Village Board.
- b. *Financial Advisor:* As a matter of independence, the Financial Advisor will not bid on nor underwrite any Village debt issues on which it is advising.

5. Credit Implications

When issuing new debt, the Village should not exceed credit industry benchmarks where applicable. Therefore, the following factors should be considered in developing debt issuance plans:

- a. *Ratio of Net Bonded Debt to Estimated Full Value:* The formula for this computation is Net Bonded Debt, which is the total outstanding debt divided by the current Estimated Full Value as determined by the Township Assessors.

<u>Current</u>	<u>Ceiling</u>	<u>Median</u>
1.18	4.00	2.42

- b. *Net Bonded Debt Per Capita:* The formula for this computation is Net Bonded Debt divided by the current population as determined by the most recent census information available.

<u>Current</u>	<u>Ceiling</u>	<u>Median</u>
\$1,142	\$2,000	N/A

- c. *Income Per Capita:* The formula for this computation is income for all households (the number obtained from the most current census data) divided by the current population as determined by the most recent census information available.

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- d. *Ratio of Net Bonded Debt to Equalized Value:* The formula for this computation is Net Bonded Debt, which is the total outstanding debt divided by the current Assessed Value as determined by the Township Assessors.

<u>Current</u>	<u>Ceiling</u>	<u>Median</u>
3.54	6.00	N/A

- e. *Ratio of Annual Debt Service to General Government Expenditures:* The formula for this computation is annual debt service expenditures divided by General Government (i.e., General, Special, and Debt Service Funds) expenditures (excluding certain interfund transfers).

<u>Current</u>	<u>Ceiling</u>	<u>Median</u>
10.41	16.00	8.14

- f. *Rapidity of Debt Service Repayment:* Exclusive of refunding and mini-bond issues, the Village's general obligation bond issues shall be so structured whereby at least twenty percent of the principal and interest for each issue is repaid in five years, and fifty in ten years.

**Current ratio based on latest audited financials (4/30/10). Median values obtained from Moody's 2009 US Local Government Medians. N/A indicates ratio was not included as part of this data source.

D. Debt Administration

1. Financial Disclosures

The Village shall prepare appropriate disclosures as required by the Securities and Exchange Commission, the federal government, the State of Illinois, rating agencies, underwriters, investors, agencies, taxpayers, and other appropriate entities and persons to ensure compliance with applicable laws and regulations.

2. Review of Financing Proposals

All capital financing proposals that involve a pledge of the Village's credit through the sale of securities, execution of loans or lease agreements and/or otherwise directly involve the lending or pledging of the Village's credit shall be referred to the Assistant Village Administrator who shall determine the financial feasibility, and the impact on existing debt of such proposal, and shall make recommendations accordingly to the Village Administrator.

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3. Investment of Bond Proceeds

The Village will invest bond proceeds in accordance with the Village's adopted investment policy.

4. Establishing Financing Priorities

The Assistant Village Administrator shall administer and coordinate the Village's debt issuance program and activities, including timing of issuance, method of sale, structuring the issue, and marketing strategies. The Assistant Village Administrator along with the Village's financial advisor shall meet, as appropriate, with the Village Administrator and the Village Board regarding the status of the current year's program and to make specific recommendations.

5. Ratings Agency Relations

The Village shall endeavor to maintain effective relations with the rating agencies. The Village Administrator, Assistant Village Administrator, the Village Treasurer and the Village's financial advisors shall meet with, make presentations to, or otherwise communicate with the rating agencies on a consistent and regular basis in order to keep the agencies informed concerning the Village's capital plans, debt issuance program, and other appropriate financial information.

6. Investment Community Relations

The Village shall endeavor to maintain a positive relationship with the investment community. The Assistant Village Administrator and the Village's financial advisor shall, as necessary, prepare reports and other forms of communications regarding the Village's indebtedness, as well as its future financing plans. This includes information presented to the press and other media.

7. Refunding Policy

The Village shall consider refunding outstanding debt when legally permissible and financially advantageous. A net present value debt service savings of at least three percent or greater must be achieved.

