

# Step 1: Access the "Make a Payment" page

### Option 1: Click "Make a Payment."

Village of Lemont Utilities Se Powered by Tyler Technologies	ervices		
\$0.00 - 🛃 Account Summary	🗓 Account Details 👻 🚍 Payments	👻 📋 eBill Enrollment 🔅	User Profile *
Account Summary Billing Status View Bill Make a Payment Balance on Last Bill \$100.00 All Activity Since Last Bill (\$100.00) Total Due \$0.00			

Option 2: On the top navigation bar, click "Payments" and select "Make a Payment."



#### **Step 2: Enter Payment Amount**



Enter your desired payment amount in the "Payment Amount" field. Check the "Terms and Conditions" box to agree to the "Terms and Conditions." Select the "Continue with Payment" button.

# Step 3: Choose to pay "Now" or "Later" and select payment preference.

Summary	
Subtotal	\$100.00
]	
	Subtotal

Continue to Page 3

### Pay Now – Credit Card

Ente	er your payment information
Whe	n would you like to pay?
۲	Now
$\bigcirc$	Later
How	are you going to pay?
۲	Enter new credit card
	Card number
	MM
	YYYYY
	Cardholder name
	Address
	Billing ZIP code
	Security code
0	Enter new eCheck
Wher	e should we send your receipt?
En	nail for receipt*
You w	vill not be charged until you review your payment on the next step
Ba	ck Continue

Enter your card payment details. Be sure you use the address the credit card bill is mailed/addressed to. Enter an email for confirmation receipt.

### Pay Now – eCheck

Ente	er your payment information
When	n would you like to pay?
۲	Now
0	Later
How	are you going to pay?
0	Enter new credit card
۲	Enter new eCheck
	Account type
	Bank name
	Account number
	Confirm account number
	Routing number
	Confirm routing number
	Name on account
Wher	e should we send your receipt?
Em	ail for receipt*
You w	ill not be charged until you review your payment on the next step
Ba	Continue

Enter your eCheck payment details. Enter an email for a confirmation receipt.

### Pay Later – Credit Card (One-Time)

				pay:						
0	Now									
0	Later	- Choo 08/	se date - 11/202	23		Ē	1			
		_		A						
ow a	are you	`		Augu	IDL 2	.023		<i>_</i>		
	Enterr	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
•	Enteri			1	2	3	4	5		
	Card n	6	7	8	9	10	11	12		
		13	14	15	16	17	18	19		
	MM	20	21	22	23	24	25	26		
		27	28	29	30	31				
	YYYY									
	,									
	Cardno	iderr	lame							
	Addres	s								
		-								
	Billing	ZIP co	ode							
	Securit	y cod	е							
0	Enter n	ew e0	Check							
/here	should	we s	end yo	ur rec	eipt?					
Em	ail for re	eceipt	*							
ou wi	II review	your :	schedul	led pay	ment d	etails o	on the n	ext ste	p. When scheduling a	а

Select a future date for the transaction to occur. Enter your card payment details. Enter your card payment details. Be sure you use the address the credit card bill is mailed/addressed to. Enter an email for a confirmation receipt.

### Pay Later – eCheck (One-Time)

nen	would you like to pay?
С	Now
٥	Later 08/11/2023
w	are you going to pay?
C	Enter new credit card
D	Enter new eCheck
	Account type
	Bank name
	Dank Home
	Account number
	Confirm account number
	Routing number
	Confirm routing number
	Name on account
here	e should we send your receipt?
Em	ail for receipt*

Select a future date for the transaction to occur. Enter your eCheck payment details. Enter an email for a confirmation receipt.