#### NOTICE OF ANNUAL MEETING OF JOINT REVIEW BOARD

Village of Lemont Mayor John Egofske 418 Main Street Lemont, Illinois 60439

Lemont Township Steven F. Rosendahl, Supervisor 1115 Warner Avenue Lemont, Illinois 60439

Joliet Community College District 525 Dr. Judy Mitchell 1215 Houbolt Road Joliet, Illinois 60431

Cook County - Government Center Maria Pappas, Treasurer 118 N. Clark Street #112 Chicago, Illinois 60602

Lemont Township High School District 210 Dr. Mary Ticknor, Superintendent 800 Porter Street Lemont, Illinois 60439 Lemont Public Library District Sandra D. Pointon, Director 50 E. Wend Street Lemont, Illinois 60439

Lemont Fire Protection District George Rimbo, Fire Chief 15900 New Avenue Lemont, Illinois 60439

Lemont-Bromberek Combined School District 113A Dr. Courtney Orzel, Superintendent 16100 127<sup>th</sup> Street Lemont, Illinois 60439

Lemont Park District Louise Egofske, Director 16028 127<sup>th</sup> Street Lemont, Illinois 60439

YOU ARE HEREBY NOTIFIED that a meeting of the Joint Review Board to review the 2017 annual report for the Downtown TIF Tax Increment Financing Redevelopment Project Area will be convened on March 29, 2018 at 3:15 p.m. at the Village of Lemont, Village Hall, 418 Main Street, Lemont, Illinois 60439.

PLEASE BE ADVISED that the Joint Review Board shall elect or re-elect a public member as well as a chairperson. In accordance with the provisions of the Tax Increment Allocation Redevelopment Act (the "Act") (65 ILCS 5/11-74.1-1, et seq.), the Joint Review Board shall review the 2017 annual report for the Downtown TIF Redevelopment Project Area.

Marlene Smollen

#### AGENDA

## JOINT REVIEW BOARD FOR THE VILLAGE OF LEMONT DOWNTOWN TIF

March 29, 2018

Village of Lemont, Village Hall 418 Main Street 3:15 p.m.

418 Main Street

Lemont, Illinois 60439

- 1. Call Meeting to Order
- 2. Roll Call

Village of Lemont

Lemont Township

Joliet Community College District 525

**Cook County** 

Lemont Township High School District 210

Lemont Public Library District Lemont Fire Protection District

Lemont-Bromberek Combined School District 113A

Lemont Park District

- 3. Motion to elect of re-elect Public Member
- 4. Motion to elect or re-elect Chairperson
- 5. Minutes for Approval
- 6. Discussion and review of the 2017 annual report for the Downtown TIF redevelopment project area submitted to the Office of the Illinois Comptroller and distributed to all affected taxing districts pursuant to 65 ILCS 5/11-74.5-5(d) as to the effectiveness and status of the redevelopment project area
- 7. Public Comment
- 8. Adjournment

### FY 2017 ANNUAL TAX INCREMENT FINANCE REPORT



Name of Municipality:	Village of Lemont	Reporting F	iscal Year:		2017
County:	Cook , DuPage, Will	Fiscal Year	End:		4/30/2017
Unit Code:	016/310/32				
	TIF Adminis	trator Contact Inf	formation		
First Name: George		Last Name:	Schafer		
Address: 418 Main	Street	Title:	Village Administr	ator	
Telephone: 630-257-	1590	City:	Lemont	Zip:	60439
I attest to the best of min the City/Village of:	ny knowledge, that this FY 2017	report of the rede	evelopment project	area(s)	
is complete and accur	ate pursuant to Tax Increment A	llaastian Dadawal	A -+ TOF H 4	OC 5/44 74 4 0 -4	
			opment Act [65 ILt	55 5/11-74.4-3 et.	seq.] and
	ery Law [65 ILCS 5/11-74.6-10 e		opment Act [65 ILt	55 5/11-74.4-3 et.	seq.] and

Section 1 (65 ILCS 5/11-74.4-5 (d) (1.5) and 65 ILCS 5/11-74.6-22 (d) (1.5)\*)

