

NORTHERN WILL COUNTY WATER AGENCY
MARCH 13, 2017
VILLAGE OF ROMEOVILLE
1050 ROMEO ROAD, ROMEOVILLE, IL 60446
11:00 A.M.
AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIENCE
- III. ROLL CALL – WELCOME PEGGY HALIK (WOODRIDGE)
- IV. APPROVAL OF MINUTES
 - 1. DECEMBER 12, 2016
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF BILLS – EXHIBIT A
 - 1. TRESSLER - \$ 19,014.75
 - 2. ROBBINS SCHWARTZ - 4,500.00
 - 3. CROWE HORWATH 9,680.00
 - TOTAL \$ 33,194.75
- VII. ACTION ITEMS
 - 1. MOTION TO ACCEPT TEASURERS YEAR END REPORT
- VIII. CONSULTANT'S REPORT
- IX. FUTURE MEETING DATES
 - 1. JUNE 12, 2017 – WOODRIDGE
 - 2. SEPTEMBER 11, 2017 – BOLINGBROOK
 - 3. DECEMBER 11, 2017 – HOMER GLEN
 - 4. MARCH 12, 2018 - LEMONT
- X. QUESTIONS FROM THE AUDIENCE
- XI. MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION
- XII. MOTION TO RECONVENE
- XIII. ADJOURNMENT

* CITIZEN'S GUIDE TO ADDRESSING THE WATER AGENCY

Anyone wishing to speak under agenda "Questions from the Audience" must adhere to the following guidelines:

- 1) Please announce your name and address before commenting – all comments under PUBLIC COMMENTS are limited to three (3) minutes and each citizen will only be permitted to speak once.
- 2) Questions must be submitted in writing and responses will be provided prior to the next meeting.
- 3) At the Water Agency meeting, all speakers must address their comments to the Chair. The Chair may request that the appropriate member of the Agency or Staff respond to the comment.
- 4) Please do not repeat comments that have already been made by others.



Village of Woodridge

Administration Department • Five Plaza Drive • Woodridge, IL 60517-5014

December 27, 2016

Water Agency Attorney James Boan
Northern Will County Water Agency
375 W. Briarcliff Road
Bolingbrook, IL 60440

RE: Delegate – Village of Woodridge

Dear Jim:

Due to the retirement of Village Administrator, Kathleen Rush, the Village of Woodridge is notifying the Northern Will County Water Agency that Peggy Halik, our interim Village Administrator, will serve as the delegate during the recruitment process. This change will be effective January 16, 2017. If there is a need for any additional action in regards to this matter, please let me know.

Sincerely,

VILLAGE OF WOODRIDGE

Gina Cunningham
Mayor

GC/ld

cc: Transition File
Peggy Halik

**NORTHERN WILL COUNTY WATER AGENCY
REGULAR MEETING MINUTES
DECEMBER 12, 2016**

CALL TO ORDER

The meeting of the Northern Will County Water Agency was called to order at 11:05 a.m. at the Village of Lemont, December 12, 2016, in Lemont, Illinois by Chairman Mayor George Yukich of Homer Glen

PLEDGE OF ALLEGIENCE

The Pledge of Allegiance was recited.

ROLL CALL

Present were:

- Bolingbrook – Mayor Roger Claar
- Homer Glen – Mayor George Yukich
- Lemont – George Schafer, Village Administrator, in for Mayor Brian Reaves
- Romeoville – Steve Gulden, Village Manager, in for Mayor John Noak
- Woodridge – Katy Rush

Also present were:

- Mike Mertens – Village Manager/Homer Glen
- Jim Boan – Attorney for Northern Will County Water Agency
- Lucas Rickleman – Public Services & Development Director/Bolingbrook
- Jeff Stein – Corporation Counsel/Deputy Village Administrator / Lemont
- Mike Zimmerman – Attorney for Tressler LLP

APPROVAL OF MINUTES

Motion Homer Glen, second Bolingbrook to approve the minutes of the September 12, 2016 meeting.

Voice vote. Motion carried.

