

**Strategic Planning Session**  
**October 19, 2012**  
10:00 a.m.

An annual Strategic Planning session was held by the Village Board and senior staff for the purposes of giving various project updates and setting its goals and objectives for the coming year. The meeting was held at the Bar Louie, 47 W. Polk Street, Chicago, IL during the Illinois Municipal League Conference. The meeting took place on Friday October 19 from 10:00 am to 3:30 pm.

**CALL TO ORDER**

Mayor Reaves called the strategic planning session to order at 10:00 am and acknowledged that the following were present:

Trustees Ron Stapleton, Paul Chialdikas, Cliff Miklos, Debbie Blatzer, Jeanette Virgilio and Rick Sniegowski were present.

Also present were Village staff members Ben Wehmeier, George Schafer and Village Attorney Jeff Stein. The group was joined by representatives from Abbell Associates for a development update from 1:00 - 2:00 pm.

**DISCUSSION ITEMS**

The Village Board and senior staff met for its annual strategic planning meeting during the Illinois Municipal League Conference. The meeting included general discussions on the following topics. The meeting was a workshop meeting only. There were no final decisions made during the workshop.

1. Development Update
  - a. Commercial Development Update
    - Status of various projects. Tap House, Ace, gas station demolition, Art Logistics and other miscellaneous updates
    - New video gaming restaurants and pending applications.
  - b. Residential Development Status- Bella Strada, Paradise Park, Glen Oaks, Briarcliffe Townhomes, Glens of Connemara update, Smith Farms LOC update, Meadowlark, Krystina Xing, Briarcliffe I-355 sound wall update
2. Internal Updates
  - a. Marketing Project- Marketing video presentation and recommendations from Board
  - b. ERP/Finance system implementation and schedule
  - c. Village Hall renovation
  - d. Status of Village budget
  - e. Metra updates
3. Large Scale Project Updates
  - a. Tree Top Quarry Project
  - b. Downtown Sports Complex update

c. Route 83/Main Street development update

4. Personnel Update

- a. Overview of Village personnel structure and pay plan
- b. Pending Retirements – Discussion of potential incentive packages
- c. Succession Planning/departmental organization
  - Special Event coordination/marketing
  - Economic Development activities
  - Department Status/ future organizational changes
- d. Part-time employee discussions
- e. Position and classification study
  - Evaluation Overhaul
  - Job Description Update
  - Pay plan update

**ADJOURNMENT**

Mayor Reaves adjourned the meeting at 3:30 pm on Friday, October 19, 2012.