8. Investment of Borrowed Proceeds

The Village acknowledges its ongoing fiduciary responsibilities to actively manage the proceeds of debt issued for public purposes in a manner that is consistent with Illinois statutes that govern the investment of public funds, and consistent with the permitted securities covenants of related bond documents executed by the Village. The management of public funds shall enable the Village to respond to changes in markets or changes in payment or construction schedules so as to (i) optimize returns, (ii) insure liquidity, and (iii) minimize risk.

9. Federal Arbitrage Rebate Requirement

The Village shall maintain or cause to be maintained an appropriate system of accounting to calculate bond investment arbitrage earnings in accordance with the Tax Reform Act of 1986, as amended or supplemented, and applicable United States Treasury regulations related thereto. Such amounts shall be computed annually and transferred from the Bond Construction Fund (i.e., interest earnings revenue account) to the Debt Service Fund escrow account, or other appropriate accounts, for eventual payment to the United States Treasury.

In order to avoid arbitrage earnings on bond proceeds, Village staff shall recommend issuance of debt based upon the cash flow needs of the capital improvement project in which contracts for construction or other goods and services can reasonably be expected to be awarded during the calendar year. Consideration shall be given to the feasibility of obtaining rights-of-way, engineering services, or other matters which may affect the completion of the project in a timely manner, before a recommendation to issue debt is made.

E. Governmental Obligation Bonds Alternate Revenue Source Bonds

The Village may seek to finance the capital needs of governmental activities and its revenue producing enterprise funds through the issuance of Alternate Revenue Source debt obligations. These debt obligations are payable from various limited revenue sources.

1. Governmental Funds

Revenue sources pledged for governmental activities include income taxes, sales taxes, use taxes and utility taxes. The Village may only pledge up to 50% of the annual revenue received for debt service. Debt service payments for the most recent fiscal year represented 11.94% of pledged revenues.

2. Enterprise Funds

Revenue sources pledged for enterprise funds include water and sewerage revenues. In addition, the Village has pledged revenue from income taxes, sales taxes and use taxes as additional funding for repayment of these obligations. The Village may only pledge up to 50% of the annual revenue received for debt service. Debt service payments for the most recent fiscal year represented 7.58% of pledged revenues.

Prior to issuing Alternate Revenue Source debt obligations, the Assistant Village Administrator and Village Treasurer will develop financial plans and projections showing the feasibility of the planned financing, required rates and charges needed to support the planned financing and the impact of the planned financing on rate payers, property owners and the other affected parties. On an annual basis, the Village will review the percent of revenue stream that is pledged for repayment of debt for compliance with Village limitations. If it is not feasible to issue an Alternative Revenue obligation, then a revenue-secured debt obligation should be considered.

F. Conduit Financing

Under federal and state statutes the Village Board has the authority to issue tax-exempt bonds for non-profit organizations organized under Internal Revenue Code 501 (c) (3), and economic development revenue bonds, also known as private activity bonds, under the Tax Reform Act of 1986. These tax-exempt bonds shall be collectively referred to as conduit financings. The Village has no liability or responsibility for repayment of the debt authorized under these statutes.

The following policy and procedures shall be followed prior to the issuance of any such debt:

1. The applicant shall contact the Assistant Village Administrator or the Village Treasurer and submit a formal application for the issuance of a conduit financing.

2. For private activity bonds (economic development revenue bonds), the application shall include a written proposal which should include, but not be limited to, the following information, where applicable:
 - a. A description of the project including original issuance, refinancing, recollateralization or other action sought;
 - b. A statement indicating the amount of funding required for the project and a description of the purpose for which such funding will be used;
 - c. A description of any proposed financing arrangement for the project (e.g., loan agreement, or Village to own the project and lease to applicant);
 - d. A statement of the public purpose to be served by the issuance of economic development revenue bonds for the project;
 - e. An anticipated construction schedule and schedule for completing the financing;
 - f. The name and address of the proposed purchaser of the economic development revenue bonds proposed to be issued, if known;
 - g. A complete description, with such supporting exhibits as may be appropriate, of the physical aspects of the project;
 - h. Projected number of vehicles entering the facility area per day;
 - i. Ability of the streets to carry additional load;
 - j. Drainage/storm sewer requirements;
 - k. Utility requirements;
 - l. Ability of the schools to accommodate possible enrollment increases;
 - m. Financial stability of the applicant;
 - n. Description of principal business of applicant;
 - o. Number of employees anticipated at the new facility;
 - p. Number of new jobs to be created;
 - q. Number of management level employees;