APPROVAL OF AGENDA

Motion Romeoville, second Woodridge to approve the agenda as submitted.

Voice vote. Motion carried

APPROVAL OF BILLS

Motion Woodridge, second Homer Glen to approve bills as submitted in the amount of \$40,352.24

Tressler -	\$33,141.50
Robbins Schwartz	\$4,500.00
Advanced Discovery	\$832.44
Veritext Midwest	\$190.00
Decision Quest	<u>\$1,688.30</u>
Total	\$40,352.24

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion Carried.

ACTION ITEM 1

Motion Woodridge, second Bolingbrook to accept the 2017 Annual Budget.

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion Carried.

ACTION ITEM 2

Motion Woodridge, second Bolingbrook to accept an engagement letter from Sikich for the 2016 Annual Audicat (Cost 6,365)

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion Carried.

ACTION ITEM 3

Motion Woodridge, second Bolingbrook to accept the review of the annual treasurer's report

ROLL CALL VOTE:

Ayes	5	Bolingbrook, Homer Glen, Lemont, Romeoville, Woodridge
Nays	0	None
Absent	0	None

Motion Carried.

CONSULTANT’S REPORT

Jim Boan, General Counsel for the Northern Will County Water Agency, stated that the ICC had denied the agency’s request for a public hearing regarding the pending IL American Water rate increase. Several residents have called to voice displeasure with this denial. Mayor Claar stated that he was stunned that the request was denied, considering the agency offered to pay all costs associated with the hearing.

MEETING SCHEDULE

It was announced that the next several meetings would be held as follows:

- March 13, 2017 – Romeoville
- June 12, 2017 – Woodridge
- September 11, 2017 – Bolingbrook
- December 11, 2017 – Homer Glen

There was no conflict with the aforementioned dates from the NWCMA commissioners

QUESTIONS FROM THE AUDIENCE

None

EXECUTIVE SESSION

Motion Woodridge, second Romeoville to move into Executive Session for the purpose of discussing pending litigation.

Voice vote. Motion carried and the meeting moved into Executive Session at 11:15 am.

RECONVENE

Motion Bolingbrook, second Romeoville to reconvene the meeting

Voice vote. Motion carried and the meeting reconvened at 11:25 am

ADJOURNMENT

Motion Bolingbrook, second Romeoville to adjourn the meeting

Voice vote. Motion carried. The meeting adjourned at 11:26 am



Attorneys at Law
233 South Wacker Drive, 22nd Floor
Chicago, Illinois 60606
(312) 627-4000
Fax (312) 627-1717
www.tresslerllp.com
FED I.D. No. 36-3447958
Invoice #: 379944
Client #: 008415

March 2, 2017

Village of Woodridge
Attn: Peggy Halik, Interim
5 Plaza Drive
Woodridge, IL 60517

Summary Statement

For professional services rendered through February 28, 2017:

Matter #		AR Balance	Fees	Expenses	Credits / Discounts	Total
00002	NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY	16,316.25	2,698.50	0.00		\$19,014.75



Attorneys at Law
 233 South Wacker Drive, 22nd Floor
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 (312) 627-4000
 Fax (312) 627-1717
www.tresslerllp.com

March 2, 2017
 008415-00002

FED I.D. No. 36-3447958
 Invoice #: 379944

Village of Woodridge
 Attn: Peggy Halik, Interim
 5 Plaza Drive
 Woodridge, IL 60517

FOR PROFESSIONAL SERVICES RENDERED:
 RE: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER
 COMPANY

<u>Attorney/Paralegal</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Zimmermann, Michael F.	4.30	265.00	1,139.50
Formeller, Daniel R.	3.50	295.00	1,032.50
Curtiss, Danielle	2.70	195.00	526.50

Service Charges \$2,698.50

Bill Summary:

Total Fees: 2,698.50
Total: \$2,698.50

Please reference Invoice # 379944 on your payment. Make checks payable to: Tressler LLP