FILL OUT ONE FOR <u>EACH</u> TIF DISTICT				
Name of Redevelopment Project Area	Date Designated	Date Terminated		
Downtown TIF District	May 28, 1991	December 31, 2015		
Downtown Canal District 1	April 18, 2005			
Gateway TIF District	January 19, 2009			
Main/Archer TIF District	January 23, 2017			
,				

<sup>\*</sup>All statutory citations refer to one of two sections of the Illinois Municipal Code: The Tax Increment Allocation Redevelopment Act [65 ILCS 5/11-74.4-3 et. seq.] or the Industrial Jobs Recovery Law [65 ILCS 5/11-74.6-10 et. seq.]

SECTION 2 [Sections 2 through 5 must be completed for <u>each</u> redevelopment project area listed in Section 1.] FY 2017

Name of Redevelopment Project Area (below):	
Downtown TIF	
Primary Use of Redevelopment Project Area*:	
* Types include: Central Business District, Retail, Other Commercial, Industrial, Residential, and Combination/Mixed	
If "Combination/Mixed" List Component Types:	Combined
Under which section of the Illinois Municipal Code was Redevelopment Project Area designated? (check one):	
Tax Increment Allocation Redevelopment Act	Х
Industrial John Donousen Levy	

	No	Yes
Were there any amendments to the redevelopment plan, the redevelopment project area, or the State Sales Tax Boundary? [65 ILCS 5/11-74.4-5 (d) (1) and 5/11-74.6-22 (d) (1)]	х	
If yes, please enclose the amendment labeled Attachment A  Certification of the Chief Executive Officer of the municipality that the municipality has complied with all of the requirements of the Act during the preceding fiscal year. [65 ILCS 5/11-74.4-5 (d) (3) and 5/11-74.6-22 (d) (3)]  Please enclose the CEO Certification labeled Attachment B		Х
Opinion of legal counsel that municipality is in compliance with the Act. [65 ILCS 5/11-74.4-5 (d) (4) and 5/11-74.6-22 (d) (4)]  Please enclose the Legal Counsel Opinion labeled Attachment C		Х
Statement setting forth all activities undertaken in furtherance of the objectives of the redevelopment plan including any project implemented and a description of the redevelopment activities.? [65 ILCS 5/11-74.4-5 (d) (7) (A and B) and 5/11-74.6-22 (d) (7) (A and B)]  If yes, please enclose the Activities Statement labeled Attachment D	х	
Were any agreements entered into by the municipality with regard to the disposition or redevelopment of any property within the redevelopment project area or the area within the State Sales Tax Boundary? [65 ILCS 5/11-74.4-5 (d) (7) (C) and 5/11-74.6-22 (d) (7) (C)]  If yes, please enclose the Agreement(s) labeled Attachment E	×	
Is there additional information on the use of all funds received under this Division and steps taken by the municipality to achieve the objectives of the redevelopment plan? [65 ILCS 5/11-74.4-5 (d) (7) (D) and 5/11-74.6-22 (d) (7) (D)]  If yes, please enclose the Additional Information labeled Attachment F	х	
Did the municipality's TIF advisors or consultants enter into contracts with entities or persons that have received or are receiving payments financed by tax increment revenues produced by the same TIF? [65 ILCS 5/11-74.4-5 (d) (7) (E) and 5/11-74.6-22 (d) (7) (E)]  If yes, please enclose the contract(s) or description of the contract(s) labeled Attachment G	x	
Were there any reports or meeting minutes submitted to the municipality by the joint review board? [65 ILCS 5/11-74.4-5 (d) (7) (F) and 5/11-74.6-22 (d) (7) (F)]  If yes, please enclose the Joint Review Board Report labeled Attachment H		х
Were any obligations issued by the municipality? [65 ILCS 5/11-74.4-5 (d) (8) (A) and 5/11-74.6-22 (d) (8) (A)]  If yes, please enclose any Official Statement labeled Attachment I and Attachment J MUST be Yes	х	
An analysis prepared by a financial advisor or underwriter setting forth the nature and term of obligation and projected debt service including required reserves and debt coverage? [65 ILCS 5/11-74.4-5 (d) (8) (B) and 5/11-74.6-22 (d) (8) (B)]  If attachment I is yes, Analysis MUST be attached and labeled Attachment J	х	
Has a cumulative of \$100,000 of TIF revenue been deposited into the special tax allocation fund? 65 ILCS 5/11-74.4-5 (d) (2) and 5/11-74.6-22 (d) (2) If yes, please enclose Audited financial statements of the special tax allocation fund labeled Attachment K		×
Cumulatively, have deposits of incremental taxes revenue equal to or greater than \$100,000 been made into the special tax allocation fund? [65 ILCS 5/11-74.4-5 (d) (9) and 5/11-74.6-22 (d) (9)]  If yes, The audit report shall contain a letter from the independent certified public accountant indicating compliance or noncompliance with the requirements of subsection (q) of Section 11-74.4-3 labeled Attachment L		x
A list of all intergovernmental agreements in effect to which the municipality is a part, and an accounting of any money transferred or received by the municipality during that fiscal year pursuant to those intergovernmental agreements. [65 ILCS 5/11-74.4-5 (d) (10)]  If yes, please enclose list only, not actual agreements labeled Attachment M	x	