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- r. Types of skills required by the facility's employees;
 - s. Yearly payroll/average employee salary;
 - t. Projected appraised/assessed value of the facility's real personal property in Lemont;
 - u. Number of years the prospective tenant has been in business;
 - v. Number of plant relocations since 1960, if applicable w. Civic Awareness
3. For the issuance of 501 (c) (3) bonds the proposal shall include all of the information listed in section 2. above as well as the following, as applicable:
- a. A statement of the public purpose to be served by the issuance of 501 (c) (3) revenue bonds for the project;
4. The information submitted by the applicant should be reviewed by the Assistant Village Administrator and the Village's financial and legal advisors and a summary of such information, together with an evaluation thereof and the recommendation of the staff should be presented to the Village Board as promptly as practicable thereafter. In addition, the Village may retain the services of qualified legal counsel to act as special counsel or the Village's financial advisor to do a study of the economic viability of the project. The applicant shall be responsible for all fees of the financial and legal advisors and shall deposit with the Village a sum sufficient to cover such costs and fees as determined from time to time by the Assistant Village Administrator.
5. The Village Board shall review the report presented to them by the Village staff as promptly as practicable after receipt thereof and shall take one of the following actions:
- a. Notify the applicant in writing that its proposal has been rejected and refund to the applicant any uncommitted balance of the deposit, if any.
 - b. Adopt a resolution of intent to proceed with the project and refund to the applicant any uncommitted balance of the deposit, if any.
6. If a resolution of intent is adopted by the Village Board, the financing, refinancing, or recollateralization may proceed pursuant to the provisions of this policy. All costs of issuance associated with such financing, including any expenses attributable to the Village, shall be borne by the applicant.

G. TIF Debt

Tax Increment Financing debt is excluded from this policy as it is governed by the specific TIF redevelopment agreement.

to: Mayor Brian K. Reaves
Village Board of Trustees

from: James L. Cainkar, P.E., P.L.S., Acting Village Engineer

subject: **Mayfair Estates Street Resurfacing
Mayfair Drive and Stoneybrook Drive**

date: September 20, 2011

BACKGROUND

Bids will be received on September 23, 2011 at 9:00 am for the Mayfair Estates Street Resurfacing Project, which work consists of hot-mix asphalt surfacing of the remaining streets in the Mayfair Estates Subdivision. At that time, a tabulation of bids will be performed. Once this is completed, recommendation for award of contract will be made based upon the low bid amount.

Note that it is the Village's intent to have this work performed by the developer's own Contractor, but staff has not received sufficient assurance that this will occur in 2011, which will require a draw on the Letter of Credit.

PROS/CONS/ALTERNATIVES

Award of this bid will have this work completed in a timely and expeditious manner.

RECOMMENDATION

Award of the Mayfair Estates Street Resurfacing Project to the low bid Contract based on their bid amount.

ATTACHMENTS

- Resolution Authorizing Award of Contract

VILLAGE BOARD ACTION REQUIRED

Approval of Resolution awarding the contract to the low bidder for this project, pending receipt of funds from the development security for Mayfair Estates.

Village Board Agenda Memorandum

Item #

to: Mayor Brian K. Reaves
Village Board of Trustees

from: James L. Cainkar, P.E., P.L.S., Acting Village Engineer

subject: Bridge Inspections
Stephen St @ I&M Canal / Old Stephen St @ DesPlaines River/
Ed Bossert Dr @ I&M Canal / Derby Road @ Pine Needles Drive

date: September 14, 2011

BACKGROUND

Per IDOT, a biennial bridge inspection of the four (4) above-mentioned Village-owned bridges is required. To obtain the bridge inspection reports, Crawford, Murphy & Tilly, Inc. (CMT) has submitted an Agreement, in the lump sum amount of \$11,500.00. In order to appropriate MFT funds for this project, IDOT requires that a Resolution (BLR 09111) and a Request for Expenditure/Authorization of MFT Funds (BLR 09150) be processed.