A payment may also be made directly to our bank account using the following information:
 Domestic Wire Transfer: JPMorgan Chase NA Chicago, IL ABA Routing # 021000021 Tressler LLP Account #656514395
 Int'l Wire Transfer: same as Domestic include International Routing #: CHASUS33
 ACH Transfer: JPMorgan Chase NA Chicago, IL ABA Routing # 071000013 Tressler LLP Account #656514395



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(312) 627-4000
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www.tresslerllp.com
FED I.D. No. 36-3447958
Invoice #: 378655
Client #: 008415

January 6, 2017

Village of Woodridge
Attn: Peggy Halik, Interim
5 Plaza Drive
Woodridge, IL 60517

Summary Statement

For professional services rendered through December 31, 2016:

Matter #		AR Balance	Fees	Expenses	Credits / Discounts	Total
00002	NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY	0.00	8,497.00	17.25		\$8,514.25

Tressler | LLP

Attorneys at Law
233 South Wacker Drive, 22nd Floor
Chicago, Illinois 60606
(312) 627-4000
Fax (312) 627-1717
www.tresslerllp.com

January 6, 2017
008415-00002

FED I.D. No. 36-3447958
Invoice #: 378655

Village of Woodridge
Attn: Peggy Halik, Interim
5 Plaza Drive
Woodridge, IL 60517

FOR PROFESSIONAL SERVICES RENDERED:
RE: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER
COMPANY

<u>Attorney/Paralegal</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Zimmermann, Michael F.	8.40	265.00	2,226.00
Formeller, Daniel R.	4.60	295.00	1,357.00
Curtiss, Danielle	25.20	195.00	4,914.00

Service Charges \$8,497.00

Disbursements

Fed. Ex. /UPS/Outside Delivery Service	Fedex Charges - 12/16/2016 /Vendor: Fedex	11.61
Outside Copy Service	GPS*Will County 12th Judicial Circuit Court - Copy of 11/09/16 Order - 11/14/2016 /Vendor: Jpmorgan Chase Bank, N.A.	5.64

Disbursement Charges \$17.25

Bill Summary:

Total Fees:	8,497.00
Total Disbursements:	17.25
Total:	\$8,514.25

Please reference Invoice # 378655 on your payment. Make checks payable to: Tressler LLP

A payment may also be made directly to our bank account using the following information:
Domestic Wire Transfer: JPMorgan Chase NA Chicago, IL ABA Routing # 021000021 Tressler LLP Account #656514395
Int'l Wire Transfer: same as Domestic include International Routing #: CHASUS33
ACH Transfer: JPMorgan Chase NA Chicago, IL ABA Routing # 071000013 Tressler LLP Account #656514395

Client/Matter: 008415-00002
Matter Name: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN
LAKE WATER COMPANY
Invoice #: 378655

THIS STATEMENT INCLUDES CHARGES FOR RECENT ACTIVITY ON THIS MATTER. LISTED
BELOW ARE AMOUNTS REMAINING OUTSTANDING FROM PREVIOUS INVOICES. THE TOTAL
AMOUNT NOW DUE IS LISTED BELOW. MAKE CHECKS PAYABLE TO TRESSLER LLP, 233 S.
WACKER DRIVE, 22ND FLOOR, CHICAGO, IL 60606-6399

TOTAL OF CURRENT FEES	8,497.00
TOTAL OF CURRENT DISBURSEMENTS	17.25
TOTAL OF CURRENT INVOICE	\$8,514.25
TOTAL BALANCE DUE AS OF 01/06/17	\$8,514.25



Attorneys at Law
233 South Wacker Drive, 22nd Floor
Chicago, Illinois 60606
(312) 627-4000
Fax (312) 627-1717
www.tresslerllp.com

February 9, 2017
008415-00002

FED I.D. No. 36-3447958
Invoice #: 379492

Village of Woodridge
Attn: Peggy Halik, Interim
5 Plaza Drive
Woodridge, IL 60517

FOR PROFESSIONAL SERVICES RENDERED:
RE: NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER
COMPANY

<u>Attorney/Paralegal</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Zimmermann, Michael F.	9.90	265.00	2,623.50
Formeller, Daniel R.	4.40	295.00	1,298.00
Curtiss, Danielle	19.90	195.00	3,880.50

