

VILLAGE BOARD
Committee of the Whole Meeting
February 25, 2019
Lemont Village Hall – Village Board Room
418 Main St., Lemont, IL 60439

I. Call to Order

Mayor Egofske called the COW Meeting to order at 7:00 p.m.

II. Roll Call

Present were Trustees, Blatzer, Kwasneski, Maher, McClafferty, Stapleton and Sniegowski. Also present were George Schafer, Linda Molitor, Chris Smith, Darshana Prakash, Jason Berry and Ralph Pukula.

III. Discussion Items

A. Outsourcing Vehicle Sticker Program

Finance Director, Chris Smith, stated currently the Village issues Vehicle stickers for a two year term (August 1 to July 31). The entire process is administered by Finance staff, where the process begins sometime in May with ordering of the vehicle stickers. Vehicle stickers are sold at Finance counter and Police Department. The bulk of Finance staff spent is on selling the sticker at the front counter and on entering the information in the New World software system. The process is very labor intensive and time consuming in administering the sale. For the renewal period 2017-2019, staff spent 663 overtime hours, approximately \$10,200 in addition to regular hours worked. The staff recommended outsourcing the sticker sale to Third Millennium, Inc. This vendor's solution to service provided in three parts; data collection and cleansing, online portal and fulfillment.

B. Strategic Plan Update

Village Administrator, George Schafer, stated The Village Board and senior staff recently went through a comprehensive strategic planning process in which we will continue to update the Board on its progress throughout its implementation. The strategic plan consists of strategic priorities and associated key outcomes, strategic initiatives and action items. The board went over the strategic priorities for community development, community image, economic vitality, financial sustainability, infrastructure maintenance and organizational effectiveness with their associated key outcomes. In relation to the priority areas, activities from the current fiscal year and proposed initiatives and activities for the upcoming fiscal year.

C. Village Board, LPD Board, HCOR Commission Joint Meeting Discussion

Village Administrator, George Schafer, stated being consistent with our strategic plan on engaging our intergovernmental partners for projects that can benefit the community, Village has invited Lemont Park District board of Commissioners and the Village's Heritage and Outdoor Recreation Commission to Joint workshop to talk about initiatives related to recreation. The meeting is scheduled to held at Village Hall on February 27th at 7:00 p.m. The Board also agreed on topic to be discussed which are, potential leasing and improvements to the MWRD owned Tri-Central property, Castle Bowl ownership and maintenance, Kettering Estates and Timber Run park discussion and Bambrick Park Potential Cooperation.

- IV. Unfinished Business – None**
- V. New Business – None**
- VI. Audience Participation – None**
- VII. Executive Session – None**
- VIII. The Committee of the Whole Meeting adjourned at 9:45p.m.**