## SECTION 3.1 - (65 ILCS 5/11-74.4-5 (d)(5)(a)(b)(d)) and (65 ILCS 5/11-74.6-22 (d) (5)(a)(b)(d)) Provide an analysis of the special tax allocation fund.

FY 2017

TIF NAME:

Downtown TIF

Special Tax Allocation Fund Balance at Beginning of Reporting Period

\$ 13,568

SOURCE of Revenue/Cash Receipts:	Recei Cur	ue/Cash pts for rent ng Year	Re	Cumulative Totals of evenue/Cash ceipts for life of TIF	% of Total
Property Tax Increment			\$	17,650,137	78%
State Sales Tax Increment					0%
Local Sales Tax Increment					0%
State Utility Tax Increment					0%
Local Utility Tax Increment					0%
Interest	\$	3,094	\$	529,628	2%
Land/Building Sale Proceeds					0%
Bond Proceeds					0%
Transfers from Municipal Sources			\$	4,290,000	19%
Private Sources				****	0%
Other (identify source; if multiple other sources, attach					
schedule)			\$	90,848	0%

All Amount Deposited in Special Tax Allocation by source	\$ 3,094
Cumulative Total Revenues/Cash Receipts	\$ 22,560,613   100%
Total Expenditures/Cash Disbursements (Carried forward from Section 3.2)	\$ -
Distribution of Surplus	·
Total Expenditures/Disbursements	\$ -
Net/Income/Cash Receipts Over/(Under) Cash Disbursements	\$ 3,094
FUND BALANCE, END OF REPORTING PERIOD*	\$ 16,662

\* If there is a positive fund balance at the end of the reporting period, you must complete Section 3.3

FY 2017

TIF NAME: Downtown TIF

#### ITEMIZED LIST OF ALL EXPENDITURES FROM THE SPECIAL TAX ALLOCATION FUND

(by category of permissible redevelopment project costs )

PAGE 1

Category of Permissible Redevelopment Cost [65 ILCS 5/11-74.4-3 (q) and 65 ILCS 5/11-74.6-10 (o)]	Amounts	Reporting Fiscal Year
Cost of studies, surveys, development of plans, and specifications. Implementation and administration of the redevelopment plan, staff and professional service cost.		
		\$ -
		7
2. Annual administrative cost.		
	<u> </u>	200
		\$ -
3. Cost of marketing sites.		Ψ
3. Cost of marketing sites.		
		\$ -
4 Property assembly cost and site preparation costs.		\$ -
Property assembly cost and site preparation costs.		\$ -
Property assembly cost and site preparation costs.		\$ -
Property assembly cost and site preparation costs.		\$
Property assembly cost and site preparation costs.		\$
Property assembly cost and site preparation costs.		\$
Property assembly cost and site preparation costs.		\$
Property assembly cost and site preparation costs.		\$
		\$ -
4. Property assembly cost and site preparation costs.  5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		\$
5. Costs of renovation, rehabilitation, reconstruction, relocation, repair or remodeling of existing public or private building, leasehold improvements, and fixtures within a redevelopment project area.		\$