Service Charges \$7,802.00

Bill Summary:

Total Fees: 7,802.00
Total: \$7,802.00

Please reference Invoice # 379492 on your payment. Make checks payable to: Tressler LLP

A payment may also be made directly to our bank account using the following information:

Domestic Wire Transfer: JPMorgan Chase NA Chicago, IL ABA Routing # 021000021 Tressler LLP Account #656514395

Int'l Wire Transfer: same as Domestic include International Routing #: CHASUS33

ACH Transfer: JPMorgan Chase NA Chicago, IL ABA Routing # 071000013 Tressler LLP Account #656514395



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FED I.D. No. 36-3447958
Invoice #: 379492
Client #: 008415

February 9, 2017

Village of Woodridge
Attn: Peggy Halik, Interim
5 Plaza Drive
Woodridge, IL 60517

Summary Statement

For professional services rendered through January 31, 2017:

Matter #		AR Balance	Fees	Expenses	Credits / Discounts	Total
00002	NORTHERN WILL COUNTY WATER AGENCY ACQUISITION FROM AMERICAN LAKE WATER COMPANY	8,514.25	7,802.00	0.00		\$16,316.25

Robbins Schwartz

55 West Monroe Street, Suite 800
Chicago, IL 60603-5144
P: (312) 332-7760
F: (312) 332-7768
www.robbins-schwartz.com

Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Kathleen Rush
Woodridge, IL 60517

January 10, 2017

Client No: 008811
Invoice No: 272230 KMF
Billing Through: 12/31/2016

REMITTANCE COPY

Retainer - \$1,500

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

CURRENT CHARGES	\$1,500.00
AMOUNT FOR THIS MATTER	<hr/> \$1,500.00
CURRENT CHARGES FOR ALL MATTERS	\$1,500.00
TOTAL DUE	<hr/> \$1,500.00 <hr/>

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Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Kathleen Rush
Woodridge, IL 60517

January 10, 2017

Client No: 008811
Invoice No: 272230 KMF
Billing Through: 12/31/2016

Retainer - \$1,500

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

Balance as of last bill	12/06/2016	\$3,000.00
Payments Received	12/27/2016	\$3,000.00
Balance		\$0.00

CURRENT CHARGES	\$1,500.00
PAST BALANCE	\$0.00
AMOUNT FOR THIS MATTER	<u>\$1,500.00</u>

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Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Kathleen Rush
Woodridge, IL 60517

February 28, 2017

Client No: 008811
Invoice No: 273183 KMF
Billing Through: 01/31/2017

REMITTANCE COPY

Retainer - \$1,500 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

CURRENT CHARGES	\$1,500.00
AMOUNT FOR THIS MATTER	<hr/> \$1,500.00
CURRENT CHARGES FOR ALL MATTERS	<hr/> \$1,500.00
TOTAL DUE	<hr/> \$1,500.00

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Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Kathleen Rush
Woodridge, IL 60517

February 28, 2017

Client No: 008811
Invoice No: 273183 KMF
Billing Through: 01/31/2017

Retainer - \$1,500 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences;
prepare for and attend meetings; perform legal research and analysis; review and prepare
agreements.

Balance as of last bill	01/10/2017	\$1,500.00
Payments Received	01/24/2017	\$1,500.00
Balance		\$0.00

CURRENT CHARGES	\$1,500.00
PAST BALANCE	\$0.00
AMOUNT FOR THIS MATTER	<u>\$1,500.00</u>

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F: (312) 332-7768
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Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Kathleen Rush
Woodridge, IL 60517

March 6, 2017

Client No: 008811
Invoice No: 273184 KMF
Billing Through: 02/28/2017

REMITTANCE COPY

Retainer - \$1,500 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences; prepare for and attend meetings; perform legal research and analysis; review and prepare agreements.