PROS/CONS/ALTERNATIVES

The Resolution must be passed to appropriate and use MFT funds for this work.

RECOMMENDATION

Approval of the Resolution, in the amount of \$11,500.00.

ATTACHMENTS

- MFT Maintenance Resolution
- Request for Expenditure/Authorization of Motor Fuel Tax Funds, in the amount of \$11,500.00

VILLAGE BOARD ACTION REQUIRED

Approval of Resolution as noted.



**Illinois Department
of Transportation**

**Resolution for Improvement by
Municipality Under the Illinois
Highway Code
Section No. 11-00050-00-BI**

BE IT RESOLVED, by the President and Board of Trustees of the
 Council or President and Board of Trustees
 Village of Lemont Illinois
 City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Bridge Inspection			

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of biannual inspection of bridges

_____ and shall be constructed _____ wide
 and be designated as Section _____

2. That there is hereby appropriated the (additional Yes No) sum of Eleven Thousand, Five Hundred and
no/100----- Dollars (\$11,500.00) for the
 improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract _____ ; and,
 Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved _____
 Date _____
 Department of Transportation

 Regional Engineer

I, Charlene Smollen Clerk in and for the
 Village of Lemont
 City, Town or Village
 County of Cook, DuPage & Will , hereby certify the
 foregoing to be a true, perfect and complete copy of a resolution adopted
 by the President and Board of Trustees
 Council or President and Board of Trustees
 at a meeting on September 26, 2011
 Date
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this
26th day of September, 2011
 (SEAL)

 City, Town, or Village Clerk



For District Use Only

Transaction Number _____

Date _____

Checked by _____

Municipality Village of Lemont

County Cook, DuPage & Will

Rd. District 1

Section 11-00050-00-BI

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below.

Purpose	Amount
Contract Construction.....	_____
Day Labor Construction.....	_____
Right-of-Way (Itemized On Reverse Side).....	_____
Engineering	11,500.00
Maintenance Engineering.....	_____
Engineering Investigations	_____
Other Category	_____
Obligation Retirement.....	_____
Maintenance	_____
Co. Eng./Supt. Salary & Expenses (Period from _____ to _____)	_____
IMRF or Social Security.....	_____
Interest _____	_____
_____	_____
_____	_____
Total	\$ 11,500.00

Comments _____

Date September 26 , 2011

Signed by _____

Ben Wehmeier, Administrator
Title of Official

Approved

Date

Department of Transportation

Regional Engineer

Itemization of Right-of-Way Request

Location of Property			Name of Owner	Acres Right- of-Way	Cost of Land Taken	Cost of Damage to Land Not Taken	Total
Street	Between (Street)	And (Street)					
						Total \$	

Village Board

Agenda Memorandum

Item #

To: Mayor & Village Board

From: Ben Wehmeier, Village Administrator
George Schafer, Assistant Village Administrator
Ed Buettner, Building Commissioner

Subject: **A Resolution Authorizing Execution of an Intergovernmental Agreement with Cook County Department of Public Health for Food Service Inspection Services**

Date: September 22, 2011

BACKGROUND/HISTORY

For the past several years, the Village has utilized the Cook County Department of Public Health for its health inspections for Village businesses that serve food. The attached resolution authorizes the extension of the Village's participation with this program another year. The provisions of the agreement remain unchanged.