SECTION 3.2 A PAGE 2		
7. Costs of eliminating or removing contaminants and other impediments.		
7. Cools of Girminating of Terrioving Contaminants and Other Impediments.		
		-
8. Cost of job training and retraining projects.		
		\$ -
9. Financing costs.		
•		
	WHITE THE RESERVE TO	
		-
10. Capital costs.		
		\$ -
11. Cost of reimbursing school districts for their increased costs caused by TIF assisted housing		
projects.		
		\$ -
12. Cost of reimbursing library districts for their increased costs caused by TIF assisted housing projects.		
		\$ -
· AMPARILAMENTALALAMEN .	<u> </u>	•

SECTION 3.2 A				
PAGE 3				
13. Relocation costs.				
		\$ -		
14. Payments in lieu of taxes.				
		\$ -		
15. Costs of job training, retraining, advanced vocational or career education.				
		\$ -		
16. Interest cost incurred by redeveloper or other nongovernmental persons in connection with a				
redevelopment project.				
,				
		\$ -		
17. Cost of day care services.				
		\$		
18. Other.				
		\$ -		
TOTAL ITEMIZED EXPENDITURES		\$ -		

#### Section 3.2 B

EV	201	17
ГΙ	Zυ	1/

TIF NAME:	Downtown TIF
TIF INAIVIE.	

Optional: Information in the following sections is not required by law, but would be helpful in creating fiscal transparency.

List all vendors, including other municipal funds, that were paid in excess of \$10,000 during the current reporting year.

Name	Service	Amount
***************************************		

## SECTION 3.3 - (65 ILCS 5/11-74.4-5 (d) (5d) 65 ILCS 5/11-74.6-22 (d) (5d) Breakdown of the Balance in the Special Tax Allocation Fund At the End of the Reporting Period by source

FY 2017 TIF NAME:	Dow	owntown TIF			
FUND BALANCE BY SOURCE			\$	16,662	
	Amo	ount of Original Issuance	Amoun	t Designated	
1. Description of Debt Obligations					
Taxable GO Bonds (Alternate Revenue Source) Series 2012B	\$	4,290,000	\$	-	
Bonds, Dated May 22, 2000	\$	718,000	\$	-	
Senior Housing Subordinate	\$	1,094,615	\$	_	
Total Amount Designated for Obligations	\$	6,102,615	\$		
2. Description of Project Costs to be Paid					
2. Description of Project Costs to be Faid	T				
			· · · · · · · · · · · · · · · · · · ·		
Total Amount Designated for Project Costs			\$	-	
			,		
TOTAL AMOUNT DESIGNATED			\$		
SURPLUS/(DEFICIT)			\$	16,662	

#### SECTION 4 [65 ILCS 5/11-74.4-5 (d) (6) and 65 ILCS 5/11-74.6-22 (d) (6)]

FY 2017

TIF NAME:

Downtown TIF

Provide a description of all property purchased by the municipality during the reporting fiscal year within the redevelopment project area.

Check here if no property was acquired by the Municipality within the X Redevelopment Project Area.

Property Acquired by the Municipality Within the Redevelopment Project Area.