CURRENT CHARGES	\$1,500.00
PAST BALANCE	\$1,500.00
AMOUNT FOR THIS MATTER	<hr/> \$3,000.00
CURRENT CHARGES FOR ALL MATTERS	\$1,500.00
PAST BALANCES	\$1,500.00
TOTAL DUE	<hr/> \$3,000.00

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F: (312) 332-7768
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Northern Will Co. Water Agency
c/o Village of Woodridge
5 Plaza Dr.
Attn: Kathleen Rush
Woodridge, IL 60517

March 6, 2017

Client No: 008811
Invoice No: 273184 KMF
Billing Through: 02/28/2017

Retainer - \$1,500 email DClary@vil.woodridge.il.us, jboan@bolingbrook.com

Legal services rendered for telephone conferences; correspondences; conferences;
prepare for and attend meetings; perform legal research and analysis; review and prepare
agreements.

Balance as of last bill	02/28/2017	\$1,500.00
Balance		\$1,500.00

CURRENT CHARGES	\$1,500.00
PAST BALANCE	\$1,500.00
AMOUNT FOR THIS MATTER	<u>\$3,000.00</u>



Crowe Horwath LLP
Independent Member Crowe Horwath International

CROWE HORWATH LLP P.O. BOX 71570, CHICAGO, IL 60694-1570
Please use P.O. Box address for payments only.

REMITTANCE ADVICE
Please return this page with payment

Dan Formeller
Tressler LLP
233 South Wacker Drive, 22nd Floor
Chicago, IL 60606

December 22, 2016

TERMS: PAYABLE UPON RECEIPT
INVOICE NO: 705-2059514
Acct No. 878973.001 (PF#3355191)
F.E.I.N. 35-0921680

PROFESSIONAL SERVICES:

Invoice Amount (per invoice enclosed) \$ 9,680.00

If you have any questions concerning this invoice, please call the Billing Department at (317) 569-8989.



Crowe Horwath LLP
Independent Member Crowe Horwath International

CROWE HORWATH LLP P.O. BOX 71570, CHICAGO, IL 60694-1570
Please use P.O. Box address for payments only.

Dan Formeller
Tressler LLP
233 South Wacker Drive, 22nd Floor
Chicago, IL 60606

December 22, 2016

TERMS: PAYABLE UPON RECEIPT
INVOICE NO: 705-2059514
Acct No. 878973.001 (PF#3355191)
F.E.I.N. 35-0921680

PROFESSIONAL SERVICES:

For professional services during August 2016 for the review of prior report; travel and preparation for expert witness testimony; preparation, travel and testimony at hearing; and other services as required or requested.

Per Diem	
Partner - 22.00 hrs	<u>\$ 9,680.00</u>

If you have any questions concerning this invoice, please call the Billing Department at (317) 569-8989.

BREAKDOWN

BOLINGBROOK	78.689	\$ 26,120.62
HOMER GLEN	20.546%	6,820.20
LEMONT	.059%	19.58
ROMEOVILLE	.022%	7.30
WOODRIDGE	.684%	<u>227.05</u>
	<u>TOTAL</u>	<u>\$33,194.75</u>

NORTHERN WILL COUNTY WATER AGENCY

TREASURER'S REPORT

December 1, 2016 - February 28, 2017

Meeting Date: March 13, 2017

BEGINNING CASH BALANCE (DEC 1, 2016)			<u>\$ 947,613.35</u>
REVENUES			
	2017 Budget		
	Village of Bolingbrook	78.689%	149,509.10
	Village of Homer Glen	20.546%	39,037.40
	Village of Woodridge	0.684%	1,299.60
	Village of Lemont	0.059%	112.10
	Village of Romeoville	0.022%	41.80
			<u>190,000.00</u>
	Interest		1,323.74
	TOTAL REVENUES		191,323.74
EXPENSES			
	Professional Services		
	Tressler LLP		33,141.50
	Robbins Schwartz		4,500.00
			<u>37,641.50</u>
	Less audit accruals (PY services)		
			<u>-</u>
	TOTAL EXPENSES		37,641.50
ENDING CASH BALANCE (FEB 28, 2017)			<u>\$ 1,101,295.59</u>