

Mayor's Charity Fund Application

There are many great organizations in our community making a difference. Please read the eligibility requirements thoroughly to determine whether your organization will qualify to receive funds. These requirements align with the intent of the funds being distributed.

The Mayor's Drive for Charity is an annual golf outing for the sole purpose of raising funds in support of Lemont non-profit organizations who help those in need in our community through funding activities, providing essential services to youth groups, seniors, special needs, and educational programs.

In order to fully review your request, you will need to complete the form below and email or mail it with any applicable attachments to Janet Schatz, jschatz@lemont.il.us, or, Village of Lemont, Attention Janet Schatz, 418 Main Street, Lemont, IL 60439, **no later than May 22, 2025.**

Eligibility for non-profit organizations:

1. Must center on philanthropic goals and demonstrate that the project and purpose of the funds will be used to benefit those that the non-profit organization supports.
2. The organization receiving the funds must be located in the Village of Lemont or Lemont Township and primarily serve residents that reside in the Village of Lemont or Lemont Township.
3. Funds cannot be used for the benefit of an individual such as for a scholarship, sponsorship, travel expenses, etc.
4. Funding requests for sport teams or leagues will only be considered if funds are used solely for families requiring financial assistance to off-set registration fees to participate in the program (proof will be requested).
5. The organization should be registered with the IRS as a non-profit under Section 501(c) of IRS Code.

The Mayor's Charity Fund will not support:

1. Organizations that will provide funds received from the Mayor's Charity Fund to another organization that has also applied and will receive funds from the Mayor's Charity Fund (organization to organization).
2. Village of Lemont organized events, projects, commissions, or committees.
3. Private foundations.
4. Individual pursuits.
5. Private or public elementary, secondary or high schools.
6. Taxing bodies (fire department, library, park district, school districts, Township, Village of Lemont).
7. Political or fraternal organizations, service clubs, or third-party organizations that raise funds for charity.
8. The publication of books or movie productions.
9. Endowment or capital campaigns.
10. Conferences, seminars, events or golf tournaments.
11. Scholarships, sponsorships, travel, expenses, etc., for individuals or groups.
12. Funding for organizations general/operational accounts.

VILLAGE OF LEMONT MAYOR'S CHARITY FUND APPLICATION

Village of Lemont
418 Main Street • Lemont, IL 60439
630-257-1590 • Fax 630-243-0958

Due date for submission is May 22, 2025.

Please review the eligibility requirements listed on the previous page to receive funds from the Mayor's Drive for Charity. In addition, please review the items that the charity fund will not support. Future mailings will be sent to the President/Chairperson's address.

Date: _____

1. Organization Information:

Employer Identification Number (EIN): _____

Organization: _____ Phone: _____

Address: _____ City: _____ Zip: _____

President/Chairperson: _____ **Phone:** _____

Address: _____ **City:** _____ **Zip:** _____

Contact Person's Name: _____

Email: _____ Phone: _____

2. Type of Organization: Service _____ Fraternal _____ Veteran _____ Sports _____
Educational _____ Charitable _____ Other _____ Community Group _____

3. Has the organization been continuously in existence for more than five years? Yes _____ No _____

4. Amount being requested: _____

5. State the purpose of the organization:

6. Describe the project or proposed use of funds being requested:

7. Describe how the project or proposed use of the funds will benefit those in need and/or the well-being of the Lemont community:

8. How is your charity organization supported:

A W-9 form of the organization applying for funds from the Mayor's Charity Fund MUST be attached to this application.

(Must be Notarized and returned with application.)

APPLICANT'S STATEMENT

The undersigned, being duly sworn, does hereby attest as follows:

- A. That the undersigned is empowered and authorized to prepare and sign this application on behalf of the applicant;
- B. That the undersigned has reviewed this application and that the information provided is true and accurate;
- C. That the organization is in good standing with the IRS existing under the laws of the State of Illinois.

APPLICANT (ORGANIZATION)

EIN No. _____

By: _____
(please print name)

Title: _____

Signature: _____

*Subscribed and sworn to before me
this _____ day of _____, 20____.*

Notary Public