#### SECTION 5 - 20 ILCS 620/4.7 (7)(F) PAGE 1

FY 2017					
Name of Economic Development Area:			Downtown TIF		
Page 1 is to be included with EDA report. Pages 2 and	3 are to be	included ONLY			
		ving by indicati			
1. NO projects were undertaken by the Municipality Wi				_	
2. The Municipality DID undertake projects within the F	Redevelopm	ent Project Area	a. (If selecting this option,		.,
complete 2a.)					
2a. The number of projects undertaken by the munic	cipality with	in the Redevelo	pment Project Area:		10
LIST the projects undertaken by t	the Municipa	ality Within the F	Redevelopment Project Are	ea:	
			Estimated Investment		
			for Subsequent Fiscal		Estimated to
TOTAL:		/99 to Date	Year	\$	lete Project
Private Investment Undertaken (See Instructions)	\$	2,802,539 2,976,425	\$ - \$ 300,000	\$	420,000
Public Investment Undertaken	\$	2,976,425	\$ 300,000	Φ	0
Ratio of Private/Public Investment		10/17			<u> </u>
	,	PROJECT NAM	NE TO BE LISTED AFTER	PROJEC	T NUMBER
Project 1*: Infrastructure Improvements & Rehab (	Façade Pro	ogram) Comple	ted		
Private Investment Undertaken (See Instructions)	\$	2,502,539			
Public Investment Undertaken	\$	576,455			
Ratio of Private/Public Investment		4 29/85			0
D. C. of Ot. Tele 46 Ot. of Bullio business and		Clated			
Project 2*: Talcott Street Public Improvements and	\$	ng- Completed		I	
Private Investment Undertaken (See Instructions)  Public Investment Undertaken	\$	455,016			
Ratio of Private/Public Investment	Ψ	0			0
Ratio of Phyate/Public Investment		<u> </u>		l	<u> </u>
Project 3*: Talcott Street Utility Relocation - Compl	eted				
Private Investment Undertaken (See Instructions)	\$	300,000			
Public Investment Undertaken	\$	236,000			
Ratio of Private/Public Investment		1 16/59			0
Project 4*: Main Street Resurfacing - Completed					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken	\$	80,000		\$	
Ratio of Private/Public Investment	Ψ-	00,000		<b> </b>	0
Tratio of Frivates abilio investment		<u> </u>		<b>L</b>	
Project 5*: Canal Street and Safety Village Parking	Lot Resurf	acing - Comple	eted		
			l	l	
Private Investment Undertaken (See Instructions)					
Private Investment Undertaken (See Instructions) Public Investment Undertaken	\$	231,151 0		\$	0

\$

191,367 \$

0

Project 6\*: Illinois Street Engineering - Completed
Private Investment Undertaken (See Instructions)

Public Investment Undertaken

Ratio of Private/Public Investment

## PAGE 2 \*\*ATTACH ONLY IF PROJECTS ARE LISTED\*\*

Project 7*: Canal Street Reconstruction- Complete	d				
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken	\$	300,529		\$	-
Ratio of Private/Public Investment		0			0
				h	
Project 8*: Main Street Brick Replacement - Comple	eted		 		
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken	\$	619,127		\$	-
Ratio of Private/Public Investment		0	 		0
Project 9*: I&M Canal				·	
Private Investment Undertaken (See Instructions)			 		
Public Investment Undertaken	\$	97,236	\$ 300,000	\$	420,000
Ratio of Private/Public Investment		0			0
Project 10*: Stephen Street Bridge - Completed					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken	\$	189,544			
Ratio of Private/Public Investment		0			00
Project 11*:					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken			 		
Ratio of Private/Public Investment		0			0
Duniant 42*.					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken		0			0
Ratio of Private/Public Investment		0			<u> </u>
Project 13*:					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken					
Ratio of Private/Public Investment		0			0
Project 14*:					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken					
Ratio of Private/Public Investment		0			0
Project 15*:					
Private Investment Undertaken (See Instructions)					
Public Investment Undertaken					
Ratio of Private/Public Investment		0			0

•	n in the following sections is not required by law, but would be helpful in evaluating the Illinois. *even though optional MUST be included as part of complete TIF report
SECTION 6	
FY 2017	
TIF NAME:	Downtown TIF
Provide the base EAV Year redevelopmen	(at the time of designation) and the EAV for the year reported for the redevelopment project area $oldsymbol{t}$

project area was		Reporting Fiscal Year
designated	Base EAV	EAV
199	TY1989: \$3,231,716	

List all overlapping tax districts in the redevelopment project area. If overlapping taxing district received a surplus, list the surplus.

\_\_ Check if the overlapping taxing districts did not receive a surplus.

