

Strategic Planning Session
September 23, 2016 9:30 AM
Bar Louie - 47 W. Polk St.
Chicago, IL 60605

The annual Strategic Planning session was held by the Village Board for the purposes of giving various project updates and setting our goals and objectives for the coming year. The meeting was held at Bar Louie, 47 W. Polk St., Chicago, IL. The meeting took place on Friday, September 23, 2016, at 9:30 AM.

- I. Mayor Reaves called the meeting to order at 9:30 a.m.
- II. Roll Call – Mayor Brian Reaves, Clerk Charlene Smollen, Trustees, Debby Blatzer, Paul Chialdikas, Cliff Miklos, Rick Sniegowski, Ron Stapleton and Jeanette Virgilio were present. Also present Corporation Counsel / Deputy Village Assistant Jeff Stein, Executive Assistant Linda Molitor and Finance Director Chris Smith.
- III. Public Comment – None.
- IV. Annual Strategic Planning Session Discussion Items
 - A. Workforce Development Strategic Priority
 1. FY 17 Financial Conditions
 - i. Discussion took place regarding staff reorganization with new duties and responsibilities that are being implemented as well as cross training. The change in position with the Corporation Counsel / Deputy Village Administrator roll was reviewed further relating to staff. In addition, site development responsibility changes and projects were discussed.
 - ii. With the recommended budget amendments, the Village will have a total of 2.9 million in reserves. Budget amendment recommendation of unforeseen expenses and removal of projects were reviewed. The focus will be on internal processes and finishing current projects/initiatives.
 2. FY 18 Financial Outlook
 - i. Current initiatives and updates of the General Fund were provided. It is trending negative and we will need to evaluate projects and associated staffing needs.
 - ii. The Capital Fund is trending negative and project evaluation and staffing needs were discussed. The Capital Fund has approximately \$2.8 million in bond funds available. The Water & Sewer Fund is operating adequately but loan to other funds. The TIF funds are underperforming but are covering debt service (with Gateway TIF Change).

B. Financial Stability / Workforce Development

1. General Fund - Current initiatives and software program usage was discussed with an update to Quicket and New World. Tyler bought New World and they are not intending to improve it. The ideal solution would be to implement a cloud based system, but there is an additional cost. Office 365 has been budgeted and will be implemented once approved by the Village Board.
2. General Fund – Staffing needs and projects needs will need to be evaluated for all departments.

C. Quality Infrastructure

1. The following items were discussed under Quality Infrastructure:
 - a. Project Funds
 - b. Water Main Projects
 - c. Storage/Supply Needs
 - d. Sewer Projects
 - e. Road Projects – Condition 2 streets to resurface (\$630k estimate)
 - f. Near Future Projects
 - g. Village Facilities / Infrastructure

D. Infrastructure / Economic Development

1. A general update/discussion took place regarding bike path projects and other recreational projects. This included IDOT Projects for McCarthy Road options and Main Street options, path connections, Holmes Street corridor, I&M Canal restoration, CITGO HQRA events and Lemont Trails development.
2. Economic Development & Redevelopment
 - i. The planned initiatives for Marketing for FY 17 were reviewed which includes print and other types of advertising within a 20 mile radius outside of Lemont. An increase in social media posts began on October 8, targeting our key messages to tourism, residents and businesses.
 - ii. Economic development initiatives for FY 17 and FY 18 include improvements to our permitting and site development processes. The I Live Lemont website will be redesigned.
 - iii. The Gateway TIF development, other private developments and the Comprehensive Plan and Zoning Map were discussed.
 - iv. Other economic development needs will need to be evaluated for continued marketing campaign and business attraction/retention.
 - v. Two developers received our RFP for the Rt. 83 & Main Street and these are due back on October 23.
 - vi. Other potential private developments were discussed along with the Comprehensive Plan and Zoning Map.
 - vii. A presentation was given by Lemont Trail Adventure Park Project team. The vision is to create a multi-use adventure park in the Midwest with

indoor and outdoor activities in the quarry area. This project is in the beginning stage of implementation.

E. Economic Development / Intergovernmental Cooperation

1. Residential development coordination, festivals and special events and other areas of partnership were discussed. Staff was directed to determine the direction of the events for the coming year.
2. Discussion took place over boundary agreements and annexations in accordance to the Comprehensive Plan.