PROS/CONS/ALTERNATIVES (IF APPLICABLE)

RECOMMENDATION

Staff recommends approval of the Resolution

ATTACHMENTS (IF APPLICABLE)

1. A Resolution Authorizing the Execution of an Intergovernmental Agreement with Cook County Department of Public Health for Food Service Inspection Services

SPECIFIC VILLAGE BOARD ACTION REQUIRED

Motion to Approve Resolution

RESOLUTION _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN
INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY
DEPARTMENT OF PUBLIC HEALTH FOR FOOD SERVICE
INSPECTION SERVICES**

WHEREAS, the Village of Lemont seeks to enter into an intergovernmental Agreement with the Cook County Department of Public Health for plan review and health inspection services at locations within the Village of Lemont that serve and/or sell food and/or drinks; and

WHEREAS, the Village of Lemont and the Cook County Health Department have negotiated an agreement which would provide the terms and conditions of this service.

NOW, THEREFORE BE IT RESOLVED by the Village President and Board of Trustees of the Village of Lemont that the Village President is authorized to execute the Agreement with Cook County Department of Public Health, attached hereto as exhibit A.

The Village Clerk of the Village of Lemont shall certify to the adoption of this Ordinance and cause the same to be published in pamphlet form.

**PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LEMONT, COOK, WILL AND DU PAGE COUNTIES ILLINOIS**
on this _____ Day of _____, 2011.

AYES

NAYS

PASSED

ABSENT

**Debby Blatzer
Paul Chialdikas
Clifford Miklos
Rick Sniegowski
Ronald Stapleton
Jeanette Virgilio**

BRIAN K. REAVES, Village President

Attest:

CHARLENE SMOLLEN, Village Clerk

COOK COUNTY DEPARTMENT OF PUBLIC HEALTH

Toni Preekwinkle • President
Cook County Board of Commissioners

Warren L. Batts • Chairman
Cook County Health & Hospitals System

Jorge Ramirez • Vice-Chairman
Cook County Health & Hospitals System

Terry Mason, M.D., F.A.C.S. • Interim CEO
Cook County Health & Hospitals System



**COOK COUNTY HEALTH
& HOSPITALS SYSTEM**
CCHHS

Health & Hospitals System Board Members

Dr. David A. Ansell
Commissioner Jerry Butler
David N. Carvalho
Quin R. Golden
Benn Greenspan
Sr. Sheila Lyne
Dr. Luis R. Muñoz
Heather E. O'Donnell

15900 S. Cicero Avenue, Bldg. E
Oak Forest, Illinois 60452
(708) 633-4000

Stephen A. Martin, Jr., Ph.D., MPH
Chief Operating Officer
Chief Operating Officer

September 16, 2011


Mr. Ben Wehmeier
Village of Lemont
418 Main Street
Lemont, IL 60439

Dear Mr. Wehmeier:

Enclosed are two (2) original copies of the Intergovernmental Agreement for the Provision of Environmental Health Inspectional Services for the period of December 1, 2011 through November 30, 2012. **Both original copies of the agreement need to be signed where required and returned to me for final approval.** One of the fully executed original copies will then be returned to you for your official records.

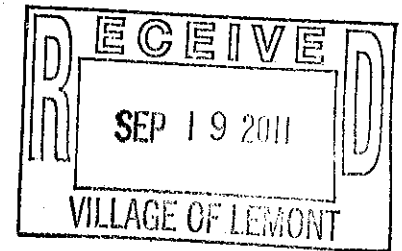
If you should have any questions or need any further information, please contact me at (708) 974-7107 or Michelle Beckles at (708) 974-7105.

Sincerely yours,


George Papadopoulos, M.P.H.
Assistant Director
Environmental Health Services

cc - File

Enclosure



**INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF
ENVIRONMENTAL HEALTH INSPECTIONAL SERVICES**

This **AGREEMENT** entered into as of December 1, 2011 by and between the Village of Lemont, Cook County, Illinois a municipal corporation (hereinafter called the **VILLAGE**), and the County of Cook, Illinois a body corporate and politic (hereinafter called the **COUNTY**).