Overlapping Taxing District	Surplus Distributed from redevelopment project area to overlapping districts
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

#### SECTION 7

Provide information about job creation and retention:

T TOVIGE TITIOTITIALION ADOL	t job creation and retention		
		Description and Type	
Number of Jobs	Number of Jobs	(Temporary or	
Retained	Created	Permanent) of Jobs	Total Salaries Paid
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

#### SECTION 8

Provide a general description of the redevelopment project area using only major boundaries:

· · · · · · · · · · · · · · · · · · ·

Optional Documents	Enclosed
Legal description of redevelopment project area	
Map of District	

## ATTACHMENT B Certificate of the Chief Executive

I, John Egofske, the duly elected Chief Executive Officer of the Village of Lemont, Counties of Cook, Will, and DuPage, State of Illinois, do hereby certify that to the best of my knowledge, the Village has complied with the requirements pertaining to the Illinois Tax Increment Redevelopment Allocation Act during the fiscal year beginning May 1, 2016 and ending April 30, 2017.

Village President

11/2/2017 Date

## ATTACHMENT C- Legal Counsel Opinion

## LAW OFFICE KATHLEEN FIELD ORR & ASSOCIATES

53 WEST JACKSON BLVD. SUITE 964 CHICAGO, ILLINOIS 60604 (312)382-2113 (312)382-2127 facsimile

KATHLEEN FIELD ORR kfo@kfoassoc.com

October 26, 2017

Susana A. Mendiza, State Comptroller Office of the State Comptroller Local Government Division 100 West Randolph Street, Suite 15-500 Chicago, Illinois 60601-3252

Dear State Comptroller:

I have acted as Special Counsel for the Village of Lemont, Cook, DuPage and Will Counties, Illinois, in connection with the administration of the Village of Lemont Downtown Redevelopment Project Area.

I have reviewed all information provided to me by the Village Treasurer and the Village Clerk and, to the best of my knowledge and belief, find that the Village has conformed with all of the applicable provisions of the *Tax Increment Allocation Redevelopment Act*, 65 ILCS 5/11-74.4-1 *et seq.* for the fiscal year ending April 30, 2017.

Very truly yours,

KATHLEEN FIELD ORR & ASSOCIATES

- Kalmen &

KATHLEEN FIELD ORR

KFO/kms

ATTACHMENT H	Reports or Mostin	a Minutes Subm	itted by Igint	Daviow Board
	reports of Micella,	g minutes Subin	itica by Joini	incricy Dualu

No reports were submitted by	the Joint Review	Board to the	Village	during this	reporting	Fiscal
Year.						

The Joint Review Board met on March 8, 2017 and the minutes of the meeting are included in the Attachment.

#### **Minutes**

## Joint Review Board Meeting Village of Lemont Downtown TIF March 8, 2017

#### 1. Call to Order

The annual meeting of the Joint Review Board for the Village of Lemont Downtown TIF was called to order at 3:15 p.m. in the Village Board Room of the Lemont Village Hall, 418 Main Street, by Village Administrator George Schafer.

#### 2. Roll Call of Joint Review Board Members

The following Joint Review Board Members were present:

Member	Representative
Village of Lemont	George Schafer
County of Cook	Not present
Lemont Township	Not present
Joliet Community College District 525	Not present
Lemont-Bromberek Combined School District 113A	Barbara Germany
Lemont Township High School District 210	Jeff Egan
Lemont Park District	Louise Egofske
Lemont Public Library District	Sandra Pointon
Lemont Township Fire Protection District	George Rimbo
Public Member	Randy Earnest

Also present: Christina Smith, Village of Lemont; Kathleen Orr, Orr and Associates.

Kathleen Orr opened the meeting and discussed the agenda.

### 3. Motion to re-elect Public Member- Randy Earnest.

Chief Rimbo made a motion to elect Randy Earnest as the public member. The motion was seconded by Mr. George Schafer. The motion carried unanimously.

#### 4. Motion to re-elect Chairperson- George Schafer

Chief Rimbo made a motion to elect Randy Earnest as the public member. The motion was seconded by Mr. George Schafer. The motion carried unanimously.

