

VILLAGE BOARD

Committee of the Whole Meeting Minutes

July 17, 2017 – 6:30 PM

Lemont Village Hall - 418 Main St. - Lemont, IL 60439

I. Call to Order

Mayor John Egofske called the COW Meeting to order at 6:30 p.m.

II. Roll Call

Present were Trustees, Kwasneski, Maher, McClafferty, Sniegowski and Stapleton. Blatzer, absent. Also present were George Schafer, Jason Berry, Marc Maton, Linda Molitor, Ralph Pukula, Chris Smith, Heather Valone and Village Attorney, Andrew Paine.

III. Discussion Items

A. Heritage Corridor Marketing & Communication Plan - 8 Month Report Presentation

Village Administrator, George Schafer, provided background information on the branding and logo initiatives and the Marketing & Communication Plan that was approved on June 23, 2016. The Heritage Corridor Convention and Visitor's Bureau was selected for the Marketing & Communications Plan, with Diane Stelken Associates working on the marketing initiatives. Staff worked with them on the creation and execution of the social media posts and marketing material for the past eight months. Bob Navarro, HCCVB President & CEO, provided some background information on the plan and presented the 8 month report.

B. Gateway and Wayfinding Signage Master Plan Study Presentation

Village Planner, Heather Valone, provided a summary of the Village Gateway, Wayfinding, and Informational Signage Master Planning. An agreement was awarded in the spring of 2017 with Hitchcock Design Group for master planning services. This is part of a three-phase plan with research, analysis and programming in the first phase. The second phase, which we are currently in, is the selection process of the design for the various signage, which includes input from citizens at various locations, i.e., Village Hall open house which took place prior to tonight's meeting, and input from citizens at various events and locations in town. These designs are in a preliminary stage in which certain aspects of one, could be changed or incorporated in another.

Heather presented the design choices. Hitchcock Design Group explained how the design concept took place while working with staff. The question came up regarding the look of the gateway signage and that it potentially could have a similar look to those in other communities surrounding us. Hitchcock group will provide pictures of designs that are in surrounding communities. Further explanation took place on the selection process at this point, which includes obtaining input on the signage designs and taking them into consideration. After this process is complete, additional funneling of the designs will occur. An audience attendee suggested to have them shown at the Park

District and staff recommended to post them on social media.

C. 17-04 2 W. Wend Fence Variation

A request is being made for a variation at 2 W. Wend Street to allow for construction of a six-foot vinyl fence 16 ft. into a corner side yard (17.5 ft. from house). Village Planner, Heather Valone, provided background information regarding the fence per the staff report. After much discussion, the item will be up for approval at a future Village Board Meeting for potential approval of the 17.5 variation and also for the 6 ft. fence variation.

D. 17-07 16360 New Ave. Annexation and Rezoning

Property owners at 16360 New Ave. are seeking annexation to the Village of Lemont and rezoning to an R-4 single-family detached residential district. Staff recommended approval with conditions, which are to correct the remaining items on the Plat of Annexation, and all outstanding comments from the Village Engineer must be addressed prior to the final approval. The Village Board had no issues with moving forward with the annexation.

E. 17-05 Derby Pines Subdivision Discussion

C3 Development LLC, on behalf of the property owner GSI Properties LLC, is requesting a final plat approval for the development of Derby Pines Subdivision, an 8 lot, single-family subdivision. Variations to the UDO have been requested for the length of cul-de-sac and right-of-way, parkway size and water main looping requirements. A rezoning request is also being made from an R-1 to an R-4 single-family detached. Staff and PZC is recommending approval with specified conditions. The variations are not tied to the R-4 zoning. The issue with the water main access will be looked further into by the Village. The Board had no issues with the requested variations or R-4 rezoning.

F. Lemont Trails Canal Lease

Lemont Trails Adventure Park (LTAP) purchased property in quarry area with the intent to construct and operate a recreational area. The Village owns a 90 ft. canal reserve strip which is adjacent to the property LTAP owns. LTAP would like a license agreement from the Village to be able to have access to the reserve strip to easily access their property. They will begin to clean the invasive species on the canal reserve strip and clean up their property. The Board is in agreement with moving forward with the process to provide them the license agreement.

G. Main/Archer TIF District Village Owned Site Development

Through a previous RFP, the Village selected DL3 Reality in 2016, with no formal engagement, to develop the property as a mix-use development consisting of a retirement community with a retail component. DL3 is recommending an engagement agreement for their services with a monthly retainer which would be credited towards the commission on the land sale, should a sale occur. Staff recommendation is to continue engagement with DL3, with shorter term milestones and deliverables. The Board is in agreement with staff moving forward with an agreement with this type of

term.

H. No Parking Areas Near High School

The Police Department has received numerous requests to restrict parking at corners of feeder streets to McCarthy Road due to poor visibility. After review, Lemont PD's recommendation is to restrict parking from corner areas of the 400 to the 1000 block of McCarthy Road. This item will be up for approval at a future Village Board Meeting.

I. Well 3 Repair

Ralph Pukula, Public Works Director, informed the board of the cost and repair to Well 3 which is down. Repair work has begun and recommendations of repair work was provided. Ralph will monitor the repair work.

IV. New Business

A. Boundary Agreements

Homer Glen and Romeoville have not yet approved their boundary agreements with the Village. Staff recommendation is to rescind it to re-negotiate it. The item will be up for approval at a future Village Board Meeting.

B. State Budget Cut Effect

The budget that was passed by the State included a one year reduction of the local income tax that the municipality receives. The reduction will be 10%. The state will be submitting 14 payments of the income tax verses the standard 12. These accelerated payments will decrease the two-month lag. Overall, the estimated reduction in FY18 for the Village of Lemont will be \$125,000 and the FY19 reduction will be \$25,000.

V. Adjourned at 10:46 p.m.