WITNESSETH:

WHEREAS, The **VILLAGE** wishes to provide environmental health inspectional services relating to food service sanitation and retail food store sanitation; and

WHEREAS, the **COUNTY** is willing to provide the **VILLAGE** with certain environmental health services through the work of its Department of Public Health, (hereinafter called the **DEPARTMENT**) upon the terms and conditions as hereinafter set forth; and

WHEREAS, the **COUNTY** is a home rule unit as provided in the 1970 Illinois Constitution (Art. VII, Sec. 6); and

WHEREAS, the **VILLAGE** is a municipality deriving its authority as provided in the Illinois Compiled Statutes (65 ILCS 5); and

WHEREAS, the 1970 Illinois Constitution (Art. VII, Section 10) and the Illinois Compiled Statutes (5 ILCS 220) provide authority for intergovernmental cooperation; and

WHEREAS, the Illinois Compiled Statutes (55 ILCS 5/5-25013 (B) 5), provides that the **DEPARTMENT** may contract for the sale of health services; and

WHEREAS, the parties hereto seek to protect the health of the citizens of the **COUNTY** and the **VILLAGE** by undertaking the **AGREEMENTS** contained herein through their joint effort.

NOW THEREFORE, in consideration of the premises, and such other considerations as hereinafter set forth, the parties hereto agree as follows:

1. The **DEPARTMENT**, through its Environmental Health Division Staff, shall provide the following environmental services to the **VILLAGE**:
 - a. Make inspections as required by the food sanitation provisions of the Code of Ordinances of the **VILLAGE** (hereinafter called the **VILLAGE CODE**) of all food service establishments and retail food stores licensed or permitted by the **VILLAGE** as scheduled by the **VILLAGE** and the **DEPARTMENT** during the term of this **AGREEMENT** to assure compliance with the **VILLAGE CODE**;

- b. Reinspect all food service establishments and retail food stores to monitor the correction of violations identified at the time of the initial inspection pursuant to (a.) above;
 - c. Provide the **VILLAGE** with reports of inspections undertaken;
 - d. Report immediately to the **VILLAGE** on matters which in the opinion of the inspector are of serious concern;
 - e. Testify as required in any court cases brought by the **VILLAGE** for correction of food sanitation code violations cited pursuant to inspections conducted by the **DEPARTMENT**;
 - f. Review plans for any new or extensively remodeled food service establishment or retail food store in the **VILLAGE** to assure compliance with current Federal, State, **COUNTY**, and **VILLAGE** Food Service Establishment and Retail Food Store Regulations.
2. The **DEPARTMENT** agrees to furnish its employees with means of transportation to, from, and within the **VILLAGE** in order to carry out the duties and inspections as described herein.
3. The **VILLAGE** agrees:
 - a. To maintain in force during the term and any extension of this intergovernmental **AGREEMENT**, ordinances or regulations at least equivalent to the **COUNTY** Food Service Establishment and Retail Food Store Ordinances;
 - b. To maintain files and records of inspections and licensing or permitting of food service establishments and retail food stores, and to provide the **DEPARTMENT** with one copy of inspection reports prepared by **DEPARTMENT** personnel and upon reasonable notice provide the **COUNTY** with access to said files and records;
 - c. To provide any legal action in the determination of the **VILLAGE** necessary to enforce the **VILLAGE** ordinances or regulations.
4. To provide the **DEPARTMENT** with the necessary authority to perform the duties and services referred to above.
5. The **DEPARTMENT** agrees to provide all of the services outlined in Paragraph Number 1 above, at a cost of **\$60.00 per inspection** billed to the **VILLAGE** for the term of the **AGREEMENT**.