5. Overview of Annual Financial Reports for the Fiscal Year Ending 2016

Minutes Downtown TIF JRB Meeting March 8, 2017 Page 2

Ms. Christina Smith provided an overview of the Fiscal Year 2016 TIF Annual Report for the Downtown TIF District. She reviewed the TIF's starting balance, the increment deposited in the TIF, interest earned, as well as the expenditures made. The fund balance at the beginning of the fiscal year was \$229,715 and at year end was \$13,568. The TIF expired on December 31, 2015. The \$13,568 will be held until staff is 100% certain that the Board of Review is finished with property tax refunds.

#### 6. Overview of Project Activity

Funds were transferred from the Downtown TIF to the Downtown Canal TIF for canal repairs to complete the canal repairs which were not completed before the TIF closed.

## 7. Joint Review Board Question and Answers The Board did not have any questions.

#### 8. Adjournment

With no further discussion, Mr. Jeff Egan made a motion to adjourn. The motion was seconded by Ms. Barbara Germany. The motion carried by a voice vote of the JRB members present. Mr. Schafer adjourned the meeting at 3:20 p.m.

\*\*\*DRAFT – FOR JOINT REVIEW BOARD APROVAL\*\*\*

## **VILLAGE OF LEMONT**

DOWNTOWN TAX INCREMENT FINANCING FUND

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT AND
COMPLIANCE REPORT

AS OF AND FOR THE YEAR ENDED APRIL 30, 2017

TABLE OF CONTENTS
AS OF AND FOR THE YEAR ENDED APRIL 30, 2017

	<u>PAGE</u>
Independent Auditors' Report	1 - 2
Independent Auditors' Report on Compliance	3
FINANCIAL STATEMENTS	
Balance Sheet	4
Statement of Revenues, Expenditures and Changes in Fund Balance	5
Notes to Financial Statements	6 - 8



#### INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Board of Trustees Village of Lemont, Illinois

#### Report on the Financial Statements

We have audited the accompanying financial statements of the Village of Lemont Downtown Tax Increment Financing Fund as of and for the year ended April 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Village of Lemont Downtown Tax Increment Financing Fund's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Village of Lemont Downtown Tax Increment Financing Fund's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



To the Honorable Mayor and Board of Trustees Village of Lemont

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Village of Lemont Downtown Tax Increment Financing Fund as of April 30, 2017, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Village of Lemont Downtown Tax Increment Financing Fund and do not purport to, and do not, present fairly the financial position of the Village of Lemont, as of April 30, 2017, and the changes in financial position, or cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### Other Matter

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statements. Such missing information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. Our opinion on the financial statements is not affected by this missing information.

#### Report on Other Legal and Regulatory Requirements

Baker Tilly Virchaw Frause, UP

We have also issued a report dated October 10, 2017, on our consideration of the Village of Lemont Downtown Tax Increment Financing Fund's compliance with laws, regulations, contracts, and grants.

Oak Brook, Illinois October 10, 2017



#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE

The Honorable Mayor and Board of Trustees Village of Lemont, Illinois

Baker Tilly Virchaw Krause, LEP

We have audited the financial statements of the Village of Lemont Downtown Tax Increment Financing Fund, as of and for the year ended April 30, 2017 and have issued our report thereon dated October 10, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

In connection with our audit, nothing came to our attention that caused us to believe that the Village of Lemont failed to comply with provisions of Subsection (q) of Section 11-74.4-3 of Public Act 85-1142, "An Act in Relation to Tax Increment Financing", insofar as it relates to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Village of Lemont's noncompliance with the above-referenced statute, insofar as it relates to accounting matters.

This report is intended solely for the information and use of the Board of Trustees, management, the State of Illinois, and others within the Village of Lemont and is not intended to be, and should not be, used by anyone other than the specified parties.

Oak Brook, Illinois October 10, 2017

BAKER TILLY
INTERNATIONAL

## **VILLAGE OF LEMONT**

## DOWNTOWN TAX INCREMENT FINANCING FUND

BALANCE SHEET AS OF APRIL 30, 2017

Assets:	
Cash and investments Property taxes receivable Due from other funds	\$ 4,178 647
	60,000
Total assets	\$ 64,825
Liabilities and Fund Balance	
Liabilities:	
Accounts payable	\$ 48,163
Total liabilities	48,163
Fund Balance:	
Restricted for economic development	16,662
Total fund balance	16,662
Total liabilities and fund balance	\$ 64,825

## **VILLAGE OF LEMONT**

## DOWNTOWN TAX INCREMENT FINANCING FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED APRIL 30, 2017

Revenues:	
Interest income	\$ 3,094
Total revenues	 3,094
Expenditures:	
Total expenditures	 _
Net change in fund balance	3,094
Fund balance, beginning of year	 13,568
Fund balance, end of year	\$ 16,662

NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED APRIL 30, 2017

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Downtown Tax Increment Financing Fund of the Village of Lemont, Illinois (the Village), have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

#### Reporting Entity

The financial statements present only the Downtown Tax Increment Financing Fund, a fund of the Village of Lemont. They do not purport to, and do not, present fairly, the financial position of the Village of Lemont.

#### **Fund Accounting**

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

#### **Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With the measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in current assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. The Village recognizes property taxes when they become both measurable and available and for the period intended to finance. Expenditures are recorded when the related fund liability is incurred.

The revenues susceptible to accrual are property taxes and investment income.

NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED APRIL 30, 2017

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Fund Balance**

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by enabling legislation or an outside party. Committed fund balance is a limitation imposed by the Village board through approval of resolutions. Assigned fund balances is a limitation imposed by a designee of the Village board. The Downtown Tax Increment Financing Fund does not report any assigned fund balances. A negative unassigned fund balance represents excess expenditures incurred over the amounts restricted, committed, or assigned to those purposes.

When both restricted and unrestricted fund balances are available for use, it is the Village's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balances are reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

## NOTE 2 - CASH AND INVESTMENTS

#### Permitted Deposits and Investments

The Village's investment policy authorizes the Village to invest in all investments allowed by Illinois Compiled Statutes. These include deposits/investments in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States or agreements to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services, and Illinois Funds (created by the Illinois State Legislature under the control of the State Comptroller that maintains a \$1 per share value which is equal to the participants fair value).

It is the policy of the Village to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Village and conforming to all state and local statutes governing the investment of public funds, using the "prudent person" standard for managing the overall portfolio. The primary objectives of the policy are, in order of priority, legality, safety, liquidity, and yield.

At April 30, 2017, the total cash and investments of the Fund was \$4,178. The cash and investments were comprised solely of investments in Illinois Funds.

#### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the value of an investment. In accordance with its investment policy, the Village limits its exposure to interest rate risk by structuring the portfolio to provide liquidity for cash requirements for ongoing operations in shorter-term securities. As of April 30, 2017, the Funds' investments in Illinois Funds were due on demand.

#### Credit Risk

Credit risk is the risk that the issuer of a debt security will not pay its par value upon maturity. The Village limits its exposure to credit risk limiting investments to the safest types of securities; pre-qualifying the financial institutions, intermediaries, and advisors with which the Village will conduct business; and diversifying the investment portfolio so that potential losses on individual investments will be minimized. Illinois Funds are rated AAA.

NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED APRIL 30, 2017

#### NOTE 3 - DUE FROM OTHER FUNDS

Due from other funds represents a short term loan to the Downtown Canal District TIF Fund to be repaid upon receipt of tax revenue.



## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE

The Honorable Mayor and Board of Trustees Village of Lemont, Illinois

Baker Tilly Virchaw & rause, LLP

We have audited the financial statements of the Village of Lemont Downtown Tax Increment Financing Fund, as of and for the year ended April 30, 2017 and have issued our report thereon dated October 10, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

In connection with our audit, nothing came to our attention that caused us to believe that the Village of Lemont failed to comply with provisions of Subsection (q) of Section 11-74.4-3 of Public Act 85-1142, "An Act in Relation to Tax Increment Financing", insofar as it relates to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Village of Lemont's noncompliance with the above-referenced statute, insofar as it relates to accounting matters.

This report is intended solely for the information and use of the Board of Trustees, management, the State of Illinois, and others within the Village of Lemont and is not intended to be, and should not be, used by anyone other than the specified parties.

Oak Brook, Illinois October 10, 2017