6. The **VILLAGE** agrees to hold harmless and to indemnify the **COUNTY**, its Board members, officers, agents and employees from liabilities, costs, judgments, attorneys' fees or other expenses resulting from any negligence or act or failure to act under this **AGREEMENT** by the **VILLAGE**, its officers, agents or employees. The **COUNTY** agrees to hold harmless and to indemnify the **VILLAGE**, its Board members, officers, agents and employees from liabilities, costs, judgments, attorneys' fees or other expenses resulting from any negligence or act or failure to act under this **AGREEMENT** by the **COUNTY**, its officers, agents or employees. Nothing herein shall be construed to require the **VILLAGE** to indemnify the **COUNTY** for the negligence of the **DEPARTMENT** or its officers, agents, or employees; and further, nothing herein shall be construed to require the **VILLAGE** to indemnify or make any payments in connection with any claim for which the **COUNTY** or the **DEPARTMENT** otherwise would not be liable, nor shall it be construed to waive any defenses that the **COUNTY**, the **DEPARTMENT** or the **VILLAGE** may otherwise have to any such claim. Furthermore, nothing herein shall be construed to require the **COUNTY** to indemnify the **VILLAGE** for the negligence of the **VILLAGE** or its officers, agents or employees; and further, nothing herein shall be construed to require the **COUNTY** to indemnify or make payments in connection with any claim for which the **VILLAGE** otherwise would not be liable.
7. This **AGREEMENT** shall become effective as of December 1, 2011 and shall continue through November 30, 2012 unless otherwise terminated by either party as hereinafter provided. This **AGREEMENT** may be renewed on an annual basis by resolution of the corporate authority of both parties or with the written agreement of the parties through their designated representatives. For purposes of the renewal of the terms and conditions contained in this **AGREEMENT** the **COUNTY** authorizes the Chief of the Bureau of Health Services or the Director of the **DEPARTMENT** to renew on its behalf.
8. The parties hereto shall at any time during the term of this **AGREEMENT** have the right to terminate same upon 30 days written notice to the other party, said notice to be sent certified mail, return receipt to: Director, Cook County Department of Public Health, 15900 S. Cicero Avenue, Building E, Oak Forest, IL 60452; or the Mayor, Village of Lemont, 418 Main Street, Lemont, Illinois 60439.
9. It is expressly agreed by the parties hereto that all environmental health staff members of the **DEPARTMENT** shall be deemed its employees and shall be under the sole supervision and control of the **DEPARTMENT**.

10. This intergovernmental **AGREEMENT** may be amended only by resolution of the corporate authority of each party hereto.
11. If any provision of this **AGREEMENT** is invalid for any reason, such invalid portion shall not render invalid the remaining provisions of this **AGREEMENT** which can be given effect without the invalid provision to carry out the intent of the parties as stated herein.
12. Neither party hereto may assign this **AGREEMENT** in whole or in part without the written consent of the other party.
13. The waiver by a party or any breach or failure of the other party to perform any covenant or obligation contained herein shall not constitute a waiver of any subsequent breach.
14. This **AGREEMENT** represents the entire **AGREEMENT** between the parties and supersedes any and all prior **AGREEMENTS**, whether written or oral. Any modification of this **AGREEMENT** shall be valid only if in writing and signed by all parties hereto.
15. This **AGREEMENT** shall be governed by and construed in accordance with the laws of the State of Illinois.
16. All notices relating to the **AGREEMENT** shall be either hand delivered to the party or mailed to the party by certified mail, return receipt requested to all respective parties at addresses as both appear in Section 8 of this **AGREEMENT**.
17. None of the provisions of this **AGREEMENT** is intended to create nor shall be designed or construed to create any relationship between the **COUNTY** and the **VILLAGE** other than of independent entities contracting with each other hereunder solely for effecting the provisions of the **AGREEMENT**. Neither of the parties hereto nor any of their respective representatives shall be construed to be the agent, the employer or representative of the other. The **VILLAGE** and the **COUNTY** will maintain separate and independent managements and each has full unrestricted authority and responsibility regarding its own organization and structure.
18. The execution of this **AGREEMENT** by the **COUNTY** shall be subject to the authorization of the Cook County Board of Commissioners adopted in accordance with applicable law.

IN WITNESS WHEREOF, the undersigned governmental units have caused this **AGREEMENT** to be duly executed and attached herewith are copies of the respective resolutions authorizing the signing official to execute this **AGREEMENT**.

VILLAGE OF LEMONT
a municipal corporation

By: _____

Mayor

ATTEST:

By: _____
Village Clerk

Dated:

COUNTY OF COOK, a body
corporate and politic

Dated

By: _____

Director, Cook County
Department